

Bobby Warren, Mayor  
Drew Wasson, Council Position No. 1  
Sheri Sheppard, Council Position No. 2  
Michelle Mitcham, Council Position No. 3  
Connie Rossi, Council Position No. 4  
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager  
Courtney Rutherford, City Secretary  
Bridgette A. Begle, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, February 10, 2025, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Frank Maher, Former Fire Chief

### **C. PRESENTATIONS**

1. None

### **D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on January 13, 2025. *Courtney Rutherford, City Secretary*
2. Consider Ordinance 2025-04, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning proposed zoning amendment changes so that the area of land formally identified as District D (“Jersey Village Crossing District”) is rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) is rezoned into District F (“First Business District”). *Courtney Rutherford, City Secretary*
3. Consider Resolution 2025-05, designating officials to sign documents related to the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant. *Austin Bleess, City Manager*
4. Consider Resolution 2025-06, designating Investment Officers and an Investment Program Manager. *Jennifer Brown, Finance Director*
5. Consider Resolution 2025-07, approving a change of the individuals authorized to act on behalf of the City in certain transactions in the Texas Local Government Investment Pool (TexPool). *Jennifer Brown, Finance Director*
6. Consider Resolution of the City Council of the City of Jersey Village, Texas, authorizing the City Manager to enter into a contract for the demolition of the city pool. *Austin Bleess, City Manager*

**G. REGULAR AGENDA**

1. Consider Ordinance 2025-05, amending the Capital Replacement Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$73,900 by increasing expense line item 07-72-6574 (Vehicles Fire Department) approving the proposal from Chastang Ford to acquire a chassis for the ambulance schedule to be replaced in 2027; and authorizing the City Manager to execute all documents with Chastang Ford concerning this purchase. *Mark Bitz, Fire Chief*
2. Consider Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates. *Austin Bleess, City Manager*
3. Consider Resolution 2025-09 selecting contractors to complete home elevation work in relation to the FY2023 FEMA Flood Mitigation Assistance Grant. *Austin Bleess, City Manager*
4. Consider Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by

increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these Services. *Robert Basford, Assistant City Manager*

5. Consider Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan. *Austin Bless, City Manager*

## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## I. RECESS THE REGULAR SESSION

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney.**

## J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property. *Austin Bless, City Manager*

## K. ADJOURN EXECUTIVE SESSION

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

## L. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property. *Austin Bless, City Manager*

## M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 6, 2025, at 5:00 p.m. and remained so posted until said meeting was convened.



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Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Frank Maher.

**C. PRESENTATIONS**

1. None

**D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.



Jersey Village, TX

# Fund Balance Report

As Of 01/31/2025

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	5,479,157.12	9,959,022.76	9,637,231.03	5,800,948.85
02 - UTILITY FUND	9,141,402.50	1,905,754.71	1,428,939.17	9,618,218.04
03 - DEBT SERVICE FUND	305,385.86	1,550,398.45	0.00	1,855,784.31
04 - IMPACT FEE FUND	362,690.98	14,529.25	39,116.06	338,104.17
05 - MOTEL TAX FUND	27,449.28	53,822.96	8,369.56	72,902.68
06 - ASSET FORFEITURE FUND	6,256.68	3,810.50	0.00	10,067.18
07 - CAPITAL REPLACEMENT	10,697,817.30	374,586.18	646,707.92	10,425,695.56
10 - CAPITAL IMPROVEMENTS FUND	2,248,601.39	671,374.40	1,541,238.60	1,378,737.19
11 - GOLF COURSE FUND	-5,129,181.32	928,905.92	797,728.98	-4,998,004.38
12 - COURT RESTRICTED FEE FUND	85,969.84	11,803.58	6,373.94	91,399.48
13 - CDBG - GRANT	1,192,247.56	0.00	0.00	1,192,247.56
14 - TIRZ - 2	-42,000.00	0.00	0.00	-42,000.00
15 - TIRZ -3	153,975.38	0.00	0.00	153,975.38
16 - GO BONDS - SERIES 2024	23,645,493.61	359,330.14	1,704,714.52	22,300,109.23
49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV	1,453,077.23	845,267.83	0.00	2,298,345.06
50 - JV CRIME CONTROL	5,776,446.87	911,173.88	0.00	6,687,620.75
<b>Report Total:</b>	<b>55,404,790.28</b>	<b>17,589,780.56</b>	<b>15,810,419.78</b>	<b>57,184,151.06</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 02 - UTILITY FUND</b>						
<b>Department: 40 - REVENUES</b>						
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">02-40-8541</a>	WATER SERVICE	3,999,000.00	3,999,000.00	212,833.32	1,184,809.11	2,814,190.89
<a href="#">02-40-8542</a>	SEWER SERVICE	2,338,000.00	2,338,000.00	154,697.86	679,836.74	1,658,163.26
<a href="#">02-40-8543</a>	METER FEES	0.00	0.00	30.00	3,330.80	-3,330.80
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>		<b>6,337,000.00</b>	<b>6,337,000.00</b>	<b>367,561.18</b>	<b>1,867,976.65</b>	<b>4,469,023.35</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">02-40-9601</a>	INTEREST EARNED	144,000.00	144,000.00	4,197.54	17,521.31	126,478.69
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>144,000.00</b>	<b>144,000.00</b>	<b>4,197.54</b>	<b>17,521.31</b>	<b>126,478.69</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">02-40-9840</a>	PENALTIES & ADJUSTMENTS	40,000.00	40,000.00	4,175.75	14,118.99	25,881.01
<a href="#">02-40-9899</a>	MISCELLANEOUS	30,000.00	30,000.00	1,249.94	6,137.76	23,862.24
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>		<b>70,000.00</b>	<b>70,000.00</b>	<b>5,425.69</b>	<b>20,256.75</b>	<b>49,743.25</b>
<b>Department: 40 - REVENUES Total:</b>		<b>6,551,000.00</b>	<b>6,551,000.00</b>	<b>377,184.41</b>	<b>1,905,754.71</b>	<b>4,645,245.29</b>
<b>Department: 45 - WATER &amp; SEWER</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">02-45-3001</a>	SALARIES	249,644.23	249,644.23	32,897.87	89,183.54	160,460.69
<a href="#">02-45-3003</a>	LONGEVITY	480.00	480.00	13.86	-393.51	873.51
<a href="#">02-45-3007</a>	OVERTIME	30,000.00	30,000.00	2,734.88	5,900.53	24,099.47
<a href="#">02-45-3010</a>	INCENTIVES	3,239.86	3,239.86	623.04	1,710.89	1,528.97
<a href="#">02-45-3051</a>	FICA/MEDICARE TAXES	21,677.35	21,677.35	2,751.10	7,395.79	14,281.56
<a href="#">02-45-3052</a>	WORKMEN'S COMPENSATION	3,711.00	3,711.00	0.00	3,401.46	309.54
<a href="#">02-45-3053</a>	UNEMPLOYMENT INSURANCE	468.00	468.00	475.48	573.80	-105.80
<a href="#">02-45-3054</a>	RETIREMENT	46,840.08	46,840.08	5,995.37	15,811.13	31,028.95
<a href="#">02-45-3055</a>	HEALTH INSURANCE	29,398.32	29,398.32	4,297.89	12,075.02	17,323.30
<a href="#">02-45-3056</a>	LIFE INS	428.00	428.00	42.96	120.70	307.30
<a href="#">02-45-3057</a>	DENTAL	1,991.52	1,991.52	0.00	0.00	1,991.52
<a href="#">02-45-3058</a>	LONG-TERM DISABILITY	436.88	436.88	85.84	232.72	204.16
<a href="#">02-45-3060</a>	VISION INSURANCE	544.32	544.32	0.00	0.00	544.32
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>388,859.56</b>	<b>388,859.56</b>	<b>49,918.29</b>	<b>136,012.07</b>	<b>252,847.49</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">02-45-3502</a>	POSTAGE/FREIGHT/DEL. FEE	13,000.00	13,000.00	1,030.89	4,121.75	8,878.25
<a href="#">02-45-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	325.00	1,572.44	427.56
<a href="#">02-45-3504</a>	WEARING APPAREL	5,000.00	5,000.00	491.00	1,005.47	3,994.53
<a href="#">02-45-3506</a>	CHEMICALS	41,000.00	41,000.00	2,173.82	9,647.45	31,352.55
<a href="#">02-45-3510</a>	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
<a href="#">02-45-3520</a>	FOOD	3,000.00	3,000.00	0.00	1,605.92	1,394.08
<a href="#">02-45-3523</a>	TOOLS/EQUIPMENT	5,000.00	5,000.00	191.68	191.68	4,808.32
<a href="#">02-45-3534</a>	PARTS AND MATERIALS	30,000.00	30,000.00	1,555.13	6,640.75	23,359.25
<a href="#">02-45-3535</a>	SHOP SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>101,600.00</b>	<b>101,600.00</b>	<b>5,767.52</b>	<b>24,785.46</b>	<b>76,814.54</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">02-45-4001</a>	BUILDINGS AND GROUNDS	7,000.00	7,000.00	0.00	179.97	6,820.03
<a href="#">02-45-4040</a>	WATER SYSTEM EMERGENCY	120,000.00	120,000.00	8,950.00	12,850.00	107,150.00
<a href="#">02-45-4041</a>	WATER SYSTEM MAINTENANCE	80,000.00	80,000.00	1,150.00	27,669.60	52,330.40
<a href="#">02-45-4042</a>	SEWER SYSTEM MAINTENANCE	20,000.00	20,000.00	0.00	0.00	20,000.00
<a href="#">02-45-4043</a>	WATER PLANTS MAINTENANCE	26,800.00	26,800.00	0.00	4,621.86	22,178.14
<a href="#">02-45-4044</a>	LIFT STATIONS MAINTENANCE	22,400.00	22,400.00	0.00	3,176.23	19,223.77
<a href="#">02-45-4045</a>	SEWER PLANT MAINTENANCE	40,000.00	40,000.00	12,271.60	33,397.91	6,602.09
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>316,200.00</b>	<b>316,200.00</b>	<b>22,371.60</b>	<b>81,895.57</b>	<b>234,304.43</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">02-45-4050</a>	SEWER SYSTEM EMERGENCY	30,000.00	30,000.00	0.00	6,231.80	23,768.20
<a href="#">02-45-4051</a>	WATER PLANT EMERGENCY	40,200.00	40,200.00	0.00	409.00	39,791.00
<a href="#">02-45-4052</a>	SEWER PLANT EMERGENCY	60,000.00	60,000.00	4,475.00	11,195.00	48,805.00
<a href="#">02-45-4053</a>	LIFT STATION EMERGENCY	33,600.00	33,600.00	2,267.50	4,432.50	29,167.50
<a href="#">02-45-4504</a>	COMPUTER SOFTWARE	1,000.00	1,000.00	0.00	3,033.00	-2,033.00
<a href="#">02-45-4520</a>	AUTO REPAIR/OUTSOURCED	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>166,800.00</b>	<b>166,800.00</b>	<b>6,742.50</b>	<b>25,301.30</b>	<b>141,498.70</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">02-45-5012</a>	PRINTING	1,800.00	1,800.00	0.00	0.00	1,800.00
<a href="#">02-45-5015</a>	LAB TESTS	35,000.00	35,000.00	3,861.16	8,354.08	26,645.92
<a href="#">02-45-5017</a>	UTILITIES	142,500.00	142,500.00	8,537.12	26,096.47	116,403.53
<a href="#">02-45-5019</a>	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	61,534.10	138,625.69	211,374.31
<a href="#">02-45-5020</a>	COMMUNICATIONS	8,276.00	8,276.00	628.61	2,224.33	6,051.67
<a href="#">02-45-5022</a>	RENTAL OF EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">02-45-5027</a>	MEMBERSHIPS	1,000.00	1,000.00	0.00	58.75	941.25
<a href="#">02-45-5029</a>	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	262.00	9,738.00
<b>Category: 50 - SERVICES Total:</b>		<b>550,076.00</b>	<b>550,076.00</b>	<b>74,560.99</b>	<b>175,621.32</b>	<b>374,454.68</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">02-45-5405</a>	PERMITS, FEES, CREDIT CD FEES	53,000.00	53,000.00	0.00	16,652.57	36,347.43
<a href="#">02-45-5411</a>	HOUSTON WATER - PURCHASED	1,800,000.00	1,800,000.00	458,239.66	683,468.56	1,116,531.44
<a href="#">02-45-5412</a>	NHCRWA WATER PURCHASED	550,000.00	550,000.00	2,464.80	4,218.60	545,781.40
<b>Category: 54 - SUNDRY Total:</b>		<b>2,403,000.00</b>	<b>2,403,000.00</b>	<b>460,704.46</b>	<b>704,339.73</b>	<b>1,698,660.27</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">02-45-5501</a>	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">02-45-5510</a>	ENGINEERING SERVICES	100,000.00	100,000.00	0.00	0.00	100,000.00
<a href="#">02-45-5515</a>	CONSULTANT SERVICES	100,000.00	100,000.00	1,499.94	9,912.30	90,087.70
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>210,000.00</b>	<b>210,000.00</b>	<b>1,499.94</b>	<b>9,912.30</b>	<b>200,087.70</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">02-45-6001</a>	INSURANCE-VEHICLES	16,100.00	16,100.00	0.00	21,671.13	-5,571.13
<a href="#">02-45-6003</a>	LIABILITY-FIRE & CASUALTY	14,520.00	14,520.00	0.00	17,817.54	-3,297.54
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>30,620.00</b>	<b>30,620.00</b>	<b>0.00</b>	<b>39,488.67</b>	<b>-8,868.67</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">02-45-9751</a>	TRANSFER TO GENERAL FUND	650,000.00	650,000.00	0.00	0.00	650,000.00
<a href="#">02-45-9753</a>	TRANSFER TO DEBT SERVICE FUND	795,379.00	795,379.00	0.00	0.00	795,379.00
<a href="#">02-45-9772</a>	TECHNOLOGY USER FEE	1,680.00	1,680.00	0.00	0.00	1,680.00
<a href="#">02-45-9791</a>	EQUIPMENT USER FEE	115,904.00	115,904.00	0.00	0.00	115,904.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,562,963.00</b>	<b>1,562,963.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,562,963.00</b>
<b>Department: 45 - WATER &amp; SEWER Total:</b>		<b>5,730,118.56</b>	<b>5,730,118.56</b>	<b>621,565.30</b>	<b>1,197,356.42</b>	<b>4,532,762.14</b>
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">02-46-7080</a>	AUTOCNTRL-SCADA	0.00	0.00	0.00	3,960.18	-3,960.18
<a href="#">02-46-7130</a>	LIFT STATION REHABILITATION REPAIR	0.00	0.00	0.00	222,122.57	-222,122.57
<a href="#">02-46-7135</a>	WATER VALVE, EXERCISE, REPAIR	200,000.00	200,000.00	0.00	5,500.00	194,500.00
<a href="#">02-46-7143</a>	CASTLEBRIDGE AERATION	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">02-46-7148</a>	CASTLEBRIDGE BLOWER SYSTEM	389,000.00	389,000.00	0.00	0.00	389,000.00
<a href="#">02-46-7153</a>	CASTLEBRIDGE SITE	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">02-46-7157</a>	SEATTLE WP GROUND STORAGE TANK	272,000.00	272,000.00	0.00	0.00	272,000.00
<a href="#">02-46-7167</a>	SEATTLE WP SITE	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">02-46-7174</a>	VILLAGE WP BOOSTER PUMPS	12,000.00	12,000.00	0.00	0.00	12,000.00
<a href="#">02-46-7181</a>	VILLAGE WP SITE	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">02-46-7185</a>	WEST WP GROUND STORAGE TANK	220,000.00	220,000.00	0.00	0.00	220,000.00
<a href="#">02-46-7186</a>	WEST WP HPT TANK	85,000.00	85,000.00	0.00	0.00	85,000.00
<a href="#">02-46-7188</a>	WEST WP BOOSTER PUMPS	75,000.00	75,000.00	0.00	0.00	75,000.00
<a href="#">02-46-7195</a>	WEST WP SITE	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">02-46-7203</a>	WASTEWATER COLLECTION INSPECTION	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">02-46-7204</a>	WASTEWATER COLLECTION REPAIR/REHAB	200,000.00	200,000.00	0.00	0.00	200,000.00

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">02-46-7206</a> RIO GRANDE LIFT STATION	75,000.00	75,000.00	0.00	0.00	75,000.00
<a href="#">02-46-7207</a> TAHOE LIFT STATION	374,000.00	374,000.00	0.00	0.00	374,000.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>	<b>2,318,000.00</b>	<b>2,318,000.00</b>	<b>0.00</b>	<b>231,582.75</b>	<b>2,086,417.25</b>
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>	<b>2,318,000.00</b>	<b>2,318,000.00</b>	<b>0.00</b>	<b>231,582.75</b>	<b>2,086,417.25</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>	<b>-1,497,118.56</b>	<b>-1,497,118.56</b>	<b>-244,380.89</b>	<b>476,815.54</b>	
<b>Fund: 11 - GOLF COURSE FUND</b>					
<b>Department: 80 - REVENUES</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">11-80-8551</a> GREEN FEES	1,750,000.00	1,750,000.00	103,306.03	540,352.32	1,209,647.68
<a href="#">11-80-8553</a> RANGE FEES	233,000.00	233,000.00	12,168.51	70,694.61	162,305.39
<a href="#">11-80-8554</a> CLUB RENTALS	12,000.00	12,000.00	665.00	4,050.00	7,950.00
<a href="#">11-80-8555</a> TOURNAMENT GREENS FEES	205,000.00	205,000.00	12,143.92	127,352.15	77,647.85
<a href="#">11-80-8556</a> SIMULATOR RENTAL	110,000.00	110,000.00	10,549.80	25,323.72	84,676.28
<a href="#">11-80-8557</a> SIMULATOR EVENT RENTAL	10,000.00	10,000.00	948.00	3,580.00	6,420.00
<a href="#">11-80-8558</a> CONVENTION CTR RENTAL	10,000.00	10,000.00	0.00	5,000.00	5,000.00
<a href="#">11-80-8560</a> MISCELLANEOUS FEES	40,000.00	40,000.00	6,985.00	10,561.32	29,438.68
<a href="#">11-80-8567</a> MERCHANDISE	240,000.00	240,000.00	10,569.64	83,656.88	156,343.12
<a href="#">11-80-8568</a> SPECIAL ORDER MERCHANDISE	45,000.00	45,000.00	581.91	11,133.05	33,866.95
<a href="#">11-80-8572</a> CONCESSION FEES	90,000.00	90,000.00	6,992.07	22,067.26	67,932.74
<a href="#">11-80-8575</a> MEMBERSHIPS	60,000.00	60,000.00	3,063.00	17,462.00	42,538.00
<a href="#">11-80-8579</a> CASH OVER/UNDER	0.00	0.00	-48.06	306.23	-306.23
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>2,805,000.00</b>	<b>2,805,000.00</b>	<b>167,924.82</b>	<b>921,539.54</b>	<b>1,883,460.46</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">11-80-9601</a> INTEREST EARNED	6,000.00	6,000.00	963.00	4,019.81	1,980.19
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>963.00</b>	<b>4,019.81</b>	<b>1,980.19</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">11-80-9899</a> MISCELLANEOUS REVENUE	0.00	0.00	875.24	3,346.57	-3,346.57
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>875.24</b>	<b>3,346.57</b>	<b>-3,346.57</b>
<b>Department: 80 - REVENUES Total:</b>	<b>2,811,000.00</b>	<b>2,811,000.00</b>	<b>169,763.06</b>	<b>928,905.92</b>	<b>1,882,094.08</b>
<b>Department: 81 - CLUB HOUSE</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">11-81-3001</a> SALARIES	358,510.74	358,510.74	42,167.01	116,558.61	241,952.13
<a href="#">11-81-3002</a> WAGES	181,000.00	181,000.00	22,740.75	69,069.93	111,930.07
<a href="#">11-81-3003</a> LONGEVITY	2,400.00	2,400.00	233.07	646.46	1,753.54
<a href="#">11-81-3007</a> OVERTIME	13,000.00	13,000.00	259.69	2,413.75	10,586.25
<a href="#">11-81-3051</a> FICA/MEDICARE TAXES	42,450.67	42,450.67	4,876.39	14,078.43	28,372.24
<a href="#">11-81-3052</a> WORKMEN'S COMPENSATION	5,235.00	5,235.00	0.00	4,798.69	436.31
<a href="#">11-81-3053</a> UNEMPLOYMENT INSURANCE	819.00	819.00	861.50	1,561.85	-742.85
<a href="#">11-81-3054</a> RETIREMENT	61,807.45	61,807.45	6,776.89	18,975.04	42,832.41
<a href="#">11-81-3055</a> INSURANCE	80,984.90	80,984.90	8,592.92	24,142.02	56,842.88
<a href="#">11-81-3056</a> LIFE INS	535.00	535.00	64.53	181.30	353.70
<a href="#">11-81-3057</a> DENTAL INSURANCE	5,522.16	5,522.16	0.00	0.00	5,522.16
<a href="#">11-81-3058</a> LONG-TERM DISABILITY	627.39	627.39	105.74	297.80	329.59
<a href="#">11-81-3060</a> VISION INSURANCE	1,003.68	1,003.68	0.00	0.00	1,003.68
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>753,895.99</b>	<b>753,895.99</b>	<b>86,678.49</b>	<b>252,723.88</b>	<b>501,172.11</b>
<b>Category: 34 - COST OF SALES</b>					
<a href="#">11-81-3401</a> MERCHANDISE	156,400.00	156,400.00	8,220.86	30,005.77	126,394.23
<a href="#">11-81-3415</a> RANGE BALLS	17,500.00	17,500.00	153.00	8,816.74	8,683.26
<a href="#">11-81-3416</a> RENTAL CLUBS	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">11-81-3419</a> SPECIAL ORDER MERCHANDISE	32,400.00	32,400.00	5,349.94	7,715.84	24,684.16
<b>Category: 34 - COST OF SALES Total:</b>	<b>214,300.00</b>	<b>214,300.00</b>	<b>13,723.80</b>	<b>46,538.35</b>	<b>167,761.65</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">11-81-3502</a> POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	0.00	95.55	504.45
<a href="#">11-81-3503</a> OFFICE SUPPLIES	5,000.00	5,000.00	0.00	2,606.23	2,393.77
<a href="#">11-81-3504</a> WEARING APPAREL	3,500.00	3,500.00	48.97	-127.29	3,627.29
<a href="#">11-81-3509</a> REPLACEMENT OF LOSS-BURGLARY	0.00	0.00	0.00	770.00	-770.00

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<a href="#">11-81-3510</a> BOOKS & PERIODICALS	500.00	500.00	0.00	55.44	444.56
<a href="#">11-81-3523</a> TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-3605</a> MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	2,418.00	2,418.00	4,582.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>17,600.00</b>	<b>17,600.00</b>	<b>2,466.97</b>	<b>5,817.93</b>	<b>11,782.07</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">11-81-4501</a> FURN, FIXTURE/EPT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">11-81-4504</a> COMPUTER SOFTWARE	6,300.00	6,300.00	0.00	0.00	6,300.00
<a href="#">11-81-4520</a> EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4599</a> MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	261.62	938.38
<b>Category: 45 - MAINTENANCE Total:</b>	<b>9,750.00</b>	<b>9,750.00</b>	<b>0.00</b>	<b>261.62</b>	<b>9,488.38</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">11-81-5012</a> PRINTING	4,500.00	4,500.00	930.00	930.00	3,570.00
<a href="#">11-81-5020</a> COMMUNICATIONS	8,680.00	8,680.00	-154.96	3,645.18	5,034.82
<a href="#">11-81-5023</a> LEASE EQUIPMENT	3,250.00	3,250.00	0.00	0.00	3,250.00
<a href="#">11-81-5027</a> MEMBERSHIPS/SUBSCRIPTIONS	2,500.00	2,500.00	0.00	274.11	2,225.89
<a href="#">11-81-5029</a> TRAVEL/TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">11-81-5043</a> ADVERTISING/PROMOTION	25,000.00	25,000.00	797.69	7,000.58	17,999.42
<b>Category: 50 - SERVICES Total:</b>	<b>48,930.00</b>	<b>48,930.00</b>	<b>1,572.73</b>	<b>11,849.87</b>	<b>37,080.13</b>
<b>Category: 54 - SUNDRY</b>					
<a href="#">11-81-5405</a> CREDIT CARD CHARGES	70,000.00	70,000.00	5,358.36	25,398.06	44,601.94
<a href="#">11-81-5410</a> SECURITY	5,600.00	5,600.00	0.00	0.00	5,600.00
<a href="#">11-81-5413</a> TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	2,800.00	9,595.59	-7,795.59
<a href="#">11-81-5498</a> MISCELLANEOUS EXPENSE	3,000.00	3,000.00	0.00	142.52	2,857.48
<b>Category: 54 - SUNDRY Total:</b>	<b>80,400.00</b>	<b>80,400.00</b>	<b>8,158.36</b>	<b>35,136.17</b>	<b>45,263.83</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">11-81-5515</a> CONSULTANT FEES	4,400.00	4,400.00	0.00	0.00	4,400.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>4,400.00</b>	<b>4,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,400.00</b>
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">11-81-6003</a> LIABILITY-FIRE & CASUALTY INSR	35,000.00	35,000.00	0.00	43,554.00	-8,554.00
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>43,554.00</b>	<b>-8,554.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-81-9772</a> TECHNOLOGY USER FEE	5,250.00	5,250.00	0.00	0.00	5,250.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>5,250.00</b>	<b>5,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,250.00</b>
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,169,525.99</b>	<b>1,169,525.99</b>	<b>112,600.35</b>	<b>395,881.82</b>	<b>773,644.17</b>
<b>Department: 82 - COURSE MAINTENANCE</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">11-82-3001</a> SALARIES AND	401,876.21	401,876.21	43,160.86	119,420.12	282,456.09
<a href="#">11-82-3002</a> WAGES	36,000.00	36,000.00	846.00	2,629.34	33,370.66
<a href="#">11-82-3003</a> LONGEVITY	1,800.00	1,800.00	147.75	410.93	1,389.07
<a href="#">11-82-3007</a> OVERTIME	5,000.00	5,000.00	575.17	1,206.86	3,793.14
<a href="#">11-82-3051</a> FICA/MEDICARE TAXES	31,263.73	31,263.73	3,320.95	9,178.68	22,085.05
<a href="#">11-82-3052</a> WORKMEN'S COMPENSATION	6,543.00	6,543.00	0.00	5,998.36	544.64
<a href="#">11-82-3053</a> UNEMPLOYMENT INSURANCE	819.00	819.00	614.74	764.62	54.38
<a href="#">11-82-3054</a> RETIREMENT	67,554.18	67,554.18	7,231.63	19,591.71	47,962.47
<a href="#">11-82-3055</a> INSURANCE	101,378.21	101,378.21	11,135.17	30,846.38	70,531.83
<a href="#">11-82-3056</a> LIFE INS	749.00	749.00	85.83	236.03	512.97
<a href="#">11-82-3057</a> DENTAL	7,130.64	7,130.64	0.00	0.00	7,130.64
<a href="#">11-82-3058</a> LONG-TERM DISABILITY	703.28	703.28	111.43	304.28	399.00
<a href="#">11-82-3060</a> VISION INSURANCE	1,364.40	1,364.40	0.00	0.00	1,364.40
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>662,181.65</b>	<b>662,181.65</b>	<b>67,229.53</b>	<b>190,587.31</b>	<b>471,594.34</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">11-82-3503</a> OFFICE SUPPLIES	500.00	500.00	0.00	166.72	333.28
<a href="#">11-82-3504</a> WEARING APPAREL	3,200.00	3,200.00	22.30	774.36	2,425.64
<a href="#">11-82-3506</a> CHEMICALS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-82-3514</a> FUEL & OIL	21,500.00	21,500.00	2,940.16	8,029.52	13,470.48
<a href="#">11-82-3520</a> FOOD/WATER	750.00	750.00	0.00	538.53	211.47

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<a href="#">11-82-3523</a> TOOLS/EQUIPMENT	4,500.00	4,500.00	180.24	1,959.02	2,540.98
<a href="#">11-82-3526</a> MINOR EQUIPMENT	3,500.00	3,500.00	0.00	583.43	2,916.57
<a href="#">11-82-3527</a> AGGREGATES	18,000.00	18,000.00	2,606.10	5,088.87	12,911.13
<a href="#">11-82-3530</a> PESTICIDES	63,000.00	63,000.00	1,572.30	58,199.10	4,800.90
<a href="#">11-82-3533</a> FERTILIZERS	55,000.00	55,000.00	0.00	11,758.88	43,241.12
<a href="#">11-82-3535</a> GROUND/SHOP SUPPLIES	5,000.00	5,000.00	0.00	1,243.26	3,756.74
<a href="#">11-82-3536</a> LANDSCAPING MATERIALS	8,000.00	8,000.00	0.00	1,503.59	6,496.41
<a href="#">11-82-3538</a> COURSE SUPPLIES	4,000.00	4,000.00	0.00	1,228.12	2,771.88
<a href="#">11-82-3539</a> GOLF COURSE ACCESSORIES	4,500.00	4,500.00	0.00	3,347.90	1,152.10
<a href="#">11-82-3542</a> FIRST AID	750.00	750.00	0.00	0.00	750.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>193,200.00</b>	<b>193,200.00</b>	<b>7,321.10</b>	<b>94,421.30</b>	<b>98,778.70</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>					
<a href="#">11-82-4041</a> WATER WELL MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">11-82-4046</a> PARKING LOT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">11-82-4505</a> IRRIGATION EQUIPMENT	12,500.00	12,500.00	3,757.36	-2,650.14	15,150.14
<a href="#">11-82-4520</a> GROUNDS OUTSOURCED	34,500.00	34,500.00	0.00	0.00	34,500.00
<a href="#">11-82-4599</a> MISCELLANEOUS EQUIPMENT	6,000.00	6,000.00	0.00	0.00	6,000.00
<b>Category: 45 - MAINTENANCE Total:</b>	<b>53,000.00</b>	<b>53,000.00</b>	<b>3,757.36</b>	<b>-2,650.14</b>	<b>55,650.14</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">11-82-5022</a> RENTAL EQUIPMENT	2,000.00	2,000.00	258.00	1,032.00	968.00
<a href="#">11-82-5027</a> MEMBERSHIPS/SUBSCRIPTIONS	1,280.00	1,280.00	0.00	800.00	480.00
<a href="#">11-82-5029</a> TRAVEL/TRAINING	5,000.00	5,000.00	45.00	1,550.79	3,449.21
<b>Category: 50 - SERVICES Total:</b>	<b>8,280.00</b>	<b>8,280.00</b>	<b>303.00</b>	<b>3,382.79</b>	<b>4,897.21</b>
<b>Category: 54 - SUNDRY</b>					
<a href="#">11-82-5405</a> PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
<a href="#">11-82-5412</a> WATER AUTHORITY FEES	10,000.00	10,000.00	0.00	0.00	10,000.00
<b>Category: 54 - SUNDRY Total:</b>	<b>10,500.00</b>	<b>10,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,500.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">11-82-5508</a> SANITARY/TRASH SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-82-5530</a> PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-82-9772</a> TECHNOLOGY USER FEE	700.00	700.00	0.00	0.00	700.00
<a href="#">11-82-9773</a> COMP. EQUIPMENT USER FEE	700.00	700.00	0.00	0.00	700.00
<a href="#">11-82-9791</a> EQUIPMENT USER FEE	375.00	375.00	0.00	0.00	375.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,775.00</b>	<b>1,775.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,775.00</b>
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>935,936.65</b>	<b>935,936.65</b>	<b>78,610.99</b>	<b>285,741.26</b>	<b>650,195.39</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>					
<b>Category: 35 - SUPPLIES</b>					
<a href="#">11-83-3517</a> JANITORIAL SUPPLIES	15,000.00	15,000.00	0.00	1,400.68	13,599.32
<a href="#">11-83-3523</a> TOOLS/EQUIPMENT	600.00	600.00	0.00	0.00	600.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>15,600.00</b>	<b>15,600.00</b>	<b>0.00</b>	<b>1,400.68</b>	<b>14,199.32</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>					
<a href="#">11-83-4001</a> BUILDINGS & GROUNDS	10,000.00	10,000.00	0.00	1,427.47	8,572.53
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>1,427.47</b>	<b>8,572.53</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">11-83-4501</a> FURN.FIXTURES, OFF EQUIP	2,500.00	2,500.00	0.00	1,847.49	652.51
<b>Category: 45 - MAINTENANCE Total:</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>1,847.49</b>	<b>652.51</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">11-83-5017</a> UTILITIES	40,000.00	40,000.00	5,208.98	11,978.88	28,021.12
<b>Category: 50 - SERVICES Total:</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>5,208.98</b>	<b>11,978.88</b>	<b>28,021.12</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">11-83-5531</a> PEST CONTROL SERVICES	5,000.00	5,000.00	0.00	1,081.85	3,918.15
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>1,081.85</b>	<b>3,918.15</b>
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>73,100.00</b>	<b>73,100.00</b>	<b>5,208.98</b>	<b>17,736.37</b>	<b>55,363.63</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>					
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>					
<a href="#">11-87-7010</a> CAPITAL IMPROVEMENT	120,000.00	120,000.00	1,817.00	54,835.85	65,164.15
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>1,817.00</b>	<b>54,835.85</b>	<b>65,164.15</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>1,817.00</b>	<b>54,835.85</b>	<b>65,164.15</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">11-88-3001</a> SALARIES AND WAGES	52,917.28	52,917.28	6,047.95	17,644.59	35,272.69
<a href="#">11-88-3003</a> LONGEVITY	780.00	780.00	83.07	233.39	546.61
<a href="#">11-88-3007</a> OVERTIME	1,000.00	1,000.00	341.36	1,265.14	-265.14
<a href="#">11-88-3051</a> FICA/MEDICARE TAXES	4,184.34	4,184.34	491.74	1,454.88	2,729.46
<a href="#">11-88-3052</a> WORKMEN'S COMPENSATION	1,309.00	1,309.00	0.00	1,199.67	109.33
<a href="#">11-88-3053</a> UNEMPLOYMENT INSURANCE	117.00	117.00	90.62	103.29	13.71
<a href="#">11-88-3054</a> RETIREMENT	9,041.46	9,041.46	1,069.88	3,099.74	5,941.72
<a href="#">11-88-3055</a> HEALTH INSURANCE	7,349.58	7,349.58	920.07	2,584.96	4,764.62
<a href="#">11-88-3056</a> LIFE INS	107.00	107.00	10.74	30.17	76.83
<a href="#">11-88-3057</a> DENTAL	497.88	497.88	0.00	0.00	497.88
<a href="#">11-88-3058</a> LONG TERM DISABILITY	92.61	92.61	15.79	46.04	46.57
<a href="#">11-88-3060</a> VISION INSURANCE	136.08	136.08	0.00	0.00	136.08
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>77,532.23</b>	<b>77,532.23</b>	<b>9,071.22</b>	<b>27,661.87</b>	<b>49,870.36</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">11-88-3504</a> WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3514</a> FUEL & OIL	1,700.00	1,700.00	0.00	1,281.78	418.22
<a href="#">11-88-3523</a> TOOLS/EQUIPMENT	3,500.00	3,500.00	0.00	75.97	3,424.03
<a href="#">11-88-3526</a> MINOR EQUIPMENT	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3529</a> REPAIR PARTS	20,000.00	20,000.00	4,253.52	10,803.98	9,196.02
<a href="#">11-88-3535</a> GROUND/SHOP SUPPLIES	2,200.00	2,200.00	0.00	736.33	1,463.67
<a href="#">11-88-3542</a> FIRST AID	250.00	250.00	0.00	0.00	250.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>28,650.00</b>	<b>28,650.00</b>	<b>4,253.52</b>	<b>12,898.06</b>	<b>15,751.94</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">11-88-4506</a> CART MAINTENANCE	8,000.00	8,000.00	393.04	2,973.75	5,026.25
<a href="#">11-88-4599</a> MISC EQUIPMENT MAINT.	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 45 - MAINTENANCE Total:</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>393.04</b>	<b>2,973.75</b>	<b>10,026.25</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">11-88-5029</a> TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 50 - SERVICES Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-88-9791</a> EQUIPMENT USER FEE	357,480.00	357,480.00	0.00	0.00	357,480.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>357,480.00</b>	<b>357,480.00</b>	<b>0.00</b>	<b>0.00</b>	<b>357,480.00</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>477,662.23</b>	<b>477,662.23</b>	<b>13,717.78</b>	<b>43,533.68</b>	<b>434,128.55</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>34,775.13</b>	<b>34,775.13</b>	<b>-42,192.04</b>	<b>131,176.94</b>	
<b>Total Surplus (Deficit):</b>	<b>-1,462,343.43</b>	<b>-1,462,343.43</b>	<b>-286,572.93</b>	<b>607,992.48</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	6,337,000.00	6,337,000.00	367,561.18	1,867,976.65	4,469,023.35
96 - INTEREST EARNED	144,000.00	144,000.00	4,197.54	17,521.31	126,478.69
98 - MISCELLANEOUS REVENUE	70,000.00	70,000.00	5,425.69	20,256.75	49,743.25
<b>Department: 40 - REVENUES Total:</b>	<b>6,551,000.00</b>	<b>6,551,000.00</b>	<b>377,184.41</b>	<b>1,905,754.71</b>	<b>4,645,245.29</b>
<b>Department: 45 - WATER &amp; SEWER</b>					
30 - SALARIES, WAGES, & BENEFITS	388,859.56	388,859.56	49,918.29	136,012.07	252,847.49
35 - SUPPLIES	101,600.00	101,600.00	5,767.52	24,785.46	76,814.54
40 - MAINTENANCE--BLDGS, STRUC	316,200.00	316,200.00	22,371.60	81,895.57	234,304.43
45 - MAINTENANCE	166,800.00	166,800.00	6,742.50	25,301.30	141,498.70
50 - SERVICES	550,076.00	550,076.00	74,560.99	175,621.32	374,454.68
54 - SUNDRY	2,403,000.00	2,403,000.00	460,704.46	704,339.73	1,698,660.27
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	1,499.94	9,912.30	200,087.70
60 - OTHER SERVICES	30,620.00	30,620.00	0.00	39,488.67	-8,868.67
97 - INTERFUND ACTIVITY	1,562,963.00	1,562,963.00	0.00	0.00	1,562,963.00
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>5,730,118.56</b>	<b>5,730,118.56</b>	<b>621,565.30</b>	<b>1,197,356.42</b>	<b>4,532,762.14</b>
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>					
70 - CAPITAL IMPROVEMENTS	2,318,000.00	2,318,000.00	0.00	231,582.75	2,086,417.25
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>	<b>2,318,000.00</b>	<b>2,318,000.00</b>	<b>0.00</b>	<b>231,582.75</b>	<b>2,086,417.25</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>	<b>-1,497,118.56</b>	<b>-1,497,118.56</b>	<b>-244,380.89</b>	<b>476,815.54</b>	<b>-1,973,934.10</b>
<b>Fund: 11 - GOLF COURSE FUND</b>					
<b>Department: 80 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	2,805,000.00	2,805,000.00	167,924.82	921,539.54	1,883,460.46
96 - INTEREST EARNED	6,000.00	6,000.00	963.00	4,019.81	1,980.19
98 - MISCELLANEOUS REVENUE	0.00	0.00	875.24	3,346.57	-3,346.57
<b>Department: 80 - REVENUES Total:</b>	<b>2,811,000.00</b>	<b>2,811,000.00</b>	<b>169,763.06</b>	<b>928,905.92</b>	<b>1,882,094.08</b>
<b>Department: 81 - CLUB HOUSE</b>					
30 - SALARIES, WAGES, & BENEFITS	753,895.99	753,895.99	86,678.49	252,723.88	501,172.11
34 - COST OF SALES	214,300.00	214,300.00	13,723.80	46,538.35	167,761.65
35 - SUPPLIES	17,600.00	17,600.00	2,466.97	5,817.93	11,782.07
45 - MAINTENANCE	9,750.00	9,750.00	0.00	261.62	9,488.38
50 - SERVICES	48,930.00	48,930.00	1,572.73	11,849.87	37,080.13
54 - SUNDRY	80,400.00	80,400.00	8,158.36	35,136.17	45,263.83
55 - PROFESSIONAL SERVICES	4,400.00	4,400.00	0.00	0.00	4,400.00
60 - OTHER SERVICES	35,000.00	35,000.00	0.00	43,554.00	-8,554.00
97 - INTERFUND ACTIVITY	5,250.00	5,250.00	0.00	0.00	5,250.00
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,169,525.99</b>	<b>1,169,525.99</b>	<b>112,600.35</b>	<b>395,881.82</b>	<b>773,644.17</b>
<b>Department: 82 - COURSE MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	662,181.65	662,181.65	67,229.53	190,587.31	471,594.34
35 - SUPPLIES	193,200.00	193,200.00	7,321.10	94,421.30	98,778.70
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00
45 - MAINTENANCE	53,000.00	53,000.00	3,757.36	-2,650.14	55,650.14
50 - SERVICES	8,280.00	8,280.00	303.00	3,382.79	4,897.21
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
97 - INTERFUND ACTIVITY	1,775.00	1,775.00	0.00	0.00	1,775.00
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>935,936.65</b>	<b>935,936.65</b>	<b>78,610.99</b>	<b>285,741.26</b>	<b>650,195.39</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>					
35 - SUPPLIES	15,600.00	15,600.00	0.00	1,400.68	14,199.32
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	1,427.47	8,572.53
45 - MAINTENANCE	2,500.00	2,500.00	0.00	1,847.49	652.51
50 - SERVICES	40,000.00	40,000.00	5,208.98	11,978.88	28,021.12
55 - PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	1,081.85	3,918.15
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>73,100.00</b>	<b>73,100.00</b>	<b>5,208.98</b>	<b>17,736.37</b>	<b>55,363.63</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Income Statement**

**For Fiscal: 2024-2025 Period Ending: 01/31/2025**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>					
70 - CAPITAL IMPROVEMENTS	120,000.00	120,000.00	1,817.00	54,835.85	65,164.15
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>1,817.00</b>	<b>54,835.85</b>	<b>65,164.15</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	77,532.23	77,532.23	9,071.22	27,661.87	49,870.36
35 - SUPPLIES	28,650.00	28,650.00	4,253.52	12,898.06	15,751.94
45 - MAINTENANCE	13,000.00	13,000.00	393.04	2,973.75	10,026.25
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	357,480.00	357,480.00	0.00	0.00	357,480.00
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>477,662.23</b>	<b>477,662.23</b>	<b>13,717.78</b>	<b>43,533.68</b>	<b>434,128.55</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>34,775.13</b>	<b>34,775.13</b>	<b>-42,192.04</b>	<b>131,176.94</b>	<b>-96,401.81</b>
<b>Total Surplus (Deficit):</b>	<b>-1,462,343.43</b>	<b>-1,462,343.43</b>	<b>-286,572.93</b>	<b>607,992.48</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-1,497,118.56	-1,497,118.56	-244,380.89	476,815.54	-1,973,934.10
11 - GOLF COURSE FUND	34,775.13	34,775.13	-42,192.04	131,176.94	-96,401.81
<b>Total Surplus (Deficit):</b>	<b>-1,462,343.43</b>	<b>-1,462,343.43</b>	<b>-286,572.93</b>	<b>607,992.48</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 01 - GENERAL FUND</b>						
<b>Department: 10 - REVENUES</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">01-10-7201</a>	CURRENT PROPERTY TAXES	8,653,743.00	8,653,743.00	5,572,227.46	6,805,751.32	1,847,991.68
<a href="#">01-10-7202</a>	DELINQUENT PROPERTY TAXES	100.00	100.00	2,345.15	-90,795.74	90,895.74
<a href="#">01-10-7203</a>	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	515.20	22,883.92	2,116.08
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>8,678,843.00</b>	<b>8,678,843.00</b>	<b>5,575,087.81</b>	<b>6,737,839.50</b>	<b>1,941,003.50</b>
<b>Category: 75 - OTHER TAXES</b>						
<a href="#">01-10-7511</a>	ELECTRIC FRANCHISE	365,000.00	365,000.00	29,789.90	147,499.47	217,500.53
<a href="#">01-10-7512</a>	TELEPHONE FRANCHISE	12,000.00	12,000.00	0.00	2,275.87	9,724.13
<a href="#">01-10-7513</a>	GAS FRANCHISE	45,000.00	45,000.00	0.00	8,451.47	36,548.53
<a href="#">01-10-7514</a>	CABLE TV FRANCHISE	79,000.00	79,000.00	0.00	12,352.24	66,647.76
<a href="#">01-10-7515</a>	TELECOMMUNICATION	14,000.00	14,000.00	1,019.19	4,492.60	9,507.40
<a href="#">01-10-7621</a>	SALES TAX	4,700,000.00	4,700,000.00	367,170.16	1,627,683.52	3,072,316.48
<a href="#">01-10-7631</a>	MIXED DRINK TAX	36,000.00	36,000.00	3,044.09	12,245.48	23,754.52
	<b>Category: 75 - OTHER TAXES Total:</b>	<b>5,251,000.00</b>	<b>5,251,000.00</b>	<b>401,023.34</b>	<b>1,815,000.65</b>	<b>3,435,999.35</b>
<b>Category: 80 - FINES WARRANTS &amp; BONDS</b>						
<a href="#">01-10-8001</a>	FINES	960,000.00	960,000.00	67,805.19	309,022.39	650,977.61
<a href="#">01-10-8002</a>	TIME PAYMENT FEE-GENERAL	4,000.00	4,000.00	541.80	1,718.62	2,281.38
<a href="#">01-10-8006</a>	OMNI FEE	4,000.00	4,000.00	232.18	1,130.00	2,870.00
	<b>Category: 80 - FINES WARRANTS &amp; BONDS Total:</b>	<b>968,000.00</b>	<b>968,000.00</b>	<b>68,579.17</b>	<b>311,871.01</b>	<b>656,128.99</b>
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">01-10-8501</a>	GARBAGE FEES/RESIDENTIAL	100.00	100.00	0.00	0.00	100.00
<a href="#">01-10-8506</a>	REC PROGRAMS	137,000.00	137,000.00	363.00	6,697.00	130,303.00
<a href="#">01-10-8507</a>	AMBULANCE SERVICE FEES	285,000.00	285,000.00	28,854.44	108,297.22	176,702.78
<a href="#">01-10-8509</a>	PET TAGS	500.00	500.00	80.50	105.50	394.50
<a href="#">01-10-8510</a>	COIN OPERATOR FEES	187.00	187.00	0.00	150.00	37.00
<a href="#">01-10-8511</a>	JERSEY VILLAGE STICKERS	20.00	20.00	3.00	13.00	7.00
<a href="#">01-10-8512</a>	RENTAL FEE	41,500.00	41,500.00	0.00	650.00	40,850.00
<a href="#">01-10-8513</a>	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	657.32	2,648.05	6,351.95
<a href="#">01-10-8514</a>	FOOD & BEVERAGE FEES	500.00	500.00	0.00	0.00	500.00
<a href="#">01-10-8515</a>	POLICE OFFICER FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-10-8516</a>	FARMER'S MARKET FEES	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-10-8517</a>	PARK RENTALS	7,000.00	7,000.00	0.00	4,480.00	2,520.00
<a href="#">01-10-8519</a>	FOUNDER'S DAY	12,000.00	12,000.00	0.00	0.00	12,000.00
<a href="#">01-10-8520</a>	YOUTH SPORTS TRIATHLON	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-10-8521</a>	FALL FROLIC	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-10-8580</a>	ANTENNA ANNUAL FEES	4,700.00	4,700.00	0.00	4,660.83	39.17
	<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>505,707.00</b>	<b>505,707.00</b>	<b>29,958.26</b>	<b>127,701.60</b>	<b>378,005.40</b>
<b>Category: 90 - LICENSES &amp; PERMITS</b>						
<a href="#">01-10-9001</a>	BUILDING PERMITS	155,000.00	155,000.00	14,207.62	175,978.57	-20,978.57
<a href="#">01-10-9002</a>	PLUMBING PERMITS	15,000.00	15,000.00	903.00	3,728.50	11,271.50
<a href="#">01-10-9003</a>	ELECTRICAL PERMITS	13,000.00	13,000.00	881.25	4,521.25	8,478.75
<a href="#">01-10-9004</a>	MECHANICAL PERMITS	8,000.00	8,000.00	168.00	892.50	7,107.50
<a href="#">01-10-9006</a>	SIGN PERMITS	14,000.00	14,000.00	1,003.03	4,344.98	9,655.02
<a href="#">01-10-9007</a>	LIQUOR LICENSES	7,000.00	7,000.00	0.00	810.00	6,190.00
<a href="#">01-10-9011</a>	PLANNING & ZONING APPLICATION FEES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-10-9012</a>	BURGLAR/FIRE ALARM PERMIT	4,000.00	4,000.00	-695.06	-2,692.65	6,692.65
<a href="#">01-10-9013</a>	FIRE MARSHAL PERM FEES	2,000.00	2,000.00	0.00	420.10	1,579.90
<a href="#">01-10-9016</a>	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	420.00	1,155.00	-155.00
<a href="#">01-10-9017</a>	PLAN CHECKING AND PLAN REVIEW	40,000.00	40,000.00	1,266.75	23,053.06	16,946.94
	<b>Category: 90 - LICENSES &amp; PERMITS Total:</b>	<b>261,000.00</b>	<b>261,000.00</b>	<b>18,154.59</b>	<b>212,211.31</b>	<b>48,788.69</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">01-10-9601</a>	INTEREST EARNED	550,000.00	550,000.00	28,813.90	142,305.20	407,694.80
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>550,000.00</b>	<b>550,000.00</b>	<b>28,813.90</b>	<b>142,305.20</b>	<b>407,694.80</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-10-9750</a>	CRIME CONTROL DISTRICT REIMB.	2,367,110.00	2,367,110.00	0.00	0.00	2,367,110.00
<a href="#">01-10-9752</a>	TRANSFER FROM UTLY FUND	650,000.00	650,000.00	0.00	0.00	650,000.00
<a href="#">01-10-9754</a>	TRANSFER FROM MOTEL TAX FUND	68,000.00	68,000.00	0.00	0.00	68,000.00
<a href="#">01-10-9755</a>	FIRE CONTROL PREV & EMERG REIMB	1,696,612.00	1,696,612.00	0.00	0.00	1,696,612.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>4,781,722.00</b>	<b>4,781,722.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,781,722.00</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">01-10-9807</a>	DONATIONS - POLICE DEPT.	0.00	0.00	250.00	450.00	-450.00
<a href="#">01-10-9808</a>	DONATION-CITY BEAUTIFICATION	0.00	0.00	1,000.00	1,000.00	-1,000.00
<a href="#">01-10-9816</a>	PROPERTY LIENS/ORD VIOLATION	0.00	0.00	0.00	1,101.79	-1,101.79
<a href="#">01-10-9899</a>	MISCELLANEOUS	70,000.00	70,000.00	4,556.81	14,835.71	55,164.29
	<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>5,806.81</b>	<b>17,387.50</b>	<b>52,612.50</b>
<b>Category: 99 - OTHER AGENCY REVENUES</b>						
<a href="#">01-10-9904</a>	FEMA	0.00	0.00	217,645.50	550,825.34	-550,825.34
<a href="#">01-10-9905</a>	AMBULANCE FEES STATE GRANT	100,000.00	100,000.00	0.00	43,880.65	56,119.35
	<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>217,645.50</b>	<b>594,705.99</b>	<b>-494,705.99</b>
	<b>Department: 10 - REVENUES Total:</b>	<b>21,166,272.00</b>	<b>21,166,272.00</b>	<b>6,345,069.38</b>	<b>9,959,022.76</b>	<b>11,207,249.24</b>
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-11-3001</a>	SALARIES	778,053.52	778,053.52	87,114.17	243,989.11	534,064.41
<a href="#">01-11-3002</a>	WAGES	22,000.00	22,000.00	2,487.25	7,140.11	14,859.89
<a href="#">01-11-3003</a>	LONGEVITY	2,340.00	2,340.00	235.35	643.11	1,696.89
<a href="#">01-11-3010</a>	INCENTIVES	1,799.98	1,799.98	207.69	583.51	1,216.47
<a href="#">01-11-3020</a>	EMPLOYEE AWARDS/BONUS	11,500.00	11,500.00	1,428.00	3,913.49	7,586.51
<a href="#">01-11-3051</a>	FICA/MEDICARE TAXES	61,520.80	61,520.80	6,821.07	15,847.91	45,672.89
<a href="#">01-11-3052</a>	WORKMEN'S COMPENSATION	596.00	596.00	0.00	593.46	2.54
<a href="#">01-11-3053</a>	UNEMPLOYMENT INSURANCE	702.00	702.00	706.94	866.55	-164.55
<a href="#">01-11-3054</a>	RETIREMENT	129,296.59	129,296.59	14,653.11	40,227.48	89,069.11
<a href="#">01-11-3055</a>	HEALTH INSURANCE	66,564.08	66,564.08	8,270.85	23,237.15	43,326.93
<a href="#">01-11-3056</a>	LIFE INS	535.00	535.00	53.70	150.87	384.13
<a href="#">01-11-3057</a>	DENTAL INSURANCE	4,565.40	4,565.40	0.00	0.00	4,565.40
<a href="#">01-11-3058</a>	LONG-TERM DISABILITY	1,361.59	1,361.59	230.22	644.86	716.73
<a href="#">01-11-3060</a>	VISION INSURANCE	792.60	792.60	0.00	0.00	792.60
	<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>1,081,627.56</b>	<b>1,081,627.56</b>	<b>122,208.35</b>	<b>337,837.61</b>	<b>743,789.95</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-11-3502</a>	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
<a href="#">01-11-3503</a>	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	862.49	3,137.51
<a href="#">01-11-3504</a>	WEARING APPAREL	500.00	500.00	0.00	61.99	438.01
<a href="#">01-11-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	131.57	68.43
<a href="#">01-11-3520</a>	FOOD	14,000.00	14,000.00	196.15	3,550.87	10,449.13
	<b>Category: 35 - SUPPLIES Total:</b>	<b>18,850.00</b>	<b>18,850.00</b>	<b>196.15</b>	<b>4,606.92</b>	<b>14,243.08</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-11-4501</a>	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	1,005.00	995.00
	<b>Category: 45 - MAINTENANCE Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>1,005.00</b>	<b>995.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-11-5001</a>	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	297.20	3,702.80
<a href="#">01-11-5007</a>	RECORDS MANAGEMENT	8,000.00	8,000.00	0.00	748.40	7,251.60
<a href="#">01-11-5012</a>	PRINTING	250.00	250.00	0.00	0.00	250.00
<a href="#">01-11-5014</a>	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	2,008.00	7,992.00
<a href="#">01-11-5020</a>	COMMUNICATIONS	7,580.00	7,580.00	712.94	1,969.52	5,610.48
<a href="#">01-11-5025</a>	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	348.86	6,151.14
<a href="#">01-11-5026</a>	CODIFICATIONS	7,400.00	7,400.00	954.81	954.81	6,445.19
<a href="#">01-11-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	10,500.00	10,500.00	2,055.00	3,415.64	7,084.36
<a href="#">01-11-5028</a>	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-11-5029</a>	TRAVEL/TRAINING	23,250.00	23,250.00	0.00	1,086.68	22,163.32
<a href="#">01-11-5030</a>	CAR ALLOWANCE	6,500.00	6,500.00	750.00	2,000.00	4,500.00
<a href="#">01-11-5041</a>	NEWSLETTER	18,000.00	18,000.00	0.00	4,347.00	13,653.00
<a href="#">01-11-5044</a>	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>106,981.00</b>	<b>106,981.00</b>	<b>4,472.75</b>	<b>17,176.11</b>	<b>89,804.89</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-11-5401</a>	ELECTION EXPENSE	45,000.00	45,000.00	5,079.89	15,958.47	29,041.53
<b>Category: 54 - SUNDRY Total:</b>		<b>45,000.00</b>	<b>45,000.00</b>	<b>5,079.89</b>	<b>15,958.47</b>	<b>29,041.53</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-11-5501</a>	AUDITS/CONTRACTS\STUDIES	0.00	0.00	16.50	16.50	-16.50
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>16.50</b>	<b>16.50</b>	<b>-16.50</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-11-6005</a>	NOTARY SURETY BONDS	175.00	175.00	0.00	0.00	175.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>175.00</b>	<b>175.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-11-9772</a>	TECHNOLOGY USER FEE	7,850.00	7,850.00	0.00	0.00	7,850.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>7,850.00</b>	<b>7,850.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,850.00</b>
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>		<b>1,262,483.56</b>	<b>1,262,483.56</b>	<b>131,973.64</b>	<b>376,600.61</b>	<b>885,882.95</b>
<b>Department: 12 - LEGAL/OTHER SERVICES</b>						
<b>Category: 50 - SERVICES</b>						
<a href="#">01-12-5023</a>	GRANTS AND INCENTIVES	1,585,000.00	1,585,000.00	0.00	14,990.00	1,570,010.00
<b>Category: 50 - SERVICES Total:</b>		<b>1,585,000.00</b>	<b>1,585,000.00</b>	<b>0.00</b>	<b>14,990.00</b>	<b>1,570,010.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-12-5502</a>	LEGAL FEES	100,000.00	100,000.00	17,589.47	26,993.97	73,006.03
<a href="#">01-12-5515</a>	CONSULTANT SERVICES	16,000.00	16,000.00	0.00	2,600.05	13,399.95
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>116,000.00</b>	<b>116,000.00</b>	<b>17,589.47</b>	<b>29,594.02</b>	<b>86,405.98</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-12-6001</a>	AUTOMOBILE LIABILITY	65,000.00	65,000.00	0.00	86,684.53	-21,684.53
<a href="#">01-12-6003</a>	LIABILITY-FIRE & CASUALTY INSR	122,000.00	122,000.00	0.00	147,558.57	-25,558.57
<a href="#">01-12-6005</a>	SURETY BONDS	566.00	566.00	0.00	565.46	0.54
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>187,566.00</b>	<b>187,566.00</b>	<b>0.00</b>	<b>234,808.56</b>	<b>-47,242.56</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-12-6570</a>	LAND ACQUISITION	4,200,000.00	4,200,000.00	0.00	4,200,701.80	-701.80
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>4,200,000.00</b>	<b>4,200,000.00</b>	<b>0.00</b>	<b>4,200,701.80</b>	<b>-701.80</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-12-9760</a>	TRANSFER TO CAPITAL IMPROVEMENTS	1,880,000.00	1,880,000.00	0.00	0.00	1,880,000.00
<a href="#">01-12-9772</a>	TECHNOLOGY USER FEES	550.00	550.00	0.00	0.00	550.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,880,550.00</b>	<b>1,880,550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,880,550.00</b>
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>		<b>7,969,116.00</b>	<b>7,969,116.00</b>	<b>17,589.47</b>	<b>4,480,094.38</b>	<b>3,489,021.62</b>
<b>Department: 13 - INFO TECHNOLOGY</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-13-3001</a>	SALARIES	292,522.22	292,522.22	32,818.29	92,203.77	200,318.45
<a href="#">01-13-3003</a>	LONGEVITY	840.00	840.00	76.17	214.00	626.00
<a href="#">01-13-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-13-3010</a>	INCENTIVES	7,000.00	7,000.00	692.31	1,846.16	5,153.84
<a href="#">01-13-3051</a>	FICA/MEDICARE TAXES	23,054.21	23,054.21	2,500.83	7,018.56	16,035.65
<a href="#">01-13-3052</a>	WORKMEN'S COMPENSATION	358.00	358.00	0.00	356.07	1.93
<a href="#">01-13-3053</a>	UNEMPLOYMENT INSURANCE	351.00	351.00	368.91	430.21	-79.21
<a href="#">01-13-3054</a>	RETIREMENT	49,815.17	49,815.17	5,610.24	15,433.09	34,382.08
<a href="#">01-13-3055</a>	HEALTH INSURANCE	26,768.09	26,768.09	3,541.98	9,951.28	16,816.81
<a href="#">01-13-3056</a>	LIFE INS	321.00	321.00	32.22	90.52	230.48
<a href="#">01-13-3057</a>	DENTAL INSURANCE	1,935.84	1,935.84	0.00	0.00	1,935.84
<a href="#">01-13-3058</a>	LONG-TERM DISABILITY	511.91	511.91	86.58	243.61	268.30
<a href="#">01-13-3060</a>	VISION INSURANCE	363.24	363.24	0.00	0.00	363.24
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>404,840.68</b>	<b>404,840.68</b>	<b>45,727.53</b>	<b>127,787.27</b>	<b>277,053.41</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-13-3502</a>	POSTAGE/FREIGHT	500.00	500.00	0.00	0.00	500.00
<a href="#">01-13-3503</a>	OFFICE SUPPLIES	250.00	250.00	0.00	114.64	135.36
<a href="#">01-13-3504</a>	WEARING APPAREL	400.00	400.00	0.00	25.00	375.00
<a href="#">01-13-3509</a>	COMPUTER SUPPLIES	2,200.00	2,200.00	23.96	1,182.89	1,017.11
<a href="#">01-13-3510</a>	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>3,450.00</b>	<b>3,450.00</b>	<b>23.96</b>	<b>1,322.53</b>	<b>2,127.47</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-13-4501</a>	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	580.80	2,417.76	3,896.24
<a href="#">01-13-4502</a>	COMPUTER EQUIPMENT	9,500.00	9,500.00	184.32	3,151.38	6,348.62
<a href="#">01-13-4504</a>	SOFTWARE MAINTENANCE	541,000.00	541,000.00	30,000.40	139,710.13	401,289.87
<b>Category: 45 - MAINTENANCE Total:</b>		<b>556,814.00</b>	<b>556,814.00</b>	<b>30,765.52</b>	<b>145,279.27</b>	<b>411,534.73</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-13-5020</a>	COMMUNICATIONS	49,780.00	49,780.00	4,671.76	12,737.32	37,042.68
<a href="#">01-13-5027</a>	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	992.12	457.88
<a href="#">01-13-5029</a>	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	0.00	7,600.00
<b>Category: 50 - SERVICES Total:</b>		<b>58,830.00</b>	<b>58,830.00</b>	<b>4,671.76</b>	<b>13,729.44</b>	<b>45,100.56</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-13-5515</a>	CONSULTANT SERVICES	60,000.00	60,000.00	6,447.00	17,387.32	42,612.68
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>60,000.00</b>	<b>60,000.00</b>	<b>6,447.00</b>	<b>17,387.32</b>	<b>42,612.68</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-13-6573</a>	COMPUTER EQUIPMENT	4,000.00	4,000.00	0.00	1,328.88	2,671.12
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>1,328.88</b>	<b>2,671.12</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-13-9772</a>	TECHNOLOGY USER FEE	88,520.00	88,520.00	0.00	0.00	88,520.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>88,520.00</b>	<b>88,520.00</b>	<b>0.00</b>	<b>0.00</b>	<b>88,520.00</b>
<b>Department: 13 - INFO TECHNOLOGY Total:</b>		<b>1,176,454.68</b>	<b>1,176,454.68</b>	<b>87,635.77</b>	<b>306,834.71</b>	<b>869,619.97</b>
<b>Department: 14 - PURCHASING</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-14-3502</a>	POSTAGE/FREIGHT	20,000.00	20,000.00	1,027.63	7,471.45	12,528.55
<a href="#">01-14-3503</a>	OFFICE SUPPLIES	3,500.00	3,500.00	0.00	1,219.15	2,280.85
<b>Category: 35 - SUPPLIES Total:</b>		<b>23,500.00</b>	<b>23,500.00</b>	<b>1,027.63</b>	<b>8,690.60</b>	<b>14,809.40</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-14-5022</a>	RENTAL OF EQUIPMENT	2,675.00	2,675.00	0.00	802.77	1,872.23
<b>Category: 50 - SERVICES Total:</b>		<b>2,675.00</b>	<b>2,675.00</b>	<b>0.00</b>	<b>802.77</b>	<b>1,872.23</b>
<b>Department: 14 - PURCHASING Total:</b>		<b>26,175.00</b>	<b>26,175.00</b>	<b>1,027.63</b>	<b>9,493.37</b>	<b>16,681.63</b>
<b>Department: 15 - ACCOUNTING SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-15-3001</a>	SALARIES	328,809.13	328,809.13	37,532.85	105,449.44	223,359.69
<a href="#">01-15-3003</a>	LONGEVITY	1,440.00	1,440.00	145.41	402.92	1,037.08
<a href="#">01-15-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-15-3051</a>	FICA/MEDICARE TAXES	25,340.56	25,340.56	2,858.40	8,030.33	17,310.23
<a href="#">01-15-3052</a>	WORKMEN'S COMPENSATION	358.00	358.00	0.00	356.07	1.93
<a href="#">01-15-3053</a>	UNEMPLOYMENT INSURANCE	351.00	351.00	358.92	427.16	-76.16
<a href="#">01-15-3054</a>	RETIREMENT	54,755.48	54,755.48	6,228.24	17,149.74	37,605.74
<a href="#">01-15-3055</a>	HEALTH INSURANCE	21,073.94	21,073.94	1,878.21	5,276.88	15,797.06
<a href="#">01-15-3056</a>	LIFE INS	321.00	321.00	32.22	90.52	230.48
<a href="#">01-15-3057</a>	DENTAL INSURANCE	1,323.12	1,323.12	0.00	0.00	1,323.12
<a href="#">01-15-3058</a>	LONG-TERM DISABILITY	575.42	575.42	97.98	275.28	300.14
<a href="#">01-15-3060</a>	VISION INSURANCE	274.68	274.68	0.00	0.00	274.68
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>435,622.33</b>	<b>435,622.33</b>	<b>49,132.23</b>	<b>137,458.34</b>	<b>298,163.99</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-15-3502</a>	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-15-3503</a>	OFFICE SUPPLIES	700.00	700.00	0.00	252.12	447.88
<a href="#">01-15-3510</a>	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-15-3520</a>	FOOD	4,400.00	4,400.00	0.00	620.92	3,779.08
	<b>Category: 35 - SUPPLIES Total:</b>	<b>5,350.00</b>	<b>5,350.00</b>	<b>0.00</b>	<b>873.04</b>	<b>4,476.96</b>
	<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-15-4501</a>	FURN.FIXT. & OFF.MACH.	500.00	500.00	0.00	0.00	500.00
	<b>Category: 45 - MAINTENANCE Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
	<b>Category: 50 - SERVICES</b>					
<a href="#">01-15-5012</a>	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-15-5020</a>	COMMUNICATIONS	3,040.00	3,040.00	180.87	538.59	2,501.41
<a href="#">01-15-5027</a>	MEMBERSHIPS	400.00	400.00	20.00	248.75	151.25
<a href="#">01-15-5029</a>	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	695.00	3,305.00
	<b>Category: 50 - SERVICES Total:</b>	<b>8,440.00</b>	<b>8,440.00</b>	<b>200.87</b>	<b>1,482.34</b>	<b>6,957.66</b>
	<b>Category: 54 - SUNDRY</b>					
<a href="#">01-15-5405</a>	PERMITS & FEES	1,000.00	1,000.00	0.00	345.00	655.00
	<b>Category: 54 - SUNDRY Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>345.00</b>	<b>655.00</b>
	<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-15-5501</a>	AUDITS/CONTRACTS/STUDIES	40,000.00	40,000.00	6,283.00	6,470.09	33,529.91
	<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>6,283.00</b>	<b>6,470.09</b>	<b>33,529.91</b>
	<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-15-9772</a>	TECHNOLOGY USER FEE	2,780.00	2,780.00	0.00	0.00	2,780.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>2,780.00</b>	<b>2,780.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,780.00</b>
	<b>Department: 15 - ACCOUNTING SERVICES Total:</b>	<b>493,692.33</b>	<b>493,692.33</b>	<b>55,616.10</b>	<b>146,628.81</b>	<b>347,063.52</b>
	<b>Department: 16 - CUSTOMER SERVICE</b>					
	<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-16-3001</a>	SALARIES	51,139.09	51,139.09	5,728.80	16,095.20	35,043.89
<a href="#">01-16-3003</a>	LONGEVITY	960.00	960.00	103.86	291.80	668.20
<a href="#">01-16-3007</a>	OVERTIME	100.00	100.00	0.00	0.00	100.00
<a href="#">01-16-3010</a>	INCENTIVES	1,080.04	1,080.04	124.62	350.12	729.92
<a href="#">01-16-3051</a>	FICA/MEDICARE TAXES	4,075.85	4,075.85	423.99	1,191.21	2,884.64
<a href="#">01-16-3052</a>	WORKMEN'S COMPENSATION	120.00	120.00	0.00	118.69	1.31
<a href="#">01-16-3053</a>	UNEMPLOYMENT INSURANCE	117.00	117.00	77.43	77.43	39.57
<a href="#">01-16-3054</a>	RETIREMENT	8,807.04	8,807.04	984.75	2,711.69	6,095.35
<a href="#">01-16-3055</a>	HEALTH INSURANCE	13,724.36	13,724.36	1,654.98	4,649.70	9,074.66
<a href="#">01-16-3056</a>	LIFE INS	107.00	107.00	10.74	30.17	76.83
<a href="#">01-16-3057</a>	DENTAL INSURANCE	825.24	825.24	0.00	0.00	825.24
<a href="#">01-16-3058</a>	LONG-TERM DISABILITY	89.49	89.49	14.94	41.97	47.52
<a href="#">01-16-3060</a>	VISION INSURANCE	138.60	138.60	0.00	0.00	138.60
	<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>81,283.71</b>	<b>81,283.71</b>	<b>9,124.11</b>	<b>25,557.98</b>	<b>55,725.73</b>
	<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-16-3502</a>	POSTAGE	0.00	0.00	0.00	10.45	-10.45
<a href="#">01-16-3503</a>	OFFICE SUPPLIES	500.00	500.00	0.00	185.66	314.34
	<b>Category: 35 - SUPPLIES Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>196.11</b>	<b>303.89</b>
	<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-16-4501</a>	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
	<b>Category: 45 - MAINTENANCE Total:</b>	<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
	<b>Category: 50 - SERVICES</b>					
<a href="#">01-16-5020</a>	COMMUNICATIONS	890.00	890.00	64.15	254.82	635.18
	<b>Category: 50 - SERVICES Total:</b>	<b>890.00</b>	<b>890.00</b>	<b>64.15</b>	<b>254.82</b>	<b>635.18</b>
	<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-16-5527</a>	HARRIS CTY APPRAISAL DIST	79,700.00	79,700.00	0.00	15,377.00	64,323.00
<a href="#">01-16-5528</a>	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	0.00	7,000.00
	<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>86,700.00</b>	<b>86,700.00</b>	<b>0.00</b>	<b>15,377.00</b>	<b>71,323.00</b>
	<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-16-9772</a>	TECHNOLOGY USER FEE	440.00	440.00	0.00	0.00	440.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>440.00</b>	<b>440.00</b>	<b>0.00</b>	<b>0.00</b>	<b>440.00</b>
	<b>Department: 16 - CUSTOMER SERVICE Total:</b>	<b>170,213.71</b>	<b>170,213.71</b>	<b>9,188.26</b>	<b>41,385.91</b>	<b>128,827.80</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 19 - MUNICIPAL COURT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-19-3001</a>	SALARIES	191,913.25	191,913.25	20,397.67	55,941.67	135,971.58
<a href="#">01-19-3003</a>	LONGEVITY	1,860.00	1,860.00	193.86	543.66	1,316.34
<a href="#">01-19-3007</a>	OVERTIME	5,000.00	5,000.00	83.68	324.76	4,675.24
<a href="#">01-19-3010</a>	INCENTIVES	600.08	600.08	69.24	194.53	405.55
<a href="#">01-19-3051</a>	FICA/MEDICARE TAXES	15,252.06	15,252.06	1,598.72	4,507.76	10,744.30
<a href="#">01-19-3052</a>	WORKMEN'S COMPENSATION	358.00	358.00	0.00	356.07	1.93
<a href="#">01-19-3053</a>	UNEMPLOYMENT INSURANCE	351.00	351.00	299.38	323.97	27.03
<a href="#">01-19-3054</a>	RETIREMENT	32,956.41	32,956.41	3,635.67	10,054.25	22,902.16
<a href="#">01-19-3055</a>	HEALTH INSURANCE	45,490.14	45,490.14	6,552.27	18,408.76	27,081.38
<a href="#">01-19-3056</a>	LIFE INS	321.00	321.00	32.22	90.52	230.48
<a href="#">01-19-3057</a>	DENTAL INSURANCE	3,242.28	3,242.28	0.00	0.00	3,242.28
<a href="#">01-19-3058</a>	LONG-TERM DISABILITY	335.85	335.85	56.49	159.20	176.65
<a href="#">01-19-3060</a>	VISION INSURANCE	517.92	517.92	0.00	0.00	517.92
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>298,197.99</b>	<b>298,197.99</b>	<b>32,919.20</b>	<b>90,905.15</b>	<b>207,292.84</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-19-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	798.62	1,201.38
<a href="#">01-19-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	0.00	200.00
<a href="#">01-19-3523</a>	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>2,300.00</b>	<b>2,300.00</b>	<b>0.00</b>	<b>798.62</b>	<b>1,501.38</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-19-4501</a>	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-19-5012</a>	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-19-5020</a>	COMMUNICATIONS	2,720.00	2,720.00	265.68	809.65	1,910.35
<a href="#">01-19-5027</a>	MEMBERSHIPS	300.00	300.00	0.00	0.00	300.00
<a href="#">01-19-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	1,284.06	2,215.94
<b>Category: 50 - SERVICES Total:</b>		<b>7,520.00</b>	<b>7,520.00</b>	<b>265.68</b>	<b>2,093.71</b>	<b>5,426.29</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-19-5404</a>	JURY EXPENSE	800.00	800.00	0.00	36.13	763.87
<b>Category: 54 - SUNDRY Total:</b>		<b>800.00</b>	<b>800.00</b>	<b>0.00</b>	<b>36.13</b>	<b>763.87</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-19-5505</a>	JUDGES	40,000.00	40,000.00	0.00	5,300.00	34,700.00
<a href="#">01-19-5506</a>	PROSECUTORS	35,000.00	35,000.00	0.00	10,000.00	25,000.00
<a href="#">01-19-5516</a>	COLLECTION AGENCY FEES	3,950.00	3,950.00	0.00	951.50	2,998.50
<a href="#">01-19-5518</a>	INTERPRETERS	20,000.00	20,000.00	0.00	4,584.04	15,415.96
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>98,950.00</b>	<b>98,950.00</b>	<b>0.00</b>	<b>20,835.54</b>	<b>78,114.46</b>
<b>Department: 19 - MUNICIPAL COURT Total:</b>		<b>408,267.99</b>	<b>408,267.99</b>	<b>33,184.88</b>	<b>114,669.15</b>	<b>293,598.84</b>
<b>Department: 21 - POLICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-21-3001</a>	SALARIES	2,944,632.96	2,944,632.96	342,401.02	925,013.30	2,019,619.66
<a href="#">01-21-3003</a>	LONGEVITY	10,440.00	10,440.00	925.50	2,586.57	7,853.43
<a href="#">01-21-3007</a>	OVERTIME	110,000.00	110,000.00	12,092.85	41,694.47	68,305.53
<a href="#">01-21-3010</a>	INCENTIVES	76,959.48	76,959.48	8,276.80	23,611.40	53,348.08
<a href="#">01-21-3014</a>	S.T.E.P. PROGRAM	100,000.00	100,000.00	8,970.20	33,231.65	66,768.35
<a href="#">01-21-3051</a>	FICA/MEDICARE TAXES	248,015.48	248,015.48	27,738.29	76,316.33	171,699.15
<a href="#">01-21-3052</a>	WORKMEN'S COMPENSATION	45,832.00	45,832.00	0.00	42,045.00	3,787.00
<a href="#">01-21-3053</a>	UNEMPLOYMENT INSURANCE	3,627.00	3,627.00	3,677.68	4,376.40	-749.40
<a href="#">01-21-3054</a>	RETIREMENT	535,907.96	535,907.96	61,624.63	166,350.83	369,557.13
<a href="#">01-21-3055</a>	HEALTH INSURANCE	422,471.08	422,471.08	48,304.84	135,741.68	286,729.40
<a href="#">01-21-3056</a>	LIFE INS	3,317.00	3,317.00	316.52	885.26	2,431.74
<a href="#">01-21-3057</a>	DENTAL INSURANCE	30,716.04	30,716.04	0.00	0.00	30,716.04
<a href="#">01-21-3058</a>	LONG-TERM DISABILITY	5,153.11	5,153.11	889.22	2,402.27	2,750.84
<a href="#">01-21-3060</a>	VISION INSURANCE	5,487.96	5,487.96	0.00	0.00	5,487.96
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>4,542,560.07</b>	<b>4,542,560.07</b>	<b>515,217.55</b>	<b>1,454,255.16</b>	<b>3,088,304.91</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-21-3502</a>	POSTAGE/FREIGHT/DEL. FEE	1,000.00	1,000.00	0.00	108.02	891.98
<a href="#">01-21-3503</a>	OFFICE SUPPLIES	10,000.00	10,000.00	0.00	2,493.15	7,506.85
<a href="#">01-21-3504</a>	WEARING APPAREL	33,938.00	33,938.00	2,444.20	7,477.27	26,460.73
<a href="#">01-21-3505</a>	CRIME PREVENTION SUPPLIES	5,000.00	5,000.00	0.00	381.74	4,618.26
<a href="#">01-21-3508</a>	CRIME SCENE SUPPLIES	8,000.00	8,000.00	2,250.00	2,250.00	5,750.00
<a href="#">01-21-3510</a>	BOOKS AND PERIODICALS	6,450.00	6,450.00	0.00	150.58	6,299.42
<a href="#">01-21-3515</a>	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-21-3519</a>	AMMUNITION AND TARGETS	10,000.00	10,000.00	842.00	2,052.00	7,948.00
<a href="#">01-21-3520</a>	FOOD	4,800.00	4,800.00	0.00	630.47	4,169.53
<a href="#">01-21-3523</a>	TOOLS/EQUIPMENT	16,700.00	16,700.00	0.00	2,321.96	14,378.04
<a href="#">01-21-3534</a>	PARTS AND MATERIALS	500.00	500.00	0.00	0.00	500.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>98,388.00</b>	<b>98,388.00</b>	<b>5,536.20</b>	<b>17,865.19</b>	<b>80,522.81</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-21-4501</a>	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	475.18	2,103.60	3,493.40
<a href="#">01-21-4503</a>	RADIO AND RADAR EQUIPMENT	28,829.00	28,829.00	0.00	26,320.00	2,509.00
<a href="#">01-21-4510</a>	VEHICLE CLEANING	5,200.00	5,200.00	0.00	972.89	4,227.11
<a href="#">01-21-4520</a>	AUTO REPAIR/OUTSOURCED	81,000.00	81,000.00	11,743.04	43,376.61	37,623.39
<a href="#">01-21-4599</a>	MISCELLANEOUS EQUIPMENT	1,300.00	1,300.00	0.00	0.00	1,300.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>121,926.00</b>	<b>121,926.00</b>	<b>12,218.22</b>	<b>72,773.10</b>	<b>49,152.90</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-21-5012</a>	PRINTING	2,000.00	2,000.00	35.20	381.71	1,618.29
<a href="#">01-21-5015</a>	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
<a href="#">01-21-5020</a>	COMMUNICATIONS	22,103.00	22,103.00	2,501.21	6,757.05	15,345.95
<a href="#">01-21-5022</a>	RENTAL OF EQUIPMENT	18,500.00	18,500.00	837.50	6,324.50	12,175.50
<a href="#">01-21-5027</a>	MEMBERSHIPS	2,600.00	2,600.00	0.00	238.74	2,361.26
<a href="#">01-21-5029</a>	TRAVEL/TRAINING	53,250.00	53,250.00	-1,175.27	20,067.77	33,182.23
<a href="#">01-21-5030</a>	MAINTENANCE AGREEMENT	174,150.00	174,150.00	0.00	7,430.00	166,720.00
<b>Category: 50 - SERVICES Total:</b>		<b>275,003.00</b>	<b>275,003.00</b>	<b>2,198.64</b>	<b>41,199.77</b>	<b>233,803.23</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-21-5402</a>	JAIL EXPENSE	3,000.00	3,000.00	0.00	545.00	2,455.00
<b>Category: 54 - SUNDRY Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>545.00</b>	<b>2,455.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-21-5515</a>	CONSULTANT SERVICES	1,800.00	1,800.00	0.00	292.00	1,508.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>1,800.00</b>	<b>1,800.00</b>	<b>0.00</b>	<b>292.00</b>	<b>1,508.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-21-6003</a>	LIABILITY-FIRE & CASUALTY INSR	28,700.00	28,700.00	0.00	22,586.06	6,113.94
<a href="#">01-21-6005</a>	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>29,040.00</b>	<b>29,040.00</b>	<b>0.00</b>	<b>22,586.06</b>	<b>6,453.94</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-21-9772</a>	TECHNOLOGY USER FEE	2,050.00	2,050.00	0.00	0.00	2,050.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>2,050.00</b>	<b>2,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,050.00</b>
<b>Department: 21 - POLICE Total:</b>		<b>5,073,767.07</b>	<b>5,073,767.07</b>	<b>535,170.61</b>	<b>1,609,516.28</b>	<b>3,464,250.79</b>
<b>Department: 23 - COMMUNICATIONS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-23-3001</a>	SALARIES	607,818.69	552,112.69	71,192.43	175,561.06	376,551.63
<a href="#">01-23-3003</a>	LONGEVITY	3,840.00	3,840.00	302.34	890.19	2,949.81
<a href="#">01-23-3007</a>	OVERTIME	99,000.00	99,000.00	18,132.13	52,936.47	46,063.53
<a href="#">01-23-3010</a>	INCENTIVES	17,279.78	17,279.78	1,846.13	5,413.11	11,866.67
<a href="#">01-23-3051</a>	FICA/MEDICARE TAXES	55,687.29	55,687.29	6,837.65	17,514.03	38,173.26
<a href="#">01-23-3052</a>	WORKMEN'S COMPENSATION	1,073.00	1,073.00	0.00	1,068.22	4.78
<a href="#">01-23-3053</a>	UNEMPLOYMENT INSURANCE	1,170.00	1,170.00	1,093.12	1,346.72	-176.72
<a href="#">01-23-3054</a>	RETIREMENT	120,219.14	120,219.14	15,067.53	38,028.64	82,190.50
<a href="#">01-23-3055</a>	HEALTH INSURANCE	92,651.54	69,651.54	9,656.45	26,697.81	42,953.73
<a href="#">01-23-3056</a>	LIFE INS	975.22	975.22	88.99	244.94	730.28
<a href="#">01-23-3057</a>	DENTAL INSURANCE	6,786.60	6,786.60	0.00	0.00	6,786.60
<a href="#">01-23-3058</a>	LONG-TERM DISABILITY	1,063.68	1,063.68	190.13	474.78	588.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-23-3060</a> VISION INSURANCE	1,241.88	1,241.88	0.00	0.00	1,241.88
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>1,008,806.82</b>	<b>930,100.82</b>	<b>124,406.90</b>	<b>320,175.97</b>	<b>609,924.85</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-23-3502</a> POSTAGE	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-3503</a> OFFICE SUPPLIES	6,390.00	6,390.00	0.00	216.21	6,173.79
<a href="#">01-23-3504</a> WEARING APPAREL	3,475.00	3,475.00	0.00	573.44	2,901.56
<a href="#">01-23-3505</a> CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-23-3510</a> BOOKS AND PERIODICALS	400.00	400.00	0.00	124.85	275.15
<a href="#">01-23-3520</a> FOOD	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-23-3523</a> TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	2,804.54	195.46
<b>Category: 35 - SUPPLIES Total:</b>	<b>17,365.00</b>	<b>17,365.00</b>	<b>0.00</b>	<b>3,719.04</b>	<b>13,645.96</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-23-4501</a> FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	0.00	6,800.00
<a href="#">01-23-4503</a> RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	225.00	1,025.00
<a href="#">01-23-4505</a> TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
<a href="#">01-23-4599</a> MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 45 - MAINTENANCE Total:</b>	<b>22,450.00</b>	<b>22,450.00</b>	<b>0.00</b>	<b>225.00</b>	<b>22,225.00</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">01-23-5012</a> PRINTING	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-5020</a> COMMUNICATIONS	5,648.00	5,648.00	325.12	1,079.37	4,568.63
<a href="#">01-23-5024</a> RADIO USAGE FEES	2,000.00	2,000.00	89.00	228.00	1,772.00
<a href="#">01-23-5027</a> MEMBERSHIPS	1,200.00	1,200.00	0.00	601.75	598.25
<a href="#">01-23-5029</a> TRAVEL/TRAINING	10,000.00	10,000.00	0.00	3,085.00	6,915.00
<b>Category: 50 - SERVICES Total:</b>	<b>18,948.00</b>	<b>18,948.00</b>	<b>414.12</b>	<b>4,994.12</b>	<b>13,953.88</b>
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">01-23-6005</a> SURETY BONDS	600.00	600.00	0.00	106.62	493.38
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>106.62</b>	<b>493.38</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-23-9772</a> TECHNOLOGY USER FEE	33,280.00	33,280.00	0.00	0.00	33,280.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>33,280.00</b>	<b>33,280.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,280.00</b>
<b>Department: 23 - COMMUNICATIONS Total:</b>	<b>1,101,449.82</b>	<b>1,022,743.82</b>	<b>124,821.02</b>	<b>329,220.75</b>	<b>693,523.07</b>
<b>Department: 25 - FIRE DEPARTMENT</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-25-3001</a> SALARIES	1,774,422.23	1,774,422.23	245,736.04	632,597.93	1,141,824.30
<a href="#">01-25-3002</a> WAGES	45,000.00	45,000.00	9,171.09	23,973.92	21,026.08
<a href="#">01-25-3003</a> LONGEVITY	7,740.00	7,740.00	761.64	2,117.76	5,622.24
<a href="#">01-25-3007</a> OVERTIME	300,300.00	300,300.00	60,067.20	160,493.33	139,806.67
<a href="#">01-25-3010</a> INCENTIVES	116,638.98	116,638.98	6,535.29	18,266.12	98,372.86
<a href="#">01-25-3051</a> FICA/MEDICARE TAXES	171,673.74	171,673.74	24,323.82	61,995.90	109,677.84
<a href="#">01-25-3052</a> WORKMEN'S COMPENSATION	29,365.00	29,365.00	0.00	30,686.74	-1,321.74
<a href="#">01-25-3053</a> UNEMPLOYMENT INSURANCE	2,457.00	2,457.00	2,843.16	3,343.92	-886.92
<a href="#">01-25-3054</a> RETIREMENT	363,511.43	363,511.43	51,780.62	131,957.61	231,553.82
<a href="#">01-25-3055</a> HEALTH INSURANCE	247,426.15	247,426.15	29,802.85	82,967.83	164,458.32
<a href="#">01-25-3056</a> LIFE INS	2,057.44	2,057.44	225.54	633.66	1,423.78
<a href="#">01-25-3057</a> DENTAL INSURANCE	17,735.40	17,735.40	0.00	0.00	17,735.40
<a href="#">01-25-3058</a> LONG-TERM DISABILITY	3,105.24	3,105.24	641.77	1,651.76	1,453.48
<a href="#">01-25-3059</a> FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	0.00	26,000.00
<a href="#">01-25-3060</a> VISION INSURANCE	3,382.44	3,382.44	0.00	0.00	3,382.44
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>3,110,815.05</b>	<b>3,110,815.05</b>	<b>431,889.02</b>	<b>1,150,686.48</b>	<b>1,960,128.57</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-25-3502</a> SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	0.00	500.00
<a href="#">01-25-3503</a> OFFICE SUPPLIES	6,999.00	6,999.00	0.00	673.79	6,325.21
<a href="#">01-25-3504</a> WEARING APPAREL	162,350.00	162,350.00	1,300.00	3,925.83	158,424.17
<a href="#">01-25-3505</a> FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	195.88	2,704.12
<a href="#">01-25-3510</a> BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
<a href="#">01-25-3515</a> MEDICAL SUPPLIES	40,000.00	40,000.00	0.00	8,388.33	31,611.67
<a href="#">01-25-3517</a> JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	401.82	998.18

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-25-3520</a>	FOOD	11,900.00	11,900.00	0.00	2,196.39	9,703.61
<a href="#">01-25-3523</a>	TOOLS/EQUIPMENT	98,000.00	98,000.00	2,995.79	10,643.12	87,356.88
<a href="#">01-25-3524</a>	FEMA SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-25-3525</a>	FEMA EQUIPMENT/REPAIRS	5,000.00	5,000.00	0.00	0.00	5,000.00
	<b>Category: 35 - SUPPLIES Total:</b>	<b>335,199.00</b>	<b>335,199.00</b>	<b>4,295.79</b>	<b>26,425.16</b>	<b>308,773.84</b>
	<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-25-4501</a>	FURN, FIXT, & OFFICE EQPT.	10,700.00	10,700.00	236.70	2,964.40	7,735.60
<a href="#">01-25-4503</a>	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">01-25-4520</a>	AUTO REPAIR/OUTSOURCED	75,000.00	75,000.00	371.73	23,200.00	51,800.00
<a href="#">01-25-4599</a>	MAINTENANCE-MISC EQUIPMENT	45,749.00	45,749.00	0.00	2,773.33	42,975.67
	<b>Category: 45 - MAINTENANCE Total:</b>	<b>133,949.00</b>	<b>133,949.00</b>	<b>608.43</b>	<b>28,937.73</b>	<b>105,011.27</b>
	<b>Category: 50 - SERVICES</b>					
<a href="#">01-25-5012</a>	PRINTING	750.00	750.00	0.00	0.00	750.00
<a href="#">01-25-5014</a>	MEDICAL EXPENSES	31,000.00	31,000.00	0.00	75.00	30,925.00
<a href="#">01-25-5020</a>	COMMUNICATIONS	14,187.00	14,187.00	1,351.54	3,851.60	10,335.40
<a href="#">01-25-5024</a>	RADIO USAGE FEES	15,900.00	15,900.00	1,112.50	3,337.50	12,562.50
<a href="#">01-25-5027</a>	MEMBERSHIPS	7,115.00	7,115.00	0.00	1,938.75	5,176.25
<a href="#">01-25-5029</a>	TRAVEL/TRAINING	34,525.00	34,525.00	0.00	5,615.40	28,909.60
	<b>Category: 50 - SERVICES Total:</b>	<b>103,477.00</b>	<b>103,477.00</b>	<b>2,464.04</b>	<b>14,818.25</b>	<b>88,658.75</b>
	<b>Category: 54 - SUNDRY</b>					
<a href="#">01-25-5405</a>	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
	<b>Category: 54 - SUNDRY Total:</b>	<b>1,299.00</b>	<b>1,299.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,299.00</b>
	<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-25-5508</a>	MEDICAL AND OTHER WASTE-DISP	1,800.00	1,800.00	68.53	202.33	1,597.67
<a href="#">01-25-5512</a>	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
<a href="#">01-25-5515</a>	CONSULTANT SERVICES	0.00	78,706.00	0.00	0.00	78,706.00
<a href="#">01-25-5516</a>	COLLECTION AGENCY FEES	53,900.00	53,900.00	1,669.57	9,849.70	44,050.30
	<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>61,000.00</b>	<b>139,706.00</b>	<b>1,738.10</b>	<b>10,052.03</b>	<b>129,653.97</b>
	<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>3,745,739.05</b>	<b>3,824,445.05</b>	<b>440,995.38</b>	<b>1,230,919.65</b>	<b>2,593,525.40</b>
	<b>Department: 30 - PUBLIC WORKS</b>					
	<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-30-3001</a>	SALARIES	102,334.41	102,334.41	11,463.90	32,208.10	70,126.31
<a href="#">01-30-3003</a>	LONGEVITY	600.00	600.00	66.93	179.68	420.32
<a href="#">01-30-3051</a>	FICA/MEDICARE TAXES	7,874.48	7,874.48	878.70	2,468.08	5,406.40
<a href="#">01-30-3052</a>	WORKMEN'S COMPENSATION	120.00	120.00	0.00	118.69	1.31
<a href="#">01-30-3053</a>	UNEMPLOYMENT INSURANCE	117.00	117.00	128.68	149.80	-32.80
<a href="#">01-30-3054</a>	RETIREMENT	17,015.06	17,015.06	1,928.92	5,310.32	11,704.74
<a href="#">01-30-3055</a>	HEALTH INSURANCE	7,349.58	7,349.58	920.07	2,584.96	4,764.62
<a href="#">01-30-3056</a>	LIFE INS	107.00	107.00	10.74	30.17	76.83
<a href="#">01-30-3057</a>	DENTAL INSURANCE	497.88	497.88	0.00	0.00	497.88
<a href="#">01-30-3058</a>	LONG-TERM DISABILITY	179.09	179.09	30.27	85.04	94.05
<a href="#">01-30-3060</a>	VISION INSURANCE	136.08	136.08	0.00	0.00	136.08
	<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>136,330.58</b>	<b>136,330.58</b>	<b>15,428.21</b>	<b>43,134.84</b>	<b>93,195.74</b>
	<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-30-3502</a>	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	62.40	37.60
<a href="#">01-30-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	990.16	2,009.84
<a href="#">01-30-3504</a>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">01-30-3510</a>	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
<a href="#">01-30-3520</a>	FOOD	2,750.00	2,750.00	0.00	768.59	1,981.41
	<b>Category: 35 - SUPPLIES Total:</b>	<b>6,450.00</b>	<b>6,450.00</b>	<b>0.00</b>	<b>1,821.15</b>	<b>4,628.85</b>
	<b>Category: 50 - SERVICES</b>					
<a href="#">01-30-5012</a>	PRINTING	300.00	300.00	0.00	0.00	300.00
<a href="#">01-30-5020</a>	COMMUNICATIONS	7,124.00	7,124.00	574.56	1,754.75	5,369.25
<a href="#">01-30-5027</a>	MEMBERSHIPS	10,000.00	10,000.00	7,316.82	7,316.82	2,683.18
<a href="#">01-30-5029</a>	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	30.00	3,970.00
	<b>Category: 50 - SERVICES Total:</b>	<b>21,424.00</b>	<b>21,424.00</b>	<b>7,891.38</b>	<b>9,101.57</b>	<b>12,322.43</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-30-5515</a> CONSULTANT SERVICES	70,000.00	70,000.00	7,505.00	24,785.00	45,215.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>7,505.00</b>	<b>24,785.00</b>	<b>45,215.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-30-6574</a> COMPUTER SOFTWARE	1,600.00	1,600.00	0.00	0.00	1,600.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>1,600.00</b>	<b>1,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-30-9772</a> TECHNOLOGY USER FEE	1,980.00	1,980.00	0.00	0.00	1,980.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,980.00</b>	<b>1,980.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,980.00</b>
<b>Department: 30 - PUBLIC WORKS Total:</b>	<b>237,784.58</b>	<b>237,784.58</b>	<b>30,824.59</b>	<b>78,842.56</b>	<b>158,942.02</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-31-3001</a> SALARIES	212,721.49	212,721.49	18,532.76	62,128.64	150,592.85
<a href="#">01-31-3003</a> LONGEVITY	660.00	660.00	55.38	155.59	504.41
<a href="#">01-31-3007</a> OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-31-3010</a> INCENTIVES	5,579.86	5,579.86	505.38	1,670.41	3,909.45
<a href="#">01-31-3051</a> FICA/MEDICARE TAXES	16,827.04	16,827.04	1,368.63	4,627.78	12,199.26
<a href="#">01-31-3052</a> WORKMEN'S COMPENSATION	294.00	294.00	0.00	269.37	24.63
<a href="#">01-31-3053</a> UNEMPLOYMENT INSURANCE	351.00	351.00	228.36	253.09	97.91
<a href="#">01-31-3054</a> RETIREMENT	36,359.61	36,359.61	3,179.03	10,405.97	25,953.64
<a href="#">01-31-3055</a> HEALTH INSURANCE	34,117.67	34,117.67	3,349.83	11,076.32	23,041.35
<a href="#">01-31-3056</a> LIFE INS	321.00	321.00	27.77	86.07	234.93
<a href="#">01-31-3057</a> DENTAL INSURANCE	2,433.72	2,433.72	0.00	0.00	2,433.72
<a href="#">01-31-3058</a> LONG-TERM DISABILITY	372.26	372.26	48.74	163.19	209.07
<a href="#">01-31-3060</a> VISION INSURANCE	499.32	499.32	0.00	0.00	499.32
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>311,536.97</b>	<b>311,536.97</b>	<b>27,295.88</b>	<b>90,836.43</b>	<b>220,700.54</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-31-3503</a> OFFICE SUPPLIES	3,000.00	3,000.00	0.00	445.54	2,554.46
<a href="#">01-31-3504</a> WEARING APPAREL	750.00	750.00	0.00	50.00	700.00
<a href="#">01-31-3510</a> BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
<a href="#">01-31-3521</a> ANIMAL CONTROL	5,000.00	5,000.00	500.00	2,625.00	2,375.00
<a href="#">01-31-3523</a> TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>9,750.00</b>	<b>9,750.00</b>	<b>500.00</b>	<b>3,120.54</b>	<b>6,629.46</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">01-31-5008</a> ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	547.17	-447.17
<a href="#">01-31-5012</a> PRINTING	600.00	600.00	0.00	39.40	560.60
<a href="#">01-31-5020</a> COMMUNICATIONS	3,924.00	3,924.00	441.03	1,266.96	2,657.04
<a href="#">01-31-5027</a> MEMBERSHIPS	900.00	900.00	0.00	389.00	511.00
<a href="#">01-31-5029</a> TRAVEL/TRAINING	9,500.00	9,500.00	0.00	3,493.73	6,006.27
<b>Category: 50 - SERVICES Total:</b>	<b>15,024.00</b>	<b>15,024.00</b>	<b>441.03</b>	<b>5,736.26</b>	<b>9,287.74</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-31-5515</a> CONSULTANT	160,000.00	160,000.00	11,216.75	47,685.78	112,314.22
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>11,216.75</b>	<b>47,685.78</b>	<b>112,314.22</b>
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-31-6571</a> OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	0.00	600.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-31-9772</a> TECHNOLOGY USER FEE	2,850.00	2,850.00	0.00	0.00	2,850.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>2,850.00</b>	<b>2,850.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,850.00</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>	<b>499,760.97</b>	<b>499,760.97</b>	<b>39,453.66</b>	<b>147,379.01</b>	<b>352,381.96</b>
<b>Department: 32 - STREETS</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-32-3001</a> SALARIES	129,446.62	237,683.48	19,921.14	56,705.34	180,978.14
<a href="#">01-32-3003</a> LONGEVITY	120.00	200.00	0.00	0.00	200.00
<a href="#">01-32-3010</a> INCENTIVES	720.00	1,199.96	55.38	201.74	998.22
<a href="#">01-32-3051</a> FICA/MEDICARE TAXES	9,966.93	19,437.38	1,515.82	4,318.58	15,118.80

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-32-3052</a>	WORKMEN'S COMPENSATION	4,566.00	4,566.00	0.00	4,185.13	380.87
<a href="#">01-32-3053</a>	UNEMPLOYMENT INSURANCE	234.00	468.00	273.36	455.90	12.10
<a href="#">01-32-3054</a>	RETIREMENT	21,536.38	41,999.99	3,302.11	9,218.42	32,781.57
<a href="#">01-32-3055</a>	HEALTH INSURANCE	26,768.09	59,910.96	2,879.22	8,089.24	51,821.72
<a href="#">01-32-3056</a>	LIFE INS	214.00	428.00	32.22	90.52	337.48
<a href="#">01-32-3057</a>	DENTAL	1,935.84	4,199.04	0.00	0.00	4,199.04
<a href="#">01-32-3058</a>	LONG-TERM DISABILITY	226.53	415.95	52.00	144.94	271.01
<a href="#">01-32-3060</a>	VISION INSURANCE	363.24	729.00	0.00	0.00	729.00
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>196,097.63</b>	<b>371,237.76</b>	<b>28,031.25</b>	<b>83,409.81</b>	<b>287,827.95</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-32-3504</a>	WEARING APPAREL	5,000.00	5,000.00	0.00	1,786.17	3,213.83
<a href="#">01-32-3523</a>	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">01-32-3534</a>	PARTS AND MATERIALS	50,000.00	50,000.00	4,694.32	10,481.68	39,518.32
<b>Category: 35 - SUPPLIES Total:</b>		<b>59,000.00</b>	<b>59,000.00</b>	<b>4,694.32</b>	<b>12,267.85</b>	<b>46,732.15</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-32-4002</a>	STREET SIGNS	60,000.00	60,000.00	7,710.13	11,677.44	48,322.56
<a href="#">01-32-4003</a>	STREET MAINTENANCE MAT'L	30,000.00	30,000.00	0.00	4,523.50	25,476.50
<a href="#">01-32-4004</a>	SIDEWALK REPLACEMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>115,000.00</b>	<b>115,000.00</b>	<b>7,710.13</b>	<b>16,200.94</b>	<b>98,799.06</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-32-4503</a>	RADIO/RADAR EQUIPMENT	800.00	800.00	0.00	0.00	800.00
<a href="#">01-32-4598</a>	ORNMTL STREET LIGHT MAIN	3,000.00	3,000.00	0.00	2,971.92	28.08
<b>Category: 45 - MAINTENANCE Total:</b>		<b>3,800.00</b>	<b>3,800.00</b>	<b>0.00</b>	<b>2,971.92</b>	<b>828.08</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-32-5016</a>	STREET LIGHTING	185,000.00	185,000.00	15,700.71	44,382.93	140,617.07
<a href="#">01-32-5020</a>	COMMUNICATIONS	2,402.00	2,402.00	420.25	1,323.36	1,078.64
<a href="#">01-32-5022</a>	RENTAL OF EQUIPMENT	3,000.00	3,000.00	0.00	599.20	2,400.80
<a href="#">01-32-5029</a>	TRAVEL/TRAINING	6,500.00	6,500.00	0.00	470.97	6,029.03
<b>Category: 50 - SERVICES Total:</b>		<b>196,902.00</b>	<b>196,902.00</b>	<b>16,120.96</b>	<b>46,776.46</b>	<b>150,125.54</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-32-5507</a>	MOSQUITO SPRAYING	17,500.00	17,500.00	0.00	4,134.00	13,366.00
<a href="#">01-32-5515</a>	CONSULTANT SERVICES	5,000.00	5,000.00	0.00	4,000.00	1,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>22,500.00</b>	<b>22,500.00</b>	<b>0.00</b>	<b>8,134.00</b>	<b>14,366.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-32-9772</a>	TECHNOLOGY USER FEE	980.00	980.00	0.00	0.00	980.00
<a href="#">01-32-9791</a>	EQUIPMENT USER FEE	67,625.00	67,625.00	0.00	0.00	67,625.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>68,605.00</b>	<b>68,605.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,605.00</b>
<b>Department: 32 - STREETS Total:</b>		<b>661,904.63</b>	<b>837,044.76</b>	<b>56,556.66</b>	<b>169,760.98</b>	<b>667,283.78</b>
<b>Department: 33 - BUILDING MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-33-3001</a>	SALARIES	100,096.00	100,096.00	11,289.60	31,376.80	68,719.20
<a href="#">01-33-3002</a>	WAGES	0.00	0.00	56.80	56.80	-56.80
<a href="#">01-33-3003</a>	LONGEVITY	480.00	480.00	13.86	37.95	442.05
<a href="#">01-33-3007</a>	OVERTIME	2,000.00	2,000.00	0.00	40.07	1,959.93
<a href="#">01-33-3051</a>	FICA/MEDICARE TAXES	7,847.06	7,847.06	855.76	2,373.28	5,473.78
<a href="#">01-33-3052</a>	WORKMEN'S COMPENSATION	1,641.00	1,641.00	0.00	540.02	1,100.98
<a href="#">01-33-3053</a>	UNEMPLOYMENT INSURANCE	234.00	234.00	159.08	179.28	54.72
<a href="#">01-33-3054</a>	RETIREMENT	16,955.81	16,955.81	1,885.86	5,128.15	11,827.66
<a href="#">01-33-3055</a>	HEALTH INSURANCE	7,349.58	7,349.58	1,553.37	4,364.23	2,985.35
<a href="#">01-33-3056</a>	LIFE INS	214.00	214.00	21.48	60.35	153.65
<a href="#">01-33-3057</a>	DENTAL	497.88	497.88	0.00	0.00	497.88
<a href="#">01-33-3058</a>	LONG-TERM DISABILITY	175.17	175.17	29.73	82.37	92.80
<a href="#">01-33-3060</a>	VISION INSURANCE	136.08	136.08	0.00	0.00	136.08
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>137,626.58</b>	<b>137,626.58</b>	<b>15,865.54</b>	<b>44,239.30</b>	<b>93,387.28</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-33-3504</a>	WEARING APPAREL	1,000.00	1,000.00	0.00	1,097.06	-97.06

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-33-3517</a>	JANITORIAL SUPPLIES	20,000.00	20,000.00	1,986.96	9,862.30	10,137.70
<a href="#">01-33-3520</a>	FOOD	500.00	500.00	0.00	0.00	500.00
<a href="#">01-33-3523</a>	TOOLS/EQUIPMENT	750.00	750.00	0.00	635.10	114.90
<a href="#">01-33-3540</a>	POWERED EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">01-33-3541</a>	SAFETY PRODUCTS	750.00	750.00	0.00	0.00	750.00
<a href="#">01-33-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<a href="#">01-33-3543</a>	SECURITY SUPPLIES	7,000.00	7,000.00	0.00	0.00	7,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>31,750.00</b>	<b>31,750.00</b>	<b>1,986.96</b>	<b>11,594.46</b>	<b>20,155.54</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-33-4001</a>	MAINTENANCE-BLDG & GROUNDS	6,000.00	6,000.00	0.00	3,998.96	2,001.04
<a href="#">01-33-4011</a>	CITY HALL/CIVIC CENTER BUILDING MAINT...	13,500.00	13,500.00	53.53	2,077.15	11,422.85
<a href="#">01-33-4021</a>	POLICE DEPARTMENT BUILDING MAINTEN...	13,000.00	13,000.00	452.00	3,688.67	9,311.33
<a href="#">01-33-4025</a>	FIRE DEPARTMENT BUILDING MAINTENAN...	13,000.00	13,000.00	0.00	270.67	12,729.33
<a href="#">01-33-4030</a>	PUBLIC WORKS BULDING MAINTENANCE	7,000.00	7,000.00	1,761.00	2,318.60	4,681.40
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>52,500.00</b>	<b>52,500.00</b>	<b>2,266.53</b>	<b>12,354.05</b>	<b>40,145.95</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-33-4501</a>	FURN.,FIXT.,& OFF. MACH.	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-33-5017</a>	UTILITIES	104,000.00	104,000.00	8,179.50	27,153.48	76,846.52
<a href="#">01-33-5020</a>	COMMUNICATIONS	1,310.00	1,310.00	48.45	136.12	1,173.88
<a href="#">01-33-5029</a>	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	233.34	766.66
<a href="#">01-33-5040</a>	BUILDING MAINT-OUTSOURCING	2,000.00	2,000.00	0.00	441.76	1,558.24
<b>Category: 50 - SERVICES Total:</b>		<b>108,310.00</b>	<b>108,310.00</b>	<b>8,227.95</b>	<b>27,964.70</b>	<b>80,345.30</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-33-5521</a>	PEST CONTROL SERVICES	6,000.00	6,000.00	0.00	475.12	5,524.88
<a href="#">01-33-5530</a>	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>11,000.00</b>	<b>11,000.00</b>	<b>0.00</b>	<b>475.12</b>	<b>10,524.88</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-33-6580</a>	BLDG & GROUND IMPROVEMENT	70,000.00	70,000.00	7,620.11	22,794.76	47,205.24
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>70,000.00</b>	<b>70,000.00</b>	<b>7,620.11</b>	<b>22,794.76</b>	<b>47,205.24</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-33-9772</a>	TECHNOLOGY USER FEE	430.00	430.00	0.00	0.00	430.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>430.00</b>	<b>430.00</b>	<b>0.00</b>	<b>0.00</b>	<b>430.00</b>
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>		<b>414,616.58</b>	<b>414,616.58</b>	<b>35,967.09</b>	<b>119,422.39</b>	<b>295,194.19</b>
<b>Department: 35 - SOLID WASTE</b>						
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-35-5508</a>	SOLID WASTECOLLECTION SERVICES	445,000.00	445,000.00	32,397.49	104,951.41	340,048.59
<a href="#">01-35-5509</a>	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
<a href="#">01-35-5519</a>	RECYCLING PROGRAM	116,000.00	116,000.00	9,330.68	27,992.04	88,007.96
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>563,900.00</b>	<b>563,900.00</b>	<b>41,728.17</b>	<b>132,943.45</b>	<b>430,956.55</b>
<b>Department: 35 - SOLID WASTE Total:</b>		<b>563,900.00</b>	<b>563,900.00</b>	<b>41,728.17</b>	<b>132,943.45</b>	<b>430,956.55</b>
<b>Department: 36 - FLEET SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-36-3052</a>	WORKMEN'S COMPENSATION	0.00	0.00	0.00	-2,299.88	2,299.88
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,299.88</b>	<b>2,299.88</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-36-3514</a>	FUEL AND OIL	148,000.00	148,000.00	6,562.36	35,452.42	112,547.58
<b>Category: 35 - SUPPLIES Total:</b>		<b>148,000.00</b>	<b>148,000.00</b>	<b>6,562.36</b>	<b>35,452.42</b>	<b>112,547.58</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-36-4520</a>	AUTO REPAIR/OUTSOURCED	25,000.00	25,000.00	112.93	6,635.45	18,364.55
<b>Category: 45 - MAINTENANCE Total:</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>112.93</b>	<b>6,635.45</b>	<b>18,364.55</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-36-5405</a>	LICENSES/PERMITS	3,500.00	3,500.00	33.50	89.58	3,410.42
<b>Category: 54 - SUNDRY Total:</b>		<b>3,500.00</b>	<b>3,500.00</b>	<b>33.50</b>	<b>89.58</b>	<b>3,410.42</b>

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<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-36-6574</a> COMPUTER SOFTWARE	8,000.00	8,000.00	0.00	4,035.20	3,964.80
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>4,035.20</b>	<b>3,964.80</b>
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>184,500.00</b>	<b>184,500.00</b>	<b>6,708.79</b>	<b>43,912.77</b>	<b>140,587.23</b>
<b>Department: 38 - RECREATION</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-38-3001</a> SALARIES	76,244.72	76,244.72	8,292.48	23,297.92	52,946.80
<a href="#">01-38-3002</a> WAGES	75,000.00	75,000.00	61.00	3,866.80	71,133.20
<a href="#">01-38-3003</a> LONGEVITY	60.00	60.00	0.00	0.00	60.00
<a href="#">01-38-3010</a> INCENTIVES	4,200.04	4,200.04	623.07	1,592.30	2,607.74
<a href="#">01-38-3051</a> FICA/MEDICARE TAXES	11,896.11	11,896.11	655.03	2,110.95	9,785.16
<a href="#">01-38-3052</a> WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-38-3053</a> UNEMPLOYMENT INSURANCE	117.00	117.00	125.71	193.02	-76.02
<a href="#">01-38-3054</a> RETIREMENT	13,307.44	13,307.44	1,482.90	4,058.09	9,249.35
<a href="#">01-38-3055</a> HEALTH INSURANCE	7,349.58	7,349.58	920.07	2,584.96	4,764.62
<a href="#">01-38-3056</a> LIFE INS	107.00	107.00	10.74	30.17	76.83
<a href="#">01-38-3057</a> DENTAL	497.88	497.88	0.00	0.00	497.88
<a href="#">01-38-3058</a> LONG-TERM DISABILITY	133.43	133.43	21.78	61.19	72.24
<a href="#">01-38-3060</a> VISION INSURANCE	136.08	136.08	0.00	0.00	136.08
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>190,049.28</b>	<b>190,049.28</b>	<b>12,192.78</b>	<b>37,795.40</b>	<b>152,253.88</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-38-3503</a> OFFICE SUPPLIES	500.00	500.00	0.00	129.04	370.96
<a href="#">01-38-3504</a> WEARING APPAREL	3,000.00	3,000.00	0.00	2,237.43	762.57
<a href="#">01-38-3506</a> CHEMICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-3517</a> JANITORIAL SUPPLIES	400.00	400.00	-1,986.96	-18.00	418.00
<a href="#">01-38-3520</a> FOOD	500.00	500.00	0.00	44.86	455.14
<a href="#">01-38-3523</a> TOOLS/EQUIPMENT	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3526</a> MINOR EQUIPMENT	250.00	250.00	0.00	145.99	104.01
<a href="#">01-38-3531</a> RECREATION & EVENTS	5,000.00	5,000.00	228.33	348.37	4,651.63
<a href="#">01-38-3532</a> RECREATION AWARDS/PRIZES	2,500.00	2,500.00	0.00	1,312.69	1,187.31
<a href="#">01-38-3542</a> FIRST AID	250.00	250.00	0.00	0.00	250.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>13,150.00</b>	<b>13,150.00</b>	<b>-1,758.63</b>	<b>4,200.38</b>	<b>8,949.62</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-38-4512</a> EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 45 - MAINTENANCE Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">01-38-5012</a> PRINTING	8,500.00	8,500.00	0.00	0.00	8,500.00
<a href="#">01-38-5020</a> COMMUNICATIONS	890.00	890.00	108.80	335.12	554.88
<a href="#">01-38-5022</a> EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-5027</a> MEMBERSHIPS/SUBSCRIPTIONS	2,500.00	2,500.00	0.00	179.62	2,320.38
<a href="#">01-38-5029</a> TRAVEL/TRAINING	4,500.00	4,500.00	0.00	1,096.84	3,403.16
<a href="#">01-38-5030</a> Youth Triathlon	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-38-5043</a> GENERAL ADVERTISING	5,500.00	5,500.00	250.00	275.03	5,224.97
<a href="#">01-38-5046</a> FOUNDER'S DAY	50,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">01-38-5047</a> EGG HUNTS	2,000.00	2,000.00	528.00	539.88	1,460.12
<a href="#">01-38-5048</a> FOURTH OF JULY	17,000.00	17,000.00	1,750.00	1,750.00	15,250.00
<a href="#">01-38-5049</a> FALL FROLIC	7,500.00	7,500.00	-250.00	7,474.28	25.72
<a href="#">01-38-5050</a> HOLIDAY IN THE VILLAGE	7,000.00	7,000.00	2,000.00	8,709.31	-1,709.31
<a href="#">01-38-5051</a> FOOD TRUCK RALLY	3,000.00	3,000.00	636.65	1,696.65	1,303.35
<a href="#">01-38-5052</a> CONCERT SERIES	10,000.00	10,000.00	3,250.00	3,250.00	6,750.00
<a href="#">01-38-5053</a> MOVIE SERIES	2,000.00	2,000.00	-636.65	2,196.31	-196.31
<a href="#">01-38-5055</a> RECREATIONAL ACTIVITIES	61,000.00	61,000.00	0.00	1,444.97	59,555.03
<b>Category: 50 - SERVICES Total:</b>	<b>184,890.00</b>	<b>184,890.00</b>	<b>7,636.80</b>	<b>28,948.01</b>	<b>155,941.99</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-38-5530</a> PROFESSIONAL SERVICES	23,000.00	23,000.00	0.00	0.00	23,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,000.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-38-9772</a> TECHNOLOGY USER FEE	1,100.00	1,100.00	0.00	0.00	1,100.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,100.00</b>
<b>Department: 38 - RECREATION Total:</b>	<b>413,189.28</b>	<b>413,189.28</b>	<b>18,070.95</b>	<b>70,943.79</b>	<b>342,245.49</b>
<b>Department: 39 - PARKS</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-39-3001</a> SALARIES	480,494.51	480,494.51	47,678.08	127,388.99	353,105.52
<a href="#">01-39-3003</a> LONGEVITY	3,480.00	3,480.00	318.48	911.91	2,568.09
<a href="#">01-39-3007</a> OVERTIME	3,000.00	3,000.00	0.00	735.87	2,264.13
<a href="#">01-39-3010</a> INCENTIVES	5,400.14	5,400.14	346.17	972.57	4,427.57
<a href="#">01-39-3051</a> FICA/MEDICARE TAXES	37,666.66	37,666.66	3,545.79	9,549.10	28,117.56
<a href="#">01-39-3052</a> WORKMEN'S COMPENSATION	4,947.00	4,947.00	0.00	4,534.53	412.47
<a href="#">01-39-3053</a> UNEMPLOYMENT INSURANCE	936.00	936.00	645.83	724.31	211.69
<a href="#">01-39-3054</a> RETIREMENT	81,389.53	81,389.53	8,017.36	21,150.31	60,239.22
<a href="#">01-39-3055</a> HEALTH INSURANCE	100,681.75	100,681.75	12,760.76	32,900.88	67,780.87
<a href="#">01-39-3056</a> LIFE INS	856.00	856.00	83.31	208.61	647.39
<a href="#">01-39-3057</a> DENTAL	6,999.12	6,999.12	0.00	0.00	6,999.12
<a href="#">01-39-3058</a> LONG-TERM DISABILITY	840.87	840.87	122.62	322.35	518.52
<a href="#">01-39-3060</a> VISION INSURANCE	1,291.92	1,291.92	0.00	0.00	1,291.92
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>727,983.50</b>	<b>727,983.50</b>	<b>73,518.40</b>	<b>199,399.43</b>	<b>528,584.07</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-39-3503</a> OFFICE SUPPLIES	250.00	250.00	0.00	102.20	147.80
<a href="#">01-39-3504</a> WEARING APPAREL	5,000.00	5,000.00	0.00	2,466.07	2,533.93
<a href="#">01-39-3506</a> CHEMICALS	12,000.00	12,000.00	0.00	0.00	12,000.00
<a href="#">01-39-3517</a> JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-39-3520</a> FOOD	3,750.00	3,750.00	0.00	812.45	2,937.55
<a href="#">01-39-3523</a> TOOLS/EQUIPMENT	2,000.00	2,000.00	78.52	958.42	1,041.58
<a href="#">01-39-3526</a> MINOR EQUIPMENT	2,500.00	2,500.00	0.00	310.21	2,189.79
<a href="#">01-39-3534</a> EQUIP REPAIR PARTS	7,000.00	7,000.00	0.00	360.00	6,640.00
<a href="#">01-39-3536</a> LANDSCAPING MATERIALS	17,000.00	17,000.00	154.81	11,103.21	5,896.79
<a href="#">01-39-3542</a> FIRST AID	500.00	500.00	0.00	0.00	500.00
<a href="#">01-39-3544</a> IRRIGATION SUPPLIES	5,000.00	5,000.00	0.00	1,038.43	3,961.57
<a href="#">01-39-3545</a> POOL JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-39-3546</a> SPLASH PAD CHEMICALS	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>62,000.00</b>	<b>62,000.00</b>	<b>233.33</b>	<b>17,150.99</b>	<b>44,849.01</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>					
<a href="#">01-39-4008</a> PARK MAINTENANCE	3,000.00	3,000.00	0.00	118.74	2,881.26
<a href="#">01-39-4031</a> SPLASH PAD MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-39-4032</a> CAROL FOX PARK	6,000.00	6,000.00	0.00	392.55	5,607.45
<a href="#">01-39-4033</a> CLARK HENRY PARK	7,000.00	7,000.00	0.00	268.08	6,731.92
<a href="#">01-39-4034</a> PHILLIPINE PARK	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">01-39-4035</a> DOG PARK	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-4036</a> OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4037</a> HIKE AND BIKE TRAILS	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-4038</a> TREE MAINTENANCE AND TREE CITY USA	5,000.00	5,000.00	600.00	1,184.46	3,815.54
<a href="#">01-39-4039</a> MARQUEES - MAINT	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>36,500.00</b>	<b>36,500.00</b>	<b>600.00</b>	<b>1,963.83</b>	<b>34,536.17</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-39-4511</a> VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4512</a> EQUIPMENT MAINTENANCE	3,000.00	3,000.00	0.00	278.53	2,721.47
<b>Category: 45 - MAINTENANCE Total:</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>278.53</b>	<b>3,721.47</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">01-39-5012</a> PRINTING	750.00	750.00	0.00	0.00	750.00
<a href="#">01-39-5020</a> COMMUNICATIONS	4,236.00	4,236.00	568.95	1,637.10	2,598.90
<a href="#">01-39-5022</a> EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	1,153.06	846.94
<a href="#">01-39-5027</a> MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	150.00	600.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-39-5029</a> TRAVEL/TRAINING	6,600.00	6,600.00	0.00	885.82	5,714.18
<b>Category: 50 - SERVICES Total:</b>	<b>14,336.00</b>	<b>14,336.00</b>	<b>568.95</b>	<b>3,825.98</b>	<b>10,510.02</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-39-5530</a> PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-39-6516</a> PARKS & LANDSCAPING PROJS	40,000.00	40,000.00	0.00	176.00	39,824.00
<a href="#">01-39-6598</a> MISCELLANEOUS EQUIPMENT	14,000.00	14,000.00	0.00	5,867.70	8,132.30
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>54,000.00</b>	<b>54,000.00</b>	<b>0.00</b>	<b>6,043.70</b>	<b>47,956.30</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-39-9772</a> TECHNOLOGY USER FEE	15,260.00	15,260.00	0.00	0.00	15,260.00
<a href="#">01-39-9791</a> EQUIPMENT USER FEE	42,070.00	42,070.00	0.00	0.00	42,070.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>57,330.00</b>	<b>57,330.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,330.00</b>
<b>Department: 39 - PARKS Total:</b>	<b>958,149.50</b>	<b>958,149.50</b>	<b>74,920.68</b>	<b>228,662.46</b>	<b>729,487.04</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-4,194,892.75</b>	<b>-4,370,032.88</b>	<b>4,603,636.03</b>	<b>321,791.73</b>	
<b>Fund: 03 - DEBT SERVICE FUND</b>					
<b>Department: 50 - REVENUES</b>					
<b>Category: 72 - PROPERTY TAXES</b>					
<a href="#">03-50-7201</a> CURRENT PROPERTY TAXES	1,970,757.00	1,970,757.00	1,268,898.13	1,553,820.32	416,936.68
<a href="#">03-50-7202</a> DELINQUENT PROPERTY TAX	30,000.00	30,000.00	431.11	-14,633.19	44,633.19
<a href="#">03-50-7203</a> PENALTY, INTEREST, COSTS	5,000.00	5,000.00	106.23	5,027.70	-27.70
<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>2,005,757.00</b>	<b>2,005,757.00</b>	<b>1,269,435.47</b>	<b>1,544,214.83</b>	<b>461,542.17</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">03-50-9601</a> INTEREST EARNED	20,000.00	20,000.00	2,689.27	6,183.62	13,816.38
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>2,689.27</b>	<b>6,183.62</b>	<b>13,816.38</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">03-50-9752</a> TRANSFER FROM UTILITY FUND	795,379.00	795,379.00	0.00	0.00	795,379.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>795,379.00</b>	<b>795,379.00</b>	<b>0.00</b>	<b>0.00</b>	<b>795,379.00</b>
<b>Department: 50 - REVENUES Total:</b>	<b>2,821,136.00</b>	<b>2,821,136.00</b>	<b>1,272,124.74</b>	<b>1,550,398.45</b>	<b>1,270,737.55</b>
<b>Department: 51 - DEBT SERVICE</b>					
<b>Category: 61 - DEBT SERVICE</b>					
<a href="#">03-51-6121</a> PRINCIPAL/DEBT SERVICE	1,452,140.00	1,452,140.00	0.00	0.00	1,452,140.00
<a href="#">03-51-6122</a> INTEREST/DEBT SERVICE	1,266,150.00	1,266,150.00	0.00	0.00	1,266,150.00
<a href="#">03-51-6123</a> MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	0.00	9,000.00
<b>Category: 61 - DEBT SERVICE Total:</b>	<b>2,727,290.00</b>	<b>2,727,290.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,727,290.00</b>
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>2,727,290.00</b>	<b>2,727,290.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,727,290.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>93,846.00</b>	<b>93,846.00</b>	<b>1,272,124.74</b>	<b>1,550,398.45</b>	
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - REVENUES</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">04-43-8547</a> WATER DISTRIBUTION	50,000.00	50,000.00	0.00	94.50	49,905.50
<a href="#">04-43-8548</a> SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	21.00	24,979.00
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>115.50</b>	<b>74,884.50</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">04-43-9601</a> INTEREST EARNED	48,000.00	48,000.00	3,453.06	14,413.75	33,586.25
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>3,453.06</b>	<b>14,413.75</b>	<b>33,586.25</b>
<b>Department: 43 - REVENUES Total:</b>	<b>123,000.00</b>	<b>123,000.00</b>	<b>3,453.06</b>	<b>14,529.25</b>	<b>108,470.75</b>
<b>Department: 45 - WATER &amp; SEWER</b>					
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">04-45-5515</a> CONSULTANT SERVICES	70,000.00	70,000.00	1,636.18	39,116.06	30,883.94
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>1,636.18</b>	<b>39,116.06</b>	<b>30,883.94</b>
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>1,636.18</b>	<b>39,116.06</b>	<b>30,883.94</b>
<b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b>	<b>53,000.00</b>	<b>53,000.00</b>	<b>1,816.88</b>	<b>-24,586.81</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 05 - MOTEL TAX FUND</b>						
<b>Department: 55 - REVENUES</b>						
<b>Category: 75 - OTHER TAXES</b>						
<a href="#">05-55-7635</a>	MOTEL OCCUPANCY TAX	115,000.00	115,000.00	10,611.25	53,528.23	61,471.77
<b>Category: 75 - OTHER TAXES Total:</b>		<b>115,000.00</b>	<b>115,000.00</b>	<b>10,611.25</b>	<b>53,528.23</b>	<b>61,471.77</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">05-55-9601</a>	INTEREST EARNED	1,000.00	1,000.00	70.62	294.73	705.27
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>70.62</b>	<b>294.73</b>	<b>705.27</b>
<b>Department: 55 - REVENUES Total:</b>		<b>116,000.00</b>	<b>116,000.00</b>	<b>10,681.87</b>	<b>53,822.96</b>	<b>62,177.04</b>
<b>Department: 56 - MOTEL TAX</b>						
<b>Category: 50 - SERVICES</b>						
<a href="#">05-56-5040</a>	ARTS	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">05-56-5043</a>	GENERAL ADVERTISING	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">05-56-5044</a>	ADVERTISING	30,000.00	30,000.00	732.25	8,369.56	21,630.44
<b>Category: 50 - SERVICES Total:</b>		<b>48,000.00</b>	<b>48,000.00</b>	<b>732.25</b>	<b>8,369.56</b>	<b>39,630.44</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">05-56-9751</a>	TRANSFER TO GENERAL FUND	68,000.00	68,000.00	0.00	0.00	68,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>68,000.00</b>	<b>68,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,000.00</b>
<b>Department: 56 - MOTEL TAX Total:</b>		<b>116,000.00</b>	<b>116,000.00</b>	<b>732.25</b>	<b>8,369.56</b>	<b>107,630.44</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>9,949.62</b>	<b>45,453.40</b>	
<b>Fund: 06 - ASSET FORFEITURE FUND</b>						
<b>Department: 60 - REVENUES</b>						
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">06-60-9601</a>	INTEREST EARNED	1,000.00	1,000.00	87.43	364.81	635.19
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>87.43</b>	<b>364.81</b>	<b>635.19</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">06-60-9899</a>	MISCELLANEOUS	0.00	0.00	0.00	3,445.69	-3,445.69
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,445.69</b>	<b>-3,445.69</b>
<b>Department: 60 - REVENUES Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>87.43</b>	<b>3,810.50</b>	<b>-2,810.50</b>
<b>Department: 61 - ASSET FORFEITURE</b>						
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">06-61-6574</a>	SOFTWARE	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">06-61-6598</a>	MISC EQUIPMENT	3,700.00	3,700.00	0.00	0.00	3,700.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>11,700.00</b>	<b>11,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,700.00</b>
<b>Department: 61 - ASSET FORFEITURE Total:</b>		<b>11,700.00</b>	<b>11,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,700.00</b>
<b>Fund: 06 - ASSET FORFEITURE FUND Surplus (Deficit):</b>		<b>-10,700.00</b>	<b>-10,700.00</b>	<b>87.43</b>	<b>3,810.50</b>	
<b>Fund: 07 - CAPITAL REPLACEMENT</b>						
<b>Department: 71 - REVENUES</b>						
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">07-71-9601</a>	INTEREST EARNED	192,000.00	192,000.00	14,901.90	62,326.10	129,673.90
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>192,000.00</b>	<b>192,000.00</b>	<b>14,901.90</b>	<b>62,326.10</b>	<b>129,673.90</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">07-71-9740</a>	GF COMP. EQUIP. USER FEE	158,070.00	158,070.00	0.00	0.00	158,070.00
<a href="#">07-71-9742</a>	UF COMP. EQUIP. USER FEE	1,680.00	1,680.00	0.00	0.00	1,680.00
<a href="#">07-71-9744</a>	GC COMP. EQUIP. USER FEE	5,950.00	5,950.00	0.00	0.00	5,950.00
<a href="#">07-71-9745</a>	CT COMP. EQUIP. USER FEE	5,530.00	5,530.00	0.00	0.00	5,530.00
<a href="#">07-71-9747</a>	CC /PD COMP. EQUIP. USER FEE	31,240.00	31,240.00	0.00	0.00	31,240.00
<a href="#">07-71-9750</a>	JVFCPEMS COMP USER FEE	116,510.00	116,510.00	0.00	0.00	116,510.00
<a href="#">07-71-9764</a>	CC EQUIP PURCHASE CONTRIBUTION	191,650.00	191,650.00	0.00	0.00	191,650.00
<a href="#">07-71-9771</a>	GF EQUIPMENT USER FEE	109,695.00	109,695.00	0.00	0.00	109,695.00
<a href="#">07-71-9772</a>	UF EQUIPMENT USER FEE	115,904.00	115,904.00	0.00	0.00	115,904.00
<a href="#">07-71-9773</a>	GC EQUIPMENT USER FEE	357,480.00	357,480.00	0.00	0.00	357,480.00
<a href="#">07-71-9775</a>	JVFCPEMS EQUIP USER FEE	661,878.00	661,878.00	0.00	0.00	661,878.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,755,587.00</b>	<b>1,755,587.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,755,587.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">07-71-9802</a>	SALES OF ASSETS - WATER & SEWER (45)	198,000.00	198,000.00	0.00	46,575.00	151,425.00
<a href="#">07-71-9803</a>	SALES OF ASSETS - POLICE (21)	269,000.00	269,000.00	25,000.00	145,408.16	123,591.84
<a href="#">07-71-9804</a>	SALES OF ASSETS FIRE DEPT (25)	155,000.00	155,000.00	542.71	32,042.71	122,957.29
<a href="#">07-71-9805</a>	SALES OF ASSETS PUBLIC WKS (30)	58,000.00	58,000.00	0.00	0.00	58,000.00
<a href="#">07-71-9806</a>	SALES OF ASSETS CODE ENF (31)	48,000.00	48,000.00	0.00	25,312.50	22,687.50
<a href="#">07-71-9807</a>	SALES OF ASSETS STREETS (32)	156,000.00	156,000.00	0.00	0.00	156,000.00
<a href="#">07-71-9808</a>	SALES OF ASSETS BLDG MAINT (33)	50,000.00	50,000.00	0.00	25,312.50	24,687.50
<a href="#">07-71-9809</a>	SALES OF ASSETS FLEET (36)	62,620.00	62,620.00	0.00	0.00	62,620.00
<a href="#">07-71-9810</a>	SALES OF ASSETS PARKS (39)	200,000.00	200,000.00	0.00	35,000.00	165,000.00
<a href="#">07-71-9811</a>	SALES OF ASSETS GOLF COURSE (88)	54,000.00	54,000.00	0.00	2,609.21	51,390.79
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>		<b>1,250,620.00</b>	<b>1,250,620.00</b>	<b>25,542.71</b>	<b>312,260.08</b>	<b>938,359.92</b>
<b>Department: 71 - REVENUES Total:</b>		<b>3,198,207.00</b>	<b>3,198,207.00</b>	<b>40,444.61</b>	<b>374,586.18</b>	<b>2,823,620.82</b>
<b>Department: 72 - EQUIPMENT REPLACEMENT</b>						
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">07-72-6570</a>	Vehicles - Public Works	57,216.00	57,216.00	0.00	0.00	57,216.00
<a href="#">07-72-6573</a>	VEHICLES POLICE	460,650.00	460,650.00	64,539.26	226,372.86	234,277.14
<a href="#">07-72-6574</a>	VEHICLES FIRE DEPT	3,769,825.00	3,769,825.00	0.00	143,512.49	3,626,312.51
<a href="#">07-72-6575</a>	VEHICLES CODE ENFORCEMENT	43,199.00	43,199.00	0.00	0.00	43,199.00
<a href="#">07-72-6576</a>	VEHICLES STREETS	194,377.00	194,377.00	0.00	0.00	194,377.00
<a href="#">07-72-6577</a>	VEHICLES BLDG MAINT	46,780.00	46,780.00	0.00	0.00	46,780.00
<a href="#">07-72-6579</a>	VEHICLES PARKS	196,434.00	196,434.00	0.00	0.00	196,434.00
<a href="#">07-72-6580</a>	VEHICLES WATER AND SEWER	180,267.00	180,267.00	0.00	0.00	180,267.00
<a href="#">07-72-6581</a>	RADIO/RADAR EQUIPMENT	0.00	0.00	0.00	5,250.00	-5,250.00
<a href="#">07-72-6586</a>	GROUND & MAINT. EQUIP - GOLF COURSE	220,969.20	220,969.20	160,094.00	160,094.00	60,875.20
<a href="#">07-72-6598</a>	EQUIPMENT LEASE-PURCHASE	0.00	0.00	4,428.00	8,856.00	-8,856.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>5,169,717.20</b>	<b>5,169,717.20</b>	<b>229,061.26</b>	<b>544,085.35</b>	<b>4,625,631.85</b>
<b>Department: 72 - EQUIPMENT REPLACEMENT Total:</b>		<b>5,169,717.20</b>	<b>5,169,717.20</b>	<b>229,061.26</b>	<b>544,085.35</b>	<b>4,625,631.85</b>
<b>Department: 73 - TECHNOLOGY REPLACEMENT</b>						
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">07-73-6573</a>	COMPUTER EQUIPMENT	291,750.00	291,750.00	47,543.32	102,622.57	189,127.43
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>291,750.00</b>	<b>291,750.00</b>	<b>47,543.32</b>	<b>102,622.57</b>	<b>189,127.43</b>
<b>Department: 73 - TECHNOLOGY REPLACEMENT Total:</b>		<b>291,750.00</b>	<b>291,750.00</b>	<b>47,543.32</b>	<b>102,622.57</b>	<b>189,127.43</b>
<b>Fund: 07 - CAPITAL REPLACEMENT Surplus (Deficit):</b>		<b>-2,263,260.20</b>	<b>-2,263,260.20</b>	<b>-236,159.97</b>	<b>-272,121.74</b>	
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>						
<b>Department: 90 - REVENUES</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">10-90-9916</a>	COMP PLAN GRANT	157,500.00	157,500.00	0.00	0.00	157,500.00
<a href="#">10-90-9917</a>	SEATTLE STREET WATER LINE GRANT	0.00	0.00	0.00	624,835.00	-624,835.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>157,500.00</b>	<b>157,500.00</b>	<b>0.00</b>	<b>624,835.00</b>	<b>-467,335.00</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">10-90-9601</a>	INTEREST EARNED	84,000.00	84,000.00	3,268.12	19,546.03	64,453.97
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>84,000.00</b>	<b>84,000.00</b>	<b>3,268.12</b>	<b>19,546.03</b>	<b>64,453.97</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">10-90-9751</a>	TRFR F/GENERAL FUND	1,880,000.00	1,880,000.00	0.00	0.00	1,880,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,880,000.00</b>	<b>1,880,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,880,000.00</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">10-90-9899</a>	MISCELLANEOUS REVENUE	0.00	0.00	0.00	26,993.37	-26,993.37
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,993.37</b>	<b>-26,993.37</b>
<b>Category: 99 - OTHER AGENCY REVENUES</b>						
<a href="#">10-90-9907</a>	FY 20 - HOME ELEVATION	2,373,005.00	2,373,005.00	0.00	0.00	2,373,005.00
<a href="#">10-90-9908</a>	FY 22 -HOME ELEVATION GRANT	4,744,705.00	4,744,705.00	0.00	0.00	4,744,705.00
<a href="#">10-90-9912</a>	FLOOD MITIGATION STUDY	450,000.00	450,000.00	0.00	0.00	450,000.00
<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>		<b>7,567,710.00</b>	<b>7,567,710.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,567,710.00</b>
<b>Department: 90 - REVENUES Total:</b>		<b>9,689,210.00</b>	<b>9,689,210.00</b>	<b>3,268.12</b>	<b>671,374.40</b>	<b>9,017,835.60</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 91 - EXPENSE</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">10-91-7016</a>	ELEVATIONS FY 20 GRANT	2,325,557.00	2,325,557.00	1,300.00	293,779.11	2,031,777.89
<a href="#">10-91-7018</a>	FY 22 ELEVATION	4,869,705.00	4,869,705.00	7,810.00	14,320.00	4,855,385.00
<a href="#">10-91-7032</a>	REHAB/REPAIR STORM WATER LINES	200,000.00	200,000.00	0.00	146,436.95	53,563.05
<a href="#">10-91-7066</a>	PLAYGROUND STRUCTURE CAROL FOX	1,000,000.00	1,000,000.00	11,000.00	14,500.00	985,500.00
<a href="#">10-91-7067</a>	CLARK HENRY BASEBALL FIELD	1,300,000.00	1,300,000.00	0.00	25,276.00	1,274,724.00
<a href="#">10-91-7105</a>	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	4,471.00	45,529.00
<a href="#">10-91-7125</a>	NEW CITY HALL ENG & ARCHITECT	200,000.00	200,000.00	9,350.00	43,100.00	156,900.00
<a href="#">10-91-7130</a>	FACILITIES IMPROVEMENT	50,000.00	50,000.00	0.00	3,500.00	46,500.00
<a href="#">10-91-7131</a>	GOLF COURSE CONVENTION CENTER	2,029,883.00	2,029,883.00	299,988.07	887,158.99	1,142,724.01
<a href="#">10-91-7134</a>	STREET PANELS REPLACEMENT	250,000.00	250,000.00	7,384.80	44,047.80	205,952.20
<a href="#">10-91-7137</a>	SIDEWALK REPL & ADD	100,000.00	100,000.00	0.00	0.00	100,000.00
<a href="#">10-91-7144</a>	POOL CLOSURE/DEMOLITION	60,000.00	60,000.00	0.00	0.00	60,000.00
<a href="#">10-91-7300</a>	FLOOD MITIGATION STUDY	600,000.00	600,000.00	0.00	0.00	600,000.00
<a href="#">10-91-7303</a>	COMP PLAN GRANT	157,500.00	157,500.00	21,961.00	64,648.75	92,851.25
<a href="#">10-91-7304</a>	VILLAGE DR PARKING	50,000.00	50,000.00	0.00	0.00	50,000.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>13,242,645.00</b>	<b>13,242,645.00</b>	<b>358,793.87</b>	<b>1,541,238.60</b>	<b>11,701,406.40</b>
<b>Department: 91 - EXPENSE Total:</b>		<b>13,242,645.00</b>	<b>13,242,645.00</b>	<b>358,793.87</b>	<b>1,541,238.60</b>	<b>11,701,406.40</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>		<b>-3,553,435.00</b>	<b>-3,553,435.00</b>	<b>-355,525.75</b>	<b>-869,864.20</b>	
<b>Fund: 12 - COURT RESTRICTED FEE FUND</b>						
<b>Department: 18 - REVENUES</b>						
<b>Category: 80 - FINES WARRANTS &amp; BONDS</b>						
<a href="#">12-18-8003</a>	TIME PAYMENT FEE-COURT	3,000.00	3,000.00	32.50	79.21	2,920.79
<a href="#">12-18-8004</a>	COURT TECH FEE	20,000.00	20,000.00	1,194.36	5,301.15	14,698.85
<a href="#">12-18-8005</a>	COURT BLDG SECURITY FEE	15,000.00	15,000.00	1,377.30	6,194.60	8,805.40
<a href="#">12-18-8007</a>	CHILD SAFETY FEE	500.00	500.00	0.00	25.00	475.00
<a href="#">12-18-8008</a>	JUDICIAL FEE	2,800.00	2,800.00	46.72	203.62	2,596.38
<b>Category: 80 - FINES WARRANTS &amp; BONDS Total:</b>		<b>41,300.00</b>	<b>41,300.00</b>	<b>2,650.88</b>	<b>11,803.58</b>	<b>29,496.42</b>
<b>Department: 18 - REVENUES Total:</b>		<b>41,300.00</b>	<b>41,300.00</b>	<b>2,650.88</b>	<b>11,803.58</b>	<b>29,496.42</b>
<b>Department: 28 - COURT EXPENDITURES</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">12-28-3503</a>	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00
<a href="#">12-28-3504</a>	WEARING APPAREL	1,000.00	1,000.00	0.00	187.00	813.00
<a href="#">12-28-3510</a>	BOOK & PERIODICALS	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>187.00</b>	<b>1,313.00</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">12-28-4501</a>	FURNITURE AND EQUIPMENT	2,000.00	2,000.00	266.17	1,114.09	885.91
<a href="#">12-28-4504</a>	SOFTWARE MAINTENANCE	8,600.00	8,600.00	0.00	5,072.85	3,527.15
<b>Category: 45 - MAINTENANCE Total:</b>		<b>10,600.00</b>	<b>10,600.00</b>	<b>266.17</b>	<b>6,186.94</b>	<b>4,413.06</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">12-28-5027</a>	MEMBERSHIPS	100.00	100.00	0.00	0.00	100.00
<a href="#">12-28-5029</a>	TRAINING	500.00	500.00	0.00	0.00	500.00
<b>Category: 50 - SERVICES Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">12-28-6574</a>	COMPUTER SOFTWARE	6,000.00	6,000.00	0.00	0.00	6,000.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">12-28-9772</a>	TECHNOLOGY USER FEE	5,530.00	5,530.00	0.00	0.00	5,530.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>5,530.00</b>	<b>5,530.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,530.00</b>
<b>Department: 28 - COURT EXPENDITURES Total:</b>		<b>24,230.00</b>	<b>24,230.00</b>	<b>266.17</b>	<b>6,373.94</b>	<b>17,856.06</b>
<b>Fund: 12 - COURT RESTRICTED FEE FUND Surplus (Deficit):</b>		<b>17,070.00</b>	<b>17,070.00</b>	<b>2,384.71</b>	<b>5,429.64</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 15 - TIRZ -3</b>					
<b>Department: 10 - REVENUES</b>					
<b>Category: 72 - PROPERTY TAXES</b>					
<a href="#">15-10-7201</a> CURRENT PROPERTY TAXES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Department: 10 - REVENUES Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Department: 22 - TIRZ 3</b>					
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">15-22-5524</a> ADMINISTRATIVE	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Department: 22 - TIRZ 3 Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Fund: 15 - TIRZ -3 Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Fund: 16 - GO BONDS - SERIES 2024</b>					
<b>Department: 90 - REVENUES</b>					
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">16-90-9601</a> INTEREST EARNED	100,000.00	100,000.00	84,346.50	359,330.14	-259,330.14
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>84,346.50</b>	<b>359,330.14</b>	<b>-259,330.14</b>
<b>Department: 90 - REVENUES Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>84,346.50</b>	<b>359,330.14</b>	<b>-259,330.14</b>
<b>Department: 91 - EXPENSE</b>					
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>					
<a href="#">16-91-7213</a> CONGO STREET PROJECT	4,000,000.00	4,000,000.00	142,012.42	1,288,333.31	2,711,666.69
<a href="#">16-91-7214</a> SINGAPORE STREET PROJECT	2,923,270.00	2,923,270.00	37,895.25	62,179.25	2,861,090.75
<a href="#">16-91-7215</a> AUSTRALIA	1,878,175.00	1,878,175.00	0.00	113,683.50	1,764,491.50
<a href="#">16-91-7216</a> SEATTLE	2,000,886.00	2,000,886.00	96,591.00	96,591.00	1,904,295.00
<a href="#">16-91-7217</a> SOLOMON	4,492,152.00	4,492,152.00	0.00	0.00	4,492,152.00
<a href="#">16-91-7218</a> WOB PLANT	6,000,000.00	6,000,000.00	0.00	0.00	6,000,000.00
<a href="#">16-91-7219</a> SEWER PIPE REP	3,500,000.00	3,500,000.00	14,421.25	110,344.46	3,389,655.54
<a href="#">16-91-7220</a> EQUADOR BRIDGE	500,000.00	500,000.00	9,912.50	33,583.00	466,417.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>	<b>25,294,483.00</b>	<b>25,294,483.00</b>	<b>300,832.42</b>	<b>1,704,714.52</b>	<b>23,589,768.48</b>
<b>Department: 91 - EXPENSE Total:</b>	<b>25,294,483.00</b>	<b>25,294,483.00</b>	<b>300,832.42</b>	<b>1,704,714.52</b>	<b>23,589,768.48</b>
<b>Fund: 16 - GO BONDS - SERIES 2024 Surplus (Deficit):</b>	<b>-25,194,483.00</b>	<b>-25,194,483.00</b>	<b>-216,485.92</b>	<b>-1,345,384.38</b>	
<b>Fund: 49 - JV FIRE CONTROL PREV &amp; EMERGENCY MEDICAL SERV</b>					
<b>Department: 10 - REVENUES</b>					
<b>Category: 75 - OTHER TAXES</b>					
<a href="#">49-10-7623</a> SALES TX-FIRE CONTROL PREV & EMERG	2,350,000.00	2,350,000.00	182,614.71	805,474.38	1,544,525.62
<b>Category: 75 - OTHER TAXES Total:</b>	<b>2,350,000.00</b>	<b>2,350,000.00</b>	<b>182,614.71</b>	<b>805,474.38</b>	<b>1,544,525.62</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">49-10-9601</a> INTEREST EARNED	125,000.00	125,000.00	10,666.48	39,793.45	85,206.55
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>10,666.48</b>	<b>39,793.45</b>	<b>85,206.55</b>
<b>Department: 10 - REVENUES Total:</b>	<b>2,475,000.00</b>	<b>2,475,000.00</b>	<b>193,281.19</b>	<b>845,267.83</b>	<b>1,629,732.17</b>
<b>Department: 26 - FIRE CONTROL &amp; EMERG SERV</b>					
<b>Category: 35 - SUPPLIES</b>					
<a href="#">49-26-3504</a> WEARING APPAREL	104,212.00	104,212.00	0.00	0.00	104,212.00
<a href="#">49-26-3505</a> FIRE PREVENTION SUPPLIES	2,900.00	2,900.00	0.00	0.00	2,900.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>107,112.00</b>	<b>107,112.00</b>	<b>0.00</b>	<b>0.00</b>	<b>107,112.00</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">49-26-4504</a> SOFTWARE MAINT.UPDATE	65,000.00	65,000.00	0.00	0.00	65,000.00
<b>Category: 45 - MAINTENANCE Total:</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>65,000.00</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">49-26-5024</a> RADIO USAGE FEES	15,000.00	15,000.00	0.00	0.00	15,000.00
<a href="#">49-26-5029</a> TRAVEL/TRAINING	20,000.00	20,000.00	0.00	0.00	20,000.00
<b>Category: 50 - SERVICES Total:</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">49-26-5523</a> PERSONNEL - FCPEMSD	1,463,850.00	1,463,850.00	0.00	0.00	1,463,850.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">49-26-5524</a> ADMINISTRATIVE	25,650.00	25,650.00	0.00	0.00	25,650.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>1,489,500.00</b>	<b>1,489,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,489,500.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">49-26-9772</a> TECHNOLOGY USER FEE	116,510.00	116,510.00	0.00	0.00	116,510.00
<a href="#">49-26-9791</a> EQUIPMENT USER FEE	661,878.00	661,878.00	0.00	0.00	661,878.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>778,388.00</b>	<b>778,388.00</b>	<b>0.00</b>	<b>0.00</b>	<b>778,388.00</b>
<b>Department: 26 - FIRE CONTROL &amp; EMERG SERV Total:</b>	<b>2,475,000.00</b>	<b>2,475,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,475,000.00</b>
<b>Fund: 49 - JV FIRE CONTROL PREV &amp; EMERGENCY MEDICAL SERV Surplus ..</b>	<b>0.00</b>	<b>0.00</b>	<b>193,281.19</b>	<b>845,267.83</b>	
<b>Fund: 50 - JV CRIME CONTROL</b>					
<b>Department: 10 - REVENUES</b>					
<b>Category: 75 - OTHER TAXES</b>					
<a href="#">50-10-7623</a> SALES TX-CRIME CONTROL	2,350,000.00	2,350,000.00	182,614.71	808,393.74	1,541,606.26
<b>Category: 75 - OTHER TAXES Total:</b>	<b>2,350,000.00</b>	<b>2,350,000.00</b>	<b>182,614.71</b>	<b>808,393.74</b>	<b>1,541,606.26</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">50-10-9601</a> INTEREST EARNED	240,000.00	240,000.00	25,080.16	102,780.14	137,219.86
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>240,000.00</b>	<b>240,000.00</b>	<b>25,080.16</b>	<b>102,780.14</b>	<b>137,219.86</b>
<b>Department: 10 - REVENUES Total:</b>	<b>2,590,000.00</b>	<b>2,590,000.00</b>	<b>207,694.87</b>	<b>911,173.88</b>	<b>1,678,826.12</b>
<b>Department: 27 - CRIME CONTROL</b>					
<b>Category: 35 - SUPPLIES</b>					
<a href="#">50-27-3504</a> WEARING APPAREL	20,464.00	20,464.00	0.00	0.00	20,464.00
<a href="#">50-27-3505</a> CRIME PREVENTION SUPPLIES	9,000.00	9,000.00	0.00	0.00	9,000.00
<a href="#">50-27-3510</a> BOOKS AND PERIODICALS	5,618.00	5,618.00	0.00	0.00	5,618.00
<a href="#">50-27-3523</a> TOOLS/ EQUIPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>43,082.00</b>	<b>43,082.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,082.00</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">50-27-4503</a> RADIO AND RADAR EQUIPMENT	26,329.00	26,329.00	0.00	0.00	26,329.00
<a href="#">50-27-4504</a> SOFTWARE	21,700.00	21,700.00	0.00	0.00	21,700.00
<a href="#">50-27-4599</a> MISCELLANEOUS EQUIPMENT	3,300.00	3,300.00	0.00	0.00	3,300.00
<b>Category: 45 - MAINTENANCE Total:</b>	<b>51,329.00</b>	<b>51,329.00</b>	<b>0.00</b>	<b>0.00</b>	<b>51,329.00</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">50-27-5015</a> LAB TEST	2,400.00	2,400.00	0.00	0.00	2,400.00
<a href="#">50-27-5020</a> COMMUNICATIONS	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">50-27-5022</a> RENTAL OF EQUIPMENT	18,500.00	18,500.00	0.00	0.00	18,500.00
<a href="#">50-27-5029</a> TRAVEL/TRAINING	26,250.00	26,250.00	0.00	0.00	26,250.00
<a href="#">50-27-5030</a> MAINTENANCE AGREEMENT	239,350.00	239,350.00	0.00	0.00	239,350.00
<b>Category: 50 - SERVICES Total:</b>	<b>294,500.00</b>	<b>294,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>294,500.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">50-27-5523</a> PERSONNEL-CRIME PREVENTION	1,928,959.00	1,928,959.00	0.00	0.00	1,928,959.00
<a href="#">50-27-5524</a> ADMINISTRATIVE	25,900.00	25,900.00	0.00	0.00	25,900.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>1,954,859.00</b>	<b>1,954,859.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,954,859.00</b>
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">50-27-6001</a> AUTOMOBIL LIAB. INSURANCE	23,340.00	23,340.00	0.00	0.00	23,340.00
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>23,340.00</b>	<b>23,340.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,340.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">50-27-9772</a> TECHNOLOGY USER FEES	31,240.00	31,240.00	0.00	0.00	31,240.00
<a href="#">50-27-9781</a> EQUIPMENT PURCHASE CONTRIBUTIO	191,650.00	191,650.00	0.00	0.00	191,650.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>222,890.00</b>	<b>222,890.00</b>	<b>0.00</b>	<b>0.00</b>	<b>222,890.00</b>
<b>Department: 27 - CRIME CONTROL Total:</b>	<b>2,590,000.00</b>	<b>2,590,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,590,000.00</b>
<b>Fund: 50 - JV CRIME CONTROL Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>207,694.87</b>	<b>911,173.88</b>	
<b>Total Surplus (Deficit):</b>	<b>-35,052,854.95</b>	<b>-35,227,995.08</b>	<b>5,482,803.83</b>	<b>1,171,368.30</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - GENERAL FUND</b>					
<b>Department: 10 - REVENUES</b>					
72 - PROPERTY TAXES	8,678,843.00	8,678,843.00	5,575,087.81	6,737,839.50	1,941,003.50
75 - OTHER TAXES	5,251,000.00	5,251,000.00	401,023.34	1,815,000.65	3,435,999.35
80 - FINES WARRANTS & BONDS	968,000.00	968,000.00	68,579.17	311,871.01	656,128.99
85 - FEE & CHARGES FOR SERVICE	505,707.00	505,707.00	29,958.26	127,701.60	378,005.40
90 - LICENSES & PERMITS	261,000.00	261,000.00	18,154.59	212,211.31	48,788.69
96 - INTEREST EARNED	550,000.00	550,000.00	28,813.90	142,305.20	407,694.80
97 - INTERFUND ACTIVITY	4,781,722.00	4,781,722.00	0.00	0.00	4,781,722.00
98 - MISCELLANEOUS REVENUE	70,000.00	70,000.00	5,806.81	17,387.50	52,612.50
99 - OTHER AGENCY REVENUES	100,000.00	100,000.00	217,645.50	594,705.99	-494,705.99
<b>Department: 10 - REVENUES Total:</b>	<b>21,166,272.00</b>	<b>21,166,272.00</b>	<b>6,345,069.38</b>	<b>9,959,022.76</b>	<b>11,207,249.24</b>
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	1,081,627.56	1,081,627.56	122,208.35	337,837.61	743,789.95
35 - SUPPLIES	18,850.00	18,850.00	196.15	4,606.92	14,243.08
45 - MAINTENANCE	2,000.00	2,000.00	0.00	1,005.00	995.00
50 - SERVICES	106,981.00	106,981.00	4,472.75	17,176.11	89,804.89
54 - SUNDRY	45,000.00	45,000.00	5,079.89	15,958.47	29,041.53
55 - PROFESSIONAL SERVICES	0.00	0.00	16.50	16.50	-16.50
60 - OTHER SERVICES	175.00	175.00	0.00	0.00	175.00
97 - INTERFUND ACTIVITY	7,850.00	7,850.00	0.00	0.00	7,850.00
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>	<b>1,262,483.56</b>	<b>1,262,483.56</b>	<b>131,973.64</b>	<b>376,600.61</b>	<b>885,882.95</b>
<b>Department: 12 - LEGAL/OTHER SERVICES</b>					
50 - SERVICES	1,585,000.00	1,585,000.00	0.00	14,990.00	1,570,010.00
55 - PROFESSIONAL SERVICES	116,000.00	116,000.00	17,589.47	29,594.02	86,405.98
60 - OTHER SERVICES	187,566.00	187,566.00	0.00	234,808.56	-47,242.56
65 - CAPITAL OUTLAY	4,200,000.00	4,200,000.00	0.00	4,200,701.80	-701.80
97 - INTERFUND ACTIVITY	1,880,550.00	1,880,550.00	0.00	0.00	1,880,550.00
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>	<b>7,969,116.00</b>	<b>7,969,116.00</b>	<b>17,589.47</b>	<b>4,480,094.38</b>	<b>3,489,021.62</b>
<b>Department: 13 - INFO TECHNOLOGY</b>					
30 - SALARIES, WAGES, & BENEFITS	404,840.68	404,840.68	45,727.53	127,787.27	277,053.41
35 - SUPPLIES	3,450.00	3,450.00	23.96	1,322.53	2,127.47
45 - MAINTENANCE	556,814.00	556,814.00	30,765.52	145,279.27	411,534.73
50 - SERVICES	58,830.00	58,830.00	4,671.76	13,729.44	45,100.56
55 - PROFESSIONAL SERVICES	60,000.00	60,000.00	6,447.00	17,387.32	42,612.68
65 - CAPITAL OUTLAY	4,000.00	4,000.00	0.00	1,328.88	2,671.12
97 - INTERFUND ACTIVITY	88,520.00	88,520.00	0.00	0.00	88,520.00
<b>Department: 13 - INFO TECHNOLOGY Total:</b>	<b>1,176,454.68</b>	<b>1,176,454.68</b>	<b>87,635.77</b>	<b>306,834.71</b>	<b>869,619.97</b>
<b>Department: 14 - PURCHASING</b>					
35 - SUPPLIES	23,500.00	23,500.00	1,027.63	8,690.60	14,809.40
50 - SERVICES	2,675.00	2,675.00	0.00	802.77	1,872.23
<b>Department: 14 - PURCHASING Total:</b>	<b>26,175.00</b>	<b>26,175.00</b>	<b>1,027.63</b>	<b>9,493.37</b>	<b>16,681.63</b>
<b>Department: 15 - ACCOUNTING SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	435,622.33	435,622.33	49,132.23	137,458.34	298,163.99
35 - SUPPLIES	5,350.00	5,350.00	0.00	873.04	4,476.96
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	8,440.00	8,440.00	200.87	1,482.34	6,957.66
54 - SUNDRY	1,000.00	1,000.00	0.00	345.00	655.00
55 - PROFESSIONAL SERVICES	40,000.00	40,000.00	6,283.00	6,470.09	33,529.91
97 - INTERFUND ACTIVITY	2,780.00	2,780.00	0.00	0.00	2,780.00
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>	<b>493,692.33</b>	<b>493,692.33</b>	<b>55,616.10</b>	<b>146,628.81</b>	<b>347,063.52</b>
<b>Department: 16 - CUSTOMER SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	81,283.71	81,283.71	9,124.11	25,557.98	55,725.73
35 - SUPPLIES	500.00	500.00	0.00	196.11	303.89
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	890.00	890.00	64.15	254.82	635.18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
55 - PROFESSIONAL SERVICES	86,700.00	86,700.00	0.00	15,377.00	71,323.00
97 - INTERFUND ACTIVITY	440.00	440.00	0.00	0.00	440.00
<b>Department: 16 - CUSTOMER SERVICE Total:</b>	<b>170,213.71</b>	<b>170,213.71</b>	<b>9,188.26</b>	<b>41,385.91</b>	<b>128,827.80</b>
<b>Department: 19 - MUNICIPAL COURT</b>					
30 - SALARIES, WAGES, & BENEFITS	298,197.99	298,197.99	32,919.20	90,905.15	207,292.84
35 - SUPPLIES	2,300.00	2,300.00	0.00	798.62	1,501.38
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	7,520.00	7,520.00	265.68	2,093.71	5,426.29
54 - SUNDRY	800.00	800.00	0.00	36.13	763.87
55 - PROFESSIONAL SERVICES	98,950.00	98,950.00	0.00	20,835.54	78,114.46
<b>Department: 19 - MUNICIPAL COURT Total:</b>	<b>408,267.99</b>	<b>408,267.99</b>	<b>33,184.88</b>	<b>114,669.15</b>	<b>293,598.84</b>
<b>Department: 21 - POLICE</b>					
30 - SALARIES, WAGES, & BENEFITS	4,542,560.07	4,542,560.07	515,217.55	1,454,255.16	3,088,304.91
35 - SUPPLIES	98,388.00	98,388.00	5,536.20	17,865.19	80,522.81
45 - MAINTENANCE	121,926.00	121,926.00	12,218.22	72,773.10	49,152.90
50 - SERVICES	275,003.00	275,003.00	2,198.64	41,199.77	233,803.23
54 - SUNDRY	3,000.00	3,000.00	0.00	545.00	2,455.00
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	0.00	292.00	1,508.00
60 - OTHER SERVICES	29,040.00	29,040.00	0.00	22,586.06	6,453.94
97 - INTERFUND ACTIVITY	2,050.00	2,050.00	0.00	0.00	2,050.00
<b>Department: 21 - POLICE Total:</b>	<b>5,073,767.07</b>	<b>5,073,767.07</b>	<b>535,170.61</b>	<b>1,609,516.28</b>	<b>3,464,250.79</b>
<b>Department: 23 - COMMUNICATIONS</b>					
30 - SALARIES, WAGES, & BENEFITS	1,008,806.82	930,100.82	124,406.90	320,175.97	609,924.85
35 - SUPPLIES	17,365.00	17,365.00	0.00	3,719.04	13,645.96
45 - MAINTENANCE	22,450.00	22,450.00	0.00	225.00	22,225.00
50 - SERVICES	18,948.00	18,948.00	414.12	4,994.12	13,953.88
60 - OTHER SERVICES	600.00	600.00	0.00	106.62	493.38
97 - INTERFUND ACTIVITY	33,280.00	33,280.00	0.00	0.00	33,280.00
<b>Department: 23 - COMMUNICATIONS Total:</b>	<b>1,101,449.82</b>	<b>1,022,743.82</b>	<b>124,821.02</b>	<b>329,220.75</b>	<b>693,523.07</b>
<b>Department: 25 - FIRE DEPARTMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	3,110,815.05	3,110,815.05	431,889.02	1,150,686.48	1,960,128.57
35 - SUPPLIES	335,199.00	335,199.00	4,295.79	26,425.16	308,773.84
45 - MAINTENANCE	133,949.00	133,949.00	608.43	28,937.73	105,011.27
50 - SERVICES	103,477.00	103,477.00	2,464.04	14,818.25	88,658.75
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	61,000.00	139,706.00	1,738.10	10,052.03	129,653.97
<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>3,745,739.05</b>	<b>3,824,445.05</b>	<b>440,995.38</b>	<b>1,230,919.65</b>	<b>2,593,525.40</b>
<b>Department: 30 - PUBLIC WORKS</b>					
30 - SALARIES, WAGES, & BENEFITS	136,330.58	136,330.58	15,428.21	43,134.84	93,195.74
35 - SUPPLIES	6,450.00	6,450.00	0.00	1,821.15	4,628.85
50 - SERVICES	21,424.00	21,424.00	7,891.38	9,101.57	12,322.43
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	7,505.00	24,785.00	45,215.00
65 - CAPITAL OUTLAY	1,600.00	1,600.00	0.00	0.00	1,600.00
97 - INTERFUND ACTIVITY	1,980.00	1,980.00	0.00	0.00	1,980.00
<b>Department: 30 - PUBLIC WORKS Total:</b>	<b>237,784.58</b>	<b>237,784.58</b>	<b>30,824.59</b>	<b>78,842.56</b>	<b>158,942.02</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	311,536.97	311,536.97	27,295.88	90,836.43	220,700.54
35 - SUPPLIES	9,750.00	9,750.00	500.00	3,120.54	6,629.46
50 - SERVICES	15,024.00	15,024.00	441.03	5,736.26	9,287.74
55 - PROFESSIONAL SERVICES	160,000.00	160,000.00	11,216.75	47,685.78	112,314.22
65 - CAPITAL OUTLAY	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	2,850.00	2,850.00	0.00	0.00	2,850.00
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>	<b>499,760.97</b>	<b>499,760.97</b>	<b>39,453.66</b>	<b>147,379.01</b>	<b>352,381.96</b>
<b>Department: 32 - STREETS</b>					
30 - SALARIES, WAGES, & BENEFITS	196,097.63	371,237.76	28,031.25	83,409.81	287,827.95
35 - SUPPLIES	59,000.00	59,000.00	4,694.32	12,267.85	46,732.15
40 - MAINTENANCE--BLDGS, STRUC	115,000.00	115,000.00	7,710.13	16,200.94	98,799.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
45 - MAINTENANCE	3,800.00	3,800.00	0.00	2,971.92	828.08
50 - SERVICES	196,902.00	196,902.00	16,120.96	46,776.46	150,125.54
55 - PROFESSIONAL SERVICES	22,500.00	22,500.00	0.00	8,134.00	14,366.00
97 - INTERFUND ACTIVITY	68,605.00	68,605.00	0.00	0.00	68,605.00
<b>Department: 32 - STREETS Total:</b>	<b>661,904.63</b>	<b>837,044.76</b>	<b>56,556.66</b>	<b>169,760.98</b>	<b>667,283.78</b>
<b>Department: 33 - BUILDING MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	137,626.58	137,626.58	15,865.54	44,239.30	93,387.28
35 - SUPPLIES	31,750.00	31,750.00	1,986.96	11,594.46	20,155.54
40 - MAINTENANCE--BLDGS, STRUC	52,500.00	52,500.00	2,266.53	12,354.05	40,145.95
45 - MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00
50 - SERVICES	108,310.00	108,310.00	8,227.95	27,964.70	80,345.30
55 - PROFESSIONAL SERVICES	11,000.00	11,000.00	0.00	475.12	10,524.88
65 - CAPITAL OUTLAY	70,000.00	70,000.00	7,620.11	22,794.76	47,205.24
97 - INTERFUND ACTIVITY	430.00	430.00	0.00	0.00	430.00
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>	<b>414,616.58</b>	<b>414,616.58</b>	<b>35,967.09</b>	<b>119,422.39</b>	<b>295,194.19</b>
<b>Department: 35 - SOLID WASTE</b>					
55 - PROFESSIONAL SERVICES	563,900.00	563,900.00	41,728.17	132,943.45	430,956.55
<b>Department: 35 - SOLID WASTE Total:</b>	<b>563,900.00</b>	<b>563,900.00</b>	<b>41,728.17</b>	<b>132,943.45</b>	<b>430,956.55</b>
<b>Department: 36 - FLEET SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	0.00	0.00	0.00	-2,299.88	2,299.88
35 - SUPPLIES	148,000.00	148,000.00	6,562.36	35,452.42	112,547.58
45 - MAINTENANCE	25,000.00	25,000.00	112.93	6,635.45	18,364.55
54 - SUNDRY	3,500.00	3,500.00	33.50	89.58	3,410.42
65 - CAPITAL OUTLAY	8,000.00	8,000.00	0.00	4,035.20	3,964.80
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>184,500.00</b>	<b>184,500.00</b>	<b>6,708.79</b>	<b>43,912.77</b>	<b>140,587.23</b>
<b>Department: 38 - RECREATION</b>					
30 - SALARIES, WAGES, & BENEFITS	190,049.28	190,049.28	12,192.78	37,795.40	152,253.88
35 - SUPPLIES	13,150.00	13,150.00	-1,758.63	4,200.38	8,949.62
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	184,890.00	184,890.00	7,636.80	28,948.01	155,941.99
55 - PROFESSIONAL SERVICES	23,000.00	23,000.00	0.00	0.00	23,000.00
97 - INTERFUND ACTIVITY	1,100.00	1,100.00	0.00	0.00	1,100.00
<b>Department: 38 - RECREATION Total:</b>	<b>413,189.28</b>	<b>413,189.28</b>	<b>18,070.95</b>	<b>70,943.79</b>	<b>342,245.49</b>
<b>Department: 39 - PARKS</b>					
30 - SALARIES, WAGES, & BENEFITS	727,983.50	727,983.50	73,518.40	199,399.43	528,584.07
35 - SUPPLIES	62,000.00	62,000.00	233.33	17,150.99	44,849.01
40 - MAINTENANCE--BLDGS, STRUC	36,500.00	36,500.00	600.00	1,963.83	34,536.17
45 - MAINTENANCE	4,000.00	4,000.00	0.00	278.53	3,721.47
50 - SERVICES	14,336.00	14,336.00	568.95	3,825.98	10,510.02
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
65 - CAPITAL OUTLAY	54,000.00	54,000.00	0.00	6,043.70	47,956.30
97 - INTERFUND ACTIVITY	57,330.00	57,330.00	0.00	0.00	57,330.00
<b>Department: 39 - PARKS Total:</b>	<b>958,149.50</b>	<b>958,149.50</b>	<b>74,920.68</b>	<b>228,662.46</b>	<b>729,487.04</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-4,194,892.75</b>	<b>-4,370,032.88</b>	<b>4,603,636.03</b>	<b>321,791.73</b>	<b>-4,691,824.61</b>
<b>Fund: 03 - DEBT SERVICE FUND</b>					
<b>Department: 50 - REVENUES</b>					
72 - PROPERTY TAXES	2,005,757.00	2,005,757.00	1,269,435.47	1,544,214.83	461,542.17
96 - INTEREST EARNED	20,000.00	20,000.00	2,689.27	6,183.62	13,816.38
97 - INTERFUND ACTIVITY	795,379.00	795,379.00	0.00	0.00	795,379.00
<b>Department: 50 - REVENUES Total:</b>	<b>2,821,136.00</b>	<b>2,821,136.00</b>	<b>1,272,124.74</b>	<b>1,550,398.45</b>	<b>1,270,737.55</b>
<b>Department: 51 - DEBT SERVICE</b>					
61 - DEBT SERVICE	2,727,290.00	2,727,290.00	0.00	0.00	2,727,290.00
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>2,727,290.00</b>	<b>2,727,290.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,727,290.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>93,846.00</b>	<b>93,846.00</b>	<b>1,272,124.74</b>	<b>1,550,398.45</b>	<b>-1,456,552.45</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Income Statement**

**For Fiscal: 2024-2025 Period Ending: 01/31/2025**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	115.50	74,884.50
96 - INTEREST EARNED	48,000.00	48,000.00	3,453.06	14,413.75	33,586.25
<b>Department: 43 - REVENUES Total:</b>	<b>123,000.00</b>	<b>123,000.00</b>	<b>3,453.06</b>	<b>14,529.25</b>	<b>108,470.75</b>
<b>Department: 45 - WATER &amp; SEWER</b>					
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	1,636.18	39,116.06	30,883.94
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>1,636.18</b>	<b>39,116.06</b>	<b>30,883.94</b>
<b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b>	<b>53,000.00</b>	<b>53,000.00</b>	<b>1,816.88</b>	<b>-24,586.81</b>	<b>77,586.81</b>
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - REVENUES</b>					
75 - OTHER TAXES	115,000.00	115,000.00	10,611.25	53,528.23	61,471.77
96 - INTEREST EARNED	1,000.00	1,000.00	70.62	294.73	705.27
<b>Department: 55 - REVENUES Total:</b>	<b>116,000.00</b>	<b>116,000.00</b>	<b>10,681.87</b>	<b>53,822.96</b>	<b>62,177.04</b>
<b>Department: 56 - MOTEL TAX</b>					
50 - SERVICES	48,000.00	48,000.00	732.25	8,369.56	39,630.44
97 - INTERFUND ACTIVITY	68,000.00	68,000.00	0.00	0.00	68,000.00
<b>Department: 56 - MOTEL TAX Total:</b>	<b>116,000.00</b>	<b>116,000.00</b>	<b>732.25</b>	<b>8,369.56</b>	<b>107,630.44</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>9,949.62</b>	<b>45,453.40</b>	<b>-45,453.40</b>
<b>Fund: 06 - ASSET FORFEITURE FUND</b>					
<b>Department: 60 - REVENUES</b>					
96 - INTEREST EARNED	1,000.00	1,000.00	87.43	364.81	635.19
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	3,445.69	-3,445.69
<b>Department: 60 - REVENUES Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>87.43</b>	<b>3,810.50</b>	<b>-2,810.50</b>
<b>Department: 61 - ASSET FORFEITURE</b>					
65 - CAPITAL OUTLAY	11,700.00	11,700.00	0.00	0.00	11,700.00
<b>Department: 61 - ASSET FORFEITURE Total:</b>	<b>11,700.00</b>	<b>11,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,700.00</b>
<b>Fund: 06 - ASSET FORFEITURE FUND Surplus (Deficit):</b>	<b>-10,700.00</b>	<b>-10,700.00</b>	<b>87.43</b>	<b>3,810.50</b>	<b>-14,510.50</b>
<b>Fund: 07 - CAPITAL REPLACEMENT</b>					
<b>Department: 71 - REVENUES</b>					
96 - INTEREST EARNED	192,000.00	192,000.00	14,901.90	62,326.10	129,673.90
97 - INTERFUND ACTIVITY	1,755,587.00	1,755,587.00	0.00	0.00	1,755,587.00
98 - MISCELLANEOUS REVENUE	1,250,620.00	1,250,620.00	25,542.71	312,260.08	938,359.92
<b>Department: 71 - REVENUES Total:</b>	<b>3,198,207.00</b>	<b>3,198,207.00</b>	<b>40,444.61</b>	<b>374,586.18</b>	<b>2,823,620.82</b>
<b>Department: 72 - EQUIPMENT REPLACEMENT</b>					
65 - CAPITAL OUTLAY	5,169,717.20	5,169,717.20	229,061.26	544,085.35	4,625,631.85
<b>Department: 72 - EQUIPMENT REPLACEMENT Total:</b>	<b>5,169,717.20</b>	<b>5,169,717.20</b>	<b>229,061.26</b>	<b>544,085.35</b>	<b>4,625,631.85</b>
<b>Department: 73 - TECHNOLOGY REPLACEMENT</b>					
65 - CAPITAL OUTLAY	291,750.00	291,750.00	47,543.32	102,622.57	189,127.43
<b>Department: 73 - TECHNOLOGY REPLACEMENT Total:</b>	<b>291,750.00</b>	<b>291,750.00</b>	<b>47,543.32</b>	<b>102,622.57</b>	<b>189,127.43</b>
<b>Fund: 07 - CAPITAL REPLACEMENT Surplus (Deficit):</b>	<b>-2,263,260.20</b>	<b>-2,263,260.20</b>	<b>-236,159.97</b>	<b>-272,121.74</b>	<b>-1,991,138.46</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>					
<b>Department: 90 - REVENUES</b>					
70 - CAPITAL IMPROVEMENTS	157,500.00	157,500.00	0.00	624,835.00	-467,335.00
96 - INTEREST EARNED	84,000.00	84,000.00	3,268.12	19,546.03	64,453.97
97 - INTERFUND ACTIVITY	1,880,000.00	1,880,000.00	0.00	0.00	1,880,000.00
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	26,993.37	-26,993.37
99 - OTHER AGENCY REVENUES	7,567,710.00	7,567,710.00	0.00	0.00	7,567,710.00
<b>Department: 90 - REVENUES Total:</b>	<b>9,689,210.00</b>	<b>9,689,210.00</b>	<b>3,268.12</b>	<b>671,374.40</b>	<b>9,017,835.60</b>
<b>Department: 91 - EXPENSE</b>					
70 - CAPITAL IMPROVEMENTS	13,242,645.00	13,242,645.00	358,793.87	1,541,238.60	11,701,406.40
<b>Department: 91 - EXPENSE Total:</b>	<b>13,242,645.00</b>	<b>13,242,645.00</b>	<b>358,793.87</b>	<b>1,541,238.60</b>	<b>11,701,406.40</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>	<b>-3,553,435.00</b>	<b>-3,553,435.00</b>	<b>-355,525.75</b>	<b>-869,864.20</b>	<b>-2,683,570.80</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - COURT RESTRICTED FEE FUND</b>					
<b>Department: 18 - REVENUES</b>					
80 - FINES WARRANTS & BONDS	41,300.00	41,300.00	2,650.88	11,803.58	29,496.42
<b>Department: 18 - REVENUES Total:</b>	<b>41,300.00</b>	<b>41,300.00</b>	<b>2,650.88</b>	<b>11,803.58</b>	<b>29,496.42</b>
<b>Department: 28 - COURT EXPENDITURES</b>					
35 - SUPPLIES	1,500.00	1,500.00	0.00	187.00	1,313.00
45 - MAINTENANCE	10,600.00	10,600.00	266.17	6,186.94	4,413.06
50 - SERVICES	600.00	600.00	0.00	0.00	600.00
65 - CAPITAL OUTLAY	6,000.00	6,000.00	0.00	0.00	6,000.00
97 - INTERFUND ACTIVITY	5,530.00	5,530.00	0.00	0.00	5,530.00
<b>Department: 28 - COURT EXPENDITURES Total:</b>	<b>24,230.00</b>	<b>24,230.00</b>	<b>266.17</b>	<b>6,373.94</b>	<b>17,856.06</b>
<b>Fund: 12 - COURT RESTRICTED FEE FUND Surplus (Deficit):</b>	<b>17,070.00</b>	<b>17,070.00</b>	<b>2,384.71</b>	<b>5,429.64</b>	<b>11,640.36</b>
<b>Fund: 15 - TIRZ -3</b>					
<b>Department: 10 - REVENUES</b>					
72 - PROPERTY TAXES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Department: 10 - REVENUES Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Department: 22 - TIRZ 3</b>					
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Department: 22 - TIRZ 3 Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Fund: 15 - TIRZ -3 Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 16 - GO BONDS - SERIES 2024</b>					
<b>Department: 90 - REVENUES</b>					
96 - INTEREST EARNED	100,000.00	100,000.00	84,346.50	359,330.14	-259,330.14
<b>Department: 90 - REVENUES Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>84,346.50</b>	<b>359,330.14</b>	<b>-259,330.14</b>
<b>Department: 91 - EXPENSE</b>					
70 - CAPITAL IMPROVEMENTS	25,294,483.00	25,294,483.00	300,832.42	1,704,714.52	23,589,768.48
<b>Department: 91 - EXPENSE Total:</b>	<b>25,294,483.00</b>	<b>25,294,483.00</b>	<b>300,832.42</b>	<b>1,704,714.52</b>	<b>23,589,768.48</b>
<b>Fund: 16 - GO BONDS - SERIES 2024 Surplus (Deficit):</b>	<b>-25,194,483.00</b>	<b>-25,194,483.00</b>	<b>-216,485.92</b>	<b>-1,345,384.38</b>	<b>-23,849,098.62</b>
<b>Fund: 49 - JV FIRE CONTROL PREV &amp; EMERGENCY MEDICAL SERV</b>					
<b>Department: 10 - REVENUES</b>					
75 - OTHER TAXES	2,350,000.00	2,350,000.00	182,614.71	805,474.38	1,544,525.62
96 - INTEREST EARNED	125,000.00	125,000.00	10,666.48	39,793.45	85,206.55
<b>Department: 10 - REVENUES Total:</b>	<b>2,475,000.00</b>	<b>2,475,000.00</b>	<b>193,281.19</b>	<b>845,267.83</b>	<b>1,629,732.17</b>
<b>Department: 26 - FIRE CONTROL &amp; EMERG SERV</b>					
35 - SUPPLIES	107,112.00	107,112.00	0.00	0.00	107,112.00
45 - MAINTENANCE	65,000.00	65,000.00	0.00	0.00	65,000.00
50 - SERVICES	35,000.00	35,000.00	0.00	0.00	35,000.00
55 - PROFESSIONAL SERVICES	1,489,500.00	1,489,500.00	0.00	0.00	1,489,500.00
97 - INTERFUND ACTIVITY	778,388.00	778,388.00	0.00	0.00	778,388.00
<b>Department: 26 - FIRE CONTROL &amp; EMERG SERV Total:</b>	<b>2,475,000.00</b>	<b>2,475,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,475,000.00</b>
<b>Fund: 49 - JV FIRE CONTROL PREV &amp; EMERGENCY MEDICAL SERV Surplus (...)</b>	<b>0.00</b>	<b>0.00</b>	<b>193,281.19</b>	<b>845,267.83</b>	<b>-845,267.83</b>
<b>Fund: 50 - JV CRIME CONTROL</b>					
<b>Department: 10 - REVENUES</b>					
75 - OTHER TAXES	2,350,000.00	2,350,000.00	182,614.71	808,393.74	1,541,606.26
96 - INTEREST EARNED	240,000.00	240,000.00	25,080.16	102,780.14	137,219.86
<b>Department: 10 - REVENUES Total:</b>	<b>2,590,000.00</b>	<b>2,590,000.00</b>	<b>207,694.87</b>	<b>911,173.88</b>	<b>1,678,826.12</b>
<b>Department: 27 - CRIME CONTROL</b>					
35 - SUPPLIES	43,082.00	43,082.00	0.00	0.00	43,082.00
45 - MAINTENANCE	51,329.00	51,329.00	0.00	0.00	51,329.00
50 - SERVICES	294,500.00	294,500.00	0.00	0.00	294,500.00
55 - PROFESSIONAL SERVICES	1,954,859.00	1,954,859.00	0.00	0.00	1,954,859.00
60 - OTHER SERVICES	23,340.00	23,340.00	0.00	0.00	23,340.00
97 - INTERFUND ACTIVITY	222,890.00	222,890.00	0.00	0.00	222,890.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Income Statement**

**For Fiscal: 2024-2025 Period Ending: 01/31/2025**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 27 - CRIME CONTROL Total:	2,590,000.00	2,590,000.00	0.00	0.00	2,590,000.00
Fund: 50 - JV CRIME CONTROL Surplus (Deficit):	0.00	0.00	207,694.87	911,173.88	-911,173.88
Total Surplus (Deficit):	-35,052,854.95	-35,227,995.08	5,482,803.83	1,171,368.30	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - GENERAL FUND	-4,194,892.75	-4,370,032.88	4,603,636.03	321,791.73	-4,691,824.61
03 - DEBT SERVICE FUND	93,846.00	93,846.00	1,272,124.74	1,550,398.45	-1,456,552.45
04 - IMPACT FEE FUND	53,000.00	53,000.00	1,816.88	-24,586.81	77,586.81
05 - MOTEL TAX FUND	0.00	0.00	9,949.62	45,453.40	-45,453.40
06 - ASSET FORFEITURE FUND	-10,700.00	-10,700.00	87.43	3,810.50	-14,510.50
07 - CAPITAL REPLACEMENT	-2,263,260.20	-2,263,260.20	-236,159.97	-272,121.74	-1,991,138.46
10 - CAPITAL IMPROVEMENT...	-3,553,435.00	-3,553,435.00	-355,525.75	-869,864.20	-2,683,570.80
12 - COURT RESTRICTED FEE ...	17,070.00	17,070.00	2,384.71	5,429.64	11,640.36
15 - TIRZ -3	0.00	0.00	0.00	0.00	0.00
16 - GO BONDS - SERIES 2024	-25,194,483.00	-25,194,483.00	-216,485.92	-1,345,384.38	-23,849,098.62
49 - JV FIRE CONTROL PREV &...	0.00	0.00	193,281.19	845,267.83	-845,267.83
50 - JV CRIME CONTROL	0.00	0.00	207,694.87	911,173.88	-911,173.88
<b>Total Surplus (Deficit):</b>	<b>-35,052,854.95</b>	<b>-35,227,995.08</b>	<b>5,482,803.83</b>	<b>1,171,368.30</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

# CITY OF JERSEY VILLAGE

## PROPERTY TAX COLLECTIONS REPORT

DECEMBER 2024

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 12/01/2024 thru 12/31/2024**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2024	2,944,997.80	0.00	0.00	1,442.31	2,946,440.11	(3,646.56)	2,942,793.55	2,942,793.55	0.00
2023	(5,753.25)	1,255.16	88.18	0.00	(4,409.91)	24.29	(4,385.62)	(4,473.80)	88.18
2022	154.68	54.13	41.76	0.00	250.57	(1.05)	249.52	207.76	41.76
2021	9.25	1.35	0.00	0.00	10.60	0.00	10.60	10.60	0.00
2020	917.25	180.14	0.43	0.00	1,097.82	(0.01)	1,097.81	1,097.38	0.43
2019	(323.79)	200.21	0.00	0.00	(123.58)	5.69	(117.89)	(117.89)	0.00
2018	15.81	4.68	0.00	0.00	20.49	0.00	20.49	20.49	0.00
Total:	\$2,940,017.75	\$1,695.67	\$130.37	\$1,442.31	\$2,943,286.10	(\$3,617.64)	\$2,939,668.46	\$2,939,538.09	\$130.37

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 12/01/2024 TO 12/31/2024

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
2024	00.787000	10,617,752.84	1,611

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2024	10,569,727.69	48,025.15	48,025.15	2,944,997.80	3,505,307.02	7,112,445.82	33.01	0.00
2023	112,818.90	10,155.47-	110,332.96-	5,753.25-	51,204.97-	53,690.91	59.78-	0.00
2022	32,879.40	.00	29,381.01-	154.68	26,517.87-	30,016.26	58.00-	0.00
2021	19,645.17	.00	0.00	9.25	347.20	19,297.97	1.77	0.00
2020	18,017.79	.00	0.00	917.25	1,306.76	16,711.03	7.25	0.00
2019	14,672.10	1,138.22-	1,138.22-	323.79-	210.04	13,323.84	1.55	0.00
2018	18,737.37	.00	0.00	15.81	1,449.38	17,287.99	7.74	0.00
2017	12,386.72	.00	0.00	0.00	1,463.77	10,922.95	11.82	0.00
2016	9,135.55	.00	0.00	0.00	1,287.73	7,847.82	14.10	0.00
2015	8,033.77	.00	0.00	0.00	858.95	7,174.82	10.69	0.00
2014	7,420.39	.00	0.00	0.00	0.00	7,420.39		0.00
2013	6,015.51	.00	0.00	0.00	0.00	6,015.51		0.00
2012	5,776.50	.00	0.00	0.00	0.00	5,776.50		0.00
2011	4,773.94	.00	0.00	0.00	0.00	4,773.94		0.00
2010	4,289.59	.00	0.00	0.00	0.00	4,289.59		0.00
2009	5,453.54	.00	0.00	0.00	0.00	5,453.54		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,578.18	.00	0.00	0.00	401.25	2,176.93	15.56	0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	89.57	.00	0.00	0.00	0.00	89.57		0.00
****	10,859,828.24	36,731.46	92,827.04-	2,940,017.75	3,434,909.26	7,332,091.94		0.00
CURR	10,569,727.69	48,025.15	48,025.15	2,944,997.80	3,505,307.02	7,112,445.82		0.00
DELO	290,100.55	11,293.69-	140,852.19-	4,980.05-	70,397.76-	219,646.12		0.00

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 12/01/2024 THRU 12/31/2024  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT	
2019	RF241202	064-016-002-0001	201912	0.00	0.00	0.00	0.00 62	1,138.22-	1,138.22-RF
2019	RF241202	064-016-002-0001	201912	1,138.22-	0.00	0.00	0.00 62	1,138.22	0.00 RF
2019 TOTAL				1,138.22-	0.00	0.00	0.00	0.00	1,138.22-
2023	RF241206	114-532-001-0003	202401	2,528.21-	0.00	0.00	0.00 14	2,528.21	0.00 RF
2023	RF241206	114-532-001-0003	202401	0.00	0.00	0.00	0.00 14	2,528.21-	2,528.21-RF
2023	RF241206	116-576-003-0001	202401	0.00	0.00	0.00	0.00 14	8,723.89-	8,723.89-RF
2023	RF241206	116-576-003-0001	202401	8,723.89-	0.00	0.00	0.00 14	8,723.89	0.00 RF
2023	RF241206	118-085-071-0048	202401	839.02-	0.00	0.00	0.00 14	839.02	0.00 RF
2023	RF241206	118-085-071-0048	202401	0.00	0.00	0.00	0.00 14	839.02-	839.02-RF
2023 TOTAL				12,091.12-	0.00	0.00	0.00	0.00	12,091.12-
2024	T1227244	105-865-000-0020	202412	2,185.49-	0.00	0.00	0.00 0	0.00	2,185.49-TR
2024	P1217241	107-454-000-0016	202412	3,317.21-	0.00	0.00	0.00 0	0.00	3,317.21-TR
2024 TOTAL				5,502.70-	0.00	0.00	0.00	0.00	5,502.70-
YEAR 2019									
REFUNDS				1,138.22-	0.00	0.00	0.00	0.00	1,138.22-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				1,138.22-	0.00	0.00	0.00	0.00	1,138.22-
YEAR 2023									
REFUNDS				12,091.12-	0.00	0.00	0.00	0.00	12,091.12-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				12,091.12-	0.00	0.00	0.00	0.00	12,091.12-
YEAR 2024									
REFUNDS				0.00	0.00	0.00	0.00	0.00	0.00
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				5,502.70-	0.00	0.00	0.00	0.00	5,502.70-
TOTAL				5,502.70-	0.00	0.00	0.00	0.00	5,502.70-
ALL YEARS									
REFUNDS				13,229.34-	0.00	0.00	0.00	0.00	13,229.34-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				5,502.70-	0.00	0.00	0.00	0.00	5,502.70-
TOTAL				18,732.04-	0.00	0.00	0.00	0.00	18,732.04-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 12/01/2024 THRU 12/31/2024  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2018 TOTAL		15.81	0.00	4.68	0.00	0.00	20.49
	2019 TOTAL		814.43	0.00	200.21	0.00	0.00	1,014.64
	2020 TOTAL		917.25	0.00	180.14	0.43	0.00	1,097.82
	2021 TOTAL		9.25	0.00	1.35	0.00	0.00	10.60
	2022 TOTAL		154.68	0.00	54.13	41.76	0.00	250.57
	2023 TOTAL		6,337.87	0.00	1,255.16	88.18	0.00	7,681.21
	2024 TOTAL		2,950,500.50	0.00	0.00	0.00	0.00	2,950,500.50
	TOTAL PAYMENTS		2,958,749.79	0.00	1,695.67	130.37	0.00	2,960,575.83
	2019 TOTAL		1,138.22-	0.00	0.00	0.00	0.00	1,138.22-
	2023 TOTAL		12,091.12-	0.00	0.00	0.00	0.00	12,091.12-
	2024 TOTAL		5,502.70-	0.00	0.00	0.00	0.00	5,502.70-
	TOTAL REVERSALS		18,732.04-	0.00	0.00	0.00	0.00	18,732.04-
	TOTAL FOR UNIT		2,940,017.75	0.00	1,695.67	130.37	0.00	2,941,843.79

**General Fund**  
**For the period ended January 31, 2025**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	8,678,843.00	8,678,843.00	6,737,839.50	77.64%	8,678,843.00
Electric Franchise Taxes	365,000.00	365,000.00	147,499.47	40.41%	365,000.00
Telephone Franchise	12,000.00	12,000.00	2,275.87	18.97%	12,000.00
Gas Franchise	45,000.00	45,000.00	8,451.47	18.78%	45,000.00
Cable TV Franchise	79,000.00	79,000.00	12,352.24	15.64%	79,000.00
Telecommunication	14,000.00	14,000.00	4,492.60	32.09%	14,000.00
City Sales Tax	4,700,000.00	4,700,000.00	1,627,683.52	34.63%	4,700,000.00
Mixed Drink Tax	36,000.00	36,000.00	12,245.48	34.02%	36,000.00
Fines Warrants & Bonds **	968,000.00	968,000.00	311,871.01	32.22%	968,000.00
Fees & Charge for Services	505,707.00	505,707.00	127,701.60	25.25%	505,707.00
Licenses & Permits	261,000.00	261,000.00	212,211.31	81.31%	261,000.00
Interest Earned	550,000.00	550,000.00	142,305.20	25.87%	550,000.00
Interfund Activity	4,781,722.00	4,781,722.00	0.00	0.00%	4,781,722.00
Misc Revenue	70,000.00	70,000.00	17,387.50	24.84%	70,000.00
Other Agency Revenue	100,000.00	100,000.00	594,705.99	594.71%	100,000.00
<b>Total Revenue</b>	<b>21,166,272.00</b>	<b>21,166,272.00</b>	<b>9,959,022.76</b>	<b>47.05%</b>	<b>21,166,272.00</b>
<b>Expenditures</b>					
Administrative Service	1,262,483.56	1,262,483.56	376,600.61	29.83%	1,262,483.56
Legal/Other Services	7,969,116.00	7,969,116.00	4,480,094.38	56.22%	7,969,116.00
Info Technology	1,176,454.68	1,176,454.68	306,834.71	26.08%	1,176,454.68
Purchasing	26,175.00	26,175.00	9,493.37	36.27%	26,175.00
Accounting Services	493,692.33	493,692.33	146,628.81	29.70%	493,692.33
Customer Services	170,213.71	170,213.71	41,385.91	24.31%	170,213.71
Municipal Court	408,267.99	408,267.99	114,669.15	28.09%	408,267.99
Police Department	5,073,767.07	5,073,767.07	1,609,516.28	31.72%	5,073,767.07
Communications	1,101,449.82	1,022,743.82	329,220.75	32.19%	1,022,743.82
Fire Department	3,745,739.05	3,824,445.05	1,230,919.65	32.19%	3,824,445.05
Public Works	237,784.58	237,784.58	78,842.56	33.16%	237,784.58
Community Development	499,760.97	499,760.97	147,379.01	29.49%	499,760.97
Streets	661,904.63	837,044.76	169,760.98	20.28%	837,044.76
Building Maintenance	414,616.58	414,616.58	119,422.39	28.80%	414,616.58
Solid Waste	563,900.00	563,900.00	132,943.45	23.58%	563,900.00
Fleet Services	184,500.00	184,500.00	43,912.77	23.80%	184,500.00
Recreation	413,189.28	413,189.28	70,943.79	17.17%	413,189.28
Parks	958,149.50	958,149.50	228,662.46	23.87%	958,149.50
<b>Total Expenditures</b>	<b>25,361,164.75</b>	<b>25,536,304.88</b>	<b>9,637,231.03</b>	<b>37.74%</b>	<b>25,536,304.88</b>

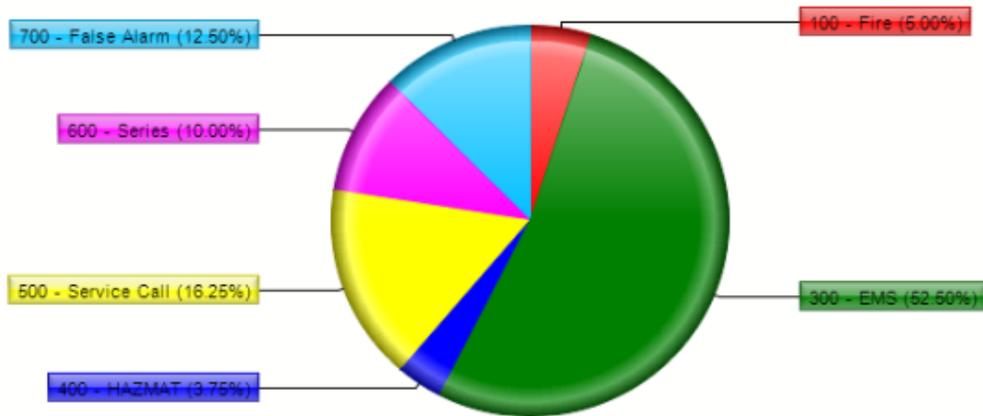
**Utility Fund**  
**For the period ended January 31, 2025**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	6,337,000.00	6,337,000.00	1,867,976.65	29.48%	6,337,000.00
Interest Earned	144,000.00	144,000.00	17,521.31	12.17%	144,000.00
Interfund Activity	-	-	-		-
Miscellaneous Revenue	70,000.00	70,000.00	20,256.75	28.94%	70,000.00
Other Agency Revenue	-	-	-	0.00%	-
<b>Total Revenue</b>	<b>6,551,000.00</b>	<b>6,551,000.00</b>	<b>1,905,754.71</b>	<b>89.78%</b>	<b>6,551,000.00</b>
<b>Expenditures</b>					
Water & Sewer	5,730,118.56	5,730,118.56	1,197,356.42	20.90%	5,730,118.56
Utility Capital Projects	2,318,000.00	2,318,000.00	231,582.75	9.99%	2,318,000.00
<b>Total Expenditures</b>	<b>8,048,118.56</b>	<b>8,048,118.56</b>	<b>1,428,939.17</b>	<b>17.75%</b>	<b>8,048,118.56</b>

## Jersey Village Fire Department Monthly Activity Report January 2025

### Fire Incident Type Breakdown

Incident Type Group	Count
100 - Fire	4
300 - EMS	42
400 - HAZMAT	3
500 - Service Call	13
600 - Series	8
700 - False Alarm	10
	<b>80</b>



## Responses by Unit

Apparatus Name	2025-01-01	
MEDIC 101	40	40
ENGINE 101	51	51
RESCUE 101	2	2
SQUAD 101	1	1
0000	1	1
MEDIC 102	1	1
	96	96

## Action by Apparatus

Apparatus Action Taken 1	MEDIC 101	ENGINE 101	RESCUE 101	SQUAD 101	0000	MEDIC 102	
Transport person	23	0	0	0	0	0	23
Provide basic life support (BLS)	4	4	0	0	0	0	8
Assist physically disabled	3	4	0	0	0	0	7
Control traffic	0	15	2	0	0	0	17
Investigate	2	11	0	0	0	0	13
Cancelled en route	2	6	0	0	0	0	8
Provide manpower	0	7	0	1	0	0	8
Provide first aid & check for injuries	5	0	0	0	0	1	6
Incident command	0	2	0	0	0	0	2
Action taken, other	0	0	0	0	1	0	1
Assistance, other	1	0	0	0	0	0	1
Extinguishment by fire service personnel	0	1	0	0	0	0	1
Ventilate	0	1	0	0	0	0	1
	40	51	2	1	1	1	96

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## Calls by Incident Type

Incident Type Details	2025-01-01	Total
611 - Dispatched & canceled en route	7	7
151 - Outside rubbish, trash or waste fire	1	1
111 - Building fire	3	3
321 - EMS call, excluding vehicle accident with injury	26	26
510 - Person in distress, other	11	11
324 - Motor vehicle accident with no injuries.	14	14
442 - Overheated motor	1	1
735 - Alarm system sounded due to malfunction	5	5
322 - Motor vehicle accident with injuries	2	2
740 - Unintentional transmission of alarm, other	1	1
445 - Arcing, shorted electrical equipment	1	1
553 - Public service	1	1
412 - Gas leak (natural gas or LPG)	1	1
671 - HazMat release investigation w/no HazMat	1	1
745 - Alarm system activation, no fire - unintentional	2	2
700 - False alarm or false call, other	2	2
550 - Public service assistance, other	1	1
<b>Total</b>	<b>80</b>	<b>80</b>

### Total Calls by Shift

Shift	2025-01-01	Total
A Shift	35	35
B Shift	18	18
C Shift	27	27
<b>Total</b>	<b>80</b>	<b>80</b>

## Automatic/Mutual Aid

### Outside agency assistance summary

Aid Given Or Received	Alarm Date	Aided Agency Name
<b>Automatic aid given</b>		
	1/16/2025 9:17 PM	CY-FAIR FIRE DEPARTMENT
	1/1/2025 12:07 AM	CY-FAIR FIRE DEPARTMENT
	1/8/2025 11:48 AM	CY-FAIR FIRE DEPARTMENT
	1/9/2025 2:45 PM	CY-FAIR FIRE DEPARTMENT
	1/1/2025 1:04 AM	CY-FAIR FIRE DEPARTMENT
	1/22/2025 1:22 PM	CY-FAIR FIRE DEPARTMENT
<b>Mutual aid given</b>		
	1/6/2025 6:00 AM	CY-FAIR FIRE DEPARTMENT
	1/6/2025 6:57 AM	CY-FAIR FIRE DEPARTMENT

## JANUARY 2025

### Communication Division Monthly Report

Date	CFS-PD	CFS-FD	CFS-FMO	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC	Day Total
1-Jan	76	8	0	23	77	21	30	1	0	238
2-Jan	103	3	0	10	128	57	69	1	0	371
3-Jan	106	6	0	30	111	52	56	3	0	364
4-Jan	94	0	W	14	62	21	34	0	0	225
5-Jan	74	3	W	14	82	9	10	3	7	202
6-Jan	64	5	0	15	116	28	32	1	0	261
7-Jan	62	3	2	17	151	28	38	8	7	316
8-Jan	54	6	0	19	236	15	42	4	15	391
9-Jan	58	4	0	12	110	10	9	0	1	204
10-Jan	62	0	0	20	121	20	28	1	1	253
11-Jan	76	2	W	10	56	40	46	0	11	241
12-Jan	71	5	W	8	44	32	33	3	4	200
13-Jan	75	5	0	27	105	25	30	0	7	274
14-Jan	73	10	0	25	148	23	16	4	0	297
15-Jan	70	3	0	22	144	23	34	0	5	301
16-Jan	72	4	0	17	160	43	52	0	2	350
17-Jan	86	9	0	23	181	35	35	1	0	370
18-Jan	66	6	W	17	83	17	28	0	11	228
19-Jan	53	4	W	9	41	6	7	1	3	124
20-Jan	75	4	H	17	105	20	19	0	0	239
21-Jan	63	4	0	7	77	22	25	1	0	199
22-Jan	64	12	1	21	123	20	24	1	1	267
23-Jan	85	2	0	11	117	31	33	0	4	283
24-Jan	102	2	2	30	205	61	51	1	6	460
25-Jan	87	6	2	22	89	61	60	0	5	332
26-Jan	65	9	W	34	183	33	51	2	7	384
27-Jan	78	7	0	20	167	43	41	0	5	370
28-Jan	60	5	0	17	161	26	26	0	4	299
29-Jan	92	7	0	25	123	45	44	0	6	342
30-Jan	73	12	0	35	169	39	42	1	8	379
31-Jan	66	7	0	29	142	27	43	0	10	324
Totals	2305	163	7	600	3817	923	1088	36	130	9088
Annual Totals	2305	163	7	600	3817	923	1088	36	130	9088

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

This month started with big changes. Chief Danny Keele is now over the Communications Division. Also, the Communications Division has a new supervisor: Madison Pickett. We had a weather event this month, which included icy roads and snow. We were not activated; however, hotels were given to employees with the police department in order for them to get to work safely.

# Police Department

## Monthly Activity Report

January-2025

ACTIVITY	CURRENT MONTH <b>JANUARY</b>	PREVIOUS MONTH <b>DECEMBER</b>	YTD <b>2025</b>	TOTAL <b>2024</b>
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### OFFENSES

Homicide / Manslaughter	0	0	0	0
Sexual Assault	0	0	0	3
Robbery	1	0	1	7
Aggravated Assault	5	1	5	28
Burglary Hab/ Building	0	2	0	133
Burglary Motor Vehicle	9	15	9	113
Theft of Motor Vehicle	2	2	2	64
Thefts All Other	7	10	7	135
D.W.I.	6	4	6	71
<b>TOTAL</b>	<b>27</b>	<b>30</b>	<b>27</b>	<b>384</b>

### PATROL STATISTICS

Calls for Service	589	581	589	7531
Traffic Stops	519	576	519	9884
Citations	607	650	607	14342
Warnings	284	321	284	3965
Accidents	89	87	89	940
House Watches	358	684	358	6770
Crime Preventions	803	655	803	3061
Case Reports	67	71	67	794
Arrest	18	19	18	367

### ADDITIONAL STATISTICS

Flock Hits	32	28	32	357
Flock Recovery	6	4	6	123
Drone Flights	4	3	4	42
Firearms Siezed	2	2	2	65
Narcotics Items Siezed	10	9	10	243
Reports to CID	38	13	38	308

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## Police Department Open Positions/Recruitment

January 2025

As of January 30, 2025, the Jersey Village Police Department has the following job openings:

- Patrol Officer (2 open positions)

The Police Department has continued recruiting efforts, and is reviewing applications for qualified applicants.



# Record Request Search Result



## JAN

Agency: JVPD

Print Date/Time: 2/5/2025 13:52

Agency #: TX1011200

Request Number	Requested Date	Requestor	Status	Type	Due Date	Time Spent	Unit of Time
2025-0000063	01/30/2025	STEINGER, GREENE & FEINER	New	Body/Dash Camera	02/14/2025		
2025-0000062	01/29/2025	AK LAW FIRM	In Progress	Body/Dash Camera	02/12/2025		
2025-0000061	01/29/2025	TUMAR, ERIKA CHRISTINA	New	Body/Dash Camera	02/12/2025		
2025-0000060	01/28/2025	JONES, EBONY	New	Police Report	02/11/2025		
2025-0000059	01/27/2025	HOGUE, WILLIAM	Completed	Police Report	02/11/2025	30	Minutes
2025-0000058	01/23/2025	Sullo and Sullo	New	Citations Issued	02/06/2025		
2025-0000057	01/16/2025	DUNK LAW FIRM	In Progress	Body/Dash Camera	01/31/2025		
2025-0000056	01/13/2025	FCTI	Completed	Police Report	01/28/2025	30	Minutes
2025-0000055	01/13/2025	DORSEY, KAREN	Withdrew from Requestor	Body/Dash Camera	01/28/2025	30	Minutes
2025-0000054	01/09/2025	CLINE, JULIANNE	Completed	Police Report	01/27/2025	30	Minutes
2025-0000053	01/09/2025	GARCIA, DANIELA	Completed	Police Report	01/24/2025	30	Minutes
2025-0000052	01/09/2025	SANTOS, ANA	Withdrew from Requestor	Police Report	01/24/2025		
2025-0000051	01/07/2025	GARDUNO, CYNTHIA ANN	Completed	Calls for Service Slips	01/22/2025	90	Minutes
2025-0000050	01/06/2025	BROTHERS, ALVARADO, PIAZZA & COZORT PPC	Completed	Body/Dash Camera	01/21/2025	30	Minutes
2025-0000049	01/06/2025	Sullo and Sullo	Completed	Citations Issued	01/21/2025	120	Minutes
2025-0000048	01/02/2025	Lexis Nexis	Completed	Citations Issued	01/16/2025	120	Minutes
2025-0000047	01/02/2025	MITCHAM, MICHELLE TONI	Withdrew from Requestor	Body/Dash Camera	01/16/2025	20	Minutes
<b>Total Records</b>							<b>17</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS 2025**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$64,191.37	\$3,567.63	\$232.18	\$1,377.30	\$1,194.36	\$46.52	\$0.00	\$11,303.42	\$81,912.78
Feb									
Mar									
Apr									
May									
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
<b>Totals</b>	<b>\$64,191.37</b>	<b>\$3,567.63</b>	<b>\$232.18</b>	<b>\$1,377.30</b>	<b>\$1,194.36</b>	<b>\$46.52</b>	<b>\$0.00</b>	<b>\$11,303.42</b>	<b>\$81,912.78</b>

# Municipal Courts Activity Detail

January 1, 2025 to January 31, 2025

100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1

Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 1/1/2025:</b>							
<i>Active Cases</i>	24,752	323	0	155	3,768	217	29,215
<i>Inactive Cases</i>	17,743	38	0	159	5,583	54	23,577
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	510	1	0	2	15	0	528
Cases Reactivated	42	0	0	1	19	0	62
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>25,304</b>	<b>324</b>	<b>0</b>	<b>158</b>	<b>3,802</b>	<b>217</b>	<b>29,805</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	166	1	0	2	27	0	196
Dismissed by Prosecution	111	1	0	2	9	0	123
Total Dispositions Prior to Court Appearance or Trial	277	2	0	4	36	0	319
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	6	0	0	0	0	0	6
Total Dispositions at Court Appearance or Trial	6	0	0	0	0	0	6
Compliance Dismissals:							
After Driver Safety Course	34	---	---	---	---	---	34
After Deferred Disposition	67	0	0	0	4	0	71
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	8	---	---	---	---	---	8
All Other Transportation Code Dismissals	57	0	0	0	0	0	57
Total Compliance Dismissals	166	0	0	0	4	0	170
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>449</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>40</b>	<b>0</b>	<b>495</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cases Pending 1/31/2025:</b>							
<i>Active Cases</i>	24,855	322	0	154	3,762	217	29,310
<i>Inactive Cases</i>	17,701	38	0	158	5,564	54	23,515
<b>Show Cause and Other Required Hearings Held</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKETS FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Municipal Courts**  
**Activity Detail**  
**January 1, 2025 to January 31, 2025**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	<b>Total</b>
<b>Cases Pending 1/1/2025:</b>	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
Docket Adjustments	
<b>Cases Added:</b>	
New Cases Filed	
Cases Reactivated	
All Other Cases Added	
<b>Total Cases on Docket</b>	
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	
Default Judgments	
Agreed Judgments	
Trial/Hearing by Judge/Hearing Officer	
Trial by Jury	
Dismissed for Want of Prosecution	
All Other Dispositions	
<b>Total Cases Disposed</b>	
<b>Cases Placed on Inactive Status</b>	
<b>Cases Pending 1/31/2025:</b>	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
<b>Cases Appealed:</b>	
After Trial	
Without Trial	
JUVENILE/MINOR ACTIVITY	
	<b>Total</b>
Transportation Code Cases Filed.....	
Non-Driving Alcoholic Beverage Code Cases Filed.....	
Driving Under the Influence of Alcohol Cases Filed.....	
Drug Paraphernalia Cases Filed.....	
Tobacco Cases Filed.....	
Truant Conduct Cases Filed.....	
Education Code (Except Failure to Attend) Cases Filed.....	
Violation of Local Daytime Curfew Ordinance Cases Filed.....	
All Other Non-Traffic Fine-Only Cases Filed.....	
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	
<i>Discretionary Transfer</i> .....	
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Municipal Courts**  
**Activity Detail**  
**January 1, 2025 to January 31, 2025**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	
<i>Class A and B Misdemeanors</i> .....	0	
<i>Felonies</i> .....	0	
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		
<i>Class A and B Misdemeanors</i> .....		
<i>Felonies</i> .....		
Capiases Pro Fine Issued.....		
Search Warrants Issued.....		
Warrants for Fire, Health and Code Inspections Filed .....		
Examining Trials Conducted .....		
Emergency Mental Health Hearings Held .....		
Magistrate's Orders for Emergency Protection Issued .....		
Magistrate's Orders for Ignition Interlock Device Issued .....		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		
Driver's License Denial, Revocation or Suspension Hearings Held.....		
Disposition of Stolen Property Hearings Held.....		
Peace Bond Hearings Held.....		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		
<i>Full Satisfaction</i> .....		
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		
Cases in Which Fine and Court Costs Waived for Indigency.....		
Amount of Fines and Court Costs Waived for Indigency .....		\$ 99,761
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 79,089
<i>Remitted to State</i> .....		\$ 2,824
<i>Total</i> .....		\$ 81,913

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<u>January 6, 2025</u> <u>AM Docket</u>	Judge Kisluk	265	197	74%	68	26%	43	63%	44	65%
	McCorvey/Dolan									
<u>January 6, 2025</u> <u>AM Docket</u>	Judge Kisluk	270	133	49%	137	51%	41	30%	41	30%
	McCorvey/Dolan									
<u>January 8, 2025</u> <u>AM Docket</u>	Judge Harris	60	14	23%	46	77%	16	35%	25	54%
	McCorvey/Dolan									
<u>January 8, 2025</u> <u>PM Docket</u>	Judge Harris	66	12	18%	54	82%	24	44%	15	28%
	McCorvey/Dolan									
<u>January 22, 2025</u> <u>AM Docket</u>	CANCELLED DUE TO WEATHER									
<u>TOTAL</u>		<b>661</b>	<b>356</b>	<b>54%</b>	<b>305</b>	<b>46%</b>	<b>124</b>	<b>41%</b>	<b>125</b>	<b>41%</b>



# Location Listing

CITY OF JERSEY VILLAGE

February 5, 2025

## Location Listing By Location

Location Details For Dates From 01/01/2025 To 01/31/2025

Citation #	Location
<b>Ran Stop Sign</b>	<b>19</b>
E0028239	Jersey Dr and Lakeview Dr
E0030626	Lakeview Dr and Philippine St
E0026795	Rio Grande St and Smith St
E0026796	Rio Grande St and Smith St
E0026800	Rio Grande St and Smith St
E0026804	Rio Grande St and Smith St
E0026805	Rio Grande St and Smith St
E0026806	Rio Grande St and Smith St
E0026811	Rio Grande St and Smith St
E0026812	Rio Grande St and Smith St
E0026813	Rio Grande St and Smith St
E0026799	Senate Ave and Seattle St
E0026783	Rio Grande St and Smith St
E0026793	Rio Grande St and Smith St
E0030204	15500 Block Lakeview Dr

E0030203	16000 Block Lakeview Dr
E0025967	16500 Block Village Dr
E0025968	16500 Block Village Dr
E0025973	8300 Block Rio Grande St
<b>Speeding</b>	<b>1</b>
E0027888	7800 Block Rio Grande St
<b>Report Totals</b>	<b>20</b>





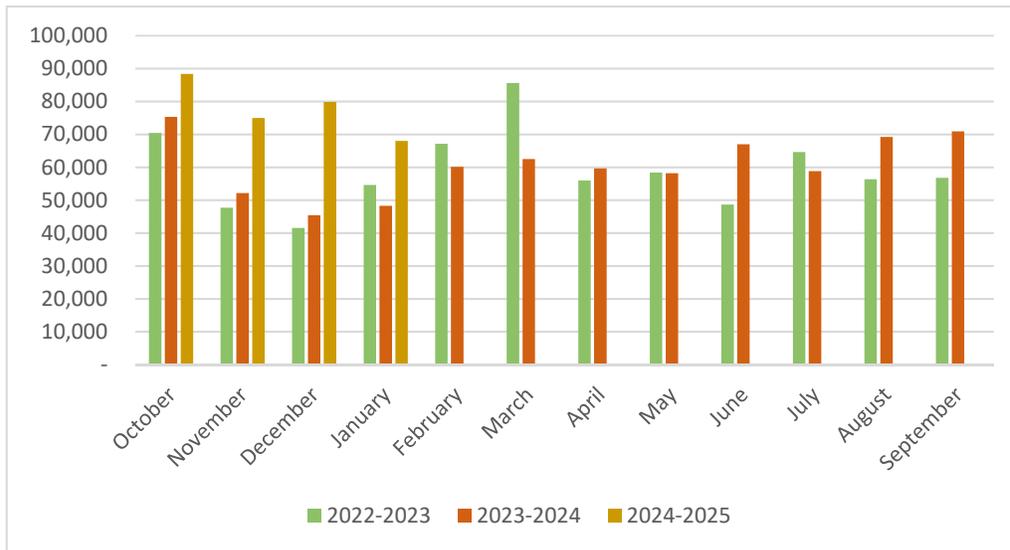
**JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT**

**GENERAL PROCEEDS**

**FY 2023, 2024, 2025**

	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
October	70,423	75,304	88,358
November	47,705	52,124	74,985
December	41,546	45,394	79,866
January	54,620	48,275	67,991
February	67,147	60,109	
March	85,617	62,509	
April	55,981	59,631	
May	58,396	58,193	
June	48,653	66,977	
July	64,601	58,829	
August	56,347	69,235	
September	56,794	70,926	
<b>FY Total</b>	<b>\$ 707,829</b>	<b>\$ 727,507</b>	<b>\$ 311,201</b>

Average Per Month     \$ 58,986     \$ 60,626     \$ 77,800



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



## Public Works Status Report – January 2025

### **CIP Project Progress:**

- CCTV — This month, the contractor completed the televising of manhole segments in the B2 section of the vicinity map, encompassing areas near Jersey Meadow Golf Course. An updated schedule and details regarding the heavy cleaning phase of the project will be provided by the contractor. The consulting engineer, Quiddity, is overseeing the review of this information.
- White Oak Bayou Wastewater Treatment Plant - The Contractor (Industrial TX) has demolished underground piping, fittings, and air and drain lines. The Contractor also furnished a portion of the required yard piping materials and modified the existing underground duct bank. The permanent 12-inch air piping and one of the 6-inch onsite force main was installed.

### **Streets:**

- Streets staff began making winterization preparations in anticipation of icy weather conditions. These preparations included inspecting equipment and ensuring that road treatment materials were ready for use as needed.
- Installed two (2) missing weight limit signs with accompanying poles on the Rio Grande Bridge near the Golf Course entrance to improve safety and compliance with regulations.
- Replaced four (4) old bridge marker signs and poles in the same area, ensuring clear visibility.
- The ongoing Street Sign/Pole Replacement Program has reached Senate Avenue, where crews removed and replaced outdated signs and poles with new ones.
- A temporary position for a Street Sweeper Operator has been successfully filled. We expect the incoming candidate to bring the necessary skills and experience to support our operations and enhance the efficiency of street maintenance activities.

### **Utilities:**

- West WTP ATS – work is pending inspection, re-connect request to Centerpoint to follow.
- Researched options for cathodic protection at the water plants, which will help prevent corrosion and extend the lifespan of critical infrastructure.
- Began winterizing water plants by wrapping exposed water pipes and other vulnerable equipment to prevent freezing and potential damage during colder temperatures.
- Conducted routine maintenance on the booster pumps at the Seattle Water Plant, including greasing and servicing.
- Completed meter readings for the month of December providing timely data collection for utility billing.
- Staff conducted regular monthly reports, plant operations and responded to incoming calls for service.



## Public Works Status Report – January 2025

### Monthly Department Analytics: Work Orders by the Numbers

#### Utility Division

Quality Calls	6
Pressure Calls	2
Meter/Leak Calls	17
Water Main/Sewer Main	0
Hydrant/Valve	2
Sewer Calls	2
Meter Reads (manual)	145
Gallons Pumped (NHCRWA)	7.229
Utility Operations	7
Gallons Purchased (COH)	18.458
Customer Service Requests	34

#### Streets Division

Barricade	1
Curb	2
Sidewalk	11
Pothole	0
Sign Replacement/Repairs	16
Streetlight Outages	18
Stormwater/Drainage Calls	3
Street Maintenance	9
Street Sweeping Hours	0
Internal Requests	4
Miscellaneous Requests	6

#### General

Garbage/Recycle Inquiries	6
CP Streetlight Inquiries	4
Vehicle Sales	0
New Vehicle Set Ups	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

<b>FY 2024-2025</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3437	3243	3354	2272									12306
Tournament Rounds	791	782	678	335									2586
Range buckets	2536	2277	2416	1381									8610
Unearned Revenue	5,171.23	5,293.25	14,755.71	7,924.93									33,145.12
All Memberships	5,284.00	5,043.00	4,072.00	2,973.00									17,372.00
Green Fees	146,397.84	143,552.10	147,107.81	103,308.03									540,365.78
Tournament Fees	38,012.16	48,668.51	28,927.56	12,143.92									127,752.15
Virtual Meadow	3,399.96	5,238.96	6,635.00	10,849.80									26,123.72
Convention Center		5,000.00	1,700.00	648.00									7,348.00
Range Fees	18,757.06	19,575.48	19,652.56	12,168.51									70,153.61
Club Rental	1,335.00	1,125.00	925.00	665.00									4,050.00
Sales of Merchandise	24,638.36	25,109.18	34,431.84	11,151.55									95,330.93
Concession Fees	8,152.28	7,315.94	7,298.09	5,727.87									28,494.18
Miscellaneous Fees	3,522.50	1,065.00	1,030.00	7,075.00									12,692.50
<b>Total Income</b>	<b>254,670.39</b>	<b>266,986.42</b>	<b>266,535.57</b>	<b>174,635.61</b>	<b>-</b>	<b>962,827.99</b>							
Weather Totals	RO/2WD/2CM/0H	RO/2WD/1CM/1H	RO/5WD/CM/1H	RO/5WD/10/									5RO/19WD/3CM/2HD
Income Per Round	\$57.76	\$63.76	\$61.44	\$62.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61.26
<b>FY 2023-2024</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3180	3018	3388	2001	2867	3616	2572	3540	3624	3163	3870	3553	38392
Tournament Rounds	568	471	407	347	466	669	462	350	397	267	411	498	5313
Range buckets	1728	1719	2047	1266	1674	2566	1692	1770	2030	1420	1808	2096	21816
Unearned Revenue	1,301.69	2,623.00	8,415.01	10,007.07	6,510.73	17,186.75	3,403.98	3,247.69	6,095.69	5,000.85	4,597.41	7,490.83	75,880.70
All Memberships	2,362.00	2,746.00	1,801.00	5,326.00	7,961.00	4,478.00	3,653.00	5,555.00	10,117.00	3,300.00	4,140.00	8,226.00	59,665.00
Green Fees	132,343.05	127,127.34	158,966.88	89,616.61	117,906.36	153,712.92	91,783.50	126,916.91	156,164.12	132,659.86	166,785.57	156,548.68	1,610,531.80
Tournament Fees	23,528.02	16,529.72	16,567.16	11,641.68	15,841.84	25,971.93	16,955.40	11,440.18	17,030.66	8,623.89	15,820.74	20,954.00	200,905.22
Virtual Meadow							1,465.00	8,560.00	7,336.98	8,377.33	9,093.00	4,758.48	39,590.79
Range Fees	16,906.25	16,433.10	23,923.16	10,206.07	15,714.95	24,547.05	17,928.61	17,380.73	18,844.78	13,075.93	14,821.79	16,931.81	206,714.23
Club Rental	840.00	1075.00	1,295.00	1,020.00	501.00	1,400.00	565.00	1,355.00	1,315.00	794.62	720.00	1,015.00	11,895.62
Sales of Merchandise	20,282.74	15,410.33	31,061.71	13,669.23	27,779.48	16,475.96	12,955.61	25,584.10	30,467.18	18,697.20	21,796.14	22,064.05	256,243.73
Concession Fees	6,342.55	5,162.27	5,021.42	2,746.04	3,417.56	4,349.94	6,089.56	7,878.68	7,395.16	6,421.38	6,993.43	6,922.91	68,740.90
Miscellaneous Fees	762.50	820.00	1,095.00	6,120.00	2,435.00	4,172.00	1,180.00	960.00	978.00	1,125.00	1,005.00	1,070.00	21,722.50
<b>Total Income</b>	<b>204,668.80</b>	<b>187,926.76</b>	<b>248,146.34</b>	<b>150,352.70</b>	<b>198,067.92</b>	<b>252,294.55</b>	<b>155,979.66</b>	<b>208,878.29</b>	<b>255,744.57</b>	<b>198,076.06</b>	<b>245,773.08</b>	<b>245,981.76</b>	<b>2,551,890.49</b>
Weather Totals	1RO/4WD/2CM	1RO/3WD/1CM/1H	1RO/1WD/1CM/1H	6RO/5WD/2CM	1RO/2WD/2CM	1RO/2WD/2CM	2WD/2CM/9CD	2RO/7WD/2CM	2WD/2CM	5RO/4WD/2CM	3WD/2CM	2CM	18RO/35WD/22CM/2H/9CD
Income Per Round	\$53.63	\$52.32	\$62.70	\$57.50	\$55.08	\$53.82	\$49.08	\$51.43	\$59.57	\$55.33	\$55.37	\$56.84	\$55.29
<b>FY 2022-2023</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1,808.63	2,089.79	320.02	5,242.79	1,010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29,942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	2,095.00	3,114.00	1,412.50	635.00	635.00	25,409.50
<b>Total Income</b>	<b>216,346.35</b>	<b>141,051.31</b>	<b>173,705.09</b>	<b>157,491.43</b>	<b>177,791.39</b>	<b>227,699.78</b>	<b>241,060.89</b>	<b>233,327.04</b>	<b>251,819.50</b>	<b>243,706.59</b>	<b>184,157.84</b>	<b>197,601.96</b>	<b>2,445,759.17</b>
Weather Totals	2W/2CM	4RO/6WD/1CM/1H	3RO/5WD/1CM/1H	8RO/7WD/	2RO/12WD/1CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	22RO/37W/18CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43
<b>FY 2021-2022</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
<b>Total Income</b>	<b>115,646.68</b>	<b>133,228.87</b>	<b>181,175.86</b>	<b>158,047.22</b>	<b>131,922.00</b>	<b>202,255.84</b>	<b>245,368.40</b>	<b>228,576.24</b>	<b>222,777.98</b>	<b>233,079.84</b>	<b>185,504.67</b>	<b>199,623.19</b>	<b>2,237,206.79</b>
Weather Totals	3RO/5W	3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM	6W/2CM	2W/2CM	16RO/48WD/2H/15CM
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88
<b>FY 2020-2021</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
<b>Total Income</b>	<b>198,972.55</b>	<b>182,815.93</b>	<b>163,210.92</b>	<b>163,072.37</b>	<b>115,518.16</b>	<b>190,676.07</b>	<b>197,362.94</b>	<b>99,045.62</b>	<b>126,358.68</b>	<b>125,565.57</b>	<b>128,759.61</b>	<b>113,716.82</b>	<b>1,805,075.24</b>
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/	5WD	3RO/7W/	31RO/70W/8CM/2H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03
<b>FY 2019-2020</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00		505.00	350.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
<b>Total Income</b>	<b>130,118.05</b>	<b>120,324.00</b>	<b>155,004.68</b>	<b>102,633.44</b>	<b>119,035.47</b>	<b>122,646.52</b>	<b>3,332.73</b>	<b>217,514.65</b>	<b>195,149.67</b>	<b>214,973.61</b>	<b>202,922.72</b>	<b>201,970.21</b>	<b>1,785,625.75</b>
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

<b>Fy 2018-2019</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3,475.34	2,823.76	4,319.36	4,588.93	4,294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88,751.10	96,727.91	121,034.15	104,445.40	77,863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17,097.50	21,215.16	8,816.48	9,044.27	10,591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5,831.73	7,207.86	9,019.33	8,733.55	7,613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19,090.89	21,910.22	18,239.02	22,489.56	16,744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4,433.14	4,587.18	4,734.94	4,221.99	3,379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
<b>Total Income</b>	<b>\$111,884.63</b>	<b>85,058.91</b>	<b>101,099.04</b>	<b>71,095.93</b>	<b>78,775.86</b>	<b>132,688.62</b>	<b>159,434.76</b>	<b>138,469.90</b>	<b>153,780.37</b>	<b>166,944.05</b>	<b>154,187.10</b>	<b>120,492.74</b>	<b>\$1,473,911.91</b>
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
<b>FY 2017 - 2018</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3,470	3,759	3,530	3,086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1,696	1,884	1,508	1,322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1,096.72	-349.85	-1,530.91	-278.61	-431.73	-3,970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1,038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>\$1,383,523.99</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

<b>FY 2016 - 2017</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1,279	1,412	1,263	1,155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>\$1,260,444.72</b>
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
							10 TT				Harvey		10 TT
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>\$34.17</b>
<b>FY 2015 - 2016</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1,195	1,224	1,152	1,354	1,444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,486.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>\$1,197,924.35</b>
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>\$36.11</b>
<b>FY 2014 - 2015</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1,054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,866
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>\$1,187,047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>\$36.70</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>\$1,329,727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>\$35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>\$1,429,496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>\$36.64</b>
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>\$1,472,005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>\$37.27</b>

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1,274	1,876	2,048	1,770	1,257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>\$1,417,630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>\$35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1,294	1,704	1,732	1,117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>\$1,239,887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>\$35.29</b>
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1,283	1,482	1,808	2,449	1,747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>\$1,533,455.63</b>
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>\$36.23</b>

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>\$1,479,664.60</b>
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>\$35.62</b>
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>\$1,215,716.48</b>
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>\$34.22</b>
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>\$1,221,728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>\$32.70</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>\$1,057,758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>\$31.65</b>
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>\$830,768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>\$27.96</b>
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>\$1,154,660.21</b>
<b>Income Per Round</b>	<b>\$31.06</b>	<b>\$32.02</b>	<b>\$30.89</b>	<b>\$26.56</b>	<b>\$26.06</b>	<b>\$28.60</b>	<b>\$30.19</b>	<b>\$29.58</b>	<b>\$29.49</b>	<b>\$28.13</b>	<b>\$28.77</b>	<b>\$28.73</b>	<b>\$29.29</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>\$1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>\$30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>\$1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>\$32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													



Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
85 - FEE & CHARGES FOR SERVICE	2,805,000.00	2,805,000.00	167,924.82	921,539.54	-1,883,460.46	32.85%
96 - INTEREST EARNED	6,000.00	6,000.00	963.00	4,019.81	-1,980.19	67.00%
98 - MISCELLANEOUS REVENUE	0.00	0.00	875.24	3,346.57	3,346.57	0.00%
<b>Department: 80 - REVENUES Total:</b>	<b>2,811,000.00</b>	<b>2,811,000.00</b>	<b>169,763.06</b>	<b>928,905.92</b>	<b>-1,882,094.08</b>	<b>33.85%</b>
<b>Department: 81 - CLUB HOUSE</b>						
30 - SALARIES, WAGES, & BENEFITS	753,895.99	753,895.99	86,678.49	252,723.88	501,172.11	33.52%
34 - COST OF SALES	214,300.00	214,300.00	13,723.80	46,538.35	167,761.65	21.72%
35 - SUPPLIES	17,600.00	17,600.00	2,466.97	5,817.93	11,782.07	33.06%
45 - MAINTENANCE	9,750.00	9,750.00	0.00	261.62	9,488.38	2.68%
50 - SERVICES	48,930.00	48,930.00	1,572.73	11,849.87	37,080.13	24.22%
54 - SUNDRY	80,400.00	80,400.00	8,158.36	35,136.17	45,263.83	43.70%
55 - PROFESSIONAL SERVICES	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00%
60 - OTHER SERVICES	35,000.00	35,000.00	0.00	43,554.00	-8,554.00	124.44%
97 - INTERFUND ACTIVITY	5,250.00	5,250.00	0.00	0.00	5,250.00	0.00%
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,169,525.99</b>	<b>1,169,525.99</b>	<b>112,600.35</b>	<b>395,881.82</b>	<b>773,644.17</b>	<b>33.85%</b>
<b>Department: 82 - COURSE MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	662,181.65	662,181.65	67,229.53	190,587.31	471,594.34	28.78%
35 - SUPPLIES	193,200.00	193,200.00	7,321.10	94,421.30	98,778.70	48.87%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	53,000.00	53,000.00	3,757.36	-2,650.14	55,650.14	-5.00%
50 - SERVICES	8,280.00	8,280.00	303.00	3,382.79	4,897.21	40.83%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,775.00	1,775.00	0.00	0.00	1,775.00	0.00%
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>935,936.65</b>	<b>935,936.65</b>	<b>78,610.99</b>	<b>285,741.26</b>	<b>650,195.39</b>	<b>30.53%</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>						
35 - SUPPLIES	15,600.00	15,600.00	0.00	1,400.68	14,199.32	8.98%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	1,427.47	8,572.53	14.27%
45 - MAINTENANCE	2,500.00	2,500.00	0.00	1,847.49	652.51	73.98%
50 - SERVICES	40,000.00	40,000.00	5,208.98	11,978.88	28,021.12	29.95%
55 - PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	1,081.85	3,918.15	21.64%
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>73,100.00</b>	<b>73,100.00</b>	<b>5,208.98</b>	<b>17,736.37</b>	<b>55,363.63</b>	<b>24.26%</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>						
70 - CAPITAL IMPROVEMENTS	120,000.00	120,000.00	1,817.00	54,835.85	65,164.15	45.70%
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>1,817.00</b>	<b>54,835.85</b>	<b>65,164.15</b>	<b>45.70%</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	77,532.23	77,532.23	9,071.22	27,661.87	49,870.36	35.88%
35 - SUPPLIES	28,650.00	28,650.00	4,253.52	12,898.06	15,751.94	45.02%
45 - MAINTENANCE	13,000.00	13,000.00	393.04	2,973.75	10,026.25	22.88%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	357,480.00	357,480.00	0.00	0.00	357,480.00	0.00%
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>477,662.23</b>	<b>477,662.23</b>	<b>13,717.78</b>	<b>43,533.68</b>	<b>434,128.55</b>	<b>9.11%</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>34,775.13</b>	<b>34,775.13</b>	<b>-42,192.04</b>	<b>131,176.94</b>	<b>96,401.81</b>	<b>377.21%</b>
<b>Report Surplus (Deficit):</b>	<b>34,775.13</b>	<b>34,775.13</b>	<b>-42,192.04</b>	<b>131,176.94</b>	<b>96,401.81</b>	<b>377.21%</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 12, 2025

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	34,775.13	34,775.13	-42,192.04	131,176.94	96,401.81
<b>Report Surplus (Deficit):</b>	<b>34,775.13</b>	<b>34,775.13</b>	<b>-42,192.04</b>	<b>131,176.94</b>	<b>96,401.81</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**Golf Course Fund**  
**For the period ended January 31, 2025**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	2,805,000.00	2,805,000.00	921,539.54	32.85%	2,805,000.00
Interest Earned	6,000.00	6,000.00	4,019.81	67.00%	6,000.00
Interfund Activity	-	-	-	0.00%	-
Misc Revenue	-	-	3,346.57	100.00%	-
Total Revenue	<u>2,811,000.00</u>	<u>2,811,000.00</u>	<u>928,905.92</u>	<u>33.05%</u>	<u>2,811,000.00</u>
<b>Expenditures</b>					
Club House	1,169,525.99	1,169,525.99	395,881.82	33.85%	1,169,525.99
Course Maintenance	935,936.65	935,936.65	285,741.26	30.53%	935,936.65
Building Maintenance	73,100.00	73,100.00	17,736.37	24.26%	73,100.00
Capital Improvement	120,000.00	120,000.00	54,835.85	45.70%	120,000.00
Equipment Maintenance	477,662.23	477,662.23	43,533.68	9.11%	477,662.23
Total Expenditures	<u>2,776,224.87</u>	<u>2,776,224.87</u>	<u>797,728.98</u>	<u>93.55%</u>	<u>2,776,224.87</u>



# Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Assistant City Manager

Date: February 4, 2025

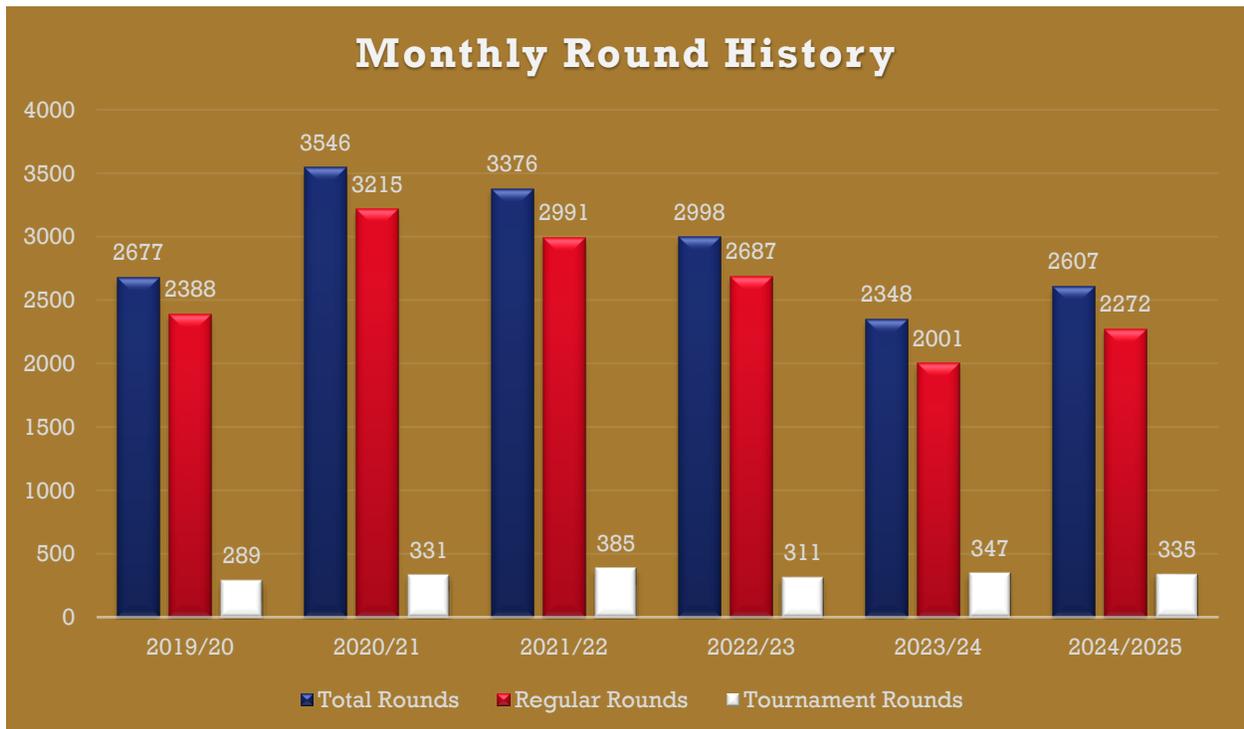
Subject: Parks & Recreation Monthly Update: January 2025

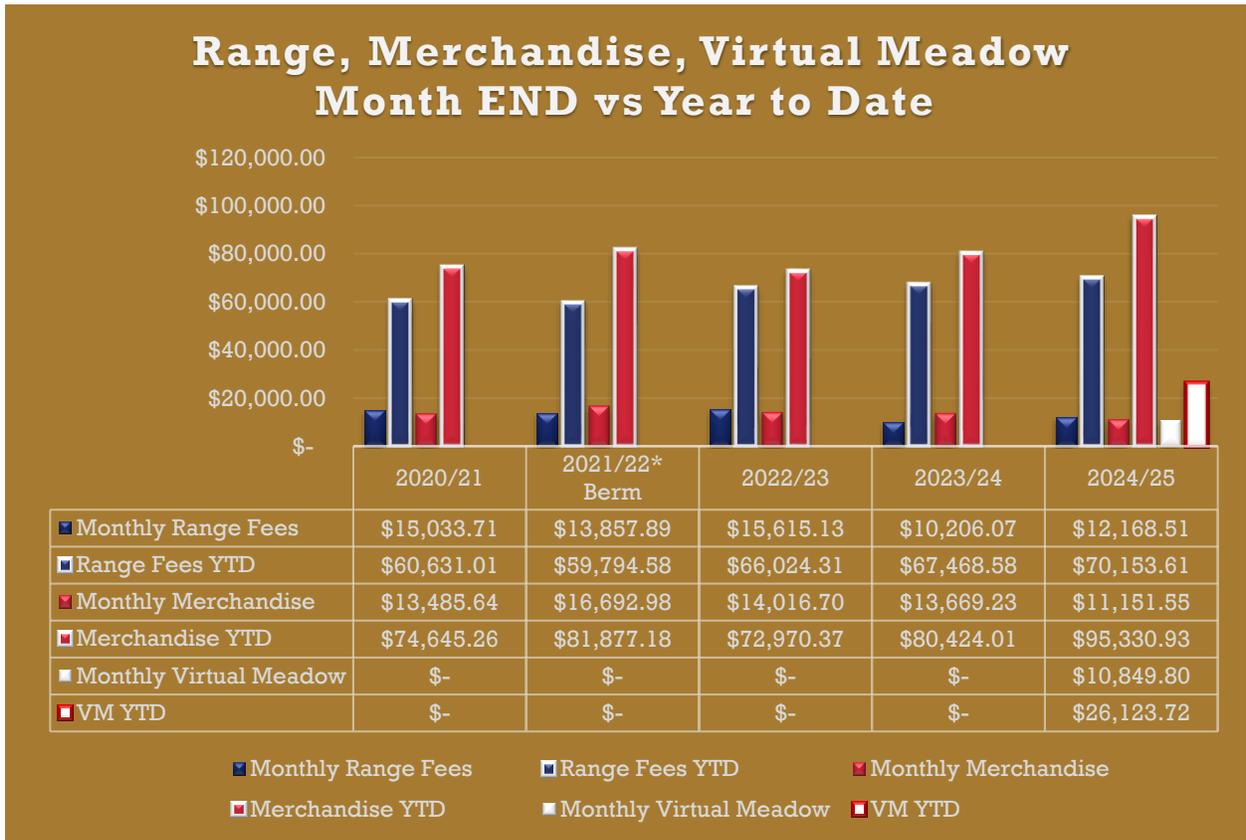
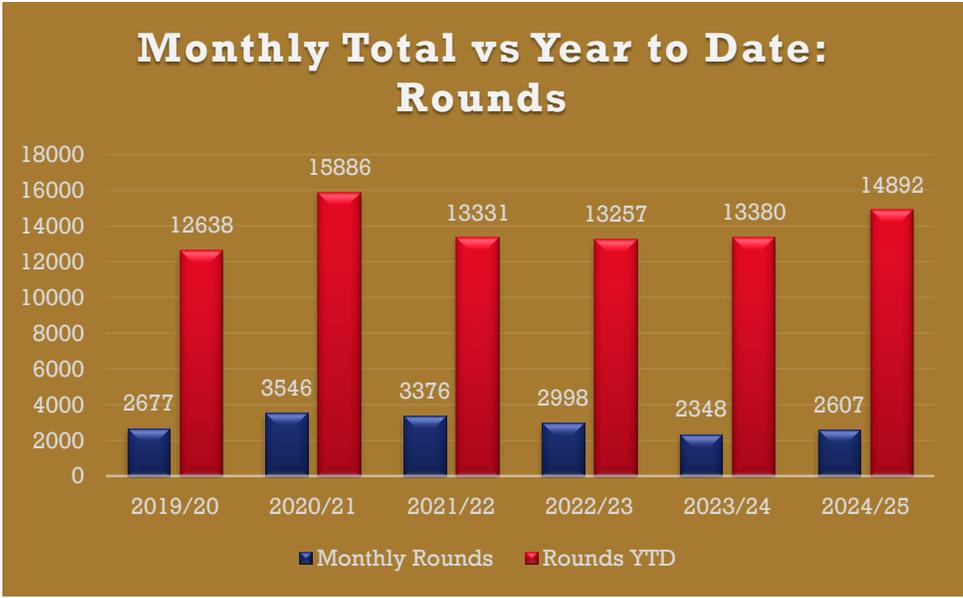
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## Jersey Meadow Golf Club

### Financial Report (Monthly and Year to Date)

Even with cold weather and 3.5 days of full closure due to winter storm Enzo the golf course still managed to produce its best month to date for the month of January with a revenue of \$174,635.61. The convention center has been a welcome venue for our association tournaments and is booked up for the warmer months. The temporary driving range lighting has helped revenue, and we look forward to a proper solution. The course brought in \$103,308.03 in green fees and \$12,143.92 in tournament fees. Through the first quarter of the fiscal year the course is just short of a million in gross revenue and is on track to surpass the projected revenue for the year.





## Concession & Convention Center Revenue Month END vs Year to Date



## Monthly Total vs Year to Date: Revenue



### Parks & Recreation

#### Administration

- Coded all invoices in the AP folder from time out of office

- Coded all Wells Fargo transactions from time out of office
- Started working on an internal reservation system for the new property to prevent double bookings
- Hosted biweekly meetings with Recreation and Events Supervisor to discuss upcoming events (Concert at the Park, Summer Camp, Founders Day, July 4th)
- Attended PARAC committee meeting to discuss event planning and Clark Henry reservation system
- Attended my annual performance review with the ACM
- Attended biweekly meetings with ACM to discuss current projects and tasks
- Trained the new Parks Supervisor on admin duties, including email, Incode, Amilia, OneDrive, and Wells Fargo
- Coordinated removal of Christmas stars from Senate Avenue and ordered a lift for crew use
- Scheduled EAP meeting with police to discuss safety for Concert at the Park and Youth Duathlon
- Ordered uniform items for a new crew member; handled returns and exchanges
- Attended Kraken check-in meeting regarding the new playground at Carol Fox Park

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### Recreation

- Finalized and signed Play Guide for the 2025 Spring-Summer season (expected in mailboxes by February 3rd)
- Conducted first-round interviews for Camp Manager; selected two candidates for second-round interviews
- Met with Skyhawks Sports to discuss potential spring sports programs
- Worked extensively on summer camp materials:
  - Website is live
  - Signups are ready
  - Parent Handbook nearing completion
  - SOPs progressing
  - Parent forms nearing completion
- Met with various stakeholders to discuss program and event planning:
  - Katie Moore (shirt/quilting program)
  - Little Meadow staff (advertising future events)
  - Houston Hockey Association (community engagement opportunities)
  - Sarah Kirk (art class integration into summer camp)
  - Michael (Farmers Market contract for 2025)
  - Sword to Sword (potential adult programming in JV)
  - Golf Management team (summer camp collaboration)
- Submitted payroll for lifeguards
- Conducted regular pool infrastructure checks
- Worked on finalizing Play Guide; submitted proofs to Minuteman Press for printing (deadline: 1/15)
- Met with ACM to discuss concerns regarding the Play Guide
- Coded and submitted invoices for:
  - Beekeepers Association
  - Farmers Market
  - Rock Painting
  - Art class
- Secured food trucks for Concert at the Park and Founders Day

- Began reviewing Camp Counselor applications
- Began interview process for Camp Manager position (2 interviews completed)

### **Aquatics**

- Worked to winterize the pool and bathroom pipes at Clark Henry Park

### **Parks Maintenance**

- **Ongoing Tasks:**
  - Trash and bathroom maintenance
  - Senate Garden renovation (ongoing throughout January)
  - Mulching projects along Senate Ave and 290
  - Crepe Myrtle trimming at Jersey Dr. and Rio
  - Winterization of irrigation systems at key city locations
  - Addressing ant issues at the dog park
  - Installing and maintaining lighting for Crepe Myrtles and Christmas decorations
- **Completed Tasks:**
  - Planted new greenery at Senate/290
  - Cleared Senate gardens and replaced dog bag locks
  - Installed temporary fencing at Carol Fox Park
  - Replaced and adjusted Senate sprinklers before heavy rain
  - Inspected and shut off water at key locations for winterization (City Hall, Police Dept, Fire Dept, and others)
  - Mowed Hillcrest
  - Lift setup for Senate Avenue work

### **Facilities Maintenance**

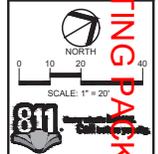
- Installed new electrical outlets in the Fire Department Bay area (three sets of double outlets and a 20-amp breaker circuit)
- Replaced broken rope and connections on the golf flagpole; installed new flags
- Installed electrical boxes and connections in the starter shack for ceiling installation
- Marked patio lighting installation locations; ensured direct power connection for lighting
- Repaired and reinforced golf maintenance door hinges; installed new tension chain and door stopper
- Fixed Fire Dept lock door by adjusting solenoid connections and replacing crimped wires
- Replaced broken golf maintenance office door and frame, reinstalled door lock
- Reprogrammed thermostats in all new buildings (set to 67°F for cold front preparation)
- Assembled new furniture for PD officer's office
- Moved shed from golf maintenance to PD back parking lot for assembly
- Removed old locks on backflow cages, replaced with new ones, and depressurized water in preparation for cold weather
- **Recreation**

### **Equador Bridge Update**

- Staff worked with PEA, Renfro + Co and HCFCF through the structural design of the bridge. The pages below represent the concept. The shape options of the bridge were limited due to the length of the span and the colors depicted are just placeholders. We plan to go to bid for the bridge with alternate options for council to consider such as lighting, adding short monuments at each end, and the option to paint the steel.



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CITY OF JERSEY VILLAGE  
16060 DILLARD DR., SUITE 500  
JERSEY VILLAGE, TX 77060

PROJECT TITLE  
**WHITE OAK PEDESTRIAN BRIDGE**  
EQUADORS ST  
JERSEY VILLAGE, TX

REVISIONS

ORIGINAL ISSUE DATE  
DECEMBER, 2024

DRAWING TITLE  
**BRIDGE DETAILS 1 OF 3**

PEA JOB NO. 2024-0701

P.M. EVM

DN. JP

DES. GH

DRAWING NUMBER:  
**C-4.1**

**R+Co**  
ARCHITECT

PROJECT NAME & ADDRESS  
WHITE OAK PEDESTRIAN BRIDGE  
16060 DILLARD DR., SUITE 500  
JERSEY VILLAGE, TX 77060

CLIENT NAME AND ADDRESS  
THE CITY OF JERSEY VILLAGE  
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STATE OF TEXAS  
DAVID A. MACKENZIE  
117193  
REGISTERED PROFESSIONAL ENGINEER  
E-21883  
FINISH

CITY OF HOUSTON FABRICATOR  
REGISTRATION NO. 1000

DATE: 02/04/25  
SHEET NUMBER: 2

**GENERAL NOTES**

1. DESIGN CRITERIA:  
1.1 AASHTO GUIDELINES  
A. LRFD GUIDE SPECIFICATIONS FOR THE DESIGN OF PEDESTRIAN BRIDGES, 2009  
B. AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, 2010  
C. AASHTO SIGNS, 2015

1.2 VERTICAL LOADS  
A. CONCRETE SELF-WEIGHT  
B. 6" THK DECK: 75 psf  
C. PEDESTRIAN LIVE LOADS  
I. UNIFORM PEDESTRIAN LOAD: 90 psf (PATTERNED TO PRODUCE THE MAXIMUM LOAD EFFECTS)  
C. EQUESTRIAN LIVE LOADS  
I. POINT LOAD: 1 kip (PATTERNED TO PRODUCE THE MAXIMUM LOAD EFFECTS)  
C. VEHICULAR LIVE LOADS (GOLF CART)  
I. POINT LOAD: 0.3 kip PER WHEEL (PATTERNED TO PRODUCE THE MAXIMUM LOAD EFFECTS)  
D. VERTICAL WIND PRESSURE  
I. LINEAR LOAD (0.020 ksf \* WIDTH OF THE DECK) PER AASHTO SPECIFICATION

1.3 LATERAL LOADS  
A. WIND LOADS  
I. ULTIMATE DESIGN WIND SPEED: 135MPH  
II. RISK CATEGORY: II  
III. EXPOSURE CATEGORY: B  
IV. LATERAL LOAD: 22 psf

1.4 VIBRATIONS PER AASHTO PEDESTRIAN SPECIFICATION  
A. 3.0 Hz MIN. FUNDAMENTAL FREQUENCY IN VERTICAL MODE  
B. 1.3 Hz MIN. FUNDAMENTAL FREQUENCY IN LATERAL DIRECTION

2. GENERAL:  
2.1 THE STRUCTURAL DRAWINGS SHALL GOVERN WORK FOR ALL STRUCTURAL COMPONENTS UNLESS NOTED OTHERWISE. THE ARCHITECTURAL DRAWINGS SHALL GOVERN THE WORK FOR ALL FINISHES.  
2.2 DO NOT SCALE DIMENSIONS FROM DRAWINGS. IF NEEDED, CONTACT THE ENGINEER TO OBTAIN REQUIRED DIMENSIONS.  
2.3 THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND NOTIFY THE ARCHITECT OF ANY DISCREPANCIES OR REQUIRED ADDITIONAL INFORMATION PRIOR TO COMMENCING THE WORK.

3. FOUNDATIONS:  
3.1 FOUNDATIONS HAVE BEEN DESIGNED PER EARTH ENGINEERING, INC. GEOTECHNICAL REPORT NUMBER EE-2423308-G  
3.2 THE CONTRACTOR SHALL OBSERVE WATER CONDITIONS AT THE SITE AND TAKE THE NECESSARY PRECAUTIONS TO ENSURE THAT THE FOUNDATION EXCAVATIONS REMAIN DRY DURING CONSTRUCTION.  
3.3 THE CONTRACTOR SHALL USE EXTREME CAUTION DURING EXCAVATION. PROVIDE TEMPORARY SHORING AS REQUIRED.  
3.4 IT IS RECOMMENDED THAT THE SOIL CONDITIONS BE VERIFIED BY A CERTIFIED GEOTECHNICAL ENGINEER PRIOR TO CONSTRUCTION. IN CASE SOIL CONDITIONS ARE LESSER THAN ASSUMED HEREIN CONTACT THE ENGINEER.  
4. REINFORCED CONCRETE:  
4.1 ALL REINFORCED CONCRETE APPLICATIONS SHALL BE IN ACCORDANCE WITH AC 308, LATEST EDITION.  
4.2 MINIMUM DESIGN 28-DAY COMPRESSION STRENGTH OF CONCRETE (F'<sub>c</sub>) IS 3,500 PSI  
4.3 MAXIMUM WATER TO CEMENT RATIO: 0.45  
4.4 ALL CONCRETE SHALL BE NORMAL WEIGHT 150 PCF WITH ALL CEMENT CONFORMING TO ASTM C150, TYPE I OR II. MAXIMUM AGGREGATE SIZE SHALL BE 1/2" FOR FOUNDATIONS.  
4.5 ALL REINFORCEMENT SHALL CONFORM TO THE FOLLOWING SPECIFICATIONS:  
A. DEFORMED BARS ASTM A618, GR 60  
B. DEFORMED BARS (WELDABLE) ASTM A706, GR 60  
C. WELDED WIRE REINFORCING: ASTM A1064  
4.6 CONCRETE COVER FOR CAST-IN-PLACE REINFORCEMENT SHALL BE 3" ON ALL SIDES.  
4.7 ALL REINFORCEMENT SHALL BE HELD SECURELY IN POSITION WITH STANDARD ACCESSORIES DURING THE CONCRETE POUR.  
4.8 CONCRETE SHALL BE PROPERLY VIBRATED, TAKING EXTRA CARE AROUND EMBEDMENT ANCHORS AND CONGESTED AREAS.

5. STRUCTURAL STEEL:  
5.1 ALL STRUCTURAL STEEL WORK SHALL BE DONE IN ACCORDANCE WITH AISC 360 - "SPECIFICATIONS FOR STRUCTURAL STEEL BUILDINGS", LATEST EDITION  
5.2 ALL STRUCTURAL SHAPES SHALL CONFORM TO THE FOLLOWING MATERIAL GRADES, UNLESS NOTED OTHERWISE:  
A. ALL STRUCTURAL "C" SHAPES: ASTM A36  
B. ALL STRUCTURAL "HS" SHAPES: ASTM A500 GRB  
C. ALL STRUCTURAL PIPES: A53 GRB  
D. ALL STRUCTURAL PLATES AND BARS: ASTM A36  
5.3 ALL WELDING SHALL BE DONE IN ACCORDANCE WITH AWS D1.1, LATEST EDITION.  
5.4 ALL SPICES SHALL BE WELDED WITH A COMPLETE JOINT PENETRATION WELD UNLESS NOTED OTHERWISE.  
5.5 ALL STRUCTURAL STEEL TO BE BLASTED, PRIMED AND PAINTED WITH A 2-COAT SYSTEM FOR EXPOSED STEEL U.N.O. REFERENCE LANDSCAPE DRAWINGS FOR PAINT COLOR AND SPECIFICATIONS.  
5.6 ALL ELECTRODES SHALL BE E7015, E7016, E7018 OR E7028 FOR SMAW AND TO K5 ELECTRODES FOR ALL OTHER PROCESSES.  
6. ELASTOMERIC BEARINGS:  
6.1 THE RAW ELASTOMER SHALL BE PLAIN ELASTOMERIC BEARING, GR. 3, 60 DIAMETER ELASTOMER.  
6.2 BEARINGS SHALL MEET THE FABRICATION REQUIREMENTS OF AASHTO M 251.  
6.3 MATERIALS FOR ELASTOMERIC BEARINGS AND THE FINISHED BEARINGS THEMSELVES SHALL BE SUBJECTED TO THE TESTS DESCRIBED IN AASHTO M 251.  
6.4 ELASTOMERIC BEARINGS SHALL BE PLACED DIRECTLY ON A CONCRETE OR STEEL SURFACE PROVIDED THAT IT IS FLAT TO WITHIN A TOLERANCE OF 0.005" OF THE NOMINAL DIMENSION FOR STEEL REINFORCED BEARINGS AND 0.01" OF THE NOMINAL DIMENSION FOR OTHERS. BEARINGS SHALL BE PLACED ON SURFACES THAT ARE HORIZONTAL TO WITHIN 0.01 RAD. ANY ACK OF PARALLELISM BETWEEN THE TOP OF THE BEARING AND THE UNDERSIDE OF THE GRIOTER THAT EXCEEDS 0.01 RAD SHALL BE CORRECTED BY GROUTING OR AS OTHERWISE DIRECTED BY THE ENGINEER.  
6.5 PLAIN ELASTOMERIC BEARING DESIGNED FOR A MAXIMUM COMPRESSIVE STRESS DUE TO TOTAL LOAD OF 0.80 ksi.  
7. OTHER:  
7.1 THIS ENGINEERING SEAL CERTIFIES THE STRUCTURAL INTEGRITY OF ALL MEMBERS OF THE WHITE OAK PEDESTRIAN BRIDGE AND THE FOUNDATION LAYOUT, AS INDICATED ON THESE DRAWINGS, EXCLUDING ARCHITECT DESIGN.  
7.2 ALL OTHER STRUCTURAL COMPONENTS NOT SHOWN ON THESE DRAWINGS ARE EXCLUDED FROM THIS ENGINEERING REVIEW.

**R+Co**  
ARCHITECT

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DATE: 02/04/25  
SHEET NUMBER: 1

NEW BRIDGE ABOVE OLDER BRIDGE

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DATE: 02/04/25  
SHEET NUMBER: 3

**TABLE**

MK	DESCRIPTION	SPECIFICATION
A1	CONCRETE SLAB CONTAINMENT	1.6x3 1/2x5/16 A36
A2	TRUSS VERTICALS AND DIAGONALS	HSS4x4x3/16 ASTM A500 GRB
A3	TRUSS TOP AND BOT CHORD	HSS10x10x1/16 ASTM A500 GRB
A4	GUARDRAIL BRACKET	MULTIPLE 1/4" THK PL ASSEMBLY
A5	GUARDRAIL CABLE	3/8" CABLE
A6	SLAB SUPPORT BEAM	HSS4x4x3/16 ASTM A500 GRB
A7	TRUSS END DIAGONAL	HSS4x4x3/8 ASTM A500 GRB
A8	HANDRAIL	2 x 6 SAWN LUMBER
A9	UNUSUAL WALL BRACKET CONNECTION	PIPE 3/4 X-STRONG
A10	KICKRAIL	2 x 4 SAWN LUMBER
A11F	ELASTOMERIC PADS WITH ANCHOR (TYPE 1)	3/4" THK CARBON STEEL BP, 4 x 1/2" THK ELASTOMERIC PAD F1554 Gr. 36, 1 1/2" THK ELASTOMERIC PAD
A11R	ELASTOMERIC PADS WITH ANCHOR (TYPE 2)	3/4" THK CARBON STEEL BP, 4 x 1/2" THK ELASTOMERIC PAD F1554 Gr. 36, 1 1/2" THK ELASTOMERIC PAD
A12	SIGN SUPPORTING BEAM	C3x3 S ASTM A36
A13	SIGN ASSEMBLY	1/4" THK A36 STEEL PL ASSEMBLY
A14	SIGN TEXT	1/8" THK A36 STEEL PL

**R+Co**  
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ISOMETRIC VIEW  
SCALE: 1/16" = 1'-0"

FRONT ELEVATION VIEW  
SCALE: 1/16" = 1'-4"

DETAIL "1"  
SCALE: 1/4" = 1'-0"

DETAIL "2"  
SCALE: 1/4" = 1'-0"

SIDE VIEW  
SCALE: 1/16" = 1'-0"

FOR REFERENCE ONLY

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**GENERAL STEEL DETAIL**  
 SCALE: 3/32" = 1'-0"

**A11R PL**  
 SCALE: 11/16" = 1'-0"

**A11F PL**  
 SCALE: 11/16" = 1'-0"

**EMBED. DETAIL**  
 SCALE: 11/16" = 1'-0"

**TORQUE DETAIL**  
 SCALE: 11/16" = 1'-0"

**INSTALLATION NOTES:**

- 1 - SET BRIDGE ON CONCRETE ABUTMENTS AND MARK HOLES
- 2 - LIFT BRIDGE AND DRILL HOLES FOR ANCHOR INSTALLATION.
- 3 - INSTALL ANCHORS USING HILTI HIT-RE 500 V3 EPOXY ADHESIVE
- 4 - SET BRIDGE IN PLACE AND TORQUE BOLTS TO 100 FT-LBS IN 50 FT-LBS INCREMENTS, FOLLOWING THE STAR PATTERN SHOWN ON THIS SHEET.

**GENERAL NOTES:**

1. BRIDGE TO BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE AISC STEEL ECTION BUILT-UP JOINTS, AISC STEEL CONNECTIONS, AND AISC STEEL DESIGN GUIDE.
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**R+Co ARCHITECT**  
 PROJECT NAME & ADDRESS: WHITE OAK PEDESTRIAN BRIDGE, 16060 DILLARD DR., SUITE 500, HOUSTON, TEXAS 77057  
 CLIENT NAME AND ADDRESS: THE CITY OF JERSEY VILLAGE, 16060 DILLARD DR., SUITE 500, HOUSTON, TEXAS 77057  
 SHEET NUMBER: 5

**ELEVATION ELEVATION HAND RAIL SIDE VIEW**  
 SCALE: 7/8" = 1'-0"

**HANDRAIL DETAIL**  
 SCALE: 7/8" = 1'-0"

**A8 HANDRAIL DETAIL**  
 SCALE: 4" = 1'-0"

**A10 KICKRAIL DETAIL**  
 SCALE: 4" = 1'-0"

**TYP CONNECTION DETAIL**  
 SCALE: 4" = 1'-0"

**GENERAL NOTES:**

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 CLIENT NAME AND ADDRESS: THE CITY OF JERSEY VILLAGE, 16060 DILLARD DR., SUITE 500, HOUSTON, TEXAS 77057  
 SHEET NUMBER: 6

**SIGN VIEW**  
 SCALE: 3/32" = 1'-0"

**CURVED SIGN**  
 SCALE: 3/32" = 1'-0"

**TOP CURVED SIGN**  
 SCALE: 3/32" = 1'-0"

**CIRCULAR SIGN PL**  
 SCALE: 3/32" = 1'-0"

**CIRCULAR SIGN CONNECTION**  
 SCALE: 1/4" = 1'-0"

**GENERAL NOTES:**

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 CLIENT NAME AND ADDRESS: THE CITY OF JERSEY VILLAGE, 16060 DILLARD DR., SUITE 500, HOUSTON, TEXAS 77057  
 SHEET NUMBER: 7

**SIDE VIEW**  
 SCALE: 1/16" = 1'-0"

**STEEL DECK DETAIL**  
 SCALE: 3/8" = 1'-0"

**DECK SUPPORT DETAIL**  
 SCALE: 3/16" = 1'-0"

**GENERAL NOTES:**

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2. BRIDGE TO BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE AISC STEEL ECTION BUILT-UP JOINTS, AISC STEEL CONNECTIONS, AND AISC STEEL DESIGN GUIDE.
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4. BRIDGE TO BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE AISC STEEL ECTION BUILT-UP JOINTS, AISC STEEL CONNECTIONS, AND AISC STEEL DESIGN GUIDE.

**R+Co ARCHITECT**  
 PROJECT NAME & ADDRESS: WHITE OAK PEDESTRIAN BRIDGE, 16060 DILLARD DR., SUITE 500, HOUSTON, TEXAS 77057  
 CLIENT NAME AND ADDRESS: THE CITY OF JERSEY VILLAGE, 16060 DILLARD DR., SUITE 500, HOUSTON, TEXAS 77057  
 SHEET NUMBER: 8

FOR REFERENCE ONLY

**CLIENT**  
 CITY OF JERSEY VILLAGE  
 16060 DILLARD DR., SUITE 500  
 JERSEY VILLAGE, TX 77040

**PROJECT TITLE**  
 WHITE OAK PEDESTRIAN BRIDGE  
 16060 DILLARD DR., SUITE 500  
 JERSEY VILLAGE, TX 77040

**REVISIONS**

NO.	DATE	DESCRIPTION

**ORIGINAL ISSUE DATE**  
 DECEMBER, 2024

**DRAWING TITLE**  
 BRIDGE DETAILS 2 OF 3

**PEA JOB NO.** 2024-0701

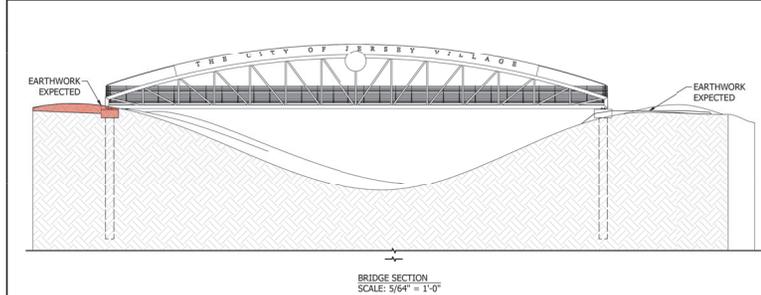
**P.M.** EVM

**DN.** JP

**DES.** GH

**DRAWING NUMBER:**

C-4.2



BRIDGE SECTION  
SCALE: 5/64" = 1'-0"

NOTES:  
-VERIFY IN FIELD THE NEED FOR FILL OR CUT EARTHWORK;  
-BRIDGE FINAL LEVEL TBD PER ADJACENT SIDEWALKS.

**R+Co**  
ARCHITECT

PROJECT NAME & ADDRESS  
WHITE OAK PEDESTRIAN BRIDGE  
1607 1607

CLIENT NAME AND ADDRESS  
THE CITY OF JERSEY VILLAGE  
1000 JERSEY VILLAGE DR  
JERSEY VILLAGE, TX 77040

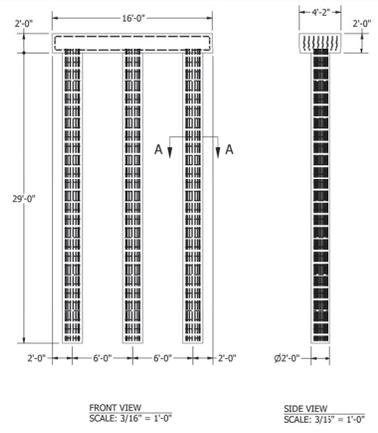
GENERAL NOTES  
1. PROVIDE ALL NECESSARY FIELD DIMENSIONS TO ALL WORK.  
2. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITIONS OF ALL APPLICABLE CODES AND SPECIFICATIONS.  
3. CONSULT THE SET BEFORE IN PLACE ANY CHANGES TO THE DESIGN.

STATE OF TEXAS  
DAVID A. MACKENZIE  
117193  
LICENSED PROFESSIONAL ARCHITECT  
P.E. 11933  
FNSH

CITY OF HOUSTON FABRICATOR  
REGISTRATION NO. 1000

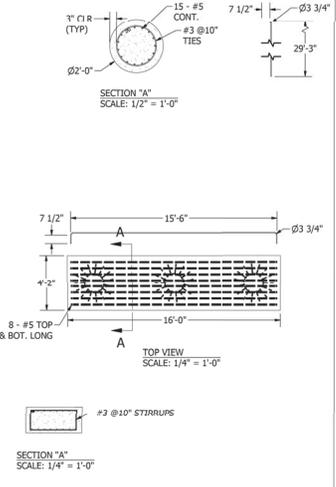
NO.	REVISION	DATE	BY	CHKD.
1	ISSUED FOR PERMIT			
2	ISSUED FOR PERMIT			
3	ISSUED FOR PERMIT			
4	ISSUED FOR PERMIT			
5	ISSUED FOR PERMIT			
6	ISSUED FOR PERMIT			
7	ISSUED FOR PERMIT			
8	ISSUED FOR PERMIT			
9	ISSUED FOR PERMIT			

DATE: 1607 SHEET NUMBER: 9

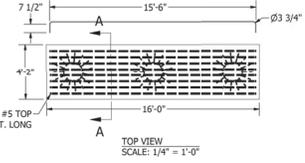


FRONT VIEW  
SCALE: 3/16" = 1'-0"

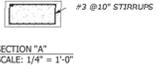
SIDE VIEW  
SCALE: 3/13" = 1'-0"



SECTION "A"  
SCALE: 1/2" = 1'-0"



TOP VIEW  
SCALE: 1/4" = 1'-0"



SECTION "A"  
SCALE: 1/4" = 1'-0"

**R+Co**  
ARCHITECT

PROJECT NAME & ADDRESS  
WHITE OAK PEDESTRIAN BRIDGE  
1607 1607

CLIENT NAME AND ADDRESS  
THE CITY OF JERSEY VILLAGE  
1000 JERSEY VILLAGE DR  
JERSEY VILLAGE, TX 77040

GENERAL NOTES  
1. PROVIDE ALL NECESSARY FIELD DIMENSIONS TO ALL WORK.  
2. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITIONS OF ALL APPLICABLE CODES AND SPECIFICATIONS.  
3. CONSULT THE SET BEFORE IN PLACE ANY CHANGES TO THE DESIGN.

STATE OF TEXAS  
DAVID A. MACKENZIE  
117193  
LICENSED PROFESSIONAL ARCHITECT  
P.E. 11933  
FNSH

CITY OF HOUSTON FABRICATOR  
REGISTRATION NO. 1000

NO.	REVISION	DATE	BY	CHKD.
1	ISSUED FOR PERMIT			
2	ISSUED FOR PERMIT			
3	ISSUED FOR PERMIT			
4	ISSUED FOR PERMIT			
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6	ISSUED FOR PERMIT			
7	ISSUED FOR PERMIT			
8	ISSUED FOR PERMIT			
9	ISSUED FOR PERMIT			

DATE: 1607 SHEET NUMBER: 10

**PEA GROUP**  
16066 DILLARD DR., SUITE 500  
HOUSTON, TEXAS 77058  
713-488-3830  
P.E. #21237 & #1019468  
T.S.A.C. FIRM #84-049

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF REVIEW UNDER THE AUTHORITY OF JONATHAN LUTHE, P.E. 143907 ON 2/4/25. IT IS NOT TO BE USED FOR CONSTRUCTION OR BIDDING PURPOSES.

NORTH  
0 10 20 40  
SCALE: 1" = 20'

811

CAUTION!  
THIS DOCUMENT IS NOT TO BE USED FOR CONSTRUCTION OR BIDDING PURPOSES. IT IS THE USER'S RESPONSIBILITY TO VERIFY THE ACCURACY OF THE INFORMATION PROVIDED HEREIN. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FOR ANY WORK TO BE DONE. A RELEASE OF LIABILITY IS PROVIDED FOR THE USER'S USE OF THIS DOCUMENT. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FOR ANY WORK TO BE DONE.

CLIENT  
**CITY OF JERSEY VILLAGE**  
1000 JERSEY VILLAGE DR  
JERSEY VILLAGE, TX 77040

PROJECT TITLE  
**WHITE OAK PEDESTRIAN BRIDGE**  
EGANWOOD ST  
JERSEY VILLAGE, TX

REVISIONS

NO.	REVISION	DATE	BY	CHKD.

ORIGINAL ISSUE DATE:  
DECEMBER, 2024

DRAWING TITLE  
**BRIDGE DETAILS 3 OF 3**

PEA JOB NO. 2024-0701

P.M. EVM  
DN. JP  
DES. GH

DRAWING NUMBER:  
**C-4.3**

FOR REFERENCE ONLY

ID	Status	Source	Open Date	Resolved/ Cancelled	Type	Sub-Type	Address	Notes	Staff Notes	Updated On
2545454	resolved	WEB RAI	1/30/2025 16:56	2/6/2025	Code Issue	Other	15413 Leeds Jersey Village	neighbor @ 15421 Leeds is doing work and water is flooding 15413 Leeds lane resident Erik called 713-382-3163 called to report	A Stop work order was given to resident and contractors. Resident will need to apply for a permit to continue work.	2/6/2025 9:32
2496588	resolved	iOS	1/11/2025 13:25	2/6/2025	Code Issue	Other	15713 Singapore Ln Jersey Village 77040	Car on grass in front yard. Fri and Sat. 1/10-1/11	Spoke with Homeowner. This issues has been resolved by the property owner. Homeowner was notified of the ordinance to only park on paved areas.	2/6/2025 9:37
2483019	assigned	iOS	1/7/2025 11:32	--	Code Issue	Other   Trees over Street/Sidewalk	16242 Seattle St Jersey Village 77040	Parking vehicle on grass	Left a voicemail for resident regarding the ordinance that vehicles must be parked on paved surfaces.	2/6/2025 9:41
2473133	assigned	iOS	1/2/2025 13:17	--	Code Issue	Other	16218 Tahoe Dr Jersey Village 77040	Owner has his Utility trailer parked in the driveway for 2 weeks. Please enforce the time limit on utility trailers.	Homeowner was sent a message that utility trailers are for loading and unloading purposes only and given a time limit.	2/6/2025 9:44
2473129	assigned	iOS	1/2/2025 13:15	--	Code Issue	Other	16218 Tahoe Dr Jersey Village 77040	Truck has been in the street 10 days. Front end was elevated with wood blocks 4 days ago. Must have fluid leak. Resident previously elevated the truck in the driveway. Please enforce the 24 hour street parking ordinance. Thank you	Left a voicemail with resident regarding parking ordinance	2/6/2025 9:47

Note : As we continue to evolve our approach to community standards and quality, we are excited to announce that our Code Enforcement Officer position will be reimagined as the “Community Standards Specialist.” This new title reflects our commitment to a proactive, forward-thinking strategy that emphasizes clear, effective communication of community standards and active engagement with residents. By shifting our focus from reactive enforcement to preventative education and outreach, we aim to foster a community where standards are not only upheld but celebrated. We appreciate your patience and understanding as we transition to this new model and on-board a new employee, and we look forward to sharing the benefits of this enhanced approach with you.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 13, 2025, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Warren at 7:00 p.m. with the following present:

Mayor, Bobby Warren  
Council Member, Drew Wasson  
Council Member, Sheri Sheppard  
Council Member, Michelle Mitcham  
Council Member, Connie Rossi  
Council Member, Jennifer McCrea

City Manager, Austin Bless  
City Secretary, Lorri Coody  
City Attorney, Tommy Ramsey

Staff in attendance: Robert Basford, Assistant City Manager; Mark Bitz, Fire Chief; Danny Keele, Chief of Police; Isabel Kato, Finance Director; and Abram Syphrett, Director of Innovation and Technology.

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

**C. PRESENTATIONS**

1. **Presentation of Police Department Employee of the Fourth Quarter and the 2024 Employee of the Year Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Bobby Warren, Mayor and Commander Stefanie Otto gave the presentation of the Fourth Quarter to Officer Iris Ortiz and the 2024 Employee of the Year Award to Detective Aaron Polster.

2. **Presentation of Employee of the Month Award for January 2025 to Sergeant Devron Limerick.**

Austin Bless, City Manager, presented Sergeant Devron Limerick with the January 2025 Employee of the Month Award.

**D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Kimberly Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878** Ms. Henao gave her 40<sup>th</sup> installment concerning the History of the City of Jersey Village.

**E. CITY MANAGER'S REPORT**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JANUARY 13, 2025

City Manager Bless gave the following Monthly Report. He gave information about the recorded breaking year for the City Golf Course. There was a question about the Comp Plan Survey. Some wondered if this survey is still open. City Manager Bless stated he thought the survey was closed.

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, Utility Fund Budget Projections, and December Quarterly Report.**
2. **Fire Departmental Report and Communication Division's Monthly Report**
3. **Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
7. **Code Enforcement Report**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Each Consent Agenda item appears below with background information. Item 4 was pulled from the Consent Agenda for further discussion. Accordingly, Item 4 contains discussion information as well as Council's vote, if applicable. The vote on Items 1, 2 and 3 are found at the end of the Consent Agenda.

1. **Consider approval of the Minutes for the Regular Session Meeting held on December 16, 2024.**
2. **Consider Resolution No. 2025-01, receiving and approving the Fiscal Year 2024 Annual Report for Tax Increment Reinvestment Zone Number 2.**

**BACKGROUND INFORMATION:**

The Tax Increment Financing Act requires all cities or counties that designate a tax increment reinvestment zone to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone. The report must include:

- the amount and source of revenue in the tax increment fund established for the zone;
- the amount and purpose of expenditures from the fund;

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JANUARY 13, 2025

- the amount of principal and interest due on outstanding bonded indebtedness;
- the tax increment base and current captured appraised value retained by the zone; and
- the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

The TIRZ Board met on January 6, 2025, to review this report. They recommended that the City Council receive and approve this report.

RESOLUTION NO. 2025-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING AND APPROVING THE FISCAL YEAR 2024 ANNUAL REPORT FOR TAX INCREMEMNT REINVESTMENT ZONE NUMBER 2.

3. **Consider Resolution No. 2025-02, receiving and approving the Fiscal Year 2024 Annual Report for Tax Increment Reinvestment Zone Number 3.**

**BACKGROUND INFORMATION:**

The Tax Increment Financing Act requires all cities or counties that designate a tax increment reinvestment zone to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone. The report must include:

- the amount and source of revenue in the tax increment fund established for the zone;
- the amount and purpose of expenditures from the fund;
- the amount of principal and interest due on outstanding bonded indebtedness;
- the tax increment base and current captured appraised value retained by the zone; and
- the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

The TIRZ 3 Board met recently and reviewed this report. They are recommending the City Council receive and approve this report.

RESOLUTION NO. 2025-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING AND APPROVING THE FISCAL YEAR 2024 ANNUAL REPORT FOR TAX INCREMEMNT REINVESTMENT ZONE NUMBER 3.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JANUARY 13, 2025

4. **Consider Resolution No. 2025-03, authorizing the City Manager to negotiate a contract with Halff Associates for the completion of a Safe Streets For All Action Plan.**

**BACKGROUND INFORMATION:**

We recently went out to Request for Proposals (RFP) for services to assist in drafting a Safe Streets For All (SS4A) Action Plan. This initiative is being funded through a grant the city received from the US Department of Transportation (USDOT).

We received four proposals from the following firms:

- Halff Associates
- Kimley-Horn
- TEI Planning + Design
- TJKM Transportation Consultants

As this is an engineering service, we cannot base our award on price alone. State law mandates that we select the most qualified firm and then negotiate a contract with them.

The Final Safety Action Plan must encompass the following eight components, as described in the SS4A Action Plan Component included in the RFP:

- Leadership Commitment and Goal Setting
- Planning Structure
- Safety Analysis
- Engagement and Collaboration
- Equity Considerations
- Policy and Process Changes
- Strategy and Project Selections
- Progress and Transparency

The consultant selected will be responsible for developing a project approach and work plan incorporating these components into the Final Safety Action Plan, which will then be adopted by the City Council and approved/certified by the USDOT to qualify the City for applying for Implementation Grants under the SS4A Program.

Proposals were evaluated based on four criteria by three staff members:

- Firm's experience and expertise in grant administration and environmental consulting
- Understanding of the project requirements and proposed approach
- Qualifications of the project team
- Past performance on similar projects

The rankings of the proposals is as follows:

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Average Ranking	Max Points	Halff Assoc	Kimley-Horn	TJKM Transportation Consultants	TEI Planning and Design
Firm’s experience and expertise in grant administration and environmental consulting.	25	22.0	22.0	19.7	18.7
Understanding of the project requirements and proposed approach.	25	23.7	21.7	22.3	19.0
Qualifications of the project team.	25	23.7	23.7	19.7	18.7
Past performance on similar projects.	25	22.0	21.3	21.0	18.7
<b>Total</b>	<b>100</b>	<b>91.3</b>	<b>88.7</b>	<b>82.7</b>	<b>75.0</b>

Total Points	Max Points	Halff Assoc	Kimley-Horn	TJKM Transportation Consultants	TEI Planning and Design
Firm’s experience and expertise in grant administration and environmental consulting.	75	66	66	59	56
Understanding of the project requirements and proposed approach.	75	71	65	67	57
Qualifications of the project team.	75	71	71	59	56
Past performance on similar projects.	75	66	64	63	56
<b>Total</b>	<b>300</b>	<b>274</b>	<b>266</b>	<b>248</b>	<b>225</b>

Based upon these rankings, staff recommends that the Council select Halff Associates and authorize the city manager to negotiate a contract with Halff Associates. This contract will be presented for Council approval in February. Please note, this action item tonight does not commit the city to spending any funds; it merely directs the negotiation of a contract.

Council engaged in discussion about the Safe Streets for All Action Plan. City Manager Bless explained what the grant will fund and what the end goal of the Safe Streets Action Plan will be for the City.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2025-03, authorizing the City Manager to negotiate a contract with Halff Associates for the completion of a Safe Streets For All Action Plan. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

REGULAR MEETING OF THE CITY COUNCIL  
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The motion carried.

RESOLUTION NO. 2025-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT WITH HALFF ASSOCIATES FOR THE COMPLETION OF A SAFE STREETS FOR ALL ACTION PLAN.

Item 4 was removed from the consent agenda. The discussion and vote for the removed item can be found under the appropriate Consent Agenda item. The vote for the remaining items NOT removed from the Consent Agenda are as follows:

Council Member Wasson moved to approve items 1, 2, and 3 on the Consent Agenda. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

**G. REGULAR AGENDA**

- 1. Consider Ordinance 2025-01, (I) ordering a General Election to be held on May 03, 2025, for the purpose of electing a Mayor and electing two (2) Councilmembers for Places 2 and 3; (II) calling a Special Election to be held on May 03, 2025, for the purpose of submitting to the voters Propositions to amend the City of Jersey Village City Charter regarding: (A) Section 3.01 related to elections; and, (B) Section 5.05 related to the Office of the City Secretary; (III) authorizing the Mayor, or designee, to enter into a Joint Election Agreement with Harris County to conduct the elections on behalf of the City of Jersey Village; (IV) designating the places and manner of holding the elections; (V) providing for the posting and publication of Notice; (VI) providing for a Runoff Election if required; (VII) providing a savings clause; (VIII) providing an open meetings clause; and, (IX) providing an effective date.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

The general election for the city will be held on May 3, 2025, for the purpose of electing a Mayor and two (2) councilmembers (Place 2 and Place 3).

The deadline for filing for a place on the ballot is February 14, 2025, at 5:00 p.m. and the deadline for ordering an election is also February 14, 2025.

In addition to the General Election, the City is considering ordering a Special Election on May 3, 2025, to submit to the voters, proposed amendments to the City Charter pertaining to the following:

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**Proposition A: Amending Section 3.01 of the City Charter related to Regular Elections of the City of Jersey Village.**

**Proposition B: Amending Section 5.05 of the City Charter related to the Office of the City Secretary.**

However, during the December 16, 2024, City Council Meeting, Council had detailed discussions concerning amendments to the Charter at Section 3.01 related to Regular Elections. Because Council was unable to reach a decision concerning this amendment, Council asked Staff to review Charters from other Cities that mention “election integrity.” Accordingly, City Attorney Pruitt conducted a review of other Charters but was unable to find mention of “election integrity” or similar ideas.

Nonetheless, he suggests, based upon comments of the Mayor, a few phrases that could be added to Section 3.01 of the Charter that could get to the “election integrity” issue that the Charter Commission discussed:

*“Unless otherwise directed by the council, and only as allowed by applicable law, for all City-run elections, the Election Judge shall not direct the counting of ballots until all polls have closed.”*

*“The Election Judge shall ensure that for a City-run election, such election shall adhere to all applicable laws protecting the integrity of the election.”*

*“The council may, by ordinance, in accordance with applicable law for a City-run election, require that the Election Judge shall not direct the counting of ballots until all polls have closed.”*

The Council asked if there were any other cities that have charters that discuss election integrity in them. The City Manager did some research, including in MuniCode, for any references to election integrity in charters or ordinances. There were no cities found that had references to election integrity in city charters or ordinances. The City Manager also posted on a forum of the International City/County Management Association asking if anyone one knew of cities that similar language in their charters. No one responded saying they did.

There were some city ordinances, not in Texas however, that did spell out the counting of votes. However, no mentions of how ballots should be counted were found in city charters.

As it relates to the potential change to Section 5.05, cities in the region approach the city secretary’s duties and reporting structure in various ways. For example, cities such as West University Place have language similar to what is being proposed, while others, like Deer Park and Bellaire, retain language closer to what we have today. Additionally, cities such as Tomball and Sugar Land have the city secretary appointed by and reporting to the city manager. There are several variations of how duties are assigned to the city secretary in Texas, with cities free to tailor their approach to meet their needs.

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For your review today, three (3) versions of the Ordinance calling a May 3, 2025, election are included in the meeting packet:

- Exhibit A contemplates both proposed Charter amendments and a General Election;
- Exhibit B contemplates only one Charter amendment and a General Election; and
- Exhibit C contemplates only the General Election.

For the Exhibit A version that contemplates both proposed Charter Amendments, it is set up with the language exactly as the Charter Commission recommended. If the Council wants to move forward with adjusted language to the provision related to election integrity, then it can use any language it sees fit, as long as the Ordinance is adjusted to match Council's suggestion. There are no pressing legal issues that would require this amendment. Additionally, the state election laws govern elections and therefore the ballot counting amendment is not necessary.

Council engaged in discussion about calling a general and special election on May 3, 2025. Some members felt that this item has been discussed previously and that amendments to the Charter for election integrity does not belong in the Charter. Additionally, the amendment for the City Secretary is not needed.

Other members stated that they do not believe the amendment is a good idea, but there was a Charter Review Commission that has made this recommendation; and therefore, we should send this to the residents to vote on these proposed changes. It was also pointed out that we will already be having an election on May 3, 2025 to elect Council Members so this would just be an addition to the ballot. However, in response to same, it was pointed out it is possible that should there be no contested race for City Council the General Election could be cancelled.

Others stated that they appreciate the work of the Commission, but these recommendations are only one piece of an intricate decision. Since the Commissions work, the recommendations have been vetted by our legal department, staff, and what other cities are doing. The final piece of the decision-making process is for City Council to weigh in on the information presented and decide if this Charter amendment should be taken to the residents for a vote.

There was discussion about unintended consequences that may result should an amendment pass by the voters. There was concern that the City would not be able to resolve any unintended consequences for two years because a city's Charter can only be amended every two years. Also, the Council does not really understand the full consequences that may arise as a result of such an amendment.

Mayor Warren explained two (2) ways to amend the Charter; (1) by petition and (2) by a Charter Review Commission recommendation. He believes that we set a dangerous precedent if we move forward with the idea that we rubber stamp recommendations by Commission as the City Council has the final part to play in this decision-making process. It is up to the Council to vet the recommendation and decide accordingly. Therefore, the

REGULAR MEETING OF THE CITY COUNCIL  
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Commission brings ideas/recommendations to City Council, but it is City Council that has the final decision on the matter.

One member mentioned that the City only has one (1) Board whose decisions do not go to City Council. In all other areas, the City Council is the gate keeper and final decision maker. It was pointed out that election law is set by the State and Federal governments and given that no other cities in the State have such charter provisions; it would open the City to unnecessary liability should such an amendment be approved.

It was explained that the State has many laws and regulations concerning the conduct of an election. These laws have been vetted over many years, and they are good and right.

Some members do not oppose amendments to Section 5.05 concerning the City Secretary position. Others did not feel the amendment was necessary. This amendment was discussed in detail.

With no further discussion on the matter, Council Member McCrea moved to approve Ordinance 2025-01, (I) ordering a General Election to be held on May 03, 2025, for the purpose of electing a Mayor and electing two (2) Councilmembers for Places 2 and 3; (II) calling a Special Election to be held on May 03, 2025, for the purpose of submitting to the voters Propositions to amend the City of Jersey Village City Charter regarding Section 5.05 related to the Office of the City Secretary; (III) authorizing the Mayor, or designee, to enter into a Joint Election Agreement with Harris County to conduct the elections on behalf of the City of Jersey Village; (IV) designating the places and manner of holding the elections; (V) providing for the posting and publication of Notice; (VI) providing for a Runoff Election if required; (VII) providing a savings clause; (VIII) providing an open meetings clause; and, (IX) providing an effective date. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2025-01

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS: (I) ORDERING A GENERAL ELECTION TO BE HELD ON MAY 03, 2025, FOR THE PURPOSE OF ELECTING A MAYOR AND ELECTING TWO (2) COUNCILMEMBERS FOR PLACES 2 AND 3; (II) CALLING A SPECIAL ELECTION TO BE HELD ON MAY 03, 2025, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS PROPOSITIONS TO AMEND THE CITY OF JERSEY VILLAGE CITY CHARTER REGARDING SECTION 5.05 RELATED TO THE OFFICE OF THE CITY SECRETARY; (III) AUTHORIZING THE MAYOR, OR DESIGNEE, TO ENTER INTO A JOINT ELECTION AGREEMENT WITH HARRIS COUNTY TO CONDUCT THE ELECTIONS ON BEHALF OF THE CITY OF JERSEY VILLAGE; (IV) DESIGNATING

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THE PLACES AND MANNER OF HOLDING THE ELECTIONS; (V) PROVIDING FOR THE POSTING AND PUBLICATION OF NOTICE; (VI) PROVIDING FOR A RUNOFF ELECTION IF REQUIRED; (VII) PROVIDING A SAVINGS CLAUSE; (VIII) PROVIDING AN OPEN MEETINGS CLAUSE; AND, (IX) PROVIDING AN EFFECTIVE DATE.

**2. Discuss the progress of permits issued and work completed at 8401 Rio Grande Street.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

This agenda item is to discuss the completion of work related to the permits issued to the owner of 8401 Rio Grande. The property located at 8401 Rio Grande has been undergoing extended renovations, with multiple permits issued over the past two years for various improvements, including siding replacement and structural repairs.

Our current code states that a building permit may be renewed for “a period of time equal to that provided by the original permit. The fee for renewal of a permit shall be two times the fee for the original permit. The fee for each and every subsequent renewal of a permit after the first renewal shall be four times the fee for the original permit”. It also states that “a building permit shall terminate if the permitted work is not commenced within 60 days from its issuance or if the permitted work is stopped for 60 days”.

8401 Rio Grande currently has one new permit application received on January 2, 2025, and two renewed permits. The permit renewals applications have been turned in timely and as follows:

- For Permit #22-000673 (Replace Siding on House), the first permit was issued on August 5, 2022, and subsequent permits were issued on April 17, 2023; January 22, 2024; and July 17, 2024. The initial inspection was passed on December 4, 2023, and the permit is set to expire on January 12, 2025.
- For Permit #22-000927 (Replace Rotten Wood, Make Minor Window Changes, Rough in New Front Door), the first permit was issued on December 16, 2022. Since then, additional permits were issued on July 10, 2023; December 11, 2023; June 10, 2024; and December 5, 2024. This permit will expire on June 3, 2025, but no inspections have been requested to date.

In reviewing the construction permit regulations of Spring Valley Village, Hunters Creek Village, West University, and Bunker Hill, it is evident that our current code is comparatively more stringent. If a construction permit expires in our jurisdiction, the renewal fee is double the original permit cost and for each subsequent renewal after the first, the fee increases to four times the original permit fee.

In contrast, the aforementioned cities allow the building official to extend the permit for up to two years without mentioning additional fees. If the permit is not extended,

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applicants must reapply, presumably at the same fee rate. Additionally, these cities have similar or longer timeframes for permit expiration compared to our regulations.

To encourage timely project completion, several options are available:

1. Maintain the current approach, where individuals pay two or four times the original permit fee to keep the permit active. This cost escalator could be increased to provide a greater financial incentive for project completion. For example, a siding permit costing \$50 would only amount to \$200 at four times the fee, whereas a building permit costing \$4,000 would have a significant financial impact at the two or four times increase.
2. Allow applicants to reapply for the permit at the current permit rate.
3. Discontinue the renewal of permits or the reapplication process, necessitating the initiation of the substandard structure process. Based on the two cases that have occurred within the past seven years, the Council has granted additional time to complete the work, which requires standard permit fees. Owners or representatives of the property have also been required to provide progress reports at each Council meeting until the work was determined complete.

The City Council will discuss this item to address concerns regarding the prolonged renovation timeline and advise staff of any necessary actions to ensure compliance and timely project completion.

Council engaged in discussion about the progress made on permits issued and the work completed at 8401 Rio Grande Street. There was discussion about why there is a problem with construction taking this amount of time. City Manager Bless explained that Jersey Village is not unique in this instance. Every city experiences these delays, which come about for many reasons such as legal issues, loss of a contractor, divorce, etc.

At this point there is no other action that can be taken to speed up this process. City Attorney Ramsey confirmed same.

The cost of extending a project was discussed. Also, substandard structure procedures were discussed.

The Building Official addressed City Council and stated that a substandard structure is an unsafe structure. The house in questions has siding issues, door frame issues, and other cosmetic issues. It is not substandard. There really are no other measures/options for the City at this point aside from working with the owner to finalize the project.

Deed restrictions were discussed. The City does not enforce deed restrictions.

With no further discussion on the matter, it was the consensus of City Council for the City to keep communications open with the home owner in an effort to complete the project.

3. **Consider Ordinance 2025-02, amending the Communications and Fire Department Budgets for the fiscal year beginning October 1, 2024, and ending September 30,**

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**2025, in the amount not to exceed \$78,706 by decreasing line items 1-23-3001 and 1-23-3055 and transferring those funds to increase line item 1-25-5515 Consulting Services; and authorizing the City Manager to execute all documents with Texas Emergency Communications Center concerning Fire Dispatch Services.**

Mark Bitz, Fire Chief, introduced the item. Background information is as follows:

**Executive Summary**

This agenda requests the transfer of funds previously allocated for a peak dispatch position from the Communications Division and seeks authorization for the City Manager to enter into an agreement with Texas Emergency Communications Center (TECC) for fire and EMS dispatching services. The proposed changes aim to improve dispatch operations, reduce human error, and enhance efficiency.

**Background**

The agenda item before you requests the transfer of funds previously allocated for a peak dispatch position from the Communications Division. The total funding in the FY25 budget for that position is just approximately \$98,800 including salary and benefits. The intention of outsourcing fire dispatch services seeking authorization for the City Manager to enter into an agreement with Texas Emergency Communications Center (TECC) for fire and EMS dispatching services.

These possible changes have been discussed at the staff level since July 2024. Staff have given this a lot of thought and believe this is the best way forward to outsource fire and EMS dispatching.

**Challenges**

In recent years, we have faced multiple challenges in dispatch operations affecting both the Police and Fire Departments. These challenges include but are not fully encompassing misdirected calls and delays in dispatching, due to the complexity of managing both divisions within a single center. While efforts have been made to improve dispatcher training and streamline processes, challenges continue to persist.

For the past 16 years, the Fire Department has overseen the dispatch center, which has been managed by a communications supervisor. This supervisor, who has served the city for 15 years, retired on January 3, 2025. With this retirement, there is an opportunity to make changes that we believe will benefit both the Fire and Police Departments.

Effective January 4, 2025, the Police Department assumed responsibility for overseeing the dispatch center. Given that the overwhelming majority of the dispatch workload is related to police calls, this transition will streamline police operations. The change will also enable the Police Department to hire a dedicated supervisor focused exclusively on police dispatch, improving training and quality control. This new structure will allow dispatchers to receive targeted training and oversight, addressing ongoing challenges in police dispatching.

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The current role of communications supervisor has proven difficult, as it requires balancing the management of two separate agencies, which at times has led to overwhelming demands and forgotten opportunities. By consolidating dispatch under the Police Department, we expect to foster a more focused and efficient environment for dispatch operations. Additionally, as recently purchased buildings for a new city campus undergoes renovations, a new dispatch center could be created, further improving operational efficiencies.

**Proposed Changes**

The Fire Department has researched outsourcing fire and EMS dispatch to independent centers in the Houston area and recommends partnering with TECC. TECC currently serves five fire departments and handles over 30,000 fire and EMS calls annually. Their dispatchers are specifically trained in fire and EMS protocols, and they meet the national standard of dispatching calls within 60 seconds, 90% of the time. In contrast, our current average dispatch time is approximately 4 minutes.

When a person in Jersey Village calls 911 the phone call will be answered by our communications department. The caller will be asked if they need police, fire or EMS. If they need fire or EMS the dispatcher will transfer them to TECC, and TECC will take the call from that point. This transfer should not take more than a few seconds.

TECC uses an automated dispatch system that enhances efficiency and reduces human error. As calls are received, their system automatically identifies the address, call type, and appropriate agency, dispatching the correct units promptly while the dispatcher continues gathering additional information. The current Tyler CAD system in Jersey Village lacks automation. Furthermore, since the Fire Department already utilizes compatible software used by TECC, no additional software costs will be required.

There is a one-time implementation fee in the amount of \$21,106.00. This fee covers the cost of system setup, radios and radio programming, and integration. Ongoing costs will be \$30.00 per call on a quarterly basis, with an estimated total annual cost of \$57,600.00 based on 2024 fire department call volume data. Year one costs will be approximately \$78,706 and future year costs are estimated to be \$57,600 at the proposed rate per call.

As a reminder, staff believes this would eliminate the need for the peak dispatch position which was budgeted at just approximately \$98,800 for FY2025. That position was budgeted but has not yet been filled. No current employees would lose their positions because of this change.

**Benefits**

Contracting with TECC for fire and EMS dispatch offers several benefits, these include:

- **Dedicated Police Dispatch:** Jersey Village dispatchers will focus exclusively on police activities, improving response times and efficiency during major incidents. This was a key reason behind the proposal for a peak dispatch position.
- **Reduced Human Error:** TECC’s automated system ensures that fire and EMS calls are dispatched correctly and promptly, minimizing the risk of

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miscommunication and delays. TECC has the ability to utilize “text-to-speech” dispatch, which will help ensure the consistency and accuracy of fire and EMS calls being dispatched.

- **Cost Savings:** Outsourcing eliminates the need for ongoing certifications and the high cost of maintaining fire and EMS-related software. This shift will reduce both operational and training expenses.
- **Dedicated Fire/EMS Dispatchers:** During normal operations if there is an active large scale or major fire/EMS incident, TECC dedicates a dispatcher to that incident. The assigned dispatcher no longer focuses on taking and dispatching other calls, which can be critical to the safety of first responders and our citizens. Reference a lifesaving award a TECC dispatcher received for giving such good information to firefighters a rescue was effected saving a civilian from a residential fire.
- **Full Responder 360 Integration/Utilization:** Currently the Fire Department utilizes the web-based program Responder 360 (R360). We use this program for pre-incident planning, hydrant mapping, and AVL for our units and the majority of our mutual-aid units. We are currently not able to utilize it to its full capability. Moving to TECC will allow for full integration with R360 without any costly interface builds. This is a 2-fold benefit, allowing us to in-turn eliminate the use of Tyler Fire Mobile and its related software and maintenance costs along with network and GPS issues caused by the requirement for these computers to run through the CJIS secure network.
- **Mutual-Aid Dispatch Efficiency:** Currently when mutual-aid units are requested Jersey Village Dispatchers have to call multiple different dispatch centers to request units, which can be timely and are not always guaranteed. TECC already dispatches for 5 of our mutual aid partners, cutting down on critical dispatch and response times better affecting service to our community.

#### **Stakeholder Involvement**

Staff from several levels have been involved in the discussion on this. The Fire Chief, Assistant Fire Chief, and Captains have been consulted. The Police Chief and police lieutenants have been consulted as well. The current dispatchers and the former dispatcher supervisor were also consulted. All of these stakeholders were in agreement that this is the best option for us.

#### **Contingency Plan**

The Fire Chief and Assistant Fire Chief will closely monitor the performance of the contract with TECC. They will hold regular meetings with the contractor to discuss any necessary changes or improvements. If it becomes necessary to terminate the contract, it can be done in accordance with the terms outlined in the agreement. TECC's facility is equipped with redundant power and communication systems, ensuring continuity of dispatch services. In the extremely unlikely event of a disruption, our dispatch department is prepared to take over dispatching duties for fire and EMS services if needed.

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**Conclusion**

While we deeply value the hard work of our dispatchers, we must prioritize safety and efficiency for both our staff and the citizens we serve. By ensuring timely and accurate responses, we aim to provide the best possible outcomes in emergency situations.

We believe that these changes will enhance our dispatch operations, and we are confident that the Police Department's focused oversight will lead to improvements in dispatching for their services.

Council engaged in discussion about the budget transfer and the proposal to outsource dispatching services for the Jersey Village Fire Department.

Council wondered if at any time will a resident's call be put on hold or placed in a call queue. In response to same, Chief Bitz and a TECC representative explained how calls are handled within the TECC platform.

There were questions about calls and how often the Jersey Village Fire Department (JVFD) and the Jersey Village Police Department (JVPD) are called to the same incident. Chief Bitz explained that most traffic accidents involve both departments. The sharing of calls was discussed further and how these calls are handled. Chief Bitz recommends this dispatching solution.

Chief Keele gave input concerning his support for this recommendation. From a standpoint of interoperability, this platform will not change our how both departments operate. In fact, he pointed out that both departments gain a lot more ground at less cost to the City.

With no further discussion on the matter, Council Member Sheppard moved to approve Ordinance 2025-02, amending the Communications and Fire Department Budgets for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$78,706 by decreasing line items 1-23-3001 and 1-23-3055 and transferring those funds to increase line item 1-25-5515 Consulting Services; and authorizing the City Manager to execute all documents with Texas Emergency Communications Center concerning Fire Dispatch Services. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2025-02

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE COMMUNICATIONS AND FIRE DEPARTMENT BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT NOT TO EXCEED \$78,706 BY DECREASING LINE ITEMS 1-23-3001

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AND 1-23-3055 AND TRANSFERRING THOSE FUNDS TO INCREASE LINE ITEM 1-25-5515 CONSULTING SERVICES; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS WITH TEXAS EMERGENCY COMMUNICATIONS CENTER CONCERNING FIRE DISPATCH SERVICES.

- 4. Consider Ordinance No. 2025-03, finding that the structure at 15830 NW FWY, Jersey Village, Texas 77040, legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039, has been repaired to the extent the property is not substandard; and making other findings and provisions related thereto.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

On January 22, 2024, the City Council conducted a public hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

After that hearing, City Council passed ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040 to be substandard and a public nuisance.

Since the passage of the Ordinance, the Owner has submitted progress reports to City Council at every meeting since February 2024 through December 2024. The reports updated the Council on the progress being made by the owner on the substandard structure.

At the December 16, 2024, Council Meeting, Council directed staff to prepare for the closeout of the property's substandard status by submitting a report of the building's current conditions.

As a result of the repairs and changes made to the property, the Building Official of the City reports that the property is no longer substandard and unfit for human habitation, or a hazard to the public health, safety and welfare. The Building Official's Report is included in the meeting packet.

This item is to consider an Ordinance finding that the structure at 15830 NW FWY, Jersey Village, Texas 77040, legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039, has been repaired to the extent the property is not substandard; and making other findings and provisions related thereto.

Council engaged in discussion about finalizing the substandard structure action pertaining to the property located at 15830 NW FWY. The Building Official addressed the issue and confirmed that the project is complete and is no longer substandard.

With no further discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2025-03, finding that the structure at 15830 NW FWY, Jersey Village,

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Texas 77040, legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039, has been repaired to the extent the property is not substandard; and making other findings and provisions related thereto. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2025-03

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THAT THE STRUCTURE AT 15830 NW FWY, JERSEY VILLAGE, TEXAS 77040, LEGALLY DESCRIBED AS TRS 16B &18D FAIRVIEW GARDENS ANNEX SECTION 3, HCAD 064-248-000-0039, HAS BEEN REPAIRED TO THE EXTENT THE PROPERTY IS NOT SUBSTANDARD; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Mitcham:** Council Member Mitcham thanked and extended gratitude to Lorri Coody for her service to the City as City Secretary. She pointed out that this is her last Council Meeting. Lorri has served the city for almost two decades. She also recognized Isabel Kato for her 19 years of service to the City. Both will be missed.

**Council Member Sheppard:** Council Member Sheppard is excited for both Lorri Coody and Isabel Kato on their retirement. She has enjoyed working with both. She too is looking forward to her own retirement.

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**Council Member Wasson:** Council Member Wasson thanked Lorri Coody for all her support and hand holding over the years. He feels sad for the next City Secretary that Lorri will not be here to hold her hand. He also recognized Isabel for her service. He said that the City will miss both of these women. He closed by mentioning the award that the Parks and Recreation Department received for the berm project and the accreditation that the Jersey Village Police Department (JVPD) received from the Texas Police Chief’s Association.

**Council Member Rossi:** Council Member Rossi recognized the Officers receiving awards tonight. She recognized the JVPD for the award from the Texas Police Chief’s Association. She is sad to see Lorri Coody and Isabel Kato go. She thanked them for their service and is happy for their retirement.

**Council Member McCrea:** Council Member McCrea also thanked Lorri Coody and Isabel Kato for their service. Their experience will be missed. She congratulated the JVPD on their accreditation and the Golf Course on having the best year ever.

**Bobby Warren:** Mayor Warren has enjoyed being Mayor. However, he did not like having to move seats away from Lorri to take the seat as the Mayor at the dais. He said that Lorri was especially helpful during the early years of his career on Council. He thanked Lorri for her service and expressed that she will be missed. He also recognized Isabel Kato for her service and how she has explained the City budget process through the years, stating that because of Isabel, the City has come a long way in the budget process. He also expressed that Isabel’s expertise will be missed.

**I. RECESS THE REGULAR SESSION**

Mayor Warren recessed the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, Section 551.071 – Consultations with Attorney, and Section 551.074 – Personnel Matters at 8:42 p.m.

**J. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property. Austin Bless, City Manager**
- 2. Pursuant to the Texas Open Meetings Act Section 551.074 - Conduct an Executive Session in order to deliberate the appointment of public officers to the Board of Adjustment (BOA). Bobby Warren, Mayor**

**K. ADJOURN EXECUTIVE SESSION**

Mayor Warren adjourned the Executive Session at 9:07 p.m., stating no official action or vote was conducted during the closed session. He then reconvened the Regular Session as follows.

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**L. RECONVENE REGULAR SESSION**

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property. Austin Bless, City Manager.**

There was not discussion on this item and no action was taken.

- 2. Consider Resolution No. 2025-04, appointing a Vice Chair for the Board of Adjustment.**

Lorri Coody, City Secretary, introduced the item. She told City Council that this item is to appoint a Vice Chair for the Board of Adjustment to a term that began on October 1, 2024, and will terminate September 25, 2025.

With limited discussion on the matter, Council Member McCrea moved to approve Resolution No. 2025-04, appointing Scott McCarthy as Vice Chair for the Board of Adjustment. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

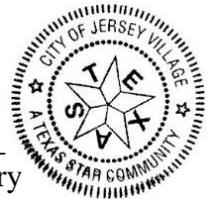
RESOLUTION NO. 2025-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A VICE CHAIR FOR THE BOARD OF ADJUSTMENT (BOA).

**M. ADJOURN**

There being no further business on the agenda the meeting was adjourned at 9:08 p.m.

\_\_\_\_\_  
Lorri Coody, TRMC, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** F2

**AGENDA SUBJECT:** Consider Ordinance No. 2025-04, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning proposed zoning amendment changes so that the area of land formally identified as District D (“Jersey Village Crossing District”) is rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) is rezoned into District F (“First Business District”).

**Department/Prepared By:** Lorri Coody, City Secretary **Date Submitted:** January 21, 2025

**EXHIBITS:** Ordinance 2025-04  
Exhibit A - Planning and Zoning Commission’s Preliminary Report

**BACKGROUND INFORMATION:**

The City is proposing that the area of land formally identified as District D (“Jersey Village Crossing District”) be rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) be rezoned into District F (“First Business District”).

On February 3, 2025, the Planning and Zoning Commission met to review the City’s proposal and to prepare a preliminary report containing its findings.

Accordingly, the Planning and Zoning Commission presents its preliminary report in connection with its findings to City Council tonight and asks that it be received, and to proceed with a joint public hearing.

**RECOMMENDED P&Z ACTION:**

**MOTION:** To approve Ordinance No. 2025-04, receiving the Planning and Zoning Commission’s Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning proposed zoning amendment changes so that the area of land formally identified as District D (“Jersey Village Crossing District”) is rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) is rezoned into District F (“First Business District”).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**ORDINANCE NO. 2025-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING PROPOSED ZONING AMENDMENT CHANGES SO THAT THE AREA OF LAND FORMALLY IDENTIFIED AS DISTRICT D (“JERSEY VILLAGE CROSSING DISTRICT”) IS REZONED INTO TWO ZONING DISTRICTS IDENTIFIED AS ZONING DISTRICT H (“INDUSTRIAL DISTRICT”) AND ZONING DISTRICT K (“FIFTH BUSINESS DISTRICT”); AND THAT THE ZONING DISTINCTION FOR PORTIONS OF THE AREA OF LAND FORMALLY IDENTIFIED AS DISTRICT K (“FIFTH BUSINESS DISTRICT”) IS REZONED INTO DISTRICT F (“FIRST BUSINESS DISTRICT”); AND BY PRESCRIBING THE NOTICE REQUIREMENTS FOR A PUBLIC HEARING.**

**WHEREAS**, the Planning and Zoning Commission met on February 3, 2025, to consider proposed zoning amendments so that the area of land formally identified as District D (“Jersey Village Crossing District”) is rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) is rezoned into District F (“First Business District”); and

**WHEREAS**, after review and discussion, the Commissioners preliminarily proposed that the area of land formally identified as District D (“Jersey Village Crossing District”) be rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) be rezoned into District F (“First Business District”); and

**WHEREAS**, the Planning and Zoning Commission submits its preliminarily report to City Council, and asks that it be received; and

**WHEREAS**, Chapter 211.006(c) of the Texas Local Government Code allows home rule municipalities to prescribe, by a two-thirds vote, the type of notice to be given, and the time and place of the public hearing required, to establish zoning regulations; and

**WHEREAS**, the City Council desires to receive the report and call a joint public hearing with the Commission concerning the proposed zoning amendment changes; and prescribe the notice requirements for said public hearing; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:**

**SECTION 1. THAT**, the City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**SECTION 2. THAT**, the Planning and Zoning Commission’s Preliminary Report proposing that the area of land formally identified as District D (“Jersey Village Crossing District”) be rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) be rezoned into District F (“First Business District”), is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as “Exhibit A” and is fully incorporated herein for all purposes.

**SECTION 3. THAT**, the City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 7:00 p.m., March 17, 2025, concerning the proposal that the area

of land formally identified as District D (“Jersey Village Crossing District”) be rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) be rezoned into District F (“First Business District”).

**SECTION 4. THAT**, the City Secretary be, and she is hereby, directed to give notice of such public hearing by publishing notice in the Houston Chronicle, Cypress Creek Mirror Neighborhood newspaper, a newspaper of general circulation in the City, before the 15<sup>th</sup> day before the date of the hearing and to post a copy of the Notice on the City’s website and at City Hall.

**SECTION 5. THAT**, this Ordinance shall be in full force and effect upon the date of its passage by the Council.

**PASSED AND APPROVED BY A 2/3 MAJORITY OF THE CITY COUNCIL ON THIS 10<sup>th</sup> DAY OF FEBRUARY 2025.**

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary





**CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION  
PRELIMINARY REPORT – ZONING CHANGE**

The Planning and Zoning Commission has met in order to review the request for zoning amendment changes so that the area of land formally identified as District D (“Jersey Village Crossing District”) is rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) is rezoned into District F (“First Business District”).

After review and discussion, the Commissioners preliminarily propose that Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas be amended by authorizing revision of the official zoning map as set out in Section 14-82 so that the area of land formally identified as District D (“Jersey Village Crossing District”) be rezoned into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and that the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) be rezoned into District F (“First Business District”).

These preliminary changes to the City’s comprehensive zoning ordinance are more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 3rd day of February 2025.

s/Rick Faircloth, Chairman

**ATTEST:**

s/Lorri Coody, City Secretary



**EXHIBIT A**  
**TO THE**  
**PLANNING AND ZONING**  
**COMMISSION'S**  
**PRELIMINARY REPORT**  
**FEBRUARY 3, 2025**

**ORDINANCE NO. 2025-xx**

**AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AUTHORIZING REVISION TO THE DECEMBER 16, 2024 OFFICIAL ZONING MAP AS SET OUT IN SECTION 14-82 SO THAT THE AREA OF LAND FORMALLY IDENTIFIED AS DISTRICT D (“JERSEY VILLAGE CROSSING DISTRICT”) BE REZONED FROM ZONING DISTRICT D (“JERSEY VILLAGE CROSSING DISTRICT”) INTO TWO ZONING DISTRICTS IDENTIFIED AS ZONING DISTRICT H (“INDUSTRIAL DISTRICT”) AND ZONING DISTRICT K (“FIFTH BUSINESS DISTRICT”); AND BY CHANGING THE ZONING DISTINCTION FOR PORTIONS OF THE AREA OF LAND FORMALLY IDENTIFIED AS DISTRICT K (“FIFTH BUSINESS DISTRICT”) TO DISTRICT F (“FIRST BUSINESS DISTRICT”); CONTAINING OTHER FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

**WHEREAS**, the Planning & Zoning Commission has issued its report and has recommended amendment to the Zoning Ordinance by authorizing revision to the December 16, 2024 Official Zoning Map as set out in Section 14-82 so that the area of land formally identified as District D (“Jersey Village Crossing District”) be rezoned from Zoning District D (“Jersey Village Crossing District”) into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”); and by changing the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) to District F (“First Business District”); and

**WHEREAS**, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendments to the zoning ordinance and find that the adoption of this ordinance is in the best interest of the citizens of Jersey Village; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**Section 2.** The area of land formally identified as District D (“Jersey Village Crossing District”) be rezoned from Zoning District D (“Jersey Village Crossing District”) into two zoning districts identified as Zoning District H (“Industrial District”) and Zoning District K (“Fifth Business District”) as more specifically outlined in Exhibit A; and by changing the zoning distinction for portions of the area of land formally identified as District K (“Fifth Business District”) to District F (“First Business District”) and more specifically outlined in Exhibit B attached hereto and made a part hereof. The terms and conditions for any and all Specific Use Permits previously granted for properties located in the zoning change area will not be affected and are considered grandfathered under the terms of this zoning change.

**Section 3.** The Official Zoning District Map of the City shall be revised and amended to show the change in zoning classification of the property with the appropriate references thereon to the number and effective date of this ordinance.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 4. Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**Section 5. Penalty.** Any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

**Section 6. Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

ATTEST:

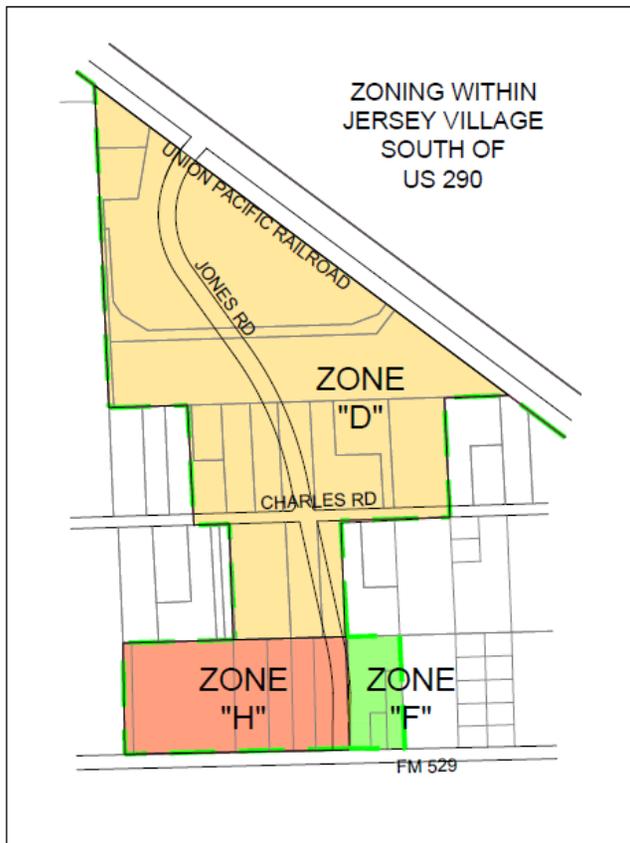
\_\_\_\_\_  
Bobby Warren, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary

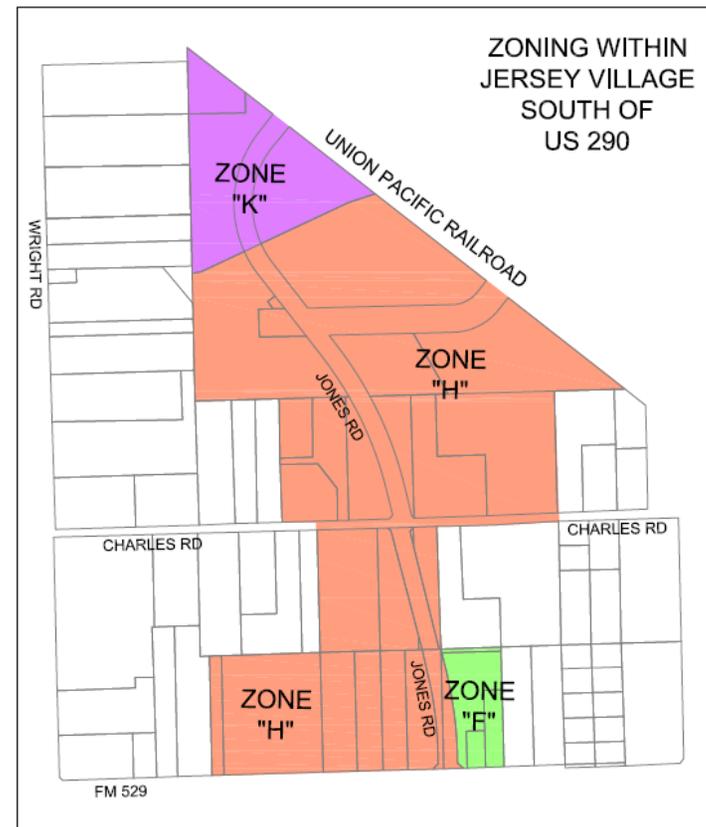


# Exhibit A

District D as of December 16, 2024



District D Rezoned to District H and District K



# Exhibit B

District K as of December 16, 2024



District K Partially Rezoned to District F



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** F3

**AGENDA SUBJECT:** Consider Resolution No. 2025-05, designating officials to sign documents related to the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 22, 2025

**EXHIBITS:** Resolution No. 2025-05

**BACKGROUND INFORMATION:**

In September 2024 the City Council authorized designated signers for financial documents related to the Texas General Land Office (GLO) Resilient Communities Program (RCP) Grant the city received to help us create a Comprehensive Plan.

As part of the grant the GLO requires the city to designate, by resolution, authorized signers for contractual and financial documents. They require at least two people be designated for each item. Whenever there is a change in signers that change needs to be approved by City Council by Resolution. As Isabel Kato has retired from her position as Finance Director, Council should adopt a new resolution naming Jennifer Brown, our new Finance Director, as having signing authority for financial documents related to this grant. The other two signers, Austin Bleess and Jordan Kettler, Accounting Manager, remain unchanged, but also should be reapproved as part of the change.

To keep the approvals simple and in the same document for ease of review at the GLO the resolution tonight designates Austin Bleess and Robert Basford, Assistant City Manager, as authorized signatories for contractual documents from the GLO. This is not a change from what was approved in September.

The resolution before Council this evening authorizes Austin Bleess, Jennifer Brown, and Jordan Kettler as designated signers for financial documents. It also authorizes Austin Bleess and Robert Basford as designated signers for contractual documents.

**RECOMMENDED ACTION & MOTION:**

To Approve Resolution No. 2025-05, designating officials to sign documents related to the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**RESOLUTION NO. 2025-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING OFFICIALS TO SIGN DOCUMENTS RELATED TO THE TEXAS GENERAL LAND OFFICE RESILIENT COMMUNITIES PROGRAM FOR A COMPREHENSIVE PLAN GRANT**

**WHEREAS**, the Texas General Land Office (GLO) offers a Resilient Communities Program funded by the Community Development Block Grant Mitigation (CDBG-MIT) Funds provided by the federal government; and

**WHEREAS**, the city was awarded \$157,500 grant for a Comprehensive Plan; and

**WHEREAS**, the GLO requires the City to designate certain signatory officials by resolution; and

**WHEREAS**, there has been a change in staff since the original resolution was adopted on September 16, 2024 and the City wishes to update designated signatory officials;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council hereby designates Austin Bleess, City Manager, and Robert Basford, Assistant City Manager, as authorized signatories for contractual documents for the GLO.

**Section 2.** The City Council hereby designates Austin Bleess, City Manager, and Jennifer Brown, Finance Director, and Jordan Kettler, Accounting Manager as authorized signatories for financial documents for the GLO.

**PASSED AND APPROVED** this 10<sup>th</sup> day of **February**, A.D., **2025**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** F4

**AGENDA SUBJECT:** Consider Resolution 2025-06, designating Investment Officers and an Investment Program Manager.

**Department/Prepared by:** Jennifer Brown

**Date Submitted:** January 30, 2025

**EXHIBITS:** Resolution 2025-06

**BACKGROUND INFORMATION:**

The City's investments are governed by the Public Funds Investments Act (PFIA) under Chapter 2256 of the Texas Government Code.

Section 2256 of the Government Code requires the City to designate one or more investment officers to be responsible for the investment of its funds, consistent with the investment policy adopted by the City Council. This Code also grants authority to the City's investment officers, which is effective until rescinded by the City Council or until the officer's employment with the City terminates.

The Government Code requires a minimum of one Investment Officer be designated to manage investment funds, and Finance recommends the following individuals be designated as Investment Officers: Jennifer Brown, Finance Director and Jordan Kettler, Accounting Manager, with Jennifer Brown designated as Investment Program Manager.

Investment Officers are required to obtain 12 hours of initial training, and then 10 hours of training every two years.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2025-06, designating Investment Officers and an Investment Program Manager.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**RESOLUTION NO. 2025-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE DESIGNATING INVESTMENT OFFICERS AND AN INVESTMENT PROGRAM MANAGER.**

\* \* \* \* \*

**WHEREAS**, section 2256.005(f) of the Government Code requires the City to designate one or more investment officers to be responsible for the investment of its funds consistent with the investment policy adopted by the city council; **NOW, THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE TEXAS THAT:**

- A. The facts and recitations set forth in this Resolution are declared true and correct.
- B. Jennifer Brown, Finance Director and Jordan Kettler, Accounting Manager, are designated as the City's investment officers.
- C. Under section 2256.005(f) of the Government Code, the authority granted to the City's investment officers is effective until rescinded by the City Council or until the officer's employment with the City terminates.
- D. Jennifer Brown is designated as the Investment Program Manager, to perform the duties set forth in the City's Investment Policy.

**PASSED AND APPROVED** this 10th day of February 2025.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** F5

**AGENDA SUBJECT:** Consider Resolution No. 2025-07, approving a change of the individuals authorized to act on behalf of the City in certain transactions in the Texas Local Government Investment Pool (TexPool).

**Department/Prepared by:** Jennifer Brown

**Date Submitted:** January 30, 2025

**EXHIBITS:** Resolution 2025-07

**BACKGROUND INFORMATION:**

The city invests available funds with the Texas Local Government Investment Pool, otherwise known as TexPool. This request is to designate Jennifer Brown, Finance Director and Jordan Kettler, Accounting Manager as the individuals authorized to conduct transactions with TexPool on behalf of the city.

An additional authorized representative can be designated to perform only inquiry of selected information. This individual will be Austin Bleess, City Manager.

An individual representative may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool account or (2) is no longer employed by the Participant.

The Resolution designates Jennifer Brown, Finance Director, to have primary responsibility for performing transactions and receiving confirmations and statements under the participation agreement. This Resolution amends any prior authorizations granted by the city.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2025-07, approving a change of the individuals authorized to act on behalf of the City in certain transactions in the Texas Local Government Investment Pool (TexPool).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**RESOLUTION NO. 2025-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE APPROVING A CHANGE OF THE INDIVIDUALS AUTHORIZED TO ACT ON BEHALF OF THE CITY IN CERTAIN TRANSACTIONS IN THE TEXAS LOCAL GOVERNMENT INVESTMENT POOL.**

\* \* \* \* \*

**WHEREAS**, the City of Jersey Village is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

**WHEREAS**, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

**WHEREAS**, the Texas Local Government Investment Pool (TexPool), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; **NOW, THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE TEXAS THAT:**

A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

1. Jennifer Brown                      Title: Finance Director  
Phone/Fax/Email: 713-466-2104 / 713-466-2134 / [j.brown@jerseyvillagetx.com](mailto:j.brown@jerseyvillagetx.com)  
Signature: \_\_\_\_\_

2. Jordan Kettler                              Title: Accounting Manager  
Phone/Fax/Email: 713-466-2103 / 713-466-2134 / [jkettler@jerseyvillagetx.com](mailto:jkettler@jerseyvillagetx.com)  
Signature: \_\_\_\_\_

B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool account or (2) is no longer employed by the Participant; and

- C. That the Participant may, by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;
- D. That Jennifer Brown, Finance Director will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the participation agreement.
- E. That in addition and at the option of the Participant, an additional authorized representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. The City, as Participant, desires to designate the following authorized representative with inquiry rights only:

Name: Austin Bleess                      Title: City Manager  
 Phone/Fax/Email: 713-466-2109 / 713-466-2134 / [ableess@jerseyvillagetx.com](mailto:ableess@jerseyvillagetx.com)

- F. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant and TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular meeting held on the 10th day of February 2025.

**PASSED AND APPROVED** this 10th day of February 2025.

\_\_\_\_\_  
 Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
 Courtney Rutherford, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM: F6**

**AGENDA SUBJECT:** Consider Resolution No. 2025-xx Authorizing The City Manager To Enter Into A Contract For The Demolition Of The City Pool

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 30, 2025

**EXHIBITS:** Resolution No. 2025-xx

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$49,000
	Amount Budgeted:	\$60,000
	Appropriation Required:	\$

**BACKGROUND INFORMATION:**

As part of the FY2025 budget funding was allocated for the removal of the city swimming pool, in the event the bond for the replacement of the pool did not pass. As the bond was not approved by the voters city staff has solicited quotes from contractors for the demolition of the pool and the pump house. The bath house was not included in the quotes for the demolition.

The work includes the following:

Demolition and removal of approximately 6,500 square feet of pool deck, removal of the pump house at approximately 750 square feet, demolition and removal of the pool at approximately 5,500 square feet, saw cutting the pool deck to for the decking closes to the pool house to remain. The pool area would be backfilled with approximately 1,333 cubic yards of dirt to be compacted in 6” to 8” lifts, to bring the pool area back up to grade.

We received a quote from Q Recycling and Construction Services (QRCS) in the amount of \$49,000, a quote from JRP Demolition Services LLC in the amount of \$65,900, and two quotes from Landmark Custom Pools using different sub contracts. One quote from landmark came in at \$225,000 and the other came in at \$180,000.

This is a wide spread for quotes. While each contractor was given the same information to provide a quote, and the quantities are very similar, it’s unclear why the large difference in the numbers exists.

QRCS has done work for the city in the past by demolishing properties in TIRZ 3. They have done a good job with those projects.

Staff feels comfortable with QRCS doing the work for this project.

**RECOMMENDED ACTION & MOTION:**

To Approve Resolution No. 2025-xx Authorizing The City Manager To Enter Into A Contract For The Demolition Of The City Pool

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**RESOLUTION NO. 2025-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE DEMOLITION OF THE CITY POOL**

**WHEREAS**, as part of the FY2025 budget, funding was allocated for the removal of the city swimming pool in the event the bond for the replacement of the pool did not pass; and

**WHEREAS**, the bond was not approved by the voters, and city staff has solicited quotes from contractors for the demolition of the pool and the pump house, excluding the bath house; and

**WHEREAS**, the city received four quotes with the lowest quote from Q Recycling and Construction Services (QRCS) in the amount of \$49,000; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council approves Q Recycling and Construction Services (QRCS) and authorizes the City Manager to execute all necessary documents with them to complete the demolition of the city swimming pool and pump house.

**PASSED AND APPROVED** this 10<sup>th</sup> day of **February**, A.D., **2025**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G1

**AGENDA SUBJECT:** Consider Ordinance 2025-05, amending the Capital Replacement Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$73,900 by increasing expense line item 07-72-6574 (Vehicles Fire Department) approving the proposal from Chastang Ford to acquire a chassis for the ambulance schedule to be replaced in 2027; and authorizing the City Manager to execute all documents with Chastang Ford concerning this purchase.

**Dept./Prepared By:** Mark Bitz, Fire Chief

**Date Submitted:** January 23, 2025

**EXHIBITS:** Ordinance 2025-05  
EXA – Ambulance Chassis - Budget Amend  
EXB – Chastang Ford Quote for Chassis F450

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$73,900
	Amount Budgeted:	\$
	Appropriation Required:	\$73,900

**BACKGROUND INFORMATION:**

The Jersey Village Fire Department has been providing ambulance services to the community since 1985. Over the years, we have acquired a range of ambulance units from various manufacturers. In 2012, we began purchasing ambulances from Frazer Ambulance, a local company based in Bellaire, Texas. Frazer’s ambulance modules are designed for easy maintenance, allowing repairs to be completed locally and promptly to keep the units in service. Many of their components are plug-and-play, meaning broken parts can be replaced quickly without significant delays. These ambulances have proven to be reliable workhorses, capable of withstanding the demands of the most challenging calls and heavy usage.

Medic 102 is scheduled for replacement in 2027. To ensure the new ambulance is ready on time, we need to secure the chassis well in advance. Once we acquire the chassis, Frazer Ambulance will place our order in their production queue, which currently has a 24-month build time. We will place the order with Chastang Ford for the chassis and expect delivery within 5-10 months after the order is placed. Chastang Ford is an approved state contract dealership. Funding for vehicle replacement is in Fund 07-72-6574. This agenda item seeks authorization to use those funds for the chassis purchase.

This request includes a budget amendment from 07-72-6574, which has already been reviewed and approved by both the finance department and the city manager.

In Summary, in the 2026-2027 budget, our 2016 ambulance will be replaced. It is roughly a 24-month build and we have to have the chassis in our possession before we can order the ambulance module. We will purchase the ambulance through a state contract with Chastang Ford. The ambulance chassis cost \$73,900 and will be paid out of fund 07-72-6574.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance 2025-05, amending the Capital Replacement Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$73,900 by increasing expense line item 07-72-6574 (Vehicles Fire Department) approving the proposal from Chastang Ford to acquire a chassis for the ambulance schedule to be replaced in 2027; and authorizing the City Manager to execute all documents with Chastang Ford concerning this purchase.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**ORDINANCE NO. 2025-05**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL REPLACEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT NOT TO EXCEED \$73,900 BY INCREASING EXPENSE LINE ITEM 07-72-6574 (VEHICLES FIRE DEPARTMENT) APPROVING THE PROPOSAL FROM CHASTANG FORD TO ACQUIRE A CHASIS FOR THE AMBULANCE SCHEDULE TO BE REPLACED IN 2027; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS WITH CHASTANG FORD CONCERNING THIS PURCHASE.**

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2024, and ending September 30, 2025, the City has revenue expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager, that the proposal from state authorized vendor Chastang Ford for acquiring the chassis in connection with the scheduled replacement of the ambulance in 2027 should be accepted; and that the City Manager should be authorized to execute all documents with Chastang Ford concerning this purchase; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2024, and ending September 30, 2025, is hereby amended by increasing the appropriations to the accounts contained therein as provided in the attached Exhibit A – Budget Amendment for Capital Replacement Fund by increasing line item 07-72-6574 (Vehicles Fire Department) in the amount not to exceed \$73,900

**Section 3.** The proposal from state authorized vendor Chastang Ford for the acquisition of a chassis for the ambulance schedule to be replaced in 2027 hereto as Exhibit B is hereby accepted; and the City Manager is authorized to execute all documents with Chastang Ford concerning this purchase.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 10<sup>th</sup> day of February 2025.

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



\_\_\_\_\_  
Bobby Warren, Mayor



# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Capital Replacement</u>	<u>07-72-6574</u>	<u>\$73,900</u>

### Justification

The schedule replacement of the new ambulance is in FY 2027. This budget amendment is necessary to order the chasis of the ambulance. The ambulance chasis needs to be order well in advance. We need to have chassis in our posession before we can order the ambulance module, which currently has a 24 month build time.

Requested by: Mark Bitz

Signed: Mark Bitz Date 01-23-2025

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Signed: <u>Isab Kato</u>  Date: <u>01-23-2025</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Signed: <u>Austa Bless</u>  Date: <u>January 23, 2025</u>
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Prepared for: KEVIN SULLIVAN, JERSEY VILLAGE FIRE DEPT

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2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520

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**Client Proposal**

Prepared by:  
Cody Delaney  
Office: 713-678-5000  
Quote ID: JERSEYFDF4  
Date: 12/05/2024

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Chastang Ford | 6200 N. Loop East, Houston, Texas, 770261936  
Office: 713-678-5000 | Fax: 713-678-5001

Prepared for: KEVIN SULLIVAN

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520 | Quote ID: JERSEYFDF4

### Pricing Summary - Single Vehicle

	<b>MSRP</b>
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$58,280.00
Options	\$14,910.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
<b>Subtotal</b>	<b>\$75,185.00</b>

*Pre-Tax Adjustments*

<b>Code</b>	<b>Description</b>	<b>MSRP</b>
01	DISCOUNT AND CONCESSION	-\$1,285.00
<b>Total</b>		<b>\$73,900.00</b>

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Acceptance Date

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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Prepared for: KEVIN SULLIVAN

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520 | Quote ID: JERSEYFDF4

As Configured Vehicle

Code	Description	MSRP
F4G	Base Vehicle Price (F4G)	\$58,280.00
653A	Order Code 653A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic 10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail. - GVWR: 16,500 lb Payload Package - Tires: 225/70Rx19.5G BSW A/P - Wheels: 19.5" x 6" Argent Painted Steel Hub covers/center ornaments not included. - Cloth 40/20/40 Split Bench Seat Includes 20% center under-seat storage, center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers and auxiliary audio input jack. - SYNC 4 Communication & Entertainment System Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink and 1 smart-charging USB port.	N/C
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking.</i>	\$10,495.00
44G	Transmission: TorqShift 10-Speed Automatic <i>10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail.</i>	Included
X4N	Limited Slip w/4.10 Axle Ratio	\$395.00
STDGV	GVWR: 16,500 lb Payload Package	Included
TGJ	Tires: 225/70Rx19.5G BSW A/P	Included
64Z	Wheels: 19.5" x 6" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>	Included
51D	Spare Tire & Wheel Delete (Regional)  Only available to pool accounts for sales to Rhode Island.	-\$85.00
3	Cloth 40/20/40 Split Bench Seat <i>Includes 20% center under-seat storage, center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar.</i>	Included
PAINT	Monotone Paint Application	STD

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**Prepared for: KEVIN SULLIVAN**

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

**2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)**

Price Level: 520 | Quote ID: JERSEYFDF4

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
193WB	193" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers and auxiliary audio input jack.</i>  <i>Includes:</i> - SYNC 4 Communication & Entertainment System - Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink and 1 smart-charging USB port.	Included
17V	XLT Value Package <i>Includes:</i> - Autolock/Auto Unlock - Electrochromic Rear View Mirror - 8-Way Power Driver's Seat - Rear Window Defroster - Remote Start - Power Adjustable Pedals	\$1,900.00
41H	Engine Block Heater	\$190.00
61J_	6-Ton Hydraulic Jack (Regional) Standard in Rhode Island.	N/C
67B_	410 Amp Dual Alternators w/99T <i>Includes 250 Amp + 160 Amp.</i>	Included
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.	N/C
872	Rear View Camera & Prep Kit <i>Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.</i>	\$415.00
166	Carpet Delete <i>Replaced with black flooring.</i>	-\$50.00
76C	Exterior Backup Alarm (Pre-Installed)	\$220.00
FI4AD	SecuriCode Keyless Entry Keypad <i>Shipped separately from the vehicle for dealer installation.</i>	\$225.00
47L	Ambulance Prep Pkg w/Special Emissions (LPO) Requires valid FIN code.	\$1,205.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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Prepared for: KEVIN SULLIVAN

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520 | Quote ID: JERSEYFDF4

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p><i>Includes upgraded front springs/GAWR rating, please see Supplemental Order Guide or visit fordabas.com for complete details. Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer. Ford vehicles are suitable for producing ambulances with special emissions only if equipped with the Ford Ambulance Prep Package with EPA Special Emergency Vehicle Emissions. In addition, Ford urges ambulance manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builders Layout Book (and pertinent supplements). Using a Ford vehicle without the Ford Ambulance Package with EPA Special Emergency Vehicle Emissions to produce an ambulance with special emissions voids the Ford warranty. Note 1: Stationary Elevated Idle Control (SEIC) has been integrated into the engine control module. Note 2: Engine calibration significantly reduces the possibility of depower mode when in stationary PTO operation. Note 3: Must meet the definition of an Emergency Vehicle, an Ambulance or Fire Truck per 40 CFR 86.1803.01 in the Federal Register. Note 4: California Code of Regulations allows for the sale of federally certified emergency vehicles in California.</i></p> <p><i>Includes:</i>  - 410 Amp Dual Alternators w/99T  Includes 250 Amp + 160 Amp.</p>	
WARANT	<p>Fleet Customer Powertrain Limited Warranty</p> <p>Requires valid FIN code.</p> <p><i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i></p>	N/C
425	50-State Emissions System	STD
PQ_01	Race Red	N/C
3S_02	Medium Dark Slate w/Cloth 40/20/40 Split Bench Seat	N/C
<b>SUBTOTAL</b>		<b>\$73,190.00</b>
Destination Charge		\$1,995.00
<b>TOTAL</b>		<b>\$75,185.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G2

**AGENDA SUBJECT:** Consider Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 29, 2025

**EXHIBITS:** Resolution 2025-08  
Exhibit A – Agreement for FMA Program Home Elevations Grant Administration and Project Management Services

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$39,317
	Amount Budgeted:	\$39,317
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

The grant application for home elevations submitted as part of the FY23 FEMA Flood Mitigation Assistance (FMA) was identified for further review by FEMA. I believe this review will be finished over the next few months and we should receive an agreement in the spring of 2025.

As part of the home elevation grant, funds were included in the grant to pay for a third-party grant administrator. As we are anticipating final award notification on the grant in the coming months, we have gone out for RFQ for the grant administration.

The RFQ was posted on our website and on Bidnet Direct on December 11, 2024. Advertisements were run in the Houston Chronicle on December 11 and December 18, 2024. Proposals were opened on January 21, 2025. We received two proposals back. One from Jeffrey S. Ward & Associates Inc. and one from Grant Works Inc. The two proposals were ranked by Laura Capps, Danny Keele, and myself. The summary of those rankings is as follows:

	Jeffery S Ward & Assoc.	Grant Works
Totals		
Experience (40 pts max)	120	45
Work Performance (20 pts max)	59	41
Performance Capacity (20 pts max)	58	40
Proposed Cost (20 pts max)	44	60
Total Points (100 max)	281	186

	Jeffery S Ward & Assoc.	Grant Works
Averages		
Experience (40 pts max)	40	15
Work Performance (20 pts max)	20	14
Performance Capacity (20 pts max)	19	13
Proposed Cost (20 pts max)	15	20
Total Points (100 max)	94	62

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

We would not enter into any contract, or spend any money on this, until the grant has been officially awarded. At this point in time we believe this funding will still be awarded. However, there is some uncertainty in that with actions taken in late January 2025 by the President as it relates to grants.

The cost split is based upon the number of homes in the grant that are Insured, Repetitive Loss, or Severe Repetitive Lost. For insured homes the cost split is 75/25, for Repetitive Loss the split is 90/10, and for Severe Repetitive Loss FEMA covers the cost at 100%.

The duties they will be responsible for as part of the grant administration include:

#### **General Grant Administration**

- Fully administer all aspects of grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor (as determined).
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

#### **Per Parcel Project Management Services for Elevation projects**

- Meet with Homeowners to overview / explain the process and detail the owner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage budget to ensure that all homes are completed within the available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop process to ensure that construction is performed in compliance with engineering specifications.
- Ensure that professional engineer reviews all construction specifications
- Solicit elevation contractors in accordance with Federal and State procurement standards
- Provide list of qualified elevation contractors and describe the process for selection, review and approval
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner

- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the Grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Based upon the grant funding for this portion of the project, and the extensive work this outside company will do, it seems like a valuable use of funds to use this company.

**RECOMMENDED ACTION:**

To approve Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates.

**RECOMMENDED MOTION:**

To approve Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates.

**RESOLUTION NO. 2025-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES WITH JEFFREY S. WARD & ASSOCIATES.**

**WHEREAS**, the Jersey Village City Council has applied to FEMA for home elevations under the FMA Grant Program; and

**WHEREAS**, the City is anticipating a final award notice for a FMA FY23 Grant and desires to have an outside agency administer this grant and provide project management services; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S Ward & Associates Inc in substantially the form attached to this document as Exhibit A.

**PASSED AND APPROVED** this 10<sup>th</sup> day of **February**, A.D., **2025**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



# Exhibit A

## SECTION 1. Summary of the Services.

<b>Description of Services:</b> <b>FMA Program Home Elevation Grant Administration &amp; Project Management Services For Jersey Village FY23 FMA Grant</b>
---

**Effective Date:** Upon final grant award

**Termination Date:** Upon completion of work

## SECTION 2. Services and Payment.

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

## SECTION 3. Termination for Convenience.

The City may terminate this Contract during at any time for the City's own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

## SECTION 4. Termination for Default.

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

## SECTION 5. Multi-Year Contracts and Funding.

If this Contract extends beyond the City's fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City's fiscal years following the City's fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City's sale of debt instruments to make the required payment, then this

Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the City's successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment under this Contract.

**SECTION 6. Liability and Indemnity.**

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

**SECTION 7. Assignment.**

The Contractor shall not assign this Contract without the prior written consent of the City.

**SECTION 8. Law Governing and Venue.**

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

**SECTION 9. Entire Contract.**

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

**SECTION 10. Independent Contractor.**

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services. The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a workmanlike manner, and that the Contractor will take proper care and precautions to insure the safety of the Contractor's officers and employees.

**SECTION 11. Dispute Resolution Procedures.**

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (½) of the mediator's fees.

**SECTION 12. Attorney's Fees.**

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of attorney's fees or other costs relating to the suit.

**SECTION 13. Severability.**

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

**SECTION 14. Work Product.**

Any work product generated as a result of this Contract shall be the property of the City.

**SECTION 15. Compliance with SWMP.**

The Contractor acknowledges that it is aware of the Storm Water Management Program (the "SWMP") developed by the City in compliance with the Texas Pollutant Discharge Elimination System General Permit No. TXR040000 (the "General Permit") issued by the Texas Commission on Environmental Quality. For all maintenance and construction activities, such as but not limited to, mowing, painting, general upkeep, and other maintenance-related activities on City-owned facilities which include buildings, amenities, parks, golf courses, detention ponds, and City-owned and operated public infrastructure such as water distribution, treatment, wastewater collection, and storm sewer systems, the Contractor will comply with all SWMP requirements. The Contractor agrees to comply with all applicable stormwater control measures, good housekeeping practices, and facility-specific stormwater management operating procedures described in Part II, Section B.5.(b)(2)-(6) of the General Permit, a copy of which is on file with the City. These procedures include: i) informing or training appropriate employees in implementing pollution prevention and good housekeeping practices; ii) waste disposal removed in accordance with 30 TAC Chapters 330 and 335; iii) identifying pollutants of concern that could be discharged from operation and maintenance activities and, if needed, developing and implementing pollution prevention measures to reduce these potential pollutants; iv) performing visual inspection of pollution prevention measures, as applicable; and, v) maintaining structural controls during the Contractor's work, as warranted.

**SECTION 16. Disclosure of Interested Parties.**

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation

number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

**SECTION 17. No Boycott of Israel.**

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship

**SECTION 18. No Business with Foreign Terrorist Organization.**

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

**SECTION 19. Additional Contract Documents.**

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

***A. Contractor’s Additional Contract Documents:***

- Proposal;

***B. City’s Additional Contract Documents:***

- General Services Contract Rider;
- FMA Program Home Elevation Grant Administration & Project Management Services
- Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference
- Exhibit B – Response from Contractor to RFQ
- Exhibit C – Scope of Work and Cost of Services
- Exhibit D – Standard TWDB subcontractor Clauses.



**SIGNATURES**

**For: CITY**

**For: CONTRACTOR**

\_\_\_\_\_  
**Name [Signature]**

\_\_\_\_\_  
**Name [Signature]**

Austin Bless  
\_\_\_\_\_  
**Name [Printed]**

Jeffrey S. Ward  
\_\_\_\_\_  
**Name [Printed]**

City Manager  
\_\_\_\_\_  
**Title**                      **Date**

President  
\_\_\_\_\_  
**Title**                      **Date**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**ELEVATION PROJECT MANAGEMENT SERVICES AGREEMENT  
PURSUANT TO RFQ- FMA Program Home Elevation Grant Administration & Project  
Management Services**

THIS AGREEMENT is made and entered into by and between City of Jersey Village, (hereinafter "City"), a body corporate and politic under the laws of the State of Texas, and Jeffrey S. Ward and Associates Inc (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

**WITNESSETH**

WHEREAS, City desires that Contractor provide FMA Program Home Elevation Grant Administration & Project Management Services, (hereinafter "Services") pursuant to the City's Request for Qualifications with a due date of January 21, 2025; and

WHEREAS, Contractor represents that it is qualified and desires to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

**AGREEMENT**

**The term of this agreement Shall be concurrent with the agreement between TWDB and the City of Jersey Village.**

**Section 1. Scope of Services**

Contractor shall render Services that meet or exceed the minimum requirements of the above referenced RFQ.

**Section 2. Personnel**

- A. Contractor represents that it presently has, or is able to obtain, adequate qualified personnel in its employment for the timely performance of the Scope of Services required under this Agreement and that Contractor shall furnish and maintain, at its own expense, adequate and sufficient personnel, in the opinion of City, to perform the Scope of Services when and as required and

without delays.

- B. All employees of Contractor shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Contractor who, in the opinion of City, is incompetent or by his conduct becomes detrimental to the project shall, upon request of City, immediately be removed from association with the project.

### **Section 3. Compensation and Payment**

- A. Contractor's fees shall be calculated at the rates set forth in the attached Exhibit B. The Maximum Compensation for the performance of Services within the Scope of Services is \$252,000. In no case shall the amount paid by City under this Agreement exceed the Maximum Compensation without an approved change order.
- B. All performance of the Scope of Services by Contractor including any changes in the Scope of Services and revision of work satisfactorily performed will be performed only when approved in advance and authorized by City.
- C. City will pay Contractor based on the following procedures: Upon completion of the tasks identified in the Scope of Services, Contractor shall submit to City invoices showing the amounts due for services performed in a form acceptable to City. City shall review such invoices and approve them within 30 calendar days with such modifications as are consistent with this Agreement and forward same to the Auditor for processing. City shall pay each such approved invoice within thirty (30) calendar days. City reserves the right to withhold payment pending verification of satisfactory work performed.

### **Section 4. Time of Performance**

The time for performance of the Scope of Services by Contractor shall begin with receipt of the Notice to Proceed from City and end no later than two years from the execution of this

contract. Contractor shall complete the tasks described in the Scope of Services within this time or within such additional time as may be extended by the City.

**Section 5. Modifications and Waivers**

- A. The parties may not amend or waive this Agreement, except by a written agreement executed by both parties.
- B. No failure or delay in exercising any right or remedy or requiring the satisfaction of any condition under this Agreement, and no course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition.
- C. The rights and remedies of the parties set forth in this Agreement are not exclusive of, but are cumulative to, any rights or remedies now or subsequently existing at law, in equity, or by statute.

**Section 6. Termination**

- A. Termination for Convenience: City may terminate this Agreement at any time upon thirty (30) days written notice issued by the City Manager.
- B. Termination for Default
  - 1. City may terminate the whole or any part of this Agreement for cause in the following circumstances:
    - a. If Contractor fails to perform services within the time specified in the Scope of Services or any extension thereof granted by the City in writing;
    - b. If Contractor materially breaches any of the covenants or terms and conditions set forth in this Agreement or fails to perform any of the other provisions of this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in any of these circumstances does not cure such breach or failure to City's reasonable satisfaction

within a period of ten (10) calendar days after receipt of notice from City specifying such breach or failure.

2. If, after termination, it is determined by City that for any reason whatsoever that Contractor was not in default, or that the default was excusable, services may continue in accordance with the terms and conditions of this Agreement or the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the City in accordance with Section 7A above.

c. Upon termination of this Agreement, City shall compensate Contractor in accordance with Section 3, above, for those services which were provided under this Agreement prior to its termination and which have not been previously invoiced to City. Contractor's final invoice for said services will be presented to and paid by City in the same manner set forth in Section 3 above.

D. If City terminates this Agreement as provided in this Section, no fees of any type, other than fees due and payable at the Termination Date, shall thereafter be paid to Contractor.

#### **Section 7. Ownership and Reuse of Documents**

All documents, data, reports, research, graphic presentation materials, etc., developed by Contractor as a part of its work under this Agreement, shall become the property of City upon completion of this Agreement, or in the event of termination or cancellation thereof, at the time of payment under Section 3 for work performed. Contractor shall promptly furnish all such data and material to City on request.

#### **Section 8. Inspection of Books and Records**

Contractor will permit City, or any duly authorized agent of City, to inspect and examine the books and records of Contractor for the purpose of verifying the amount of work performed under the Scope of Services. City's right to inspect survives the termination of this Agreement for a period of four years.

#### **Section 9. Insurance**

Prior to commencement of the Services, Contractor shall furnish City with properly executed certificates of insurance which shall evidence all insurance required and provide that such insurance shall not be canceled, except on 30 days' prior written notice to City.

Contractor shall provide certified copies of insurance endorsements and/ or policies if requested by City. Contractor shall maintain such insurance coverage from the time Services commence until Services are completed and provide replacement certificates, policies and/or endorsements for any such insurance expiring prior to completion of Services. Contractor shall obtain such insurance written on an Occurrence form from such companies having Bests rating of A/VII or better, licensed or approved to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

1. Employers' Liability insurance with limits of not less than \$1,000,000 per injury by accident, \$1,000,000 per injury by disease, and \$1,000,000 per bodily injury by disease.
  2. Commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the annual aggregate. Policy shall cover liability for bodily injury, personal injury, and property damage and products/completed operations arising out of the business operations of the policyholder.
  3. Business Automobile Liability coverage applying to owned, non-owned and hired automobiles with limits not less than \$1,000,000 each occurrence combined single limit for Bodily Injury and Property Damage combined.
- B. City shall be named as additional insured to all required coverage except Professional Liability (if required). All Liability policies written on behalf of Contractor shall contain a waiver of subrogation in favor of City.
- C. If required coverage is written on a claims-made basis, Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of the Contract and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of 2 years beginning from the time the work under this Contract is completed.
- D. Contractor shall not commence any port ion of the work under this Contract until it has obtained the insurance required herein and certificates of such insurance have been filed with and approved by City of Jersey Village.
- E. No cancellation of or changes to the certificates, or the policies, may be made without thirty (30) days prior, written notification to City of Jersey Village.

- F. Approval of the insurance by City of Jersey Village shall not relieve or decrease the liability of the Contractor.

**Section 10. Indemnity**

- A. CONTRACTOR SHALL SAVE HARMLESS CITY FROM AND AGAINST ALL CLAIMS, LIABILITY, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING FROM ACTIVITIES OF CONTRACTOR, ITS AGENTS, SERVANTS OR EMPLOYEES, PERFORMED UNDER THIS AGREEMENT THAT RESULT FROM THE NEGLIGENT ACT, ERROR, OR OMISSION OF CONTRACTOR OR ANY OF CONTRACTOR'S AGENTS, SERVANTS OR EMPLOYEES.
- B. Contractor shall timely report all such matters to City and shall, upon the receipt of any such claim, demand, suit, action, proceeding, lien or judgment, not later than the fifteenth day of each month; provide City with a written report on each such matter, setting forth the status of each matter, the schedule or planned proceedings with respect to each matter and the cooperation or assistance, if any, of City required by Contractor in the defense of each matter.
- C. Contractor's duty to defend, indemnify and hold City harmless shall be absolute. It shall not abate or end by reason of the expiration or termination of any contract unless otherwise agreed by City in writing. The provisions of this section shall survive the termination of the contract and shall remain in full force and effect with respect to all such matters no matter when they arise.
- D. In the event of any dispute between the parties as to whether a claim, demand, suit, action, proceeding, lien or judgment appears to have been caused by or appears to have arisen out of or in connection with acts or omissions of Contractor, Contractor shall never-the-less fully defend such claim, demand, suit, action, proceeding, lien or judgment until and unless there is a determination by a court of competent jurisdiction that the acts and omissions of Contractor are not at issue in the matter.
- E. Contractor 's indemnification shall cover, and Contractor agrees to indemnify City, in the event City is found to have been negligent for having selected Contractor to perform the work described in this request.

- F. The provision by Contractor of insurance shall not limit the liability of Contractor under an agreement.
- G. Contractor shall cause all trade contractors and any other contractor who may have a contract to perform construction or installation work in the area where work will be performed under this request, to agree to indemnify City and to hold it harmless from all claims for bodily injury and property damage that arise may from said Contractor 's operations. Such provisions shall be in form satisfactory to City.
- H. Loss Deduction Clause - City shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of deductibles shall be the sole responsibility of Contractor and/or trade contractor providing such insurance.

#### **Section 11. Confidential and Proprietary Information**

- A. Contractor acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire information that is confidential to City. Any and all information of any form obtained by Contractor or its employees or agents from City in the performance of this Agreement shall be deemed to be confidential information of City ("Confidential Information"). Any reports or other documents or items (including software) that result from the use of the Confidential Information by Contractor shall be treated with respect to confidentiality in the same manner as the Confidential Information. Confidential Information shall be deemed not to include information that (a) is or becomes (other than by disclosure by Contractor) publicly known or is contained in a publicly available document; (b) is rightfully in Contractor's possession without the obligation of nondisclosure prior to the time of its disclosure under this Agreement; or (c) is independently developed by employees or agents of Contractor who can be shown to have had no access to the Confidential Information.
- B. Contractor agrees to hold Confidential Information in strict confidence, using at least the same degree of care that Contractor uses in maintaining the confidentiality of its own confidential information , and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give,

or disclose Confidential Information to third parties or use Confidential Information for any purposes whatsoever other than the provision of Services to City hereunder, and to advise each of its employees and agents of their obligations to keep Confidential Information confidential. Contractor shall use its best efforts to assist City in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limitation of the foregoing, Contractor shall advise City immediately in the event Contractor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement and Contractor will at its expense cooperate with City in seeking injunctive or other equitable relief in the name of County or Contractor against any such person. Contractor agrees that, except as directed by City, Contractor will not at any time during or after the term of this Agreement disclose, directly or indirectly, any Confidential Information to any person, and that upon termination of this Agreement or at City's request, Contractor will promptly turn over to City all documents, papers, and other matter in Contractor's possession which embody Confidential Information.

- C. Contractor acknowledges that a breach of this Section, including disclosure of any Confidential Information, or disclosure of other information that, at law or in equity, ought to remain confidential, will give rise to irreparable injury to City that is inadequately compensable in damages. Accordingly, City may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available. Contractor acknowledges and agrees that the covenants contained herein are necessary for the protection of the legitimate business interest of City and are reasonable in scope and content.
- D. Contractor in providing all services hereunder agrees to abide by the provisions of any applicable Federal or State Data Privacy Act.
- E. Contractor expressly acknowledges that City is subject to the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 et seq., as amended, and notwithstanding any provision in the Agreement to the contrary, City will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any

proprietary or confidential information marked as such provided to City by Consultant shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed. The terms and conditions of the Agreement are not proprietary or confidential information.

**Section 12. Independent Contractor**

- A. In the performance of work or services hereunder, Contractor shall be deemed an independent contractor, and any of its agents, employees, officers, or volunteers performing work required hereunder shall be deemed solely as employees of contractor or, where permitted, of its subcontractors.
- B. Contractor and its agents, employees, officers, or volunteers shall not, by performing work pursuant to this Agreement, be deemed to be employees, agents, or servants of City and shall not be entitled to any of the privileges or benefits of City employment.

**Section 13. Notices**

- A. Each party giving any notice or making any request, demand, or other communication (each, a "Notice") pursuant to this Agreement shall do so in writing and shall use one of the following methods of delivery, each of which, for purposes of this Agreement, is a writing: personal delivery, registered or certified mail (in each case, return receipt requested and postage prepaid), or nationally recognized overnight courier (with all fees prepaid).
- B. Each party giving a Notice shall address the Notice to the receiving party at the address listed below or to another address designated by a party in a Notice pursuant to this Section:

To the City:                      City of Jersey Village  
   Attn: City Manager  
   16327 Lakeview Dr  
   Jersey Village, TX 77040

ableess@jerseyvillagetx.com

To the Contractor: Jeffrey S. Ward and Associates INC  
Attn: Jeff Ward  
PO Box 4356  
Leesburg, VA 20177  
Jswa1@outlook.com

- C. Notice is effective only if the party giving or making the Notice has complied with subsections 14(A) and 14(8) and if the addressee has received the Notice. A Notice is deemed received as follows:
1. If the Notice is delivered in person or sent by registered or certified mail or a nationally recognized overnight courier, upon receipt as indicated by the date on the signed receipt.
  2. If the addressee rejects or otherwise refuses to accept the Notice, or if the Notice cannot be delivered because of a change in address for which no Notice was given, then upon the rejection, refusal, or inability to deliver.

**Section 14. Compliance with Laws**

Contractor shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required by City, Contractor shall furnish City with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

**Section 15. Assignment and Delegation**

- A. Neither party may assign any of its rights under this Agreement, except with the prior written consent of the other party. That party shall not unreasonably withhold its consent. All assignments of rights by Contractor are prohibited under this subsection, whether they are voluntarily or involuntarily, without first obtaining written consent from City.
- B. Neither party may delegate any performance under this Agreement.

- C. Any purported assignment of rights or delegation of performance in violation of this Section is void.

**Section 16. Applicable Law**

The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in City of Jersey Village, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in the Agreement shall be construed to waive the City's sovereign immunity.

**Section 17. Successors and Assigns**

City and Contractor bind themselves and their successors, executors, administrators and assigns to the other party of this Agreement and to the successors, executors, administrators and assigns of the other party, in respect to all covenants of this Agreement.

**Section 18. Third Party Beneficiaries**

This Agreement does not confer any enforceable rights or remedies upon any person other than the parties.

**Section 19. Severability**

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

**Section 20. Publicity**

Contact with citizens of City of Jersey Village, media outlets, or governmental agencies shall be the sole responsibility of City. Under no circumstances whatsoever, shall Contractor release any material or information developed or received in the performance of the Services hereunder without the express written permission of City, except where required to do so by law.

**Section 2. Captions**

The section captions used in this Agreement are for convenience of reference only and do

not affect the interpretation or construction of this Agreement.

**Section 22. Entire Agreement**

This Agreement contains the entire Agreement among the parties and supersedes all other negotiations and agreements, whether written or oral.

In addition to the primary agreement, there are four Exhibits:

Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference

Exhibit B – Response from Contractor to RFQ

Exhibit C – Scope of Work and Cost of Services

Exhibit D – Standard TWDB subcontractor Clauses.

**Section 23. Conflict**

In the event there is a conflict, the following have priority with regard to the conflict: first: this document titled " REQUEST FOR QUALIFICATIONS: FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES".

**Section 24. Execution**

IN WITNESS WHEREOF, the parties hereto have signed or have caused their respective names to be signed to multiple counterparts to be effective upon final grant approval from TWDB/FEMA.

CITY OF JERSEY VILLAGE

CONTRACTOR

\_\_\_\_\_  
Austin Bless, City Manager

\_\_\_\_\_  
Jeffrey S. Ward, President

Exhibit A: RFQ (Incorporated by Reference)

Exhibit B – Response from Contractor to RFQ (Incorporated by Reference)

## Exhibit C – Scope of Work and Cost of Services

### Scope of Work

#### General Grant Administration

- Administer all aspects of the grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of the grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

#### Per Parcel Project Management Services for Elevation projects

- Meet with Homeowners to overview and explain the process and detail the Homeowner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage the budget to ensure all homes are completed within available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop a process to ensure that construction is performed in compliance with engineering specifications (especially homes not located within City limits)
- Ensure that a professional engineer reviews all construction specifications. Note, Professional Engineer is provided and paid for by the elevation contractor as part other total elevation contract amount bid and accepted by the homeowner and the

City.

- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- For those Homeowners that have a local cost share, collect this cost share at the time of execution of the agreement between City and Homeowner. Ensure these funds are deposited with the City in escrow accounts
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- This element requires the submittal of a schedule for completion for elevation as part of the bid and resultant contract for elevation. JSWA will closely monitor this schedule and include progress reviews in the below mentioned weekly reports.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

### **Cost of Services**

(On Next Pages)

## **Exhibit D - TWDB Standard Required Clauses**

**For the following Four TWDB required clauses, “Contract” refers to the Agreement between the City and Jeffrey S. Ward and Associates Inc, “Subcontractor” Refers to Jeffrey S. Ward and Associates Inc, and “Contractor” refers to City of Jersey Village**

Subcontractor will adhere to terms and conditions contained in the contact between the Texas Water Development Board and the City of Jersey Village, to included but not limited to the following clauses.

### **State Auditor Clause**

By executing this Contract, the SUBCONTRACTOR accepts the authority of the State Auditor's Office, under direction of the legislative audit committee, to conduct audits and investigations in connection with any and all state funds received pursuant to this contract.

The SUBCONTRACTOR shall comply with and cooperate in any such investigation or audit. The SUBCONTRACTOR agrees to provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit. The SUBCONTRACTOR also agrees to include a provision in any subcontract related to this contract that requires the SUBCONTRACTOR to submit to audits and investigation by the State Auditor's Office in connection with any and all state funds received pursuant to the subcontract.

### **Financial Records Clause**

The SUBCONTRACTOR(S) and its contracted parties shall maintain satisfactory financial accounting documents and records, including copies of invoices and receipts, and shall make them available for examination and audit by the EXECUTIVE ADMINISTRATOR of the TWDB. Accounting by the SUBCONTRACTOR(S) and its contracted parties shall be in a manner consistent with generally accepted accounting principles,

### **Ownership Clause**

The TWDB shall have unlimited rights to technical or other data resulting directly from the performance of services under this CONTRACT. It is agreed that all reports, drafts of reports, or other material, data, drawings, computer programs and codes associated with this CONTRACT and developed by the SUBCONTRACTOR(S) or its contracted parties pursuant to this CONTRACT shall become the joint property of the SUBCONTRACTOR(S) and the TWDB.

These materials shall not be copyrighted or patented by the SUBCONTRACTOR(S) or by any consultants involved in this CONTRACT unless the EXECUTIVE ADMINISTRATOR of the TWDB approves in writing the right to establish copyright or patent; provided, however, that copyrighting or patenting by the SUBCONTRACTOR(S) or its SUB- SUBCONTRACTOR(S) will in no way limit the TWDB 's access to or right to request and receive or distribute data and information obtained or developed pursuant to this CONTRACT.

Any material subject to a TWDB copyright and produced by the SUBCONTRACTOR(S) or TWDB

pursuant to this CONTRACT may be printed by the SUBCONTRACTOR(S) or the TWDB at their own cost and distributed by either at their discretion. The SUBCONTRACTOR(S) may otherwise utilize such material provided under this CONTRACT as it deems necessary and appropriate, including the right to publish and distribute the materials or any parts thereof under its own name, provided that any TWDB copyright is appropriately noted on the printed materials.

#### **No Debt Against The State Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT. The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR (S), arising out of the activities under this CONTRACT. The SUBCONTRACTOR(S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR(S) to perform the subject work.

#### **Licenses, Permit and Insurance Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT.

The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR(S), arising out of the activities under this CONTRACT.

The SUBCONTRACTOR (S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR (S) to perform the subject work.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G3

**AGENDA SUBJECT:** Consider Resolution No. 2025-09, selecting contractors to complete home elevation work in relation to the FY2023 FEMA Flood Mitigation Assistance Grant.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 29, 2025

**EXHIBITS:** Resolution No. 2025-09

**BACKGROUND INFORMATION:**

The grant application for home elevations submitted as part of the FY23 FEMA Flood Mitigation Assistance (FMA) were identified for further review by FEMA. I believe this review will be wrapping up over the next few months and we should receive contracts on both grants in the late spring of 2025.

As part of this we went out for RFQ for home elevation contractor services. The RFQ was posted on our website and Bidnet Direct on December 11, 2024. Advertisements were run in the Houston Chronicle on December 11 and December 18, 2024. Proposals were opened on January 21, 2025.

The RFQ was downloaded by 11 companies. We received responses from 2 different contractors.

All of the responses were judged on the following categories:

Item:	Scoring. Percentage
Qualifications of firm	35%
Demonstrated ability to perform building elevation services as requested in the Scope of Services	40%
Ability to efficiently provide building elevation services at project sites within Jersey Village	25%
Total	100%

Here is a summary of our rankings:

	Total Possible Points	Total Points	Total Average Points Possible	Average Points
Arkitektura	200	193	100	96.5
Allied Foundation	200	162	100	81

In discussions with our Grant Administrator, he recommends the city select two contractors to do the work for the home elevations. Since we have only received two proposals and both contractors submitted responsive proposals and appear to be able to do the work, staff is recommending both of these contractors.

The companies would contract directly with the homeowners to do the work, the city would not be involved with that contract. This list simply narrows down the companies that can do the work, making sure it stays a manageable project for the city.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

No money would be spent on this until the grant has been officially awarded. We would not enter into any contract, or spend any money on this, until the grant has been officially awarded. At this point in time we believe this funding will still be awarded. However, there is some uncertainty in that with actions taken in late January 2025 by the President as it relates to grants.

**RECOMMENDED ACTION & MOTION:**

To approve Resolution No. 2025-09, selecting contractors to complete home elevation work in relation to the FY2023 FEMA Flood Mitigation Assistance Grant.

**RESOLUTION NO. 2025-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING CONTRACTORS TO COMPLETE HOME ELEVATION WORK IN RELATION TO THE FY2023 FEMA FLOOD MITIGATION ASSISTANCE GRANT.**

**WHEREAS**, the Jersey Village City Council has applied to and been awarded funds under the FY2023 FEMA Flood Mitigation Assistance Grant for home elevations; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; and

**WHEREAS**, the City has published an RFQ for Home Elevation Services and reviewed the responses against a set matrix; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council approves the firms Arkitektura Development Inc, and Allied Foundations Inc. to complete the work related to home elevations for the FY2023 FEMA Flood Mitigation Assistance Grant.

**PASSED AND APPROVED** this 10<sup>th</sup> day of **February**, A.D., **2025**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G4

**AGENDA SUBJECT:** Consider Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these services.

**Department/Prepared By:** Robert Basford, Assistant City Manager

**Date Submitted:** January 27, 2025

**EXHIBITS:** Ordinance 2025-06  
EXA – Budget Amendment Form  
EXB – Jersey Meadow Golf Course Driving Range Lighting Proposal.

**BACKGROUND INFORMATION:**

This year the golf course budget held \$120,000 in their Capital Improvement line item for the purchase of greens covers and the driving range lighting project. The final pricing for both projects came in \$25,825.35 more than originally estimated. The golf course is currently ahead of their revenue for the first quarter by a significant amount and expects to exceed the targeted revenue for this fiscal year.

Staff are requesting a budget amendment with net zero impact, adjusting the green fee’s revenue line item to offset the adjustment to our capital improvement line item for the purchase of the driving range lights.

The contractor performing the work on the project, Facility Solutions Group, is a member of Buyboard (contract #677-22 Sports lighting and Installation services) and was also the lowest of three quotes.

Their scope involves the following:

- FSG will install (8) 30' direct burial poles w/ a total of (7) 2-light tenon mounts and (1) 3-light tenon mount. (8 mounts total).
- FSG will install (2) Keystone LED Sport Lights on (7) poles (14 total).
- FSG will install (3) Keystone LED Sports Lights on (1) pole (3 total).
- FSG will install (1) weatherproof enclosure per pole to house the new Keystone Drivers. (8 total).
- FSG will run up to 1200' of THHN wiring from the provided power location to the location of the (8) new poles.
- FSG will haul dirt and debris off site.

Staff has expressed significant importance pertaining to minimal lighting pollution for our residents and the contractor designed a lighting layout to ensure a 0 footcandle output outside of the property, referenced in page 6 of exhibit A. With the temporary lights that have been put up to prove the concept of if this would work or not, we have had a bit of light pollution. These new lights would have shields to keep the light pointed down and not to be a visible ball of light in the neighborhood.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

We also believe it is best to move forward with the alternate provide in the quote that includes boring and installing 1200 feet of conduit for this project which brings the total project cost to \$92,807.

**RECOMMENDED ACTION:** To approve Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these services.

**MOTION:** To approve Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these services.

**ORDINANCE NO. 2025-06**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GOLF COURSE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT NOT TO EXCEED \$26,000 BY INCREASING REVENUE LINE ITEM 11-80-8551 (GREEN FEES), AND BY INCREASING EXPENSE LINE ITEM 11-87-7010 (CAPITAL IMPROVEMENT); APPROVING THE PROPOSAL FROM FACILITY SOLUTIONS GROUP TO PROVIDE LIGHTING AT THE DRIVING RANGE; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS WITH FACILITIES SOLUTIONS GROUP FOR THESE SERVICES.**

**WHEREAS** the Jersey Meadow Golf Course Budget for FY 2024-2025 allocated \$120,000 in the Capital Improvement line item for the purchase of greens covers and the driving range lighting project; and

**WHEREAS** the final combined cost for these projects exceeded the initial estimate by \$25,825.35, bringing the total cost for both projects to \$145,285.35 for the driving range lighting project and the purchase of greens covers; and

**WHEREAS** the golf course has exceeded first-quarter revenue projections and is on track to exceed targeted revenue for the fiscal year, allowing for a net-zero budget amendment by offsetting the increased capital expense with increased green fee revenue; and

**WHEREAS** Facility Solutions Group (FSG), a member of BuyBoard (contract #677-22), provided the lowest of three quotes and has been selected to perform the work; and

**WHEREAS** the installation of lighting at the driving range will enhance the amenities at Jersey Meadow Golf Course, improving functionality and user experience; **NOW THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE TEXAS THAT:**

**SECTION 1.** The Golf Course Budget for FY 2024-2025 is hereby amended by increasing Revenue Line Item 11-80-8551 (Green Fees) in the amount of \$26,000 and increasing Expense Line Item 11-87-7010 (Capital Improvement) in the amount of \$26,000, with no net impact on the overall budget as outlined in Exhibit A.

**SECTION 2.** The proposal, attached hereto as Exhibit B, from Facility Solutions Group for the installation of lighting at the driving range, in the amount of \$92,807, is hereby approved.

**SECTION 3.** The City Manager is authorized to execute all necessary documents with Facility Solutions Group for the completion of the driving range lighting project.

**PASSED AND APPROVED** this 10<sup>th</sup> day of February 2025.

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



\_\_\_\_\_  
Bobby Warren, Mayor

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	<u>11-80-8551</u>	<u>\$26,000</u>
<input checked="" type="checkbox"/> Other <u>Golf Course Fund</u>	<u>11-87-7010</u>	<u>\$26,000</u>

### Justification

The purpose of this budget amendment is to increase revenue line item (Green Fees) 11-80-8551 by \$26,000 and expenditure line item (Capital Improvement) by the same amount for the purchase of green covers and the driving range project. The final pricing for both projects came in \$25,825.35 more than originally estimated. This budget amendment will have a net zero impact.

Requested by: Robert Basford

Signed: Robert Basford Date 01-29-2025

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Signed: <u>Asab Kato</u>  Date: <u>01-29-2025</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Signed: <u>Austi Bless</u>  Date: <u>1/29/2025</u>
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

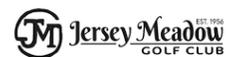
# Jersey Meadow Driving Range Lighting Upgrade

Jan 20 2025



**- Prepared By -**

Andrew Dillon - FSG - Houston  
andrew.dillon@fsgi.com  
5091 Steadmont Dr  
Houston, TX 77040, USA



**- Addressed To -**

Robert Basford - City of Jersey Village - Jersey  
Meadow Golf Club  
561-670-9311  
rbasford@jerseyvillagetx.com  
8502 Rio Grande St  
Houston, TX 77040, USA

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

City of Jersey Village  
 8502 Rio Grande St  
 Houston, TX 77040  
 Robert Basford

Work Order:  
 Salesman: Hunter Ogle  
 Estimator: Chad Kellum  
 Coordinator: Andrew Dillon  
 Date: 1/20/2025

**BuyBoard Contract #677-22**

## Jersey Meadow Driving Range Lighting Upgrade

**Scope:** FSG will install (8) 30' direct burial poles w/ a total of (7) 2-light tenon mounts and (1) 3-light tenon mount. (8 mounts total).  
 FSG will install (2) Keystone LED Sport Lights on (7) poles (14 total).  
 FSG will install (3) Keystone LED Sports Lights on (1) pole (3 total).  
 FSG will install (1) weatherproof enclosure per pole to house the new Keystone Drivers. (8 total).  
 FSG will run up to 1200' of THHN wiring from the provided power location to the location of the (8) new poles.  
 FSG will haul dirt and debris off site.

**Underground conduit installation provided by others. Main electrical power and lighting controls provided by others.**

**Adder to perform the following additional work:**

Install up to 1200' feet of 1" PVC conduit underground.  
**(Not included in the quoted amount below) \$12,800 + applicable tax**

**(CUSTOMER NOTICE)**

Proposal includes permit procurement and engineering.

Proposal excludes cost of permits, which are determined by the authority having jurisdiction. Permits will be billed to customer at cost after procurement.

Exclusions: permit costs, warranty on existing circuitry, breakers, switches or any other existing electrical devices.

Work to be performed during normal working hours Monday - Friday 7AM-5PM.

FSG personnel will not perform work on any electrical equipment while they are energized, no exceptions.  
 FSG personnel will coordinate with customer to coordinate all electrical circuit outages prior to work being performed.

FSG is NOT responsible for any code violation outside scope of work, any existing code violations the property has currently or any code violations the inspector finds outside FSG's scope of work. Any repairs outside the scope of work will be at an additional cost to the customer.

FSG personnel will coordinate with customer to close off areas, re-locate existing material and equipment to perform work.

Customer will notify their personnel prior to work being performed that FSG personnel will be performing work on the property.

Work stoppage & delays due to others outside the scope of work will be at additional cost to customer beyond the amount of this estimate.

FSG is NOT responsible or liable for project delays that are outside of the control of FSG including but not limited to acts of nature, existing weather conditions, inability to access restricted areas or access to general work areas due to others.

<b>Quoted Amount**:</b>	\$80,007.00	<b>Labor Warranty:</b>	1 Year
<b>Tax:</b>	\$0.00	<b>Fixture Warranty:</b>	Per Manufacturer's Terms
<b>Total Project Amount:</b>	<b>\$80,007.00</b>		

**Signature/Date:** \_\_\_\_\_

**The above prices, specifications and conditions are satisfactory and hereby accepted. FSG is authorized to do the work as specified. Payment will be made net 30 from invoice date.**

**Inclusions:** Labor and material to complete the scope of work.

**Exclusions:** Warranty on wiring, devices or equipment that are existing or supplied by others. Warranty does not guarantee the condition/suitability of existing circuitry. This proposal does not include any repairs or modifications to existing circuitry, fixtures or equipment not stated in the scope of work, load analysis, cut, patch, paint, any code violations outside scope of work, dimming or controls.

**Assumptions:** All work to be completed during normal working hours Monday to Friday 8:AM to 5:PM, unless stated elsewhere. All existing electrical circuits and wiring are NEC compliant and in good working order. Power to the fixtures will be turned off to complete the work.

**Clarifications:** **Warranty does not include the photocell, lighting controls, circuitry, etc. Warranty also does not include after normal working hours or any specialized equipment, scaffolding, lifts, etc. FSG extends the manufactures warranty (FSG does not provide the warranty)**

\*\* - QUOTE VALID FOR 30 DAYS

**PRICING SUBJECT TO CHANGE WITHOUT NOTICE DUE TO MATERIAL COST CHANGES FROM TARIFF INCREASES**

July 18, 2024

**Sent via email to: fsgbuyboard@fsg.com**

Dan McLaughlin  
Facility Solutions Group  
2525 Walnut Hill Lane  
Dallas, TX 75229

Re: Parks and Sports Field Lighting Products and Installation Services  
BuyBoard Contract 677-22

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Parks and Sports Field Lighting Products and Installation Services, Contract 677-22, for which the current term is set to expire September 30, 2024. At this time, the BuyBoard is renewing your contract through September 30, 2025. This will be the final renewal of this contract.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at [contractadmin@buyboard.com](mailto:contractadmin@buyboard.com) prior to the start of the renewal term.

If you have questions or comments concerning this renewal, please contact me as soon as possible at [contractadmin@buyboard.com](mailto:contractadmin@buyboard.com). We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

*Jim Tulberg*

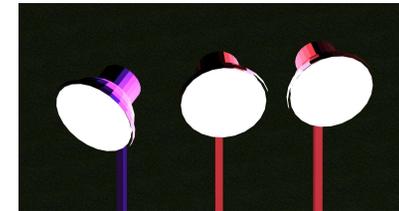
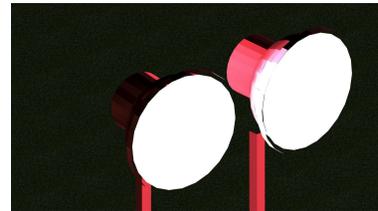
Jim Tulberg  
Contract Administrator

final renewal v.02.13.2020

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Luminaire Schedule								
Symbol	Qty	Label	Arrangement	Description	LLF	Luminaire Lumens	Luminaire Watts	Total Watts
	1	KT-SLFLED750HV-M1-30-YM-750-VDIM	Single	750W Sports Flood, 20° Beam, High Voltage	0.900	102398	710.12	710.12
	16	KT-SLFLED750HV-M1-20-YM-750-VDIM	Single	750W Sports Flood, 20° Beam, High Voltage	0.900	110834	753.79	12060.64

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
150'	Illuminance	Fc	6.24	17	0	N.A.	N.A.
300'	Illuminance	Fc	5.86	26	0	N.A.	N.A.
450'	Illuminance	Fc	7.46	31	2	3.73	15.50
600'	Illuminance	Fc	7.72	24	3	2.57	8.00
Neighborhood	Illuminance	Fc	0.00	0	0	N.A.	N.A.
Neighborhood's Sky	Illuminance	Fc	2.23	4	0	N.A.	N.A.
Short Game Putting Green	Illuminance	Fc	2.38	11	0	N.A.	N.A.
Tee Boxes	Illuminance	Fc	6.83	12	0	N.A.	N.A.



**There are 8 poles proposed.**

**Seven poles will have 2 fixtures (7x2 = 14).**

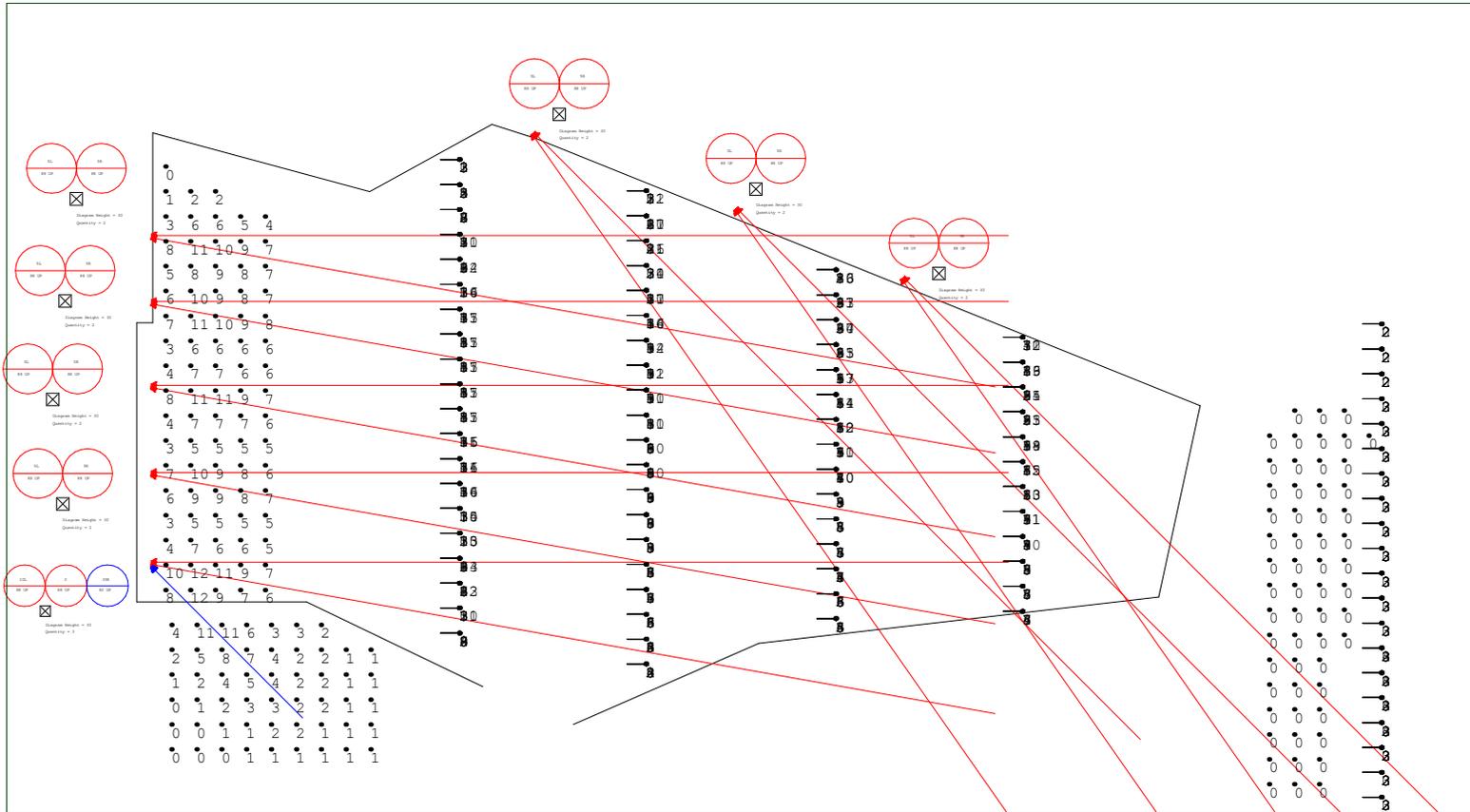
**One pole will have 3 fixtures (1x3 = 3).**

**There are 17 fixtures total.**



Project: Jersey Meadow Golf Range v8 KT-SLFLED750HV MH = 30' Fixtures Spaced 2' Apart In All Directions	<b>Keystone Technologies Lighting Layout</b> 2750 Morris Road Lansdale, PA, 19446 Phone: 1-800-464-2680 LightingLayouts@keystonetech.com
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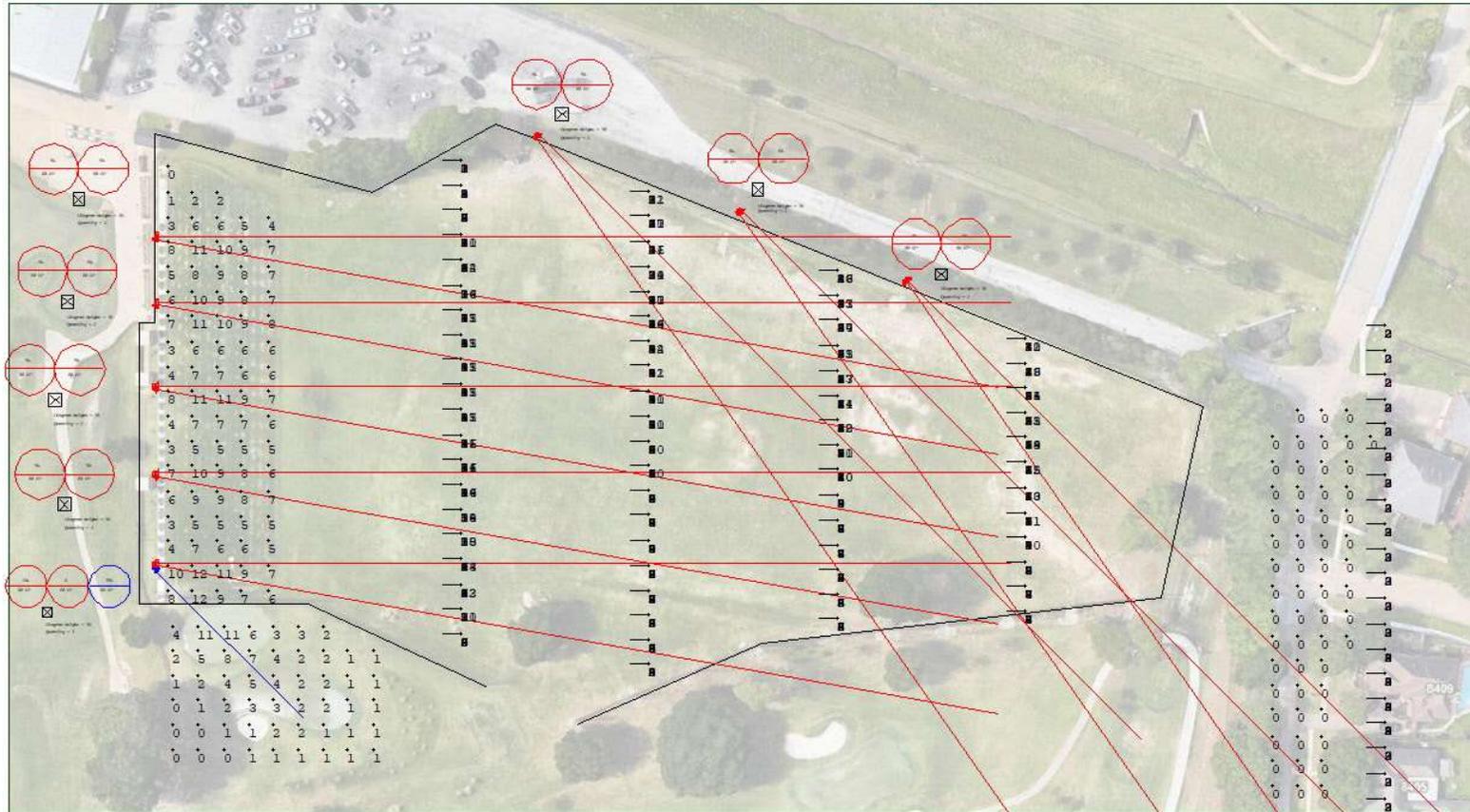




View of point by point

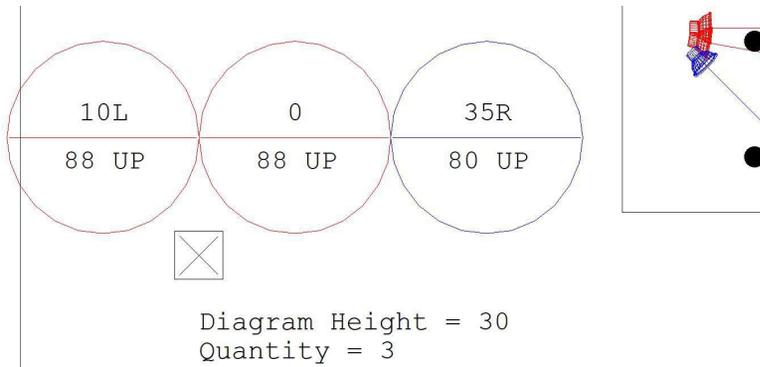
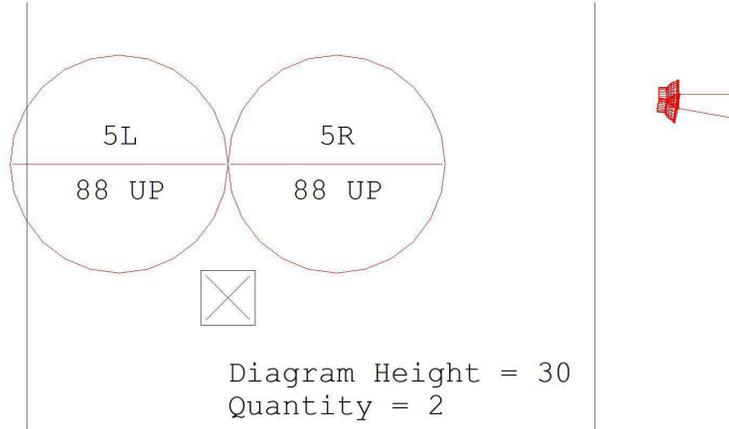
<p>Project: Jersey Meadow Golf Range v8                  KT-SLFLED750HV                  MH = 30'                  Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>                  2750 Morris Road                  Lansdale, PA, 19446                  Phone: 1-800-464-2680                  LightingLayouts@keystonetech.com</p>
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<p>Project: Jersey Meadow Golf Range v8          KT-SLFLED750HV          MH = 30'          Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>          2750 Morris Road          Lansdale, PA, 19446          Phone: 1-800-464-2680  <a href="mailto:LightingLayouts@keystonetech.com">LightingLayouts@keystonetech.com</a></p>
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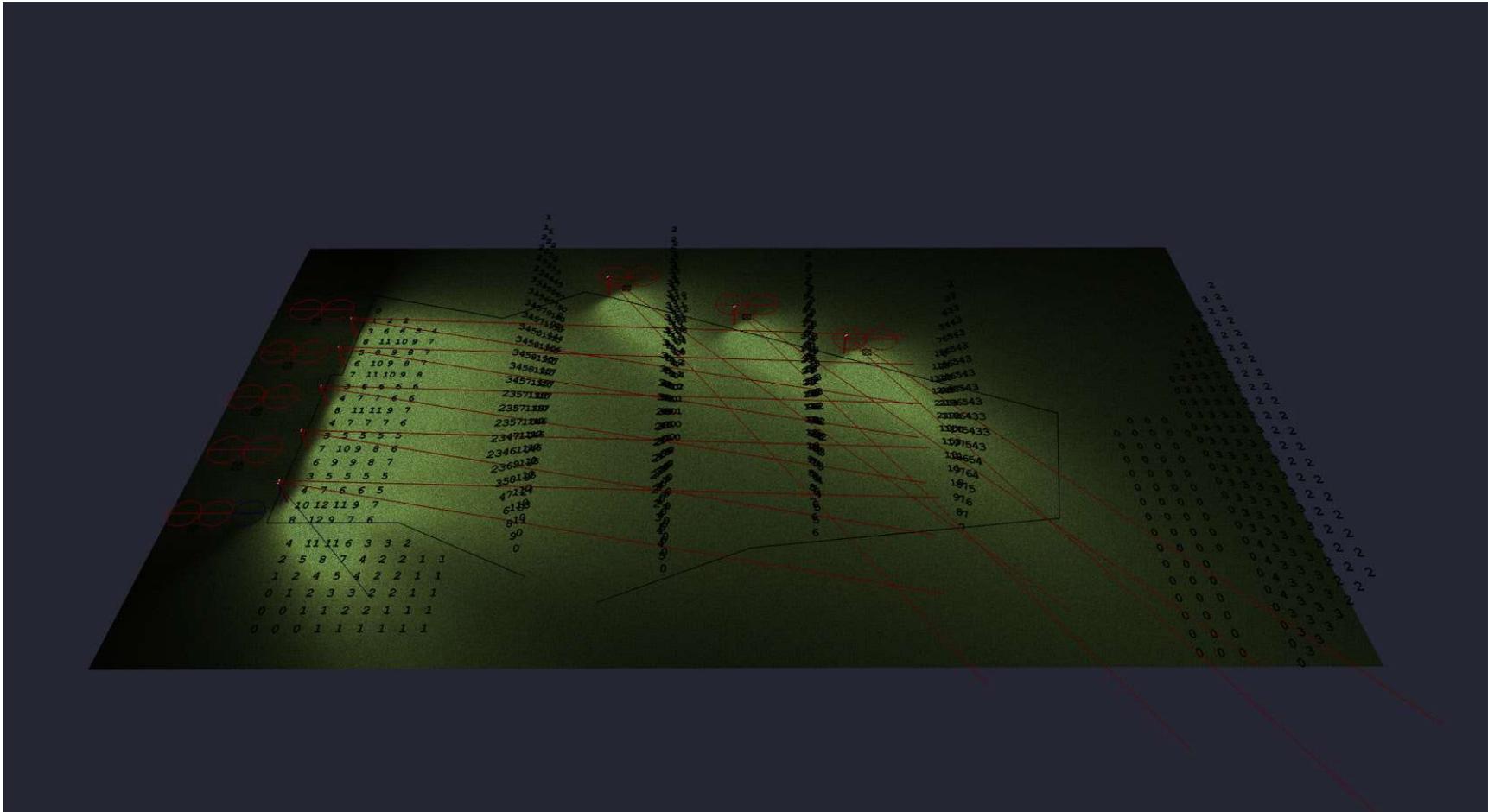
In the aiming diagram, the angle of rotation is at the top and the angle of tilt is at the bottom.

For the tilt angle, 0° is facing downward and 90° is facing forward.

The angles of horizontal rotation and their direction are indicated by 'L' and 'R' for left and right, in degrees, respectively.

<p>Project: Jersey Meadow Golf Range v8 KT-SLFLED750HV MH = 30' Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b> 2750 Morris Road Lansdale, PA, 19446 Phone: 1-800-464-2680 LightingLayouts@keystonetech.com</p>
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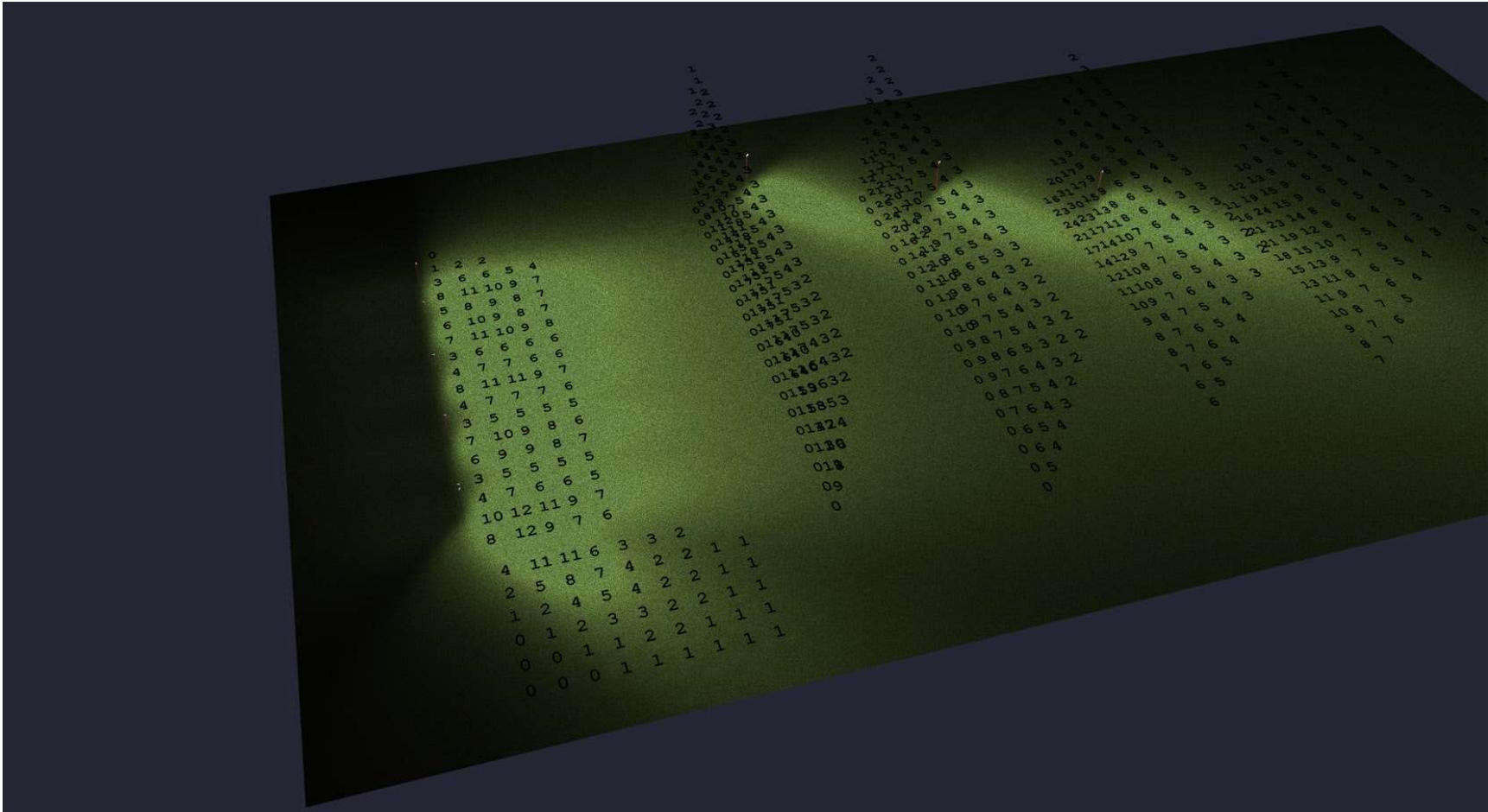




Project: Jersey Meadow Golf Range v8  
KT-SLFLED750HV  
MH = 30'  
Fixtures Spaced 2' Apart In All Directions

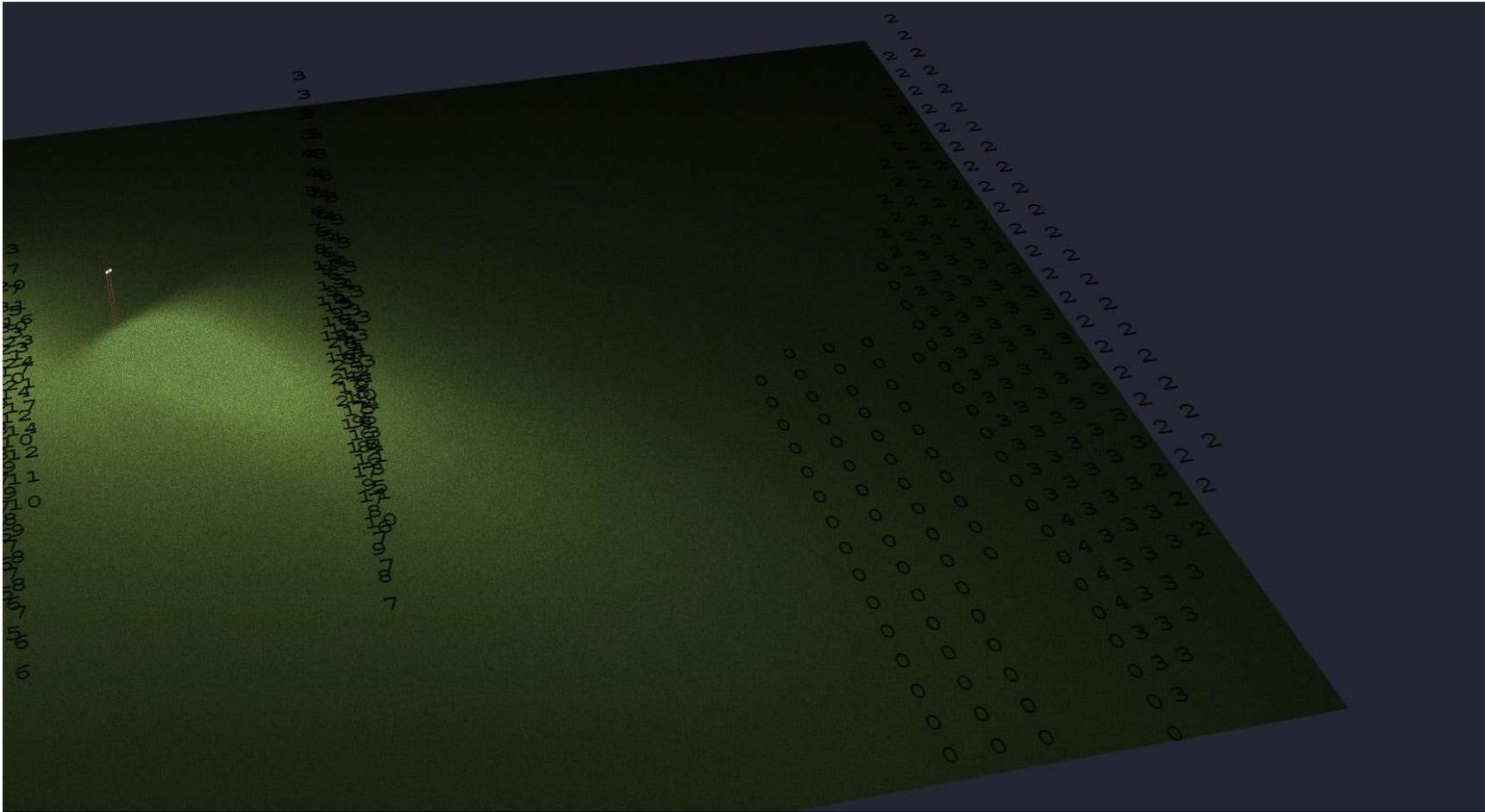
Keystone Technologies Lighting Layout  
2750 Morris Road  
Lansdale, PA, 19446  
Phone: 1-800-464-2680  
LightingLayouts@keystonetech.com





<p>Project: Jersey Meadow Golf Range v8          KT-SLFLED750HV          MH = 30'          Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>          2750 Morris Road          Lansdale, PA, 19446          Phone: 1-800-464-2680  <a href="mailto:LightingLayouts@keystonetech.com">LightingLayouts@keystonetech.com</a></p>
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<p>Project: Jersey Meadow Golf Range v8          KT-SLFLED750HV          MH = 30'          Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>          2750 Morris Road          Lansdale, PA, 19446          Phone: 1-800-464-2680  <a href="mailto:LightingLayouts@keystonetech.com">LightingLayouts@keystonetech.com</a></p>
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Thank you for allowing Keystone Technologies the opportunity to create and provide this Lighting Layout report.

Illumination results shown on this lighting design are based on project parametrics provided to Keystone used in conjunction with luminaire photometric testing conducted under laboratory conditions. Actual project conditions differing from these design parameters may affect field results, such as (but not limited to) windows, furnishings, floor/ceiling/wall surface texture reflectivity, site cleanliness, and lighting component tolerances. Illumination results shown have not been field verified by Keystone and therefore the actual measured results may vary from actual field conditions.

The customer is responsible for verifying dimensional accuracy along with compliance with any applicable electrical, lighting, or energy code. In no event will Keystone Technologies be held responsible for any loss resulting from any use of this lighting design.



<p>Project: Jersey Meadow Golf Range v8  KT-SLFLED750HV  MH = 30'  Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>  2750 Morris Road  Lansdale, PA, 19446  Phone: 1-800-464-2680  LightingLayouts@keystonetech.com</p>
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# Jersey Meadow Driving Range Lighting Upgrade

## Table of Contents

### Datasheets

Fixtures			
Qty	Manufacturer	Model Number	
16	KEYSTONE	<a href="#">KT-SLFLED750HV-M1-20-YM-750-VDIM</a>	
17	KEYSTONE	<a href="#">KT-SLFLED-SF-M1-KIT</a>	
17	KEYSTONE	<a href="#">KT-SLFLED-EC-35</a>	
1	KEYSTONE	<a href="#">KT-SLFLED750HV-M1-30-YM-750-VDIM</a>	

Poles			
Qty	Manufacturer	Model Number	
8	KWI	<a href="#">RTSP30-8-11-BRZ-2-E</a>	
7	KWI	<a href="#">FASQ2180-30-2-BRZ-2</a>	
1	KWI	<a href="#">FASQ3180-30-DM-BRZ-2</a>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

Page 1 of 9



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

### DESCRIPTION

750W Sports Light Flood | 5000K | Multiple Beam Angle  
Options | 208-480V Input | Gray Housing

### APPLICATION

High power, wide flood, pole mount illumination needs  
(municipal parks and baseball fields, high school football stadiums, driving ranges, rodeos, ski resorts, etc.)



### PRODUCT FEATURES

- Heavy duty die cast aluminum housing in gray finish offers a durable and modern aesthetic while carrying inspiration from existing legacy fixture solutions. Optimized for HID replacement needs
- Precision crafted optics that ensure uniform, proper lighting. Available in multiple beam angle options (30° standard, 20°, 40°, 60°, and 80° optional)
- Glare shield included in packaging. Easy install for use as required by site demands
- Comes with shorting cap and integrated NEMA/ANSI C136.41 7 pin twist lock receptacle
- Designed for install as a single assembly or with remote driver box. Allows for on site flexibility and lower EPA ratings
- Pre installed yoke mount bracket. Slipfitter and knuckle mounts optional (sold separately)
- Fixture mountable laser accessory available for fixture aiming, KT-SLFLED-LASER-G (sold separately)
- Ambient operating temperature: -40°C/-40°F to 50°C/122°F
- Powered by Keystone 0-10V dimming LED driver with built-in 20kV line-to-ground surge protection
- UL Certified for wet locations; IP65 rated
- Power factor: > 0.95
- THD: < 20%
- LED chip lifetime: L70 > 100,000 hrs @ 25°C/77°F ambient fixture temperature
- Meets FCC Part 15, Part B, Class A standards for conducted and radiated emissions

### DIMENSIONS AND WEIGHTS

Carton Dimensions	23.82"L x 24.61"W x 23.03"H
Carton Weight	57.10 lbs
Total Fixture Weight	51.81 lbs
Fixture Head Weight	37.21 lbs
Fixture Driver Box Weight	14.59 lbs

### PRODUCT SPECIFICATIONS

Catalog Number	Wattage	CCT	Lumens	Efficacy	Input Voltage	Dimming	Beam Angle	CRI	DLC	Legacy Equivalent
KT-SLFLED750HV-M1-20-YM-750-VDIM							20°			
KT-SLFLED750HV-M1-30-YM-750-VDIM							30°			
KT-SLFLED750HV-M1-40-YM-750-VDIM	750W	5000K	105,000	140 lm/W	208-480V	0-10V	40°	> 70	Y	2,000W MH
KT-SLFLED750HV-M1-60-YM-750-VDIM							60°			
KT-SLFLED750HV-M1-80-YM-750-VDIM							80°			

Note: Fixtures with 20°, 40°, 60°, and 80° beam angles are available and assembled to order. Lead times may apply.

Keystone Technologies • Philadelphia, PA • Phone (800) 464-2680 • www.keystonetech.com  
Specifications subject to change. Last revised on 10.22.24



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

Page 2 of 9

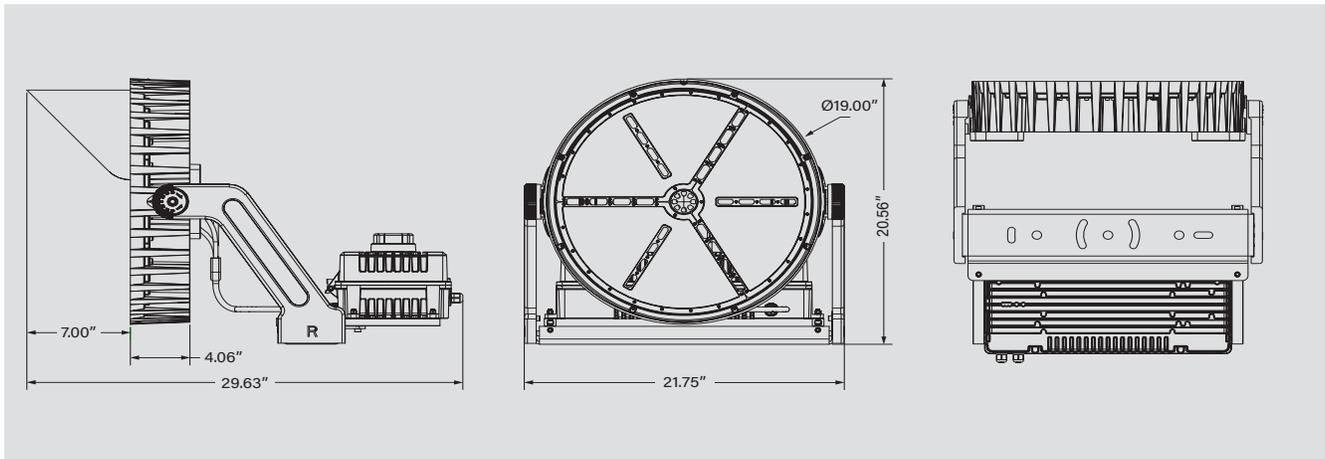


# KT-SLFLED750HV-M1-XX-YM-750-VDIM

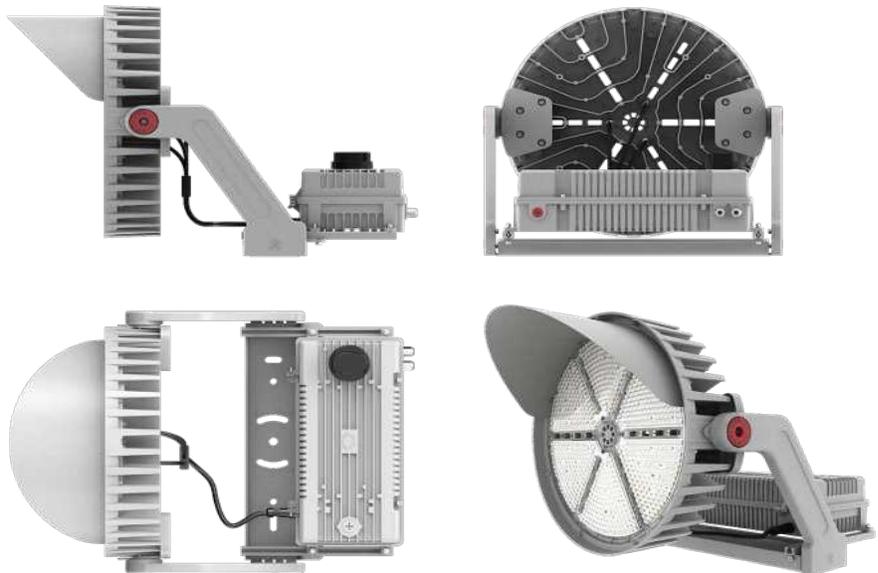
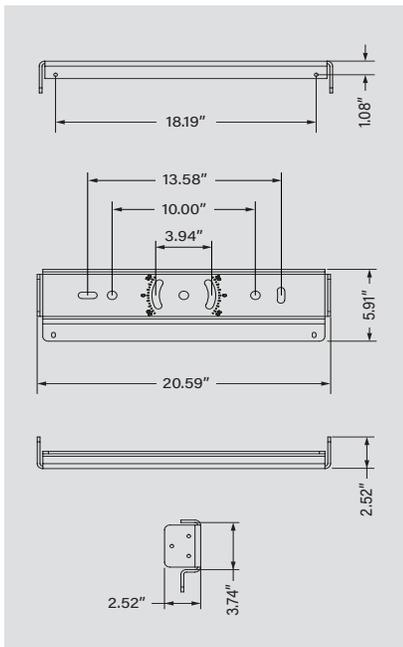
SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS

WITH DRIVER BOX ATTACHED



## CROSSARM



Keystone Technologies • Philadelphia, PA • Phone (800) 464-2680 • [www.keystonetech.com](http://www.keystonetech.com)  
Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

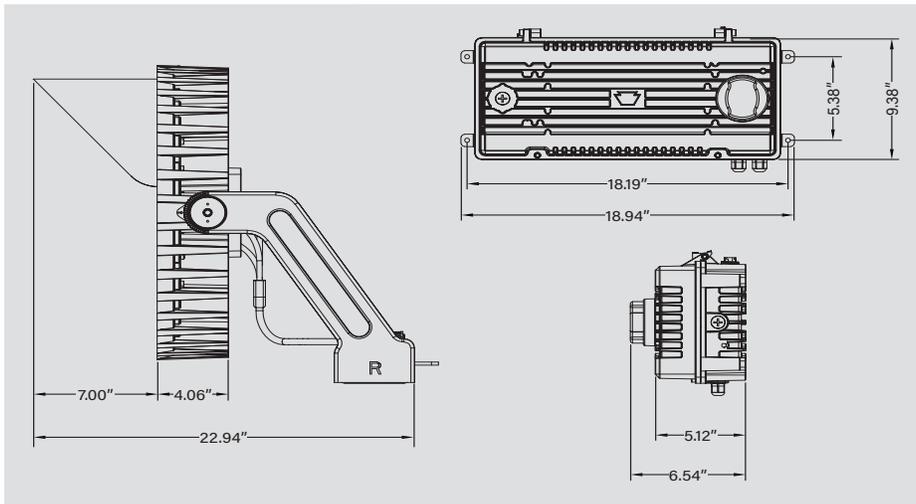
16

Page 3 of 9



# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS WITH DRIVER BOX SEPARATED



Note: Maximum cord length is 50 m / 164 ft  
Note: Images are for reference only. Contact Keystone with questions regarding remote mounting and enclosures

Keystone Technologies • Philadelphia, PA • Phone (800) 464-2680 • [www.keystonetech.com](http://www.keystonetech.com)  
Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

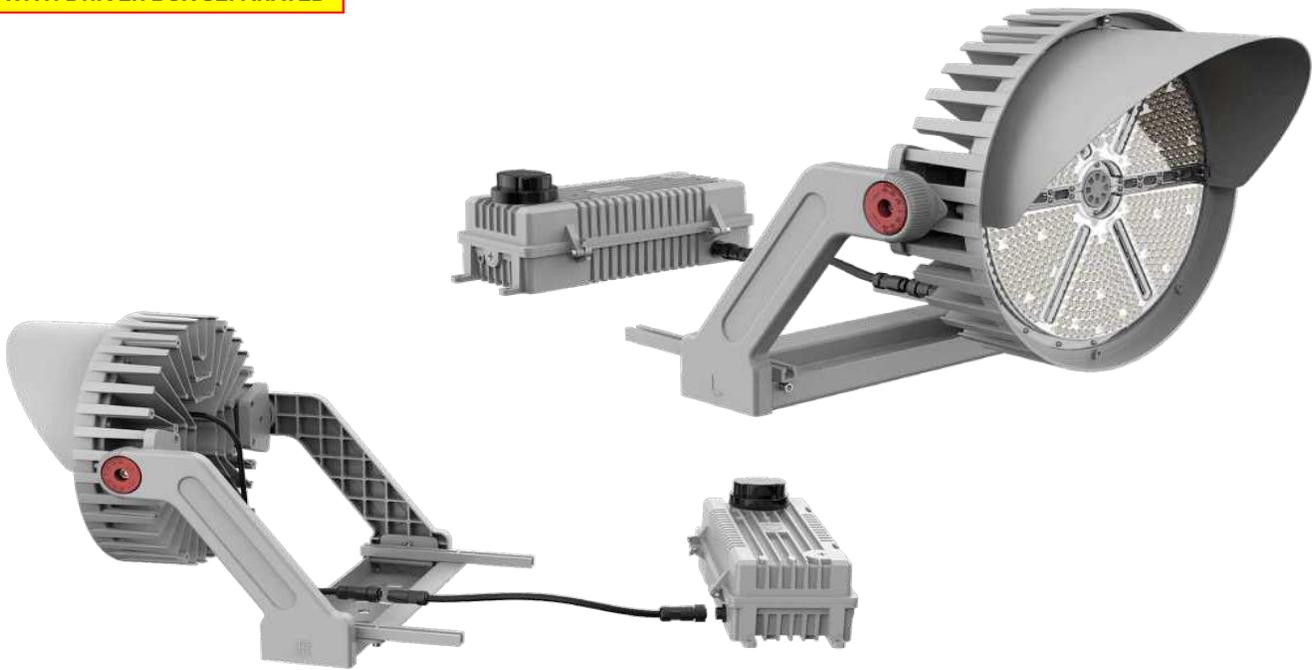
16

Page 4 of 9

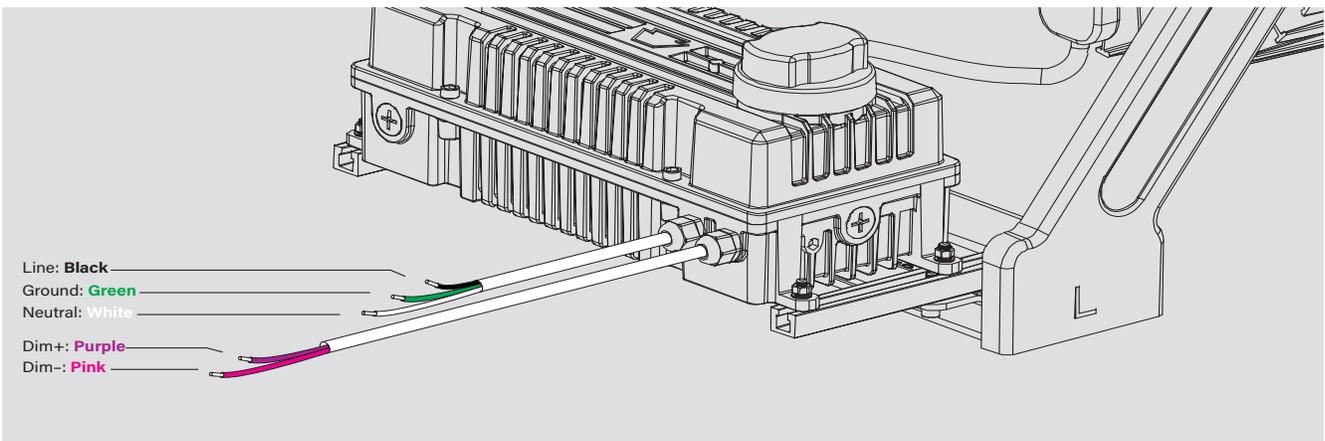


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

WITH DRIVER BOX SEPARATED



## WIRING DIAGRAM



Note: 16 AWG cord. Input and dimming wires extend 3 ft from driver box.

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Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

Page 5 of 9

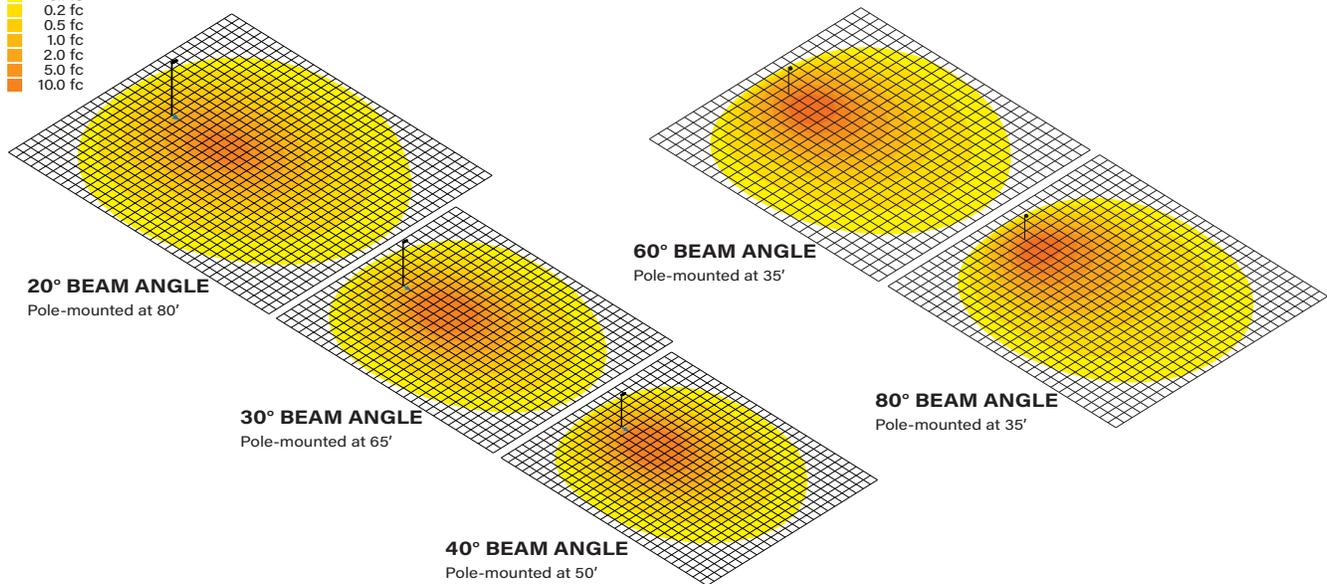


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

## LIGHT DISTRIBUTION PATTERN

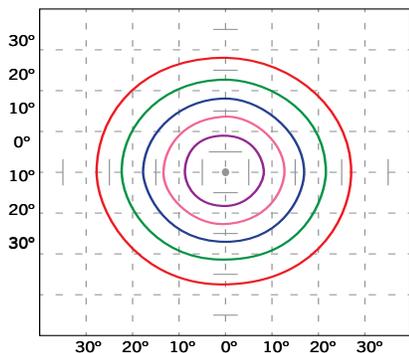
Photometric layouts for general reference only. All fixtures are pointed at 45° below horizontal. Each square is 10 ft x 10 ft

- 0.1 fc
- 0.2 fc
- 0.5 fc
- 1.0 fc
- 2.0 fc
- 5.0 fc
- 10.0 fc



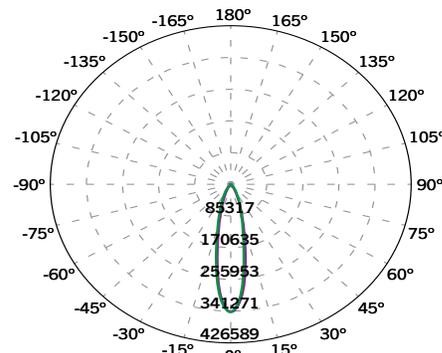
## PHOTOMETRIC SPECIFICATIONS (20° BEAM ANGLE)

### ISOCANDELA PLOT



- cd: 34127 (10%)
- cd: 54604 (16%)
- cd: 85318 (25%)
- cd: 136509 (40%)
- cd: 215001 (63%)
- Imax cd: 341272 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 21.8°  
Unit: cd  
1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>53,699</b>	<b>48.5%</b>
0°-30°	36,107	32.6%
30°-60°	13,812	12.5%
60°-80°	3,475	3.1%
80°-90°	305	0.3%
<b>Back Light</b>	<b>55,752</b>	<b>50.3%</b>
0°-30°	37,875	34.2%
30°-60°	13,992	12.6%
60°-80°	3,550	3.2%
80°-90°	335	0.3%
<b>Up Light</b>	<b>1,383</b>	<b>1.2%</b>
90°-100°	92	0.1%
100°-180°	1,291	1.2%

(Photometric Specifications continued on next page)

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

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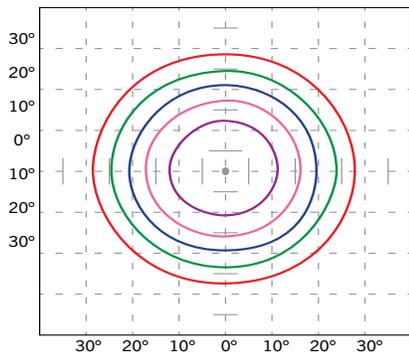


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

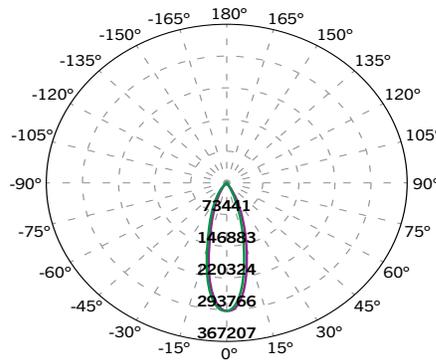
## PHOTOMETRIC SPECIFICATIONS (30° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 29377 (10%)      — cd: 117507 (40%)  
 — cd: 47003 (16%)      — cd: 185073 (63%)  
 — cd: 73442 (25%)      lmax cd: 293766 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



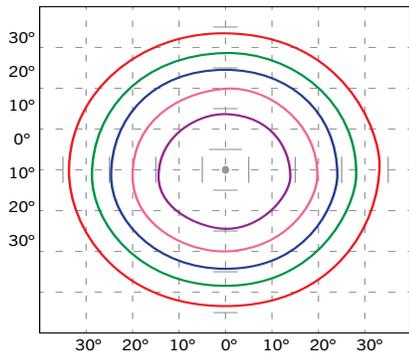
Average diffuse angle (50%) : 28.8°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>49,611</b>	<b>48.4%</b>
0°-30°	38,845	37.9%
30°-60°	8,696	8.5%
60°-80°	1,955	1.9%
80°-90°	115	0.1%
<b>Back Light</b>	<b>52,787</b>	<b>51.6%</b>
0°-30°	41,499	40.5%
30°-60°	9,122	8.9%
60°-80°	2,030	2.0%
80°-90°	137	0.1%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

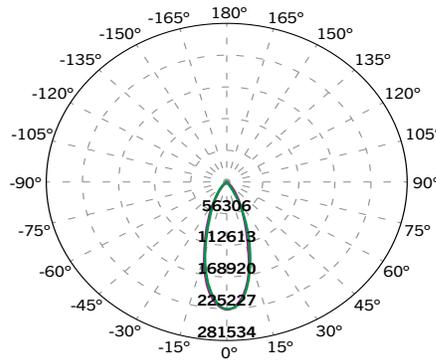
## PHOTOMETRIC SPECIFICATIONS (40° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 22523 (10%)      — cd: 90091 (40%)  
 — cd: 36036 (16%)      — cd: 141894 (63%)  
 — cd: 56307 (25%)      lmax cd: 225228 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 35.1°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55,204</b>	<b>49.8%</b>
0°-30°	40,739	36.7%
30°-60°	11,948	10.8%
60°-80°	2,344	2.1%
80°-90°	173	0.2%
<b>Back Light</b>	<b>54,433</b>	<b>49.1%</b>
0°-30°	40,033	36.1%
30°-60°	11,863	10.7%
60°-80°	2,348	2.1%
80°-90°	189	0.2%
<b>Up Light</b>	<b>1,272</b>	<b>1.1%</b>
90°-100°	71	0.1%
100°-180°	1,201	1.1%



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

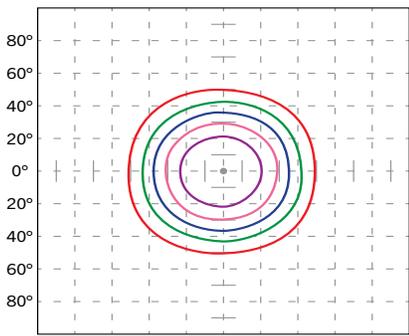
Page 7 of 9



# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

## PHOTOMETRIC SPECIFICATIONS (60° BEAM ANGLE)

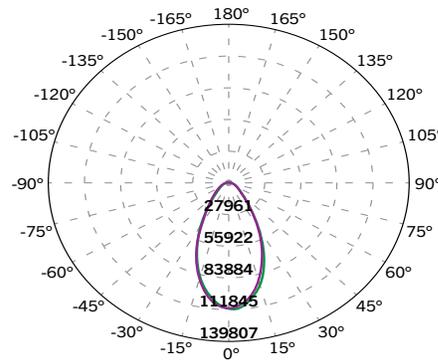
### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 11185 (10%)      — cd: 44738 (40%)  
 — cd: 17895 (16%)      — cd: 70463 (63%)  
 — cd: 27961 (25%)      lmax cd: 111846 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

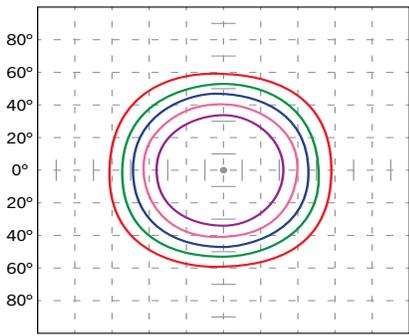
1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55847</b>	<b>50.6%</b>
0°-30°	31,535	28.6%
30°-60°	20,025	18.1%
60°-80°	3,986	3.6%
80°-90°	301	0.3%
<b>Back Light</b>	<b>54,567</b>	<b>49.4%</b>
0°-30°	31,115	28.2%
30°-60°	19,366	17.5%
60°-80°	3,831	3.5%
80°-90°	254	0.2%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

## PHOTOMETRIC SPECIFICATIONS (80° BEAM ANGLE)

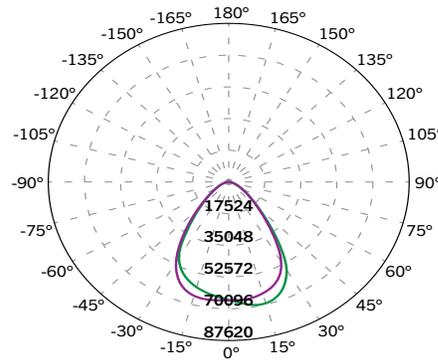
### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 7010 (10%)      — cd: 28039 (40%)  
 — cd: 11215 (16%)      — cd: 44161 (63%)  
 — cd: 17524 (25%)      lmax cd: 70096 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>54,962</b>	<b>50.5%</b>
0°-30°	25,599	23.5%
30°-60°	25,487	23.4%
60°-80°	3,599	3.3%
80°-90°	277	0.3%
<b>Back Light</b>	<b>53,950</b>	<b>49.5%</b>
0°-30°	25,778	23.7%
30°-60°	24,485	22.5%
60°-80°	3,438	3.2%
80°-90°	249	0.2%
<b>Up Light</b>	<b>0</b>	<b>1.0%</b>
90°-100°	0	0.0%
100°-180°	0	1.0%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

### EPA SPECIFICATIONS

#### Medium-Size Fixture Housing

Conditions: Horizontal winds only for calculations. Worst case total projected area used for calculations. All drag coefficients are set as worst case 1.2. For details on exact EPA calculations and assumptions, please contact productsupport@keystonetech.com

EPA Calcs (1.2'ft^2 | View)

Mounting Application	Fixture Position	Housing Size	Single Fixture	2 Fixtures Side-by-Side	3 Fixtures Side-by-Side
Plate Mount 	45°	M (750W)	2.63 sq. ft.	5.26 sq. ft.	7.88 sq. ft.

### ACCESSORIES

#### SENSORS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	COLOR	UPC	EASY CODE
	KT-TLP-HV-3PN	NEMA Type 3-Pin Photocell; 277-480V; 1800VA max	Yellow	843654131832	CGF-01
	TL7-HVG <sup>1</sup>	Synapse NEMA Type 7-Pin 0-10V Controller with Built-in Photocell, Power Monitoring, and GPS; 120-480V	Black	TBD	TBD

<sup>1</sup>Synapse controllers require gateway and mandatory commissioning service charge. Please contact Keystone for further details



#### CORD SETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-EC-35	35' extension cord to remote mount LED driver for SLFLED fixtures	843654154992	OKK-79
	KT-SLFLED-EC-65	65' extension cord to remote mount LED driver for SLFLED fixtures	843654155005	QCB-67



#### MOUNTS AND BRACKETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-KM-2-KIT	Knuckle mount kit for Series 1 Sports Light Flood, Medium Housing. Gray	843654155838	IWC-30
	KT-SLFLED-SF-M1-KIT	Slipfitter mount kit for Series 1 Sports Light Flood, Medium Housing. Fits 2 3/8" tenon. Gray	843654154930	JWV-40



Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-LASER-G	Green laser pointer for Sports Light Flood aiming. Includes hardware to mount to SLFLED fixtures	843654155012	ESD-34



Note: Each above item has a corresponding specification sheet with technical drawings. Please visit [keystonetech.com](http://keystonetech.com) for details

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Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025





Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED-SF-M1-KIT

Notes : SLIPFITTER MOUNT KIT FOR SERIES 1 SPORTS LIGHT FLOOD

Datasheet

Qty :

17

Page 1 of 2



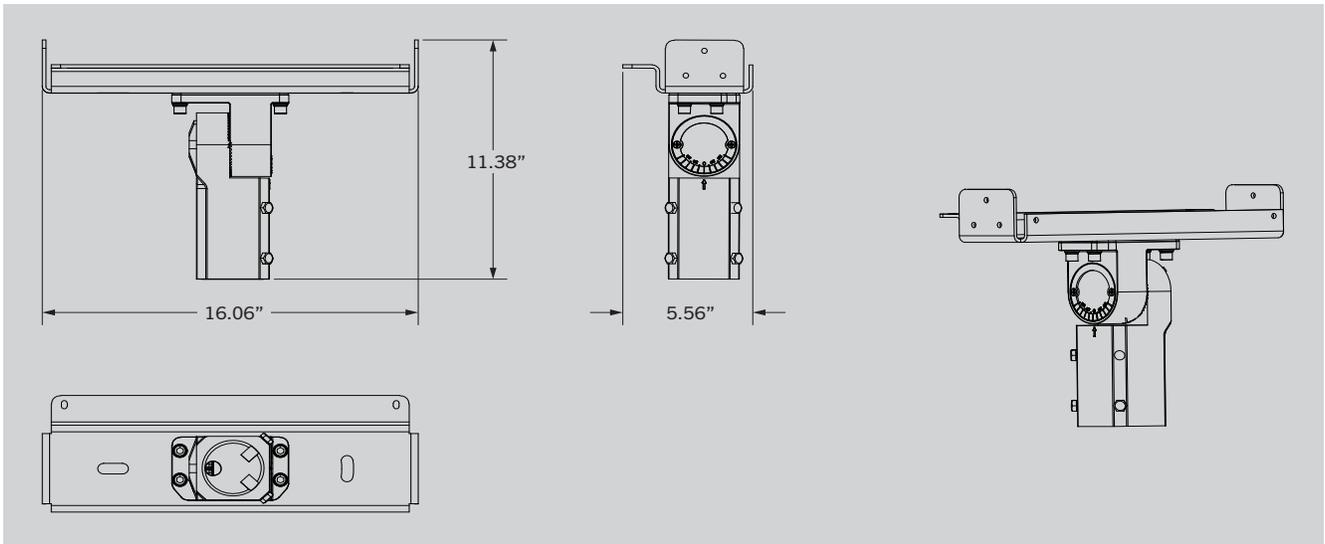
# KT-SLFLED-SF-X1-KIT

SLIP FITTER MOUNT KIT

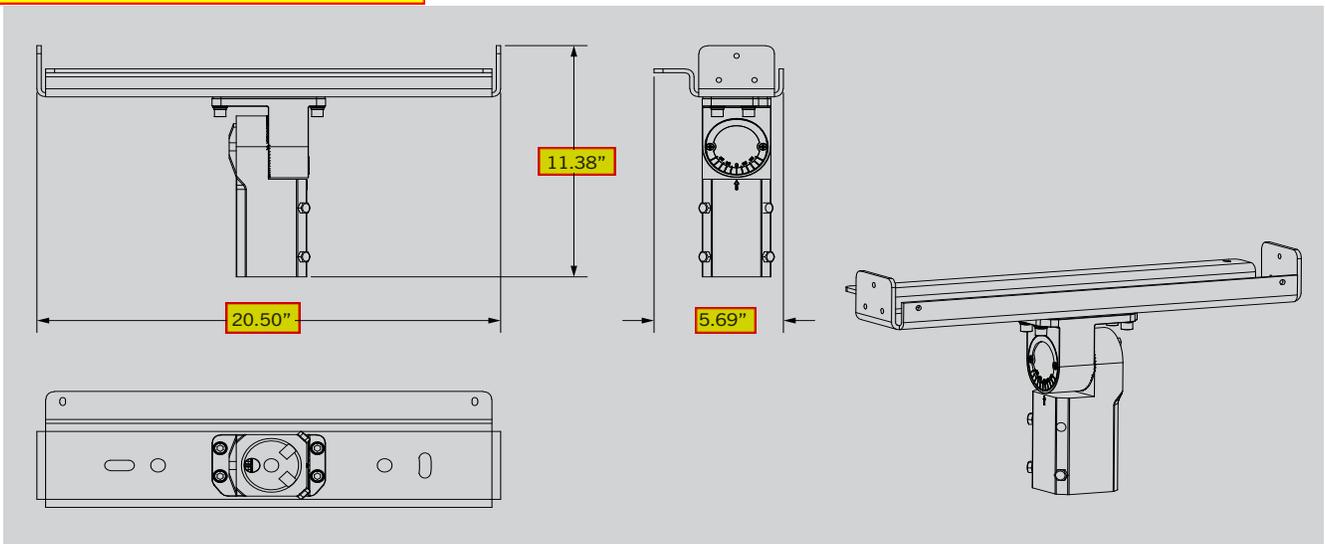
### DESCRIPTION

Slip fitter mount kit for Series 1 Sports Light Flood. Fits 2 3/8" tenon. Gray finish.

### DIMENSIONS (KT-SLFLED-SF-S1-KIT)



### DIMENSIONS (KT-SLFLED-SF-M1-KIT)



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED-SF-M1-KIT

Notes : SLIPFITTER MOUNT KIT FOR SERIES 1 SPORTS LIGHT FLOOD

Datasheet

Qty :

17

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# KT-SLFLED-SF-X1-KIT

SLIP FITTER MOUNT KIT



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

### ORDERING INFORMATION

CATALOG NUMBER	CARTON QTY.	UPC	EASY CODE
KT-SLFLED-SF-S1-KIT	4	843654154930	JWV-40
KT-SLFLED-SF-M1-KIT	1	843654154947	XMK-23

### CATALOG NUMBER BREAKDOWN

# KT-SLFLED-SF-X1-KIT

- 1 Keystone Technologies
  - 2 Sports Light Flood
  - 3 LED
  - 4 Slip Fitter
  - 5 Housing Size
  - 6 Series 1
  - 7 Kit
- |   |        |
|---|--------|
| S | Small  |
| M | Medium |



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED-EC-35

Notes : 35' EXTENSION CORD TO REMOTE MOUNT LED DRIVER FOR SLFLED FIXTURES

Datasheet

Qty :

17

Page 1 of 1



# KT-SLFLED-EC-XX

EXTENSION CORD

## DESCRIPTION

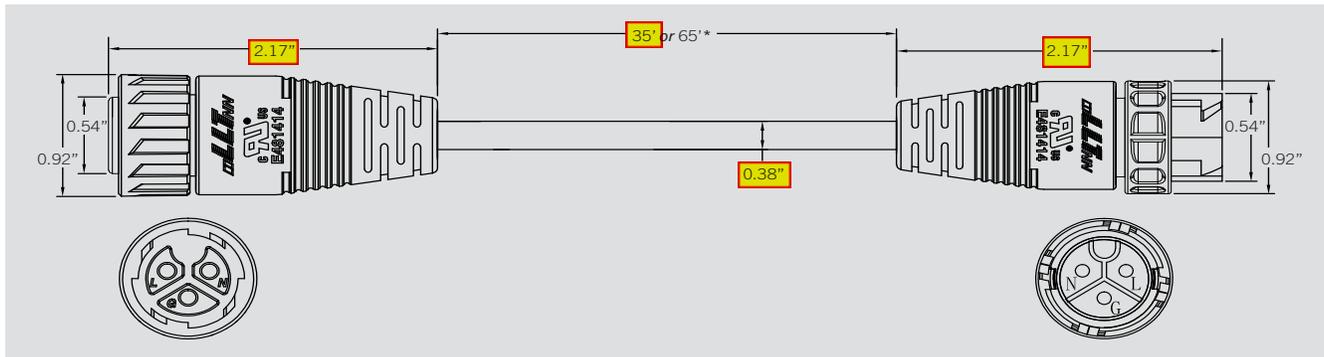
Extension cord to remote mount LED driver box for Sports Light Flood fixtures

Note: Maximum cord length is 50 m / 164 ft

Note: Extension cord shortened in image. For reference only



## PHYSICAL SPECIFICATIONS



\* Note: Extension cord length varies. See ordering details below

## ORDERING INFORMATION

CATALOG NUMBER	CARTON QTY.	UPC	EASY CODE
KT-SLFLED-EC-35	10	843654154992	OKK-79
KT-SLFLED-EC-65	6	843654155005	QCB-67

## CATALOG NUMBER BREAKDOWN

# KT-SLFLED-EC-XX

1	2	3	4	5
1 Keystone Technologies				5 Length
2 Sports Light Flood				35 35 ft
3 LED				65 65 ft
4 Extension Cord				
5 Length				

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Specifications subject to change. Last revised on 03.03.23

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

Page 1 of 9



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

### DESCRIPTION

750W Sports Light Flood | 5000K | Multiple Beam Angle Options | 208-480V Input | Gray Housing

### APPLICATION

High power, wide flood, pole mount illumination needs (municipal parks and baseball fields, high school football stadiums, driving ranges, rodeos, ski resorts, etc.)



### PRODUCT FEATURES

- Heavy duty die cast aluminum housing in gray finish offers a durable and modern aesthetic while carrying inspiration from existing legacy fixture solutions. Optimized for HID replacement needs
- Precision crafted optics that ensure uniform, proper lighting. Available in multiple beam angle options (30° standard, 20°, 40°, 60°, and 80° optional)
- Glare shield included in packaging. Easy install for use as required by site demands
- Comes with shorting cap and integrated NEMA/ANSI C136.41 7 pin twist lock receptacle
- Designed for install as a single assembly or with remote driver box. Allows for on site flexibility and lower EPA ratings
- Pre installed yoke mount bracket. Slipfitter and knuckle mounts optional (sold separately)
- Fixture mountable laser accessory available for fixture aiming, KT-SLFLED-LASER-G (sold separately)
- Ambient operating temperature: -40°C/-40°F to 50°C/122°F
- Powered by Keystone 0-10V dimming LED driver with built-in 20kV line-to-ground surge protection
- UL Certified for wet locations; IP65 rated
- Power factor: > 0.95
- THD: < 20%
- LED chip lifetime: L70 > 100,000 hrs @ 25°C/77°F ambient fixture temperature
- Meets FCC Part 15, Part B, Class A standards for conducted and radiated emissions

### DIMENSIONS AND WEIGHTS

Carton Dimensions	23.82"L x 24.61"W x 23.03"H
Carton Weight	57.10 lbs
Total Fixture Weight	51.81 lbs
Fixture Head Weight	37.21 lbs
Fixture Driver Box Weight	14.59 lbs

### PRODUCT SPECIFICATIONS

Catalog Number	Wattage	CCT	Lumens	Efficacy	Input Voltage	Dimming	Beam Angle	CRI	DLC	Legacy Equivalent
KT-SLFLED750HV-M1-20-YM-750-VDIM							20°			
KT-SLFLED750HV-M1-30-YM-750-VDIM							30°			
KT-SLFLED750HV-M1-40-YM-750-VDIM	750W	5000K	105,000	140 lm/W	208-480V	0-10V	40°	> 70	Y	2,000W MH
KT-SLFLED750HV-M1-60-YM-750-VDIM							60°			
KT-SLFLED750HV-M1-80-YM-750-VDIM							80°			

Note: Fixtures with 20°, 40°, 60°, and 80° beam angles are available and assembled to order. Lead times may apply.

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Specifications subject to change. Last revised on 10.22.24



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

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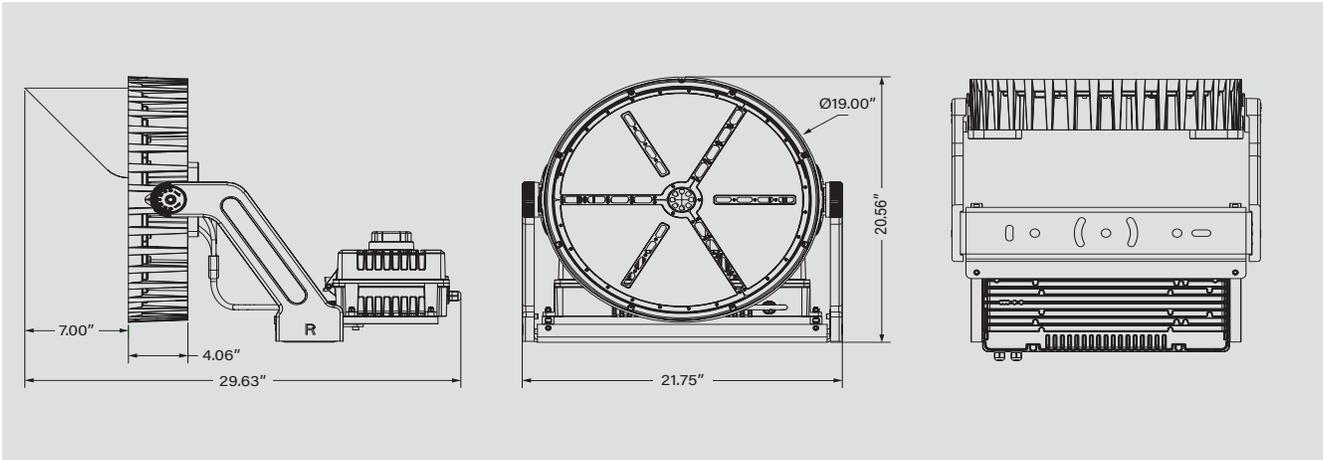


# KT-SLFLED750HV-M1-XX-YM-750-VDIM

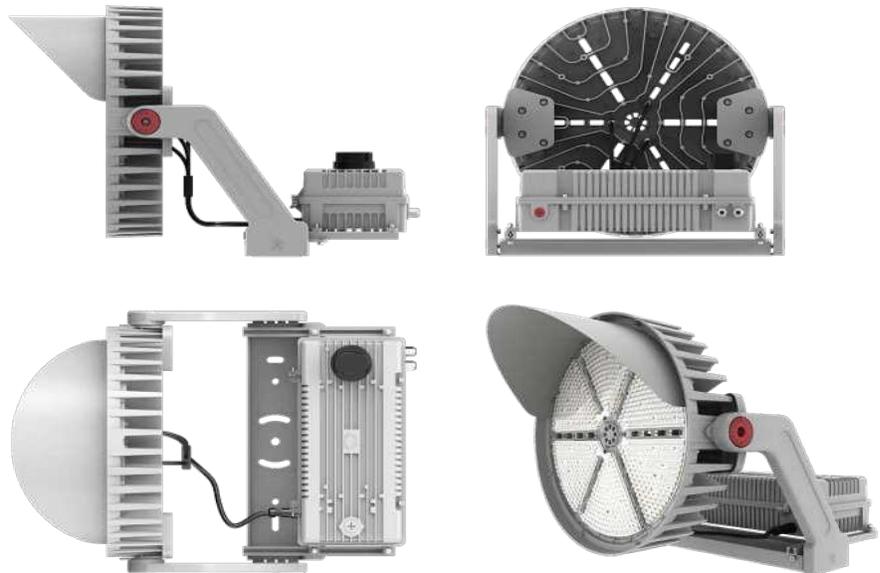
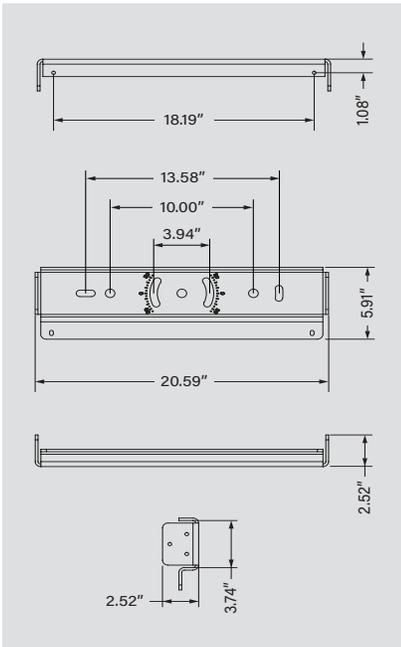
SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS

WITH DRIVER BOX ATTACHED



## CROSSARM



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

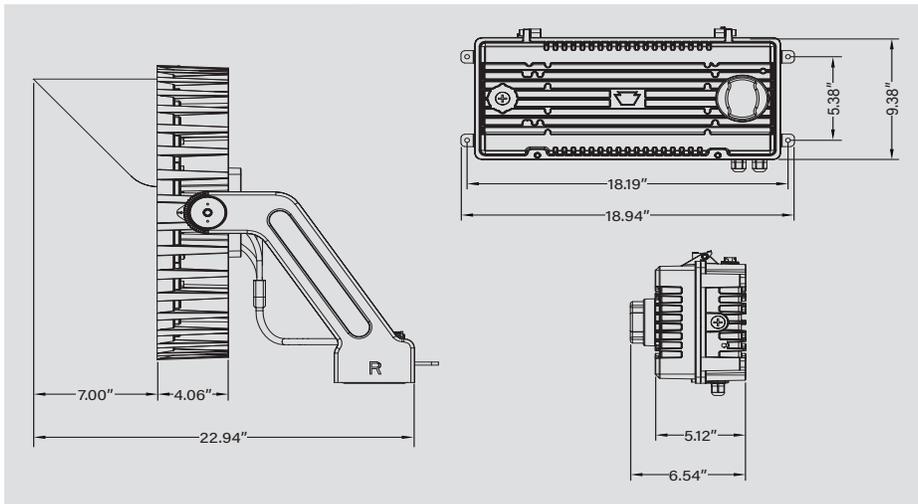
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# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS WITH DRIVER BOX SEPARATED



Note: Maximum cord length is 50 m / 164 ft  
Note: Images are for reference only. Contact Keystone with questions regarding remote mounting and enclosures

Keystone Technologies • Philadelphia, PA • Phone (800) 464-2680 • [www.keystonetech.com](http://www.keystonetech.com)  
Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

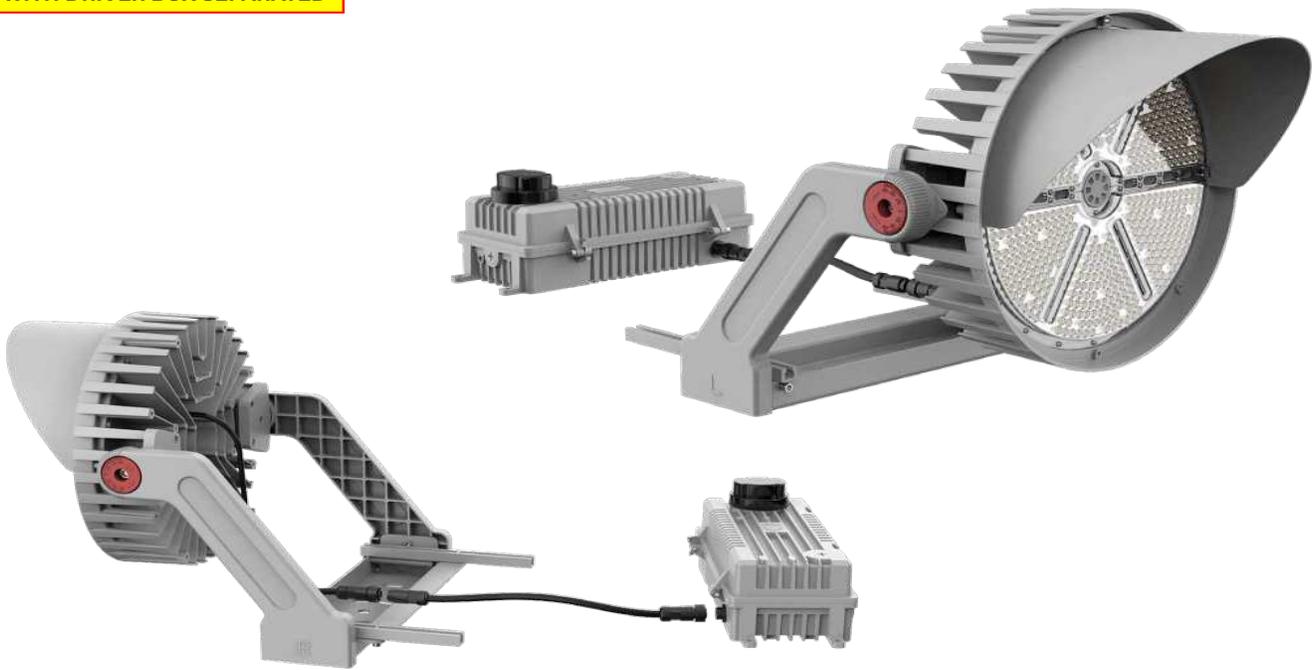
1

Page 4 of 9

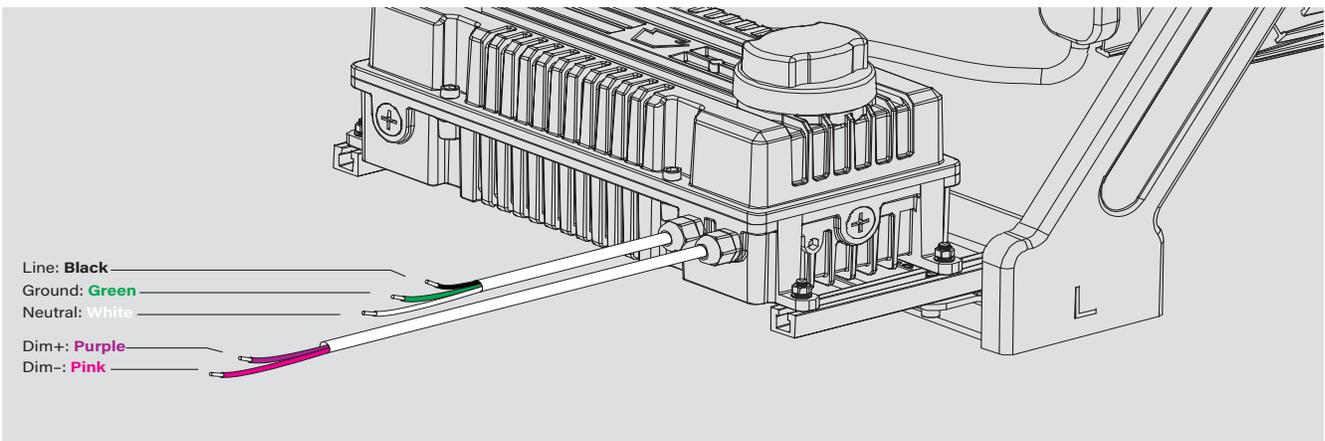


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

WITH DRIVER BOX SEPARATED



## WIRING DIAGRAM



Note: 16 AWG cord. Input and dimming wires extend 3 ft from driver box.

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Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

Page 5 of 9



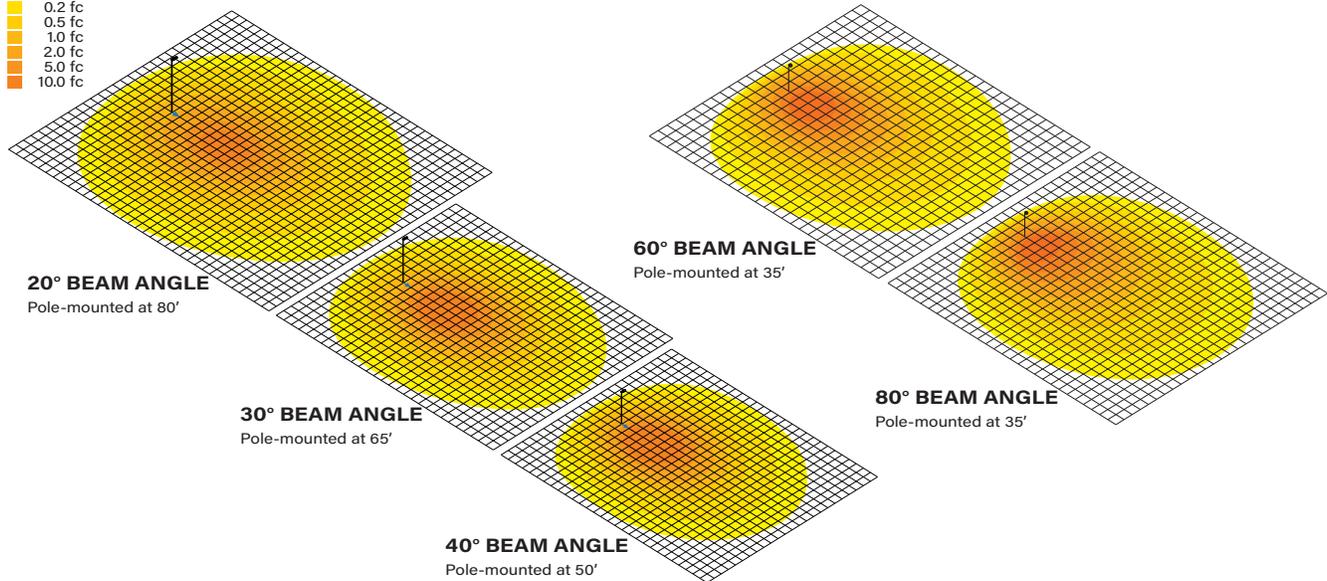
# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## LIGHT DISTRIBUTION PATTERN

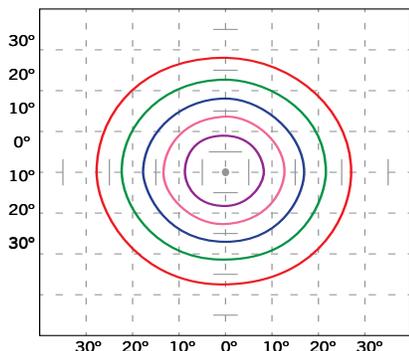
Photometric layouts for general reference only. All fixtures are pointed at 45° below horizontal. Each square is 10 ft x 10 ft

- 0.1 fc
- 0.2 fc
- 0.5 fc
- 1.0 fc
- 2.0 fc
- 5.0 fc
- 10.0 fc



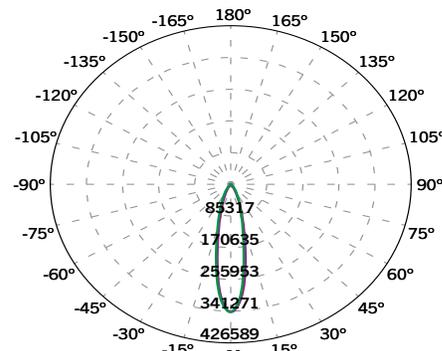
## PHOTOMETRIC SPECIFICATIONS (20° BEAM ANGLE)

### ISOCANDELA PLOT



- cd: 34127 (10%)
- cd: 54604 (16%)
- cd: 85318 (25%)
- cd: 136509 (40%)
- cd: 215001 (63%)
- Imax cd: 341272 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 21.8°

Unit: cd

1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>53,699</b>	<b>48.5%</b>
0°-30°	36,107	32.6%
30°-60°	13,812	12.5%
60°-80°	3,475	3.1%
80°-90°	305	0.3%
<b>Back Light</b>	<b>55,752</b>	<b>50.3%</b>
0°-30°	37,875	34.2%
30°-60°	13,992	12.6%
60°-80°	3,550	3.2%
80°-90°	335	0.3%
<b>Up Light</b>	<b>1,383</b>	<b>1.2%</b>
90°-100°	92	0.1%
100°-180°	1,291	1.2%

(Photometric Specifications continued on next page)

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 Specifications subject to change. Last revised on 10.22.24



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

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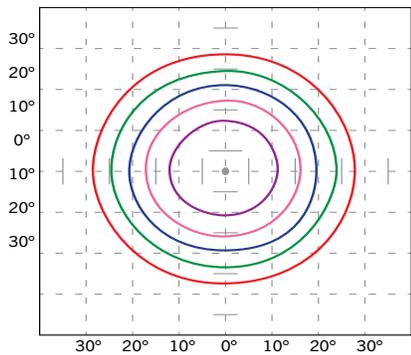


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

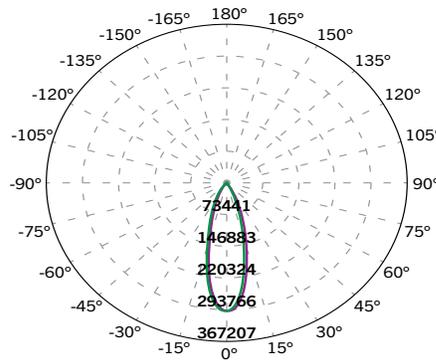
## PHOTOMETRIC SPECIFICATIONS (30° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 29377 (10%)      — cd: 117507 (40%)  
 — cd: 47003 (16%)      — cd: 185073 (63%)  
 — cd: 73442 (25%)      lmax cd: 293766 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



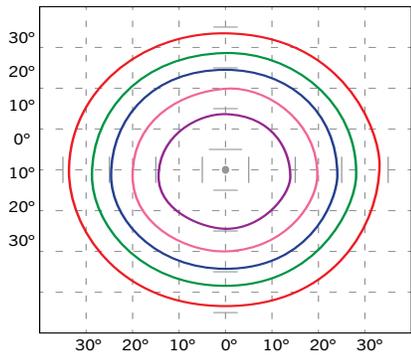
Average diffuse angle (50%) : 28.8°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>49,611</b>	<b>48.4%</b>
0°-30°	38,845	37.9%
30°-60°	8,696	8.5%
60°-80°	1,955	1.9%
80°-90°	115	0.1%
<b>Back Light</b>	<b>52,787</b>	<b>51.6%</b>
0°-30°	41,499	40.5%
30°-60°	9,122	8.9%
60°-80°	2,030	2.0%
80°-90°	137	0.1%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

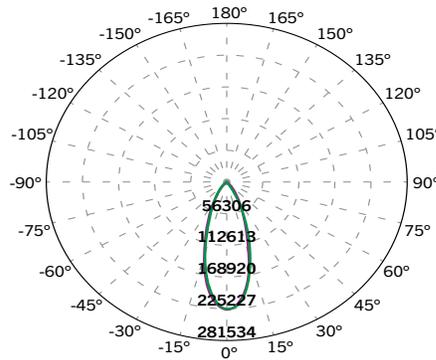
## PHOTOMETRIC SPECIFICATIONS (40° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 22523 (10%)      — cd: 90091 (40%)  
 — cd: 36036 (16%)      — cd: 141894 (63%)  
 — cd: 56307 (25%)      lmax cd: 225228 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 35.1°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55,204</b>	<b>49.8%</b>
0°-30°	40,739	36.7%
30°-60°	11,948	10.8%
60°-80°	2,344	2.1%
80°-90°	173	0.2%
<b>Back Light</b>	<b>54,433</b>	<b>49.1%</b>
0°-30°	40,033	36.1%
30°-60°	11,863	10.7%
60°-80°	2,348	2.1%
80°-90°	189	0.2%
<b>Up Light</b>	<b>1,272</b>	<b>1.1%</b>
90°-100°	71	0.1%
100°-180°	1,201	1.1%



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

Page 7 of 9

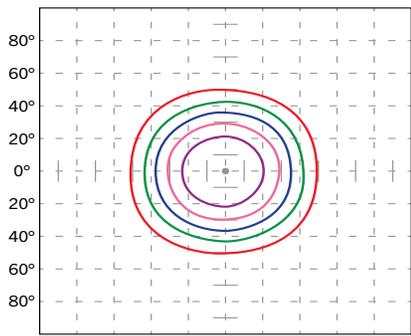


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## PHOTOMETRIC SPECIFICATIONS (60° BEAM ANGLE)

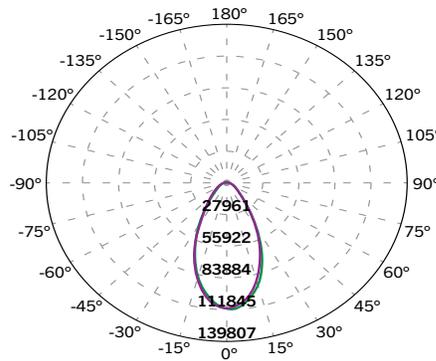
### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 11185 (10%)      — cd: 44738 (40%)  
 — cd: 17895 (16%)      — cd: 70463 (63%)  
 — cd: 27961 (25%)      lmax cd: 111846 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

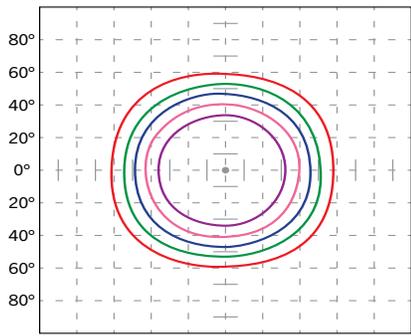
1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55847</b>	<b>50.6%</b>
0°-30°	31,535	28.6%
30°-60°	20,025	18.1%
60°-80°	3,986	3.6%
80°-90°	301	0.3%
<b>Back Light</b>	<b>54,567</b>	<b>49.4%</b>
0°-30°	31,115	28.2%
30°-60°	19,366	17.5%
60°-80°	3,831	3.5%
80°-90°	254	0.2%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

## PHOTOMETRIC SPECIFICATIONS (80° BEAM ANGLE)

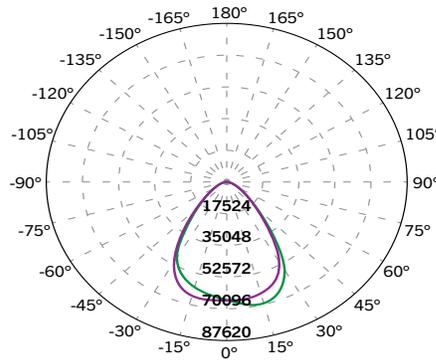
### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 7010 (10%)      — cd: 28039 (40%)  
 — cd: 11215 (16%)      — cd: 44161 (63%)  
 — cd: 17524 (25%)      lmax cd: 70096 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>54,962</b>	<b>50.5%</b>
0°-30°	25,599	23.5%
30°-60°	25,487	23.4%
60°-80°	3,599	3.3%
80°-90°	277	0.3%
<b>Back Light</b>	<b>53,950</b>	<b>49.5%</b>
0°-30°	25,778	23.7%
30°-60°	24,485	22.5%
60°-80°	3,438	3.2%
80°-90°	249	0.2%
<b>Up Light</b>	<b>0</b>	<b>1.0%</b>
90°-100°	0	0.0%
100°-180°	0	1.0%



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

SPORTS LIGHT FLOOD

## EPA SPECIFICATIONS

### Medium-Size Fixture Housing

Conditions: Horizontal winds only for calculations. Worst case total projected area used for calculations. All drag coefficients are set as worst case 1.2. For details on exact EPA calculations and assumptions, please contact productsupport@keystonetech.com

EPA Calcs (1.2'ft<sup>2</sup> | View)

Mounting Application	Fixture Position	Housing Size	Single Fixture	2 Fixtures Side-by-Side	3 Fixtures Side-by-Side
Plate Mount 	45°	M (750W)	2.63 sq. ft.	5.26 sq. ft.	7.88 sq. ft.

## ACCESSORIES

### SENSORS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	COLOR	UPC	EASY CODE
	KT-TLP-HV-3PN	NEMA Type 3-Pin Photocell; 277-480V; 1800VA max	Yellow	843654131832	CGF-01
	TL7-HVG <sup>1</sup>	Synapse NEMA Type 7-Pin 0-10V Controller with Built-in Photocell, Power Monitoring, and GPS; 120-480V	Black	TBD	TBD

<sup>1</sup>Synapse controllers require gateway and mandatory commissioning service charge. Please contact Keystone for further details



### CORD SETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-EC-35	35' extension cord to remote mount LED driver for SLFLED fixtures	843654154992	OKK-79
	KT-SLFLED-EC-65	65' extension cord to remote mount LED driver for SLFLED fixtures	843654155005	QCB-67



### MOUNTS AND BRACKETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-KM-2-KIT	Knuckle mount kit for Series 1 Sports Light Flood, Medium Housing. Gray	843654155838	IWC-30
	KT-SLFLED-SF-M1-KIT	Slipfitter mount kit for Series 1 Sports Light Flood, Medium Housing. Fits 2 3/8" tenon. Gray	843654154930	JWV-40



Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-LASER-G	Green laser pointer for Sports Light Flood aiming. Includes hardware to mount to SLFLED fixtures	843654155012	ESD-34



Note: Each above item has a corresponding specification sheet with technical drawings. Please visit [keystonetech.com](http://keystonetech.com) for details

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Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

Page 9 of 9



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

SPORTS LIGHT FLOOD

### ORDERING INFORMATION

CATALOG NUMBER	UPC	EASY CODE
KT-SLFLED750HV-M1-20-YM-750-VDIM	843654155326	BVU-13
KT-SLFLED750HV-M1-30-YM-750-VDIM	843654154923	VMY-27
KT-SLFLED750HV-M1-40-YM-750-VDIM	843654155333	RXH-54
KT-SLFLED750HV-M1-60-YM-750-VDIM	843654159898	UCK-73
KT-SLFLED750HV-M1-80-YM-750-VDIM	843654159904	YJO56

### CATALOG NUMBER BREAKDOWN

# KT-SLFLED750HV-M1-XX-YM-750-VDIM

1	2	3	4	5	6	7	8	9	10	11	12
<b>1 Keystone Technologies</b>	<b>2 Fixture Type</b>	<b>3 LED Lamp</b>	<b>4 Wattage</b>	<b>5 High Voltage</b>	<b>6 Size</b>	<b>7 Style</b>	<b>8 Beam Angle</b>	<b>9 Mounting Options</b>	<b>10 CRI</b>	<b>11 CCT</b>	<b>12 Dimming</b>
	SLF Sports Light Flood				M Medium		20 20°	YM Yoke Mount	7 > 70		
							30 30°				
							40 40°				
							60 60°				
							80 80°				

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KWI

Model Number : RTSP30-8-11-BRZ-2-E

Notes : 30' ROUND TAPERED DIRECT BURIAL STEEL POLE, 2-3/8" TENON, BRONZE

Datasheet

Qty :

8

# RTSP Round Tapered Steel Poles

PROJECT NAME

GENERATION DATE 12/2/2024

CATALOG NUMBER **RTSP30 - 8 - 11 - BRZ - 2 - E**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**A – POLE SHAFT**

The pole shaft is one or two section design and constructed of weldable grade hot rolled commercial quality carbon steel with a guaranteed minimum yield strength of 55,000 psi after fabrication. Each section is one-piece construction with a full-length longitudinal weld and is cylindrical in cross-section having a uniform taper of 0.14 inches of diameter change per foot of length.

HEIGHT	BASE OD	TOP OD	GAUGE	WEIGHT	EPA MAX LOAD 130 MPH AASHTO
30'	8"	3.9"	11	244 lbs	9.75

**B – MOUNTING DESIGNATION**

**2 3/8" x 4" TENON**

**C – FINISH**

Standard - The standard finish is a polyester thermosetting powder coating applied to the surface of the substrate to a minimum of 3 mils for all color finishes.

FINISH TYPE	COLOR
Standard	Bronze

**D – HAND HOLE**

An oval reinforced gasketed handhole is located 1'-6" above base with a grounding provision located inside the ring.

WIDTH	LENGTH
4"	6.5"

**E – EMBEDDED POLE**

Instead of a base plate mounting the pole is embedded directly in the ground.

EMBEDMENT	OVERALL POLE LENGTH
5.0'	35'

**OPTIONS**

Embedded Pole

COMMENTS



KW INDUSTRIES, INC. | 909 INDUSTRIAL BLVD, SUGAR LAND, TEXAS 77478 | 1-800-275-5944 | KWINDUSTRIES.COM

AREA LIGHTING

RTSP | Round Tapered Steel Poles | PAGE 1 OF 2



**Job Name :** Jersey Meadow Driving Range Lighting Upgrade

**Manufacturer :** KWI

**Model Number :** RTSP30-8-11-BRZ-2-E

**Notes :** 30' ROUND TAPERED DIRECT BURIAL STEEL POLE, 2-3/8" TENON, BRONZE

**Datasheet**

**Qty :**

**8**



**TERMS**

Net 30 days from the date of Company's invoice unless otherwise specified. A 1-1/2% per month late charge will be added to accounts past due

**PRICES**

Published prices are subject to change without notice. Possession of price sheets in no way obligates Company to sell to the Purchaser possessing such price sheet. All orders are subject to final approval and acceptance by the Company. Once accepted and approved, orders will be billed at prices currently in effect at the time of invoicing, or at prices quoted by the Company and accepted by the Purchaser if the order involves an item or items covered by special quotation. THE MINIMUM INVOICE CHARGE SHALL BE \$50.00 NET

**DELIVERY**

All goods sold are deliverable F.O.B. KW Industries, Inc., Sugar Land, Texas 77478

**FREIGHT**

All of the Company's products are priced and sold F.O.B. KW Industries, Inc., Sugar Land, Texas 77478. Transportation charges will be prepaid by the Company and added to the net sales price unless specified by the Purchaser.

**ROUTING**

The Company will specify the method and routing of all products to ensure the most efficient and economical shipment in behalf of the Purchaser. The Purchaser will assume charges for special services such as cartage, air freight, express or multiple deliveries on one order.

**CANCELLATION**

The written consent of the Company shall be obtained prior to a cancellation of any order. Cancellation of an order may subject the Purchaser to a cancellation charge based upon expenses already incurred and commitments made by the Company.

**RETURNED GOODS**

Specific written request and arrangements must be made in advance for Purchaser to obtain credit or replacement on material returned. On material accepted for return, Purchaser must prepay return shipment and pay minimum restocking charge of 40% plus any charge necessary to rework goods to a resaleable condition. Custom fabricated products by special order are not subject to return.

**DELAYS, DAMAGE OR LOSS**

The Company is not and shall not be liable for delays in shipment or delivery of its products when caused by strikes, riots, hurricanes, civil disorder, fires, material shortage, breakdown in manufacturing facilities or any other cause beyond its reasonable control. Any claims for damages, loss or shortage in transit must be made by the Purchaser to the delivering carrier. The risk of loss passes to the Purchaser upon delivery to the carrier.

**LIMITED WARRANTY**

The Company warrants to Purchaser that its products will be free from defects in material and workmanship for a period of one year from the date of shipment by the Company (the "Warranty Period"). This Warranty specifically excludes fatigue failure or similar phenomena resulting from induced vibration, harmonic oscillation or resonance associated with the movement of air currents around the product. If during the Warranty period, the product proves defective in material or workmanship, the Company shall correct any defect, at its option, either by repairing any defective parts or by making available at the Company's plant a repaired or replacement part at no charge to the Purchaser, if the Purchaser promptly notifies the Company and furnishes proof of Purchase. The liability of the Company under this Warranty, or for any loss or damage arising out of, or connected with, the design, manufacturing, sale or use of its products, whether the claim is based on contract or negligence, shall not exceed the price allocable to the value of the product or part which gives rise to the claim and upon expiration of the Warranty Period all such liability shall terminate. The Company shall not be liable for special or consequential damages including, but not limited to, loss of profits or revenue, loss of use of the product, cost of substitute products or labor charges to remove or reinstall the defective product, nor any product transportation expenses to and from the Company's plant if factory repair or replacement is necessary. No warranty is made with respect to parts or auxiliary equipment not manufactured by the Company. The foregoing Warranty is exclusive and in lieu of all other warranties whether written, oral, express or implied and shall constitute the sole and exclusive remedy of the Purchaser and liability of the Company. NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY. The Company's products are not sold as a "consumer product" under 15 U.S.C. 62301.

**GENERAL**

KW Industries, Inc. reserves the right to change any feature of its published specifications without notice to promote product improvement and/or allow for material availability. The contract for the sale of goods by KW shall be performable in Fort Bend County, Texas. Prices subject to change without notice.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



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AREA LIGHTING

RTSP | Round Tapered Steel Poles | PAGE 2 OF 2



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KWI

Model Number : FASQ2180-30-2-BRZ-2

Notes : 2-LIGHT MOUNTING ARM, BRONZE

Datasheet

Qty :

7

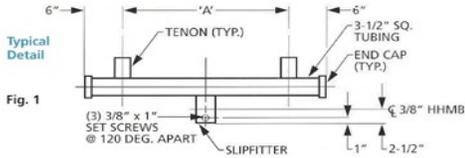
# FASQ ADAPTOR



PROJECT NAME **JERSEY MEADOWS DRIVING RANGE**

GENERATION DATE **12/2/2024**

CATALOG NUMBER **FASQ2180 - 30 - 2 - BRZ - 2**



### Top of Pole Adaptor Catalog Number

<b>FASQ</b>	<b>2180</b>	<b>30</b>	<b>2</b>	<b>BRZ</b>	<b>2</b>	<b>30 lbs</b>	<b>1.2 ft^2</b>
T	T	T	T	T	T	T	T
SERIES	LUMINAIRE QTY & ORIENTATION	ARM SPREAD (A)	LUMINAIRE MOUNTING	FINISH	POLE MOUNTING	WEIGHT	EPA

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

### COMMENTS



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**Job Name :** Jersey Meadow Driving Range Lighting Upgrade  
**Manufacturer :** KWI  
**Model Number :** FASQ2180-30-2-BRZ-2  
**Notes :** 2-LIGHT MOUNTING ARM, BRONZE

**Datasheet Qty :**  
**7**

**FASQ** *Terms and Conditions* 

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**TERMS**

Net 30 days from the date of Company's invoice unless otherwise specified. A 1-1/2% per month late charge will be added to accounts past due

**PRICES**

Published prices are subject to change without notice. Possession of price sheets in no way obligates Company to sell to the Purchaser possessing such price sheet. All orders are subject to final approval and acceptance by the Company. Once accepted and approved, orders will be billed at prices currently in effect at the time of invoicing, or at prices quoted by the Company and accepted by the Purchaser if the order involves an item or items covered by special quotation. THE MINIMUM INVOICE CHARGE SHALL BE \$50.00 NET

**DELIVERY**

All goods sold are deliverable F.O.B. KW Industries, Inc., Sugar Land, Texas 77478

**FREIGHT**

All of the Company's products are priced and sold F.O.B. KW Industries, Inc., Sugar Land, Texas 77478. Transportation charges will be prepaid by the Company and added to the net sales price unless specified by the Purchaser.

**ROUTING**

The Company will specify the method and routing of all products to ensure the most efficient and economical shipment in behalf of the Purchaser. The Purchaser will assume charges for special services such as cartage, air freight, express or multiple deliveries on one order.

**CANCELLATION**

The written consent of the Company shall be obtained prior to a cancellation of any order. Cancellation of an order may subject the Purchaser to a cancellation charge based upon expenses already incurred and commitments made by the Company.

**RETURNED GOODS**

Specific written request and arrangements must be made in advance for Purchaser to obtain credit or replacement on material returned. On material accepted for return, Purchaser must prepay return shipment and pay minimum restocking charge of 40% plus any charge necessary to rework goods to a resaleable condition. Custom fabricated products by special order are not subject to return.

**DELAYS, DAMAGE OR LOSS**

The Company is not and shall not be liable for delays in shipment or delivery of its products when caused by strikes, riots, hurricanes, civil disorder, fires, material shortage, breakdown in manufacturing facilities or any other cause beyond its reasonable control. Any claims for damages, loss or shortage in transit must be made by the Purchaser to the delivering carrier. The risk of loss passes to the Purchaser upon delivery to the carrier.

**LIMITED WARRANTY**

The Company warrants to Purchaser that its products will be free from defects in material and workmanship for a period of one year from the date of shipment by the Company (the "Warranty Period"). This Warranty specifically excludes fatigue failure or similar phenomena resulting from induced vibration, harmonic oscillation or resonance associated with the movement of air currents around the product. If during the Warranty period, the product proves defective in material or workmanship, the Company shall correct any defect, at its option, either by repairing any defective parts or by making available at the Company's plant a repaired or replacement part at no charge to the Purchaser, if the Purchaser promptly notifies the Company and furnishes proof of Purchase. The liability of the Company under this Warranty, or for any loss or damage arising out of, or connected with, the design, manufacturing, sale or use of its products, whether the claim is based on contract or negligence, shall not exceed the price allocable to the value of the product or part which gives rise to the claim and upon expiration of the Warranty Period all such liability shall terminate. The Company shall not be liable for special or consequential damages including, but not limited to, loss of profits or revenue, loss of use of the product, cost of substitute products or labor charges to remove or reinstall the defective product, nor any product transportation expenses to and from the Company's plant if factory repair or replacement is necessary. No warranty is made with respect to parts or auxiliary equipment not manufactured by the Company. The foregoing Warranty is exclusive and in lieu of all other warranties whether written, oral, express or implied and shall constitute the sole and exclusive remedy of the Purchaser and liability of the Company. NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY. The Company's products are not sold as a "consumer product" under 15 U.S.C. 62301.

**GENERAL**

KW Industries, Inc. reserves the right to change any feature of its published specifications without notice to promote product improvement and/or allow for material availability. The contract for the sale of goods by KW shall be performable in Fort Bend County, Texas. Prices subject to change without notice.



KW INDUSTRIES, INC. | 909 INDUSTRIAL BLVD, SUGAR LAND, TEXAS 77478 | 1-800-275-5944 | KWINDUSTRIES.COM



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KWI

Model Number : FASQ3180-30-DM-BRZ-2

Notes : 3-LIGHT MOUNTING ARM, BRONZE

Datasheet

Qty :

1

# FASQ ADAPTOR

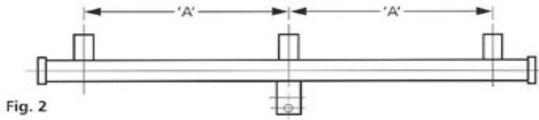


PROJECT NAME

GENERATION DATE 1/20/2025

CATALOG NUMBER

**FASQ3180 - 30 - DM - BRZ - 2**



### Top of Pole Adaptor Catalog Number

<b>FASQ</b>	<b>3180</b>	<b>30</b>	<b>DM</b>	<b>BRZ</b>	<b>2</b>	<b>49 lbs</b>	<b>2.1 ft^2</b>
T	T	T	T	T	T	T	T
SERIES	LUMINAIRE QTY & ORIENTATION	ARM SPREAD (A)	LUMINAIRE MOUNTING	FINISH	POLE MOUNTING	WEIGHT	EPA

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

### COMMENTS



KW INDUSTRIES, INC. | 909 INDUSTRIAL BLVD, SUGAR LAND, TEXAS 77478 | 1-800-275-5944 | KWINDUSTRIES.COM



**Job Name :** Jersey Meadow Driving Range Lighting Upgrade  
**Manufacturer :** KWI  
**Model Number :** FASQ3180-30-DM-BRZ-2  
**Notes :** 3-LIGHT MOUNTING ARM, BRONZE

**Datasheet Qty :**  
**1**

**FASQ** *Terms and Conditions* 

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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**DELAYS, DAMAGE OR LOSS**

The Company is not and shall not be liable for delays in shipment or delivery of its products when caused by strikes, riots, hurricanes, civil disorder, fires, material shortage, breakdown in manufacturing facilities or any other cause beyond its reasonable control. Any claims for damages, loss or shortage in transit must be made by the Purchaser to the delivering carrier. The risk of loss passes to the Purchaser upon delivery to the carrier.

**LIMITED WARRANTY**

The Company warrants to Purchaser that its products will be free from defects in material and workmanship for a period of one year from the date of shipment by the Company (the "Warranty Period"). This Warranty specifically excludes fatigue failure or similar phenomena resulting from induced vibration, harmonic oscillation or resonance associated with the movement of air currents around the product. If during the Warranty period, the product proves defective in material or workmanship, the Company shall correct any defect, at its option, either by repairing any defective parts or by making available at the Company's plant a repaired or replacement part at no charge to the Purchaser, if the Purchaser promptly notifies the Company and furnishes proof of Purchase. The liability of the Company under this Warranty, or for any loss or damage arising out of, or connected with, the design, manufacturing, sale or use of its products, whether the claim is based on contract or negligence, shall not exceed the price allocable to the value of the product or part which gives rise to the claim and upon expiration of the Warranty Period all such liability shall terminate. The Company shall not be liable for special or consequential damages including, but not limited to, loss of profits or revenue, loss of use of the product, cost of substitute products or labor charges to remove or reinstall the defective product, nor any product transportation expenses to and from the Company's plant if factory repair or replacement is necessary. No warranty is made with respect to parts or auxiliary equipment not manufactured by the Company. The foregoing Warranty is exclusive and in lieu of all other warranties whether written, oral, express or implied and shall constitute the sole and exclusive remedy of the Purchaser and liability of the Company. NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY. The Company's products are not sold as a "consumer product" under 15 U.S.C. 62301.

**GENERAL**

KW Industries, Inc. reserves the right to change any feature of its published specifications without notice to promote product improvement and/or allow for material availability. The contract for the sale of goods by KW shall be performable in Fort Bend County, Texas. Prices subject to change without notice.



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**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM: G5**

**AGENDA SUBJECT:** Consider Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan.

**Dept./Prepared By:** Austin Bless, City Manager **Date Submitted:** February 3, 2025

**EXHIBITS:** **Resolution 2025-10**  
**Exhibit A – Proposed Contract**

**BACKGROUND INFORMATION:**

In January 2025, the City Council authorized the City Manager to negotiate a contract with Halff Associates Inc. for the creation of a Safe Streets for All Action Plan. This was done after going out for RFP for contractors to do the work.

The City Manager has negotiated a contract that is here for Council review and approval tonight. The contract amount is \$120,000. This leaves \$5,000 in the total project cost for grant administration costs the city will incur.

Based on the contract the work will begin in March 2025 and the plan will be completed in October 2025. This plan will allow us to seek future funding from US DOT to help implement any of the strategies that are identified.

Here is a brief summary of the contract and how they will go about creating the plan:

- **Plan Components:** The plan includes eight components: leadership commitment, planning structure, safety analysis, engagement and collaboration, equity considerations, policy and process changes, strategy and project selections, and progress and transparency.
- **Phase 1: Initiation & Administration:** This phase involves project initiation activities such as a kickoff meeting, project management plan, request for information, coordination meetings, progress reports, quality control, leadership commitment, and goal alignment.
- **Phase 2: Existing Conditions:** Halff will work with the city to analyze existing conditions, including data collection, safety analysis, demographic snapshot, equity review, and policy and process review.
- **Phase 3: Community & Stakeholder Engagement:** This phase focuses on engaging the community and stakeholders through the formation of a Technical Advisory Committee, developing a communications and outreach strategy, public open houses, pop-up community appearances, and project website support.
- **Phase 4: Recommendations & Implementation:** This phase includes developing emphasis areas, strategies and countermeasures, priority location profiles, and methods for progress and transparency.
- **Phase 5: Final Plan & Approval:** Halff will compile the final Safety Action Plan, present it to the public and City Council, and incorporate feedback for final approval.
- **Planning Process Parameters:** The planning process is expected to take eight months, starting from the notice to proceed, and includes specific parameters for data usage, deliverables, and meeting schedules.

The full methodology of how they will create the plan is included in the contract.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

I've been in contact with our contact at the Federal US DOT for this program and I have been assured that this grant funding is secure as it has already been obligated to the city for this project.

Staff is excited to work with Halff on this project and is recommending the city council approve this Resolution.

**RECOMMENDED ACTION:**

To approve Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan.

**RECOMMENDED MOTION:**

To approve Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan.

**RESOLUTION NO. 2025-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HALFF ASSOCIATES, INC. FOR THE COMPLETION OF A SAFE STREETS FOR ALL ACTION PLAN.**

**WHEREAS**, in January 2025, the City Council authorized the City Manager to negotiate a contract with Halff Associates Inc for the creation of a Safe Streets For All Action Plan, following a Request for Proposals (RFP) process for contractors to undertake the work; and

**WHEREAS**, the City Manager has successfully negotiated a contract with Halff Associates Inc, which is now presented to the City Council for review and approval; and

**WHEREAS**, the contract amount is \$120,000, leaving \$5,000 in the total project cost for grant administration costs that the city will incur; and

**WHEREAS**, the work under this contract is scheduled to begin in March 2025 and is expected to be completed by October 2025; and

**WHEREAS**, the completion of this plan will enable the city to seek future funding from the U.S. Department of Transportation (US DOT) to implement the strategies identified in the plan; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1:** The City Council hereby approves and authorizes the City Manager to enter into a contract with Halff Associates, Inc. for the completion of a Safe Streets For All Action Plan in substantially the form as attached hereto as Exhibit “A”.

**PASSED AND APPROVED** this 10th day of February 2025.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



## GENERAL SERVICES CONTRACT

This General Services Contract (the “Contract”) is made by and between the City of Jersey Village, a State of Texas home rule municipal corporation (the “City”), and Halff Associates, Inc. (the “Contractor”) (with each being a “Party”, and together, the “Parties”), and shall be in full force and effect on the date of execution by the authorized representatives of the Parties below (the “Effective Date”).

### **SECTION 1. Summary of professional services (“Services”).**

<b>Description of Services:</b> The creation of a Safe Streets For All (SS4A) Action Plan
---

**Effective Date:** The date signed below

**Termination Date:** Twelve months after the date signed below

### **SECTION 2. Services and Payment.**

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

### **SECTION 3. Termination for Convenience.**

The City may terminate this Contract during at any time for the City’s own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

### **SECTION 4. Termination for Default.**

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

**SECTION 5. Multi-Year Contracts and Funding.**

If this Contract extends beyond the City's fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City's fiscal years following the City's fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City's sale of debt instruments to make the required payment, then this Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the City's successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment under this Contract.

**SECTION 6. Liability and Indemnity.**

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

**SECTION 7. Assignment.**

The Contractor shall not assign this Contract without the prior written consent of the City.

**SECTION 8. Law Governing and Venue.**

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

**SECTION 9. Entire Contract.**

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

**SECTION 10. Independent Contractor.**

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services. The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a professional manner consistent with the professional skill and care ordinarily provided by members of the profession practicing in the same or similar locality under the same or similar circumstances, and that the Contractor will take proper care and precautions required for the safety of the Contractor's officers and employees.

**SECTION 11. Dispute Resolution Procedures.**

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (½) of the mediator's fees.

**SECTION 12. Attorney's Fees.**

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of reasonable attorney's fees or other costs relating to the suit in accordance with the provisions of applicable Texas law.

**SECTION 13. Severability.**

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

**SECTION 14. Work Product.**

All final work product created as a result of this Contract shall be delivered to the City.

**SECTION 15. Disclosure of Interested Parties.**

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

**SECTION 16. No Boycott of Israel.**

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship.

**SECTION 17. No Business with Foreign Terrorist Organization.**

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

**SECTION 18. Additional Contract Documents.**

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

**A. Contractor’s Additional Contract Documents:**

- Proposal;
- Official Proposal
- Scope of work and fee proposal
- \_\_\_\_\_
- \_\_\_\_\_

**B. City’s Additional Contract Documents:**

- General Services Contract Rider;
- Request for Proposals

**SECTION 19. Insurance.**

Halff agrees to maintain during the life of this Contract the following minimum insurance:

- a. Commercial general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability in an amount of not less than \$1,000,000 per occurrence/\$2,000,000 aggregate.
- b. Automobile bodily injury and property damage liability insurance with a limit of not less than \$1,000,000.
- c. Workers’ Compensation and Employer’s Liability: Insurance as required by applicable state and/or federal law (including Longshoremen’s and Harbor Workers’ Act and the Jones Act). The employer’s liability policy limit shall not be less than \$1,000,000.
- d. Professional liability insurance (Errors and Omissions) with a limit of \$1,000,000 per claim/\$2,000,000 annual aggregate.

**SECTION 20. Notices.**

Any notice required by this Contract shall be in writing and sent to the Parties at their respective

addresses set forth below (or at such other address as a Party may specify by notice made pursuant to the terms hereof). Notices will be considered given and received (i) on the date of actual delivery if delivered personally or by overnight courier; (ii) five (5) days from the date of postmark if by certified first class mail return receipt requested; or (iii) the date an email is sent unless the actual date sent is a Saturday or Sunday (based on the receiving Party’s time zone); then the next business day shall be considered the date of delivery.

**To the City:** City of Jersey Village  
Attn: Austin Bleess, City Manager  
16327 Lakeview Dr, Jersey Village, TX 77040  
Telephone: 713-466-2109  
With copies to: [bridgette.begle@olsonllp.com](mailto:bridgette.begle@olsonllp.com)

**To the Contractor:** Halff Associates, Inc.  
Attn: Legal Department  
1201 North Bowser Road  
Richardson, TX 75081-2275  
Telephone: 214-346-6200  
With copies to [legalhelp@halff.com](mailto:legalhelp@halff.com)

**SIGNATURES**

**For: CITY**

**For: CONTRACTOR**

\_\_\_\_\_  
Austin Bleess, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name [Signature]

\_\_\_\_\_  
Jordan Maddox  
Name [Printed]

\_\_\_\_\_  
Director of Planning/Landscape Architecture  
Title  
Date

**CITY OF JERSEY VILLAGE – GENERAL SERVICES CONTRACT RIDER**

**SECTION 1. Application.**

This General Services Contract Rider applies to, is a part of, and takes precedence over any conflicting provision in or attachment to the Contract (the “Contract”) between the City of Jersey Village, Texas (the “City”) and Halff Associates, Inc. (the “Vendor”) (with the City and the Vendor being the “Parties”, and each a “Party”), which is attached and described as a contract for the completion of a Safe Streets For All (SS4A) Action Plan.

**SECTION 2. Payment Provisions.**

The City’s payments under the Contract, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code.

**SECTION 3. Multiyear Contracts.**

If the City Council of the City (the “Council”) does not appropriate funds to make any payment for a fiscal year after the City’s fiscal year in which the Contract becomes effective, and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

**SECTION 4. Liability and Indemnity.**

Any provision of the Contract is void and unenforceable if it: (i) limits or releases either party from liability that would exist by law in the absence of the provision; (ii) creates liability for either Party that would not exist by law in the absence of the provision; or, (iii) waives or limits either Party’s rights, defenses, remedies, or immunities that would exist by law in the absence of the provision. (Section 5, Article XI, Texas Constitution)

**SECTION 5. Confidentiality.**

Any provision in the Contract that attempts to prevent the City’s disclosure of information that is subject to public disclosure under Federal or Texas law, applicable regulation, or court or administrative decision or ruling, is invalid. (Chapter 552, Texas Government Code)

**SECTION 6. Tax Exemption.**

The City is not liable to the Vendor for any Federal, State, or local taxes for which the City is not liable by law, including State and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and Federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any item.

**SECTION 7. Contractual Limitations Period.**

Any limitations period in the Contract that does not run against the City by law or that is shorter than two (2) years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code).

**SECTION 8. Governing Law and Venue.**

Texas law governs the Contract and any lawsuit on the Contract must be filed in a court that has jurisdiction in Harris County, Texas.

**SECTION 9. Special Conditions.**

**A.** As required by Section 2252.908, Texas Government Code, if the Contract requires an action or vote by the Council before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into the Contract unless the Vendor submits a disclosure of interested parties to the City at the time the Vendor submits the signed Contract to the City. The Vendor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Vendor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required.

**B.** As required by Chapter 2270, Texas Government Code, the Vendor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of the Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 9B applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees.

**C.** As required by Chapter 2252, Texas Government Code, the Vendor certifies that, at the time of execution of the Contract neither the Vendor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

**FOR THE CITY OF JERSEY VILLAGE:**

\_\_\_\_\_  
**Austin Bless**  
**City Manager**

\_\_\_\_\_  
Date

**FOR THE VENDOR:**

\_\_\_\_\_  
Name [Signature]

**Jordan Maddox**  
\_\_\_\_\_  
Name [Printed]

\_\_\_\_\_  
Date

**ATTACHMENT A**  
**BASIC SCOPE OF SERVICES**  
**PLANNING SERVICES FOR**  
**City of Jersey Village**  
**Safe Streets For All (SS4A) Safety Action Plan**

**PROJECT DESCRIPTION**

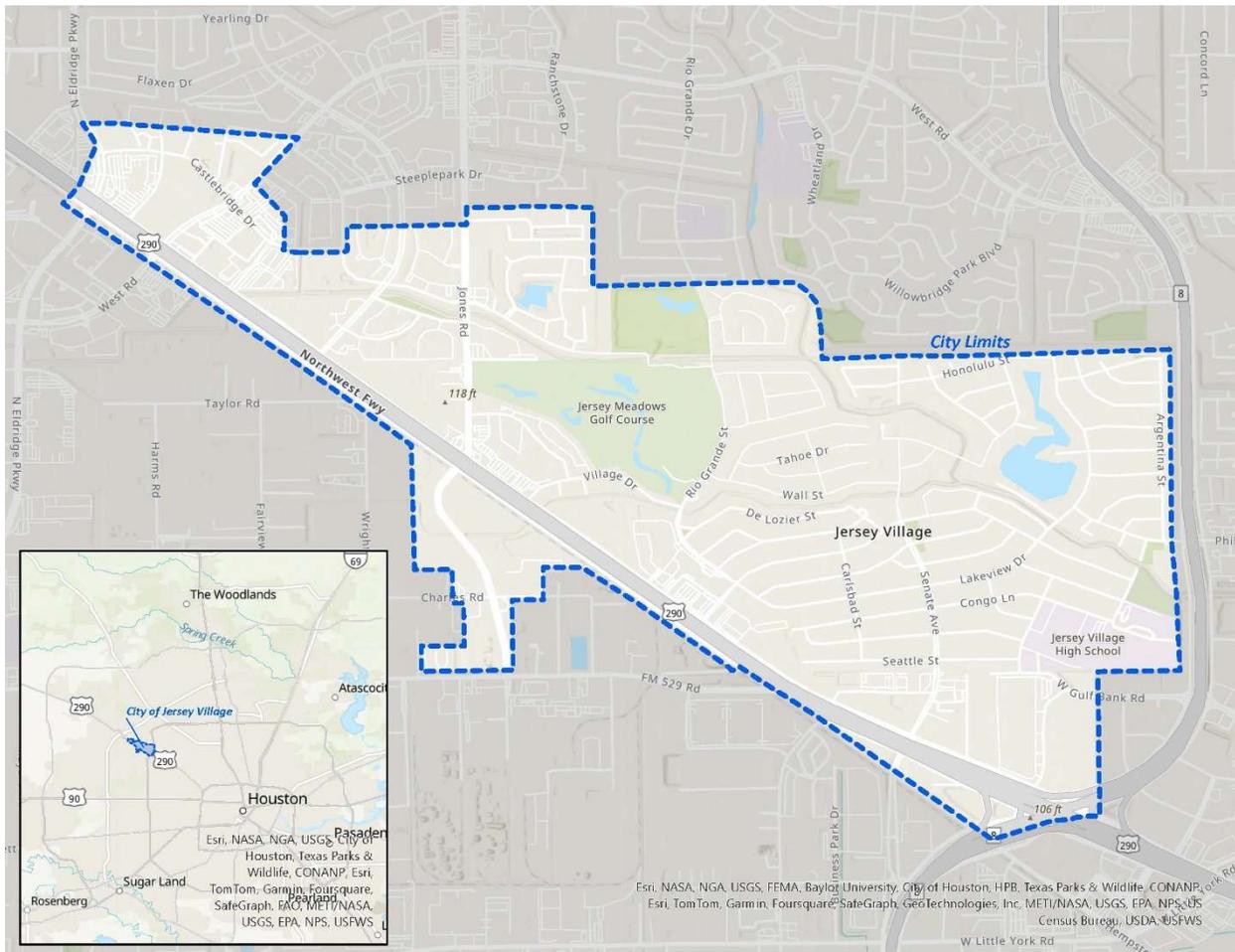
Halff shall provide planning services to the City of Jersey Village (the “City”) that result in Safe Streets For All (SS4A) Safety Action Plan (the “Plan”). The purpose of this Plan is to set the City of Jersey Village on a course to significantly reduce or eliminate serious-injury and fatal crashes within its city limits and extraterritorial jurisdiction (the “Study Area”) using data- and engagement-driven strategies. A successful Safety Action Plan – which could be eligible for federal funding through the Federal Highway Administration’s (FHWA) Implementation Grant or Planning and Demonstration Grant – includes the following eight components:

1. **Leadership Commitment and Goal Setting** – An official public commitment made by a high-ranking official or governing body to the goal of zero roadway fatalities/serious injuries, which includes a specific target date to zero OR an ambitious percentage reduction in roadway fatalities/serious injuries.
2. **Planning Structure** – A committee charged with the oversight of the plan’s development, implementation, and progress monitoring.
3. **Safety Analysis** – Analysis of existing and historical crash trends, environmental hazards, specific needs of relevant road users, and public health. This analysis should include ALL roadways in the jurisdiction, regardless of ownership or functional classification. High-risk locations (intersections and/or corridors) should be developed.
4. **Engagement and Collaboration** – Information received from engagement and collaboration with members of the public, community groups, and private sector stakeholders is analyzed and incorporated into the plan. Other governmental processes and plans are coordinated and aligned with the plan where relevant and practical.
5. **Equity Considerations** – Underserved communities are identified, represented, and included throughout the planning process. Proposed projects and strategies are evaluated in part by their impact on equity in the community.
6. **Policy and Process Changes** – Current policies, plans, guidelines, standards, etc. are assessed to identify opportunities to improve the prioritization of transportation safety. Resulting recommendations from the plan may include revisions as appropriate.
7. **Strategy and Project Selections** – Recommendations will include projects and strategies that address safety problems, focus on a Safe System Approach, and consider multidisciplinary activities. These recommendations will incorporate infrastructural, behavioral, and operational interventions. Recommendations will be influenced by stakeholder input and best practices and will be data-based/driven. Recommendations will be prioritized, and deployment/implementation timeframes will be provided for each. Prioritization criteria will be described.
8. **Progress and Transparency** – A method to measure and share progress towards the goal on an annual basis will be developed or updated.

Additional information on the SS4A program and FHWA's approach to long-term roadway safety can be found at these resources:

- [Comprehensive Safety Action Plans | US Department of Transportation](#)
- [Safe Streets and Roads for All \(SS4A\) Action Plan Components](#)
- [Self-Certification Eligibility Worksheet](#)
- [Zero Deaths and Safe System | FHWA](#)
- [Safety Culture | FHWA](#)

The City of Jersey Village is located in the northwest quadrant of the Houston Metropolitan region, within Harris County Precinct 3. The total area of the city is 3.5 square miles and is approximately bounded by State Highway (Beltway) 8 to the east and US 290 to the south.



## PHASE 1 – INITIATION & ADMINISTRATION

Plan initiation and administration activities will enable Halff and the City to efficiently begin the Plan by providing necessary project information and administrative structures to begin subsequent activities.

### TASK 1.1 – KICK-OFF MEETING

Halff will coordinate an in-person kickoff meeting with relevant points of contact from the Halff team and the City. The goal of the meeting is to introduce vital team members for the project, refine the Plan schedule, establish duties and responsibilities for each team member, determine preferred communication channels, and request information to be provided by City.

Following the kickoff meeting, Halff will coordinate with the City to conduct a two-hour driving tour of locations throughout the study area that the City considers the most relevant in terms of safety. The intent of the tour is to get a first-hand perspective of the issues, challenges, and opportunities of the study area.

### TASK 1.2 – PROJECT MANAGEMENT PLAN

Following the kickoff meeting, Halff will create a Project Management Plan (PMP) to identify project staff contact information and responsibilities, communication procedures, and refined project schedule with coordinated project milestone dates.

### TASK 1.3 – REQUEST FOR INFORMATION

Halff will prepare a Request for Information (RFI) for the City to provide important background data, files, photos, and other pertinent information such as existing plans, studies, and other ongoing projects and plans from City that may impact this planning process. This information will provide the basis for the existing conditions analysis (Phase 2) and provide vital context for the communications and outreach strategy (Task 3.2). The RFI will also include information from City staff documenting progress implementing prior plan actions to understand which plan goals and objectives remain community priorities, which will be essential for Task 1.7. It is expected that the City provide this information as soon as possible following the kickoff meeting so that these tasks may proceed on schedule.

### TASK 1.4 – COORDINATION MEETINGS & PROGRESS REPORTS

Halff will conduct ongoing administrative tasks throughout the planning period. Halff will manage the Plan so that it proceeds according to the Contract and this Scope of Services. This includes timely communication with the City, coordination and scheduling of meetings and deliverables, and the following administrative tasks:

Halff will conduct up to eight (8) virtual monthly project team meetings with the City to discuss project status and provide an opportunity for all to provide feedback throughout the planning process. Meeting recordings and minutes will be provided to document what was discussed and action steps moving forward for project team.

Halff will produce monthly invoices and progress reports that adhere to the parameters presented by the City. Progress reports will include descriptions of work completed during the reporting period and planned for the following month, along with a description of any issues encountered and how they were addressed, a summary of any engagement conducted, as well as status of the scope, schedule, and budget.

A detailed project schedule with key milestones will be prepared and maintained throughout the project. The project schedule will be considered a “living document” and will be updated, as needed, throughout the project duration. Project schedule updates will be included in the monthly progress reports and will cross-reference project tasks included in a final scope of work.

### TASK 1.5 – QUALITY CONTROL

Halff’s Quality Control process will be led by the QA/QC Manager to review plan analysis methodology and results, recommendations and presentation of findings throughout the entirety of the project. In addition to the project’s QA/QC Manager, the Principal-in-Charge will regularly engage in Quality Control activities. These professionals will abide by a Quality Control Plan that outlines the procedures for both internal and external review of all deliverables. This Quality Control Plan will ensure the highest level of accuracy and quality is achieved for all deliverables presented to the City.

### TASK 1.6 – LEADERSHIP COMMITMENT

Halff will help prepare the required documentation for City Council to make an official commitment to a goal of either zero roadway fatalities and serious injuries or a significant, ambitious reduction in fatalities and serious injuries by a specified target date. This commitment is a required component of a Safety Action Plan in order to apply for an Implementation Grant and/or a Planning and Demonstration Grant. This commitment will also serve as the ultimate safety goal for the City of Jersey Village following the Safety Action Plan.

### TASK 1.7 – GOAL ALIGNMENT

Halff will review previous and ongoing studies, plans, and initiatives that may influence the planning effort that were requested as part of the RFI. Halff will assess this information to determine which activities could support the City’s ultimate safety goal and which could use additional reinforcement from the Plan. The result of this assessment is the Previous Plans Review memorandum.

#### **Phase 1 Meeting Summary**

- In-person Kickoff Meeting and city tour (Trip #1)
- Monthly virtual coordination meetings

#### **Phase 1 Items Provided by City**

- City data, plans, policies and procedures, maps, reports, and other materials as described in the above task descriptions and Attachment D (Client Support).

#### **Phase 1 Deliverables:**

- Project Management Plan
- Request for Information spreadsheet
- Leadership Commitment Resolution
- Previous Plans Review memorandum
- Monthly invoices, progress reports, and updated project schedule

## PHASE 2 – EXISTING CONDITIONS

Halff will work with City staff to capture and analyze the study area’s existing conditions. Subtasks will occur in conjunction with Phase 3 activities to align data-based findings with community and stakeholder perspectives.

### TASK 2.1 – DATA COLLECTION

In addition to the resources requested as part of the RFI, Halff will utilize publicly available data for the existing conditions analysis. Halff will utilize crash data from the TxDOT Crash Records Information System (CRIS) between January 1, 2019, and December 31, 2024. This data will include all city-maintained roads and all types of roadway users, including pedestrians and cyclists, within the city limits and extraterritorial jurisdiction. Additionally, Halff will utilize traffic volume data, roadway characteristic data (e.g., intersection control, number of vehicle lanes, volume, posted speed), land use data (e.g., locations of schools and transit stops), and demographic data to generate a holistic picture of existing conditions in the study area.

### TASK 2.2 – SAFETY ANALYSIS & EXISTING SAFETY CONDITIONS REPORT

Halff will analyze the data to identify high-collision locations (including intersections and roadway segments), as well as city-wide trends, opportunities, and challenges.

Halff will collaborate with the City and TAC to determine criteria for prioritizing locations for improvement projects. These criteria may include percentage of serious injury or fatal crashes, percentage of crashes involving vulnerable road users, proximity to schools, parks, and/or other valued institutions, average daily traffic, etc. Locations that surpass an agreed-upon threshold for these criteria will be considered part of a High Injury Network, and five to ten of these locations will be selected as the Priority Locations.

Halff will compile the data analysis methodology and results in a document called the Existing Safety Conditions Report, which will serve as a baseline for the city’s roadway safety conditions.

Part of the Existing Safety Conditions Report will highlight where in the city are historically disadvantaged communities, groups with increased risk for adverse safety outcomes, and locations that are more likely to be impacted by climate change.

### TASK 2.3 – DEMOGRAPHIC SNAPSHOT & EQUITY REVIEW

Halff will assemble a demographic snapshot of the study area utilizing the most recent demographic data from various sources, including those provided by the City, to identify historically disadvantaged communities, census tracts that have increased risk for adverse safety outcomes, as well as locations and segments of the population that are more likely to be impacted by climate change. Halff will produce the Existing Equity Review memo to document the findings.

The findings documented in the Existing Equity Review memo will factor into the Communications and Outreach Strategy (Task 3.2) and Existing Safety Conditions Report (Task 2.2). Later, in conjunction with Phase 4, Halff will assess the impacts of recommended strategies and projects on the identified groups.

### TASK 2.4 – POLICY & PROCESS REVIEW

Halff will review existing policies, guidelines, and/or standards related to roadway safety that apply to the City of Jersey Village. Halff will document this review in the Existing Policy & Process memorandum. Later, in conjunction with Phase 4, Halff will identify opportunities to prioritize roadway safety through revisions to the City’s policies and processes.

**Phase 2 Meeting Summary**

- Meeting to present existing conditions analysis and results

**Phase 2 Items Provided by City**

- Materials as described in the above task descriptions and Exhibit C (City Support).

**Phase 2 Deliverables:**

- GIS package of existing conditions data
- Existing Safety Conditions Report
- Prioritization criteria memorandum
- High Injury Network and priority location GIS shapefiles
- Presentation of existing conditions and analysis results for City staff and TAC
- Existing Equity Review memorandum
- Existing Policy & Process Review memorandum

## PHASE 3 – COMMUNITY & STAKEHOLDER ENGAGEMENT

Community and stakeholder engagement activities will occur throughout the Plan in conjunction with Phase 2 activities. Effective engagement builds trust and public support and ensures that the strategies resulting from this Plan address the needs and priorities of all community members.

### TASK 3.1 – PLANNING STRUCTURE (TECHNICAL ADVISORY COMMITTEE)

In order to fulfill the Planning Structure component of the Safety Action Plan, Halff will provide general direction to the City so that the City can establish a Technical Advisory Committee (TAC) of relevant local stakeholders, charged with the oversight of the Plan's development and implementation as well as progress monitoring upon the Plan's completion. Members will include representatives from the City and community-based organizations who have interest and expertise in improving safety for all roadway users; special efforts will be made to include groups that have historically been left out of the planning process and who may be more likely to be impacted by traffic safety.

The TAC should be comprised of 10-20 members approved by the City and should come from a wide variety of backgrounds that could potentially include:

- Cy-Fair ISD
- METRO
- Jersey Meadows Golf Course
- Homeowners' associations
- Apartment complexes
- Religious institutions
- Property owners / residents
- Major employers
- Community groups and organizations
- Real estate professionals
- Developers and builders
- Business owners and/or organizations
- Members of advocacy groups

Halff will coordinate four (4) meetings for the duration of the project. Halff will prepare meeting materials and presentation, meeting invitations/notifications, meeting agendas and summaries, and will coordinate with the City in determining the in-person meeting location. Other logistical items such as refreshments, audio/visual technology, etc. shall be provided by City. TAC meetings are intended to focus on the following topics, although final meeting agendas may vary:

- **Meeting #1 (In-Person)** – Introduction to the project and team; defining roles and responsibilities of the TAC; establish goals and evaluation metrics for the Safety Action Plan
- **Meeting #2 (Virtual)** – Presentation and vetting of the Existing Safety Conditions Report; selection of Emphasis Areas
- **Meeting #3 (Virtual)** – Preliminary strategies and countermeasures toolbox; preliminary priority locations
- **Meeting #4 (Virtual)** – Final strategies and countermeasures toolbox; priority location profiles; progress report card

Halff will collaborate with the Technical Advisory Committee and City staff to establish objectives for the Safety Action Plan that are in alignment with the City's ultimate safety goal established in Task 1.6.

### TASK 3.2 – COMMUNICATIONS & OUTREACH STRATEGY

In collaboration with the City’s engagement team, Halff will develop a Communications and Outreach Strategy that details outreach procedures, techniques, and schedule for soliciting public participation in conjunction with scheduled Plan activities. As part of the Communications and Outreach Strategy, Halff will create a style guide or project brand for use in all engagement activities that includes colors, fonts, and symbology. Additionally, part of the Communications and Outreach Strategy will highlight opportunities to engage historically disadvantaged communities, groups with increased risk for adverse safety outcomes, and segments of the population that are more likely to be impacted by climate change.

### TASK 3.3 – PUBLIC OPEN HOUSES

The Halff team will facilitate two (2) in-person open houses in conjunction with key decision points during the planning process, where illustrated on the project schedule. Open Houses are intended to focus on the following topics, although final meeting agendas may vary:

- **Open House #1** – Introduce the Plan team, the City’s ultimate safety goal, and the Plan’s objectives; present results of the Existing Safety Conditions Report; solicit insight from members of the community on their interests, concerns, and priorities
- **Open House #2** – Present and solicit public feedback on preliminary strategies and countermeasures; demonstrate the progress and transparency methodology

Halff will prepare the necessary materials and activities, while the City will assist with securing a location, advertising, and staffing the open houses. The City will be responsible for advertising the meeting(s) through various channels, such as social media, the website, and other media outreach tools.

### TASK 3.4 – POP-UP COMMUNITY APPEARANCES

Halff will attend one (1) pre-existing community event with the purpose of meeting residents and increasing awareness of the Plan. Special effort will be made to select an event that engages vulnerable populations in the City who are typically less likely to attend Plan-specific open houses, as identified in Task 2.3. Examples of this pop-up community appearance include:

- Tabling at sporting events, resource fairs, community clinics, recreation centers, food pantries, local businesses and restaurants, etc.
- Making presentations during regularly scheduled events such as senior center luncheons and homeowners association gatherings.

### TASK 3.5 – PROJECT WEBSITE SUPPORT

Halff will prepare content to be shared on the City’s online platforms that is easy to understand by all members of the community. Halff will provide summaries of TAC meetings, materials from engagement events, sections of the Safety Action Plan, etc. that the City can publicize at their discretion. Halff team members will coordinate with City staff to confirm that the Plan-specific webpage (hosted by the City) includes all necessary links to allow for subsequent posting of Plan materials.

Additionally, Halff will partner with the City of Jersey Village engagement team to prepare a series of social media posts, email blasts, newsletter inserts, and news releases throughout the Plan’s duration to inform the public of opportunities to participate in the Plan. The City is responsible for distributing these media leading up to the Plan engagement events.

**Phase 3 Meeting Summary**

- Four (4) meetings with Technical Advisory Committee: 1 in-person (Trip #2), 3 virtual
- Two (2) in-person public open house events (Trip #3 and Trip #4)
- One (1) in-person appearance at pre-existing community event (Trip #2)

**Phase 3 Items Provided by City**

- Advertisements for public engagement events via social media posts, email blasts, newsletter inserts, news releases, etc.

**Phase 3 Deliverables:**

- Agendas, email invitations/reminders, presentation materials, and summary documentation for four (4) TAC meetings
- Communications & Outreach Strategy document
- Run of Show documents, presentation and activity materials, and summary documentation for two (2) Open Houses
- Run of Show document, presentation and activity materials, and summary documentation for one (1) pop-up appearance
- Scalable text that describes the Plan and announces engagement events for use on City's online platforms (i.e., Facebook, Twitter, City Website) and other advertisements

## PHASE 4 – RECOMMENDATIONS & IMPLEMENTATION

Plan recommendation and implementation activities focus on establishing clear priorities and actionable solutions. This process emphasizes transparency, measurable progress, and alignment with best practices, enabling the City and its stakeholders to improve roadway safety system-wide and at high priority locations.

### TASK 4.1 – EMPHASIS AREAS

During the second TAC meeting, Halff will lead the effort to develop at least four (4) Emphasis Areas: high-level strategies to reduce fatal and serious injury collisions. These Emphasis Areas will be based on the results of the Existing Safety Conditions Report as well as guidance from the Federal Highway Administration’s (FHWA) Safe System Approach. Following the second TAC meeting, Halff will develop a Technical Memorandum describing the origins and importance of the Emphasis Areas. The Emphasis Areas will inform the development of systemic and location-specific recommendations.

### TASK 4.2 – STRATEGIES & COUNTERMEASURES

Halff will recommend strategies and countermeasures to address system-wide crash trends. These will incorporate infrastructural, behavioral, and operational interventions that support the Emphasis Areas established in Task 4.1 and FHWA’s Safe System Approach.

Halff will consolidate the strategies and countermeasures into a comprehensive toolbox, including procedural changes, capital and operational investments, regulations, and future studies. The actions will be organized into an implementation action plan that prioritizes actions in the near-, mid-, and long-term, specifies action types, and identifies responsible parties. Finally, Halff will evaluate environmental and socioeconomic impacts as well as high-level administrative, construction, and maintenance costs. Cost projections prepared are understood to be at a planning (order-of-magnitude) level and are prepared prior to any detailed design for individual projects. Such cost projections will vary as more detailed design occurs and as inflationary influences occur following plan adoption. All system-wide strategies and countermeasures will be approved by City staff and the TAC.

### TASK 4.3 – PRIORITY LOCATION PROFILES

Halff will provide a profile for the five to ten priority locations selected as part of Task 2.2; each will include a detailed evaluation of the safety hazards and crash history, descriptions of recommended location-specific strategies and countermeasures, and a timeframe for implementation. Additionally, Halff will develop conceptual renderings depicting the full build-out of the improved priority location.

As with the system-wide recommendations, Halff will evaluate these priority location-specific recommendations for their environmental and socioeconomic impacts of as well as high-level administrative, construction, and maintenance costs, where appropriate for future grant applications. Additionally, crash reduction benefits will be quantified using the FHWA Highway Safety Improvement Program (HSIP) methodology, and all potential strategies and countermeasures will be approved by City staff and the TAC.

### TASK 4.4 – PROGRESS & TRANSPARENCY

Halff, in collaboration with the City and TAC, will determine appropriate evaluation metrics used to report progress towards the City’s ultimate goal established in Task 1.7. These metrics may include number of fatalities and/or serious injuries, fatalities/injuries per mile, number of nonmotorized fatalities/serious injuries, etc. Halff will establish the existing baseline for these metrics in the Existing Safety Conditions Report (Task 2.2). Then Halff will create a report card to describe progress made towards the City’s ultimate goal in terms of the evaluation metrics.

Halff will provide the City with a step-by-step guide on how to maintain and update the report card such that the City will be able to replicate this report card annually in the years following this Safety Action Plan. City staff will assume responsibility for continuous updates of the report card and keeping the City Council up to date on all actions related to the Plan.

**Phase 4 Meeting Summary**

- N/A

**Phase 4 Items Provided by City**

- Approval of system-wide and location-specific strategies and countermeasures
- Input on evaluation metrics

**Phase 4 Deliverables:**

- Emphasis Areas memorandum
- System-Wide Strategies and Countermeasures toolbox
- Priority Location Profiles
- Safety Performance Evaluations Metrics memorandum
- Annual Progress Report Card template and 2025 Report Card; step-by-step maintenance guide, and all necessary data sources

## PHASE 5 – FINAL PLAN & APPROVAL

Activities to compile all Plan products into a comprehensive report and present to the public, stakeholders, and City Council for approval.

### TASK 5.1 – DRAFT SAFETY ACTION PLAN

Halff will compile the interim deliverables described above into a Draft Safety Action Plan to achieve the goals established by the City Council and TAC. The Plan will concisely describe the planning process, participants, methodology and recommendations and will shall rely on charts, graphs, tables, maps, and graphic exhibits to communicate ideas and information. Halff will present the Draft Safety Action Plan to City staff and the TAC so that they can provide feedback.

### TASK 5.2 – PUBLIC & COUNCIL REVIEW

Halff will revise the draft Safety Action Plan per City and TAC feedback. Halff will attend one (1) in-person public City Council hearing to present the Draft Safety Action Plan. Halff will document the feedback received at the hearings and answer any comments from the public and City Council.

### TASK 5.3 – FINAL SAFETY ACTION PLAN

Halff will incorporate feedback from the public and City Council and submit the Final Safety Action Plan to City staff.

Halff will produce a high-resolution, full-color digital (PDF format) original of the Final Safety Action Plan for printing and digital publication by the City. Additionally, Halff will provide the City with a GIS Project Package that includes all shapefiles and data related to the preparation of the Plan, such that the City can share that information publicly and use it in future planning efforts.

Halff will discuss with the City if there are additional close-out activities necessary.

#### **Phase 5 Meeting Summary**

- One (1) in-person public City Council hearing to present the draft Safety Action Plan (Trip #4)

#### **Phase 5 Items Provided by City**

- Feedback on Draft Safety Action Plan
- Coordination with City Council to include presentation of Draft Safety Action Plan in hearing agenda(s)

#### **Phase 5 Deliverables:**

- Draft Safety Action Plan (PDF)
  - V1 – original, submitted to City staff and TAC
  - V2 – revised, presented to City Council and public
- Final Safety Action Plan (PDF)
- GIS Project Package

## ATTACHMENT B PLANNING PROCESS PARAMETERS

This Scope of Services (the “Scope of Services”) is subject to the following parameters:

1. It is anticipated that the Plan will take eight (8) months to complete – including delivery of a draft report to the City Council. The subsequent timeframe and adoption of the final Plan will vary depending on the City’s scheduling preferences.
2. The Plan will begin from the date of notice to proceed (NTP) and will follow a task-by-task schedule prepared as part of the Plan initiation process outlined in this Scope of Services. Any adjustments made to the Plan schedule during the Plan term will be jointly agreed upon between the City and Halff.
3. The study area will include all property within the city limits and extraterritorial jurisdiction of the City of Jersey Village, Texas. Other surrounding properties or facilities that may be utilized by the City with the goal of achieving an orderly long-term growth and development may be considered as mutually agreed upon between the City and Halff.
4. Because of the graphic nature of the planning deliverables, draft and final reports will be prepared in GIS and Adobe InDesign format (INDD). Base mapping, graphics, and report documents will be prepared in GIS, INDD, and PDF formats suitable for distribution electronically.
5. Draft and Final Plan reports will be prepared in electronic (e.g., Adobe InDesign) format. Reports will be provided to the City in the format suitable for distribution electronically and for posting to the City website. Mapping files will be provided in ArcGIS format including shapefiles and layer packages for use by the City.
6. Tasks undertaken as part of this Plan may occur concurrently where appropriate, or in some cases may vary from the sequence shown in the Scope of Services.
7. The City shall have one (1) opportunity to review and provide feedback for interim deliverables (those prior to Phase 5) such that Halff can revise and finalize.
8. References to a “Trip” within this Exhibit refer to travel to the study area by members of the Halff team from outside of Jersey Village. If deemed necessary and upon agreement between the City and Halff, “Trip” activities, meetings, and events may be conducted solely as “virtual” engagements using suitable video-conferencing technology.
9. Where possible, committee and planning meetings will be scheduled by Halff and/or the City on concurrent days and evenings for greater project efficiency.
10. Any additional meetings or events beyond those shown in the Scope of Services will be considered an additional service and are not included in this Scope of Services.
11. Only minor revisions will be made to the final Plan following City Council approval. Substantive revisions after approval may require additional services depending on their nature and the current budget status.
12. Halff anticipates that the GIS shapefiles and associated data represent an up-to-date depiction of the existing conditions. In the instance that the City’s data is out-of-date, inaccurate, or otherwise not usable for creating base maps, or to perform the identified analyses set out in this Scope of Services, Halff may request that the City update the data so that it is accurate and

usable, or may request an additional service to undertake the data creation/correction on behalf of the City. Delays in receiving accurate data or creating new base map data (as may be needed to undertake the requisite tasks set out in this Scope of Services), may delay overall completion of the Plan.

13. Halff will prepare data analysis of existing conditions using the latest data provided by the City or available publicly at the time of task compilation. Halff may request an Additional Service to update those analyses if existing conditions change significantly during the Plan.
14. Halff's project involvement and facilitation as described in this Scope of Services (Attachment A) is contingent upon City's execution of this Scope of Services and the attached Standard Terms and Conditions.
15. Any conceptual design/development ideas generated as part of the planning process are understood to be at a pre-concept development stage and will require further refinement via plans and specifications developed through separate design and construction processes.

## ATTACHMENT C BASIS OF COMPENSATION

### **BASIC SERVICES – FEE SUMMARY.**

Planning services as described in Attachment A will be provided by Halff on a lump sum basis, with an authorized lump sum contract fee of **\$120,000.00** for the City of Jersey Village Safe Streets For All Safety Action Plan. The lump sum fee includes compensation for document copying, printing, mileage and associated expenses necessary for the planning effort. Fees for services will be invoiced monthly, based on the percentage of work completed.

### **ADDITIONAL SERVICES AND MEETINGS**

During the course or at the conclusion of the Plan, the City may deem it necessary to schedule more meetings, request further research, or otherwise engage Halff in additional work efforts or subsequent phases not anticipated at project initiation or as set out in Attachment A, Scope of Services. Any such additional services shall be specifically authorized by the City Council, as appropriate, and documented through a written amendment to the Professional Services Agreement and this Attachment A, Scope of Services, or set out as follow up additional phase services. This will include a corresponding modification to the maximum not-to-exceed amount set out in Attachment C, Basis of Compensation, and, if necessary, the time of performance as set out in Attachment E, Plan Schedule. Additional printing or publication expenses will be charged in accordance with Attachment C, Basis of Compensation. Expenses incurred by the consultant team, such as mileage, materials, food, etc., are integrated into the Base Plan cost in the Scope of Services. Should the need arise for additional services, including meetings, Halff can provide such services on an hourly basis and/or agreed upon fee.

TASK	Staff Hour Cost Details												Task Totals			
	Project Manager			QA/OC Manager			Planner I			Planner II			Project Accountant		Staff Hours by Task	Salary Cost by Task
	Staff Hours	Hourly Rate	Hourly Rate	Staff Hours	Hourly Rate	Hourly Rate	Staff Hours	Hourly Rate	Hourly Rate	Staff Hours	Hourly Rate	Staff Hours	Hourly Rate			
		\$	\$		\$	\$		\$	\$		\$		\$	\$		
<b>Phase 1 – Initiation &amp; Administration</b>																
Task 1.1 – Kick-Off Meeting	16.0	\$ 2,238.29	\$ -	8.0	\$ 888.42	\$ -	8.0	\$ 888.42	\$ -	\$ -	\$ -	24.0	\$ -	24.0	\$ 3,126.71	
Task 1.2 – Project Management Plan	4.0	\$ 560.36	2.0	\$ 427.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6.0	\$ -	6.0	\$ 987.46	
Task 1.3 – Request For Information & Goal Alignment	1.0	\$ 140.09	\$ -	4.0	\$ 444.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5.0	\$ -	5.0	\$ 584.30	
Task 1.4 – Coordination Meetings & Progress Reports	10.0	\$ 1,400.90	\$ -	8.0	\$ 888.42	\$ -	8.0	\$ 888.42	\$ -	\$ -	\$ -	8.0	\$ 956.74	26.0	\$ 3,246.07	
Task 1.5 – Quality Control	\$ -	\$ -	16.0	\$ 3,416.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	16.0	\$ -	16.0	\$ 3,416.79	
Task 1.6 – Leadership Commitment	1.0	\$ 140.09	\$ -	4.0	\$ 444.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5.0	\$ -	5.0	\$ 584.30	
<b>Task 1 Total</b>	<b>32.0</b>	<b>\$ 4,479.73</b>	<b>18.0</b>	<b>\$ 3,843.89</b>	<b>24.0</b>	<b>\$ 2,665.27</b>	<b>0.0</b>	<b>\$ -</b>	<b>8.0</b>	<b>\$ 956.74</b>	<b>82.0</b>	<b>\$ 11,945.63</b>				
<b>Phase 2 – Existing Conditions</b>																
Task 2.1 – Data Collection	\$ -	\$ -	2.0	\$ 427.10	4.0	\$ 4,442.12	4.0	\$ 765.45	\$ -	\$ -	\$ -	24.0	\$ 2,665.27	24.0	\$ 2,665.27	
Task 2.2 – Safety Analysis & Existing Safety Conditions Report	12.0	\$ 1,681.08	2.0	\$ 427.10	40.0	\$ 4,442.12	4.0	\$ 765.45	\$ -	\$ -	\$ -	58.0	\$ -	58.0	\$ 7,315.75	
Task 2.3 – Demographic Snapshot & Equity Review	12.0	\$ 1,681.08	2.0	\$ 427.10	40.0	\$ 4,442.12	4.0	\$ 765.45	\$ -	\$ -	\$ -	58.0	\$ -	58.0	\$ 7,315.75	
Task 2.4 – Policy & Process Review	12.0	\$ 1,681.08	2.0	\$ 427.10	24.0	\$ 2,665.27	4.0	\$ 765.45	\$ -	\$ -	\$ -	42.0	\$ -	42.0	\$ 5,538.90	
<b>Task 2 Total</b>	<b>36.0</b>	<b>\$ 5,043.24</b>	<b>6.0</b>	<b>\$ 1,281.30</b>	<b>128.0</b>	<b>\$ 14,214.78</b>	<b>12.0</b>	<b>\$ 2,296.35</b>	<b>0.0</b>	<b>\$ -</b>	<b>182.0</b>	<b>\$ 22,835.66</b>				
<b>Phase 3 – Community &amp; Stakeholder Engagement</b>																
Task 3.1 – Planning Structure (Technical Advisory Committee)	8.0	\$ 1,120.72	2.0	\$ 427.10	16.0	\$ 1,776.85	\$ -	\$ -	\$ -	\$ -	\$ -	26.0	\$ -	26.0	\$ 3,324.67	
Task 3.2 – Communications & Outreach Strategy	4.0	\$ 560.36	\$ -	\$ -	24.0	\$ 2,665.27	8.0	\$ 1,530.90	\$ -	\$ -	\$ -	36.0	\$ -	36.0	\$ 4,756.53	
Task 3.3 – Public Open Houses	24.0	\$ 3,362.16	2.0	\$ 427.10	100.0	\$ 11,105.30	8.0	\$ 1,530.90	\$ -	\$ -	\$ -	134.0	\$ -	134.0	\$ 16,425.45	
Task 3.4 – Pop-Up Community Appearances	\$ -	\$ -	\$ -	\$ -	10.0	\$ 1,110.53	8.0	\$ 1,530.90	\$ -	\$ -	\$ -	18.0	\$ -	18.0	\$ 2,641.43	
Task 3.5 – Project Website Support	\$ -	\$ -	\$ -	\$ -	8.0	\$ 888.42	\$ -	\$ -	\$ -	\$ -	\$ -	8.0	\$ -	8.0	\$ 888.42	
<b>Task 3 Total</b>	<b>36.0</b>	<b>\$ 5,043.24</b>	<b>4.0</b>	<b>\$ 854.20</b>	<b>158.0</b>	<b>\$ 17,546.37</b>	<b>24.0</b>	<b>\$ 4,592.69</b>	<b>0.0</b>	<b>\$ -</b>	<b>222.0</b>	<b>\$ 28,036.50</b>				
<b>Phase 4 – Recommendations &amp; Implementation</b>																
Task 4.1 – Emphasis Areas	2.0	\$ 280.18	\$ -	\$ -	16.0	\$ 1,776.85	\$ -	\$ -	\$ -	\$ -	\$ -	18.0	\$ -	18.0	\$ 2,057.03	
Task 4.2 – Strategies & Countermeasures	8.0	\$ 1,120.72	1.0	\$ 213.55	60.0	\$ 6,663.18	16.0	\$ 3,061.79	\$ -	\$ -	\$ -	85.0	\$ -	85.0	\$ 11,059.24	
Task 4.3 – Priority Location Profiles	8.0	\$ 1,120.72	1.0	\$ 213.55	40.0	\$ 4,442.12	16.0	\$ 3,061.79	\$ -	\$ -	\$ -	65.0	\$ -	65.0	\$ 8,838.18	
Task 4.4 – Progress & Transparency	8.0	\$ 1,120.72	2.0	\$ 427.10	40.0	\$ 4,442.12	16.0	\$ 3,061.79	\$ -	\$ -	\$ -	66.0	\$ -	66.0	\$ 9,051.73	
<b>Task 4 Total</b>	<b>26.0</b>	<b>\$ 3,642.34</b>	<b>4.0</b>	<b>\$ 854.20</b>	<b>156.0</b>	<b>\$ 17,324.27</b>	<b>48.0</b>	<b>\$ 9,185.38</b>	<b>0.0</b>	<b>\$ -</b>	<b>234.0</b>	<b>\$ 31,006.18</b>				
<b>Phase 5 – Final Plan &amp; Approval</b>																
Task 5.1 – Draft Safety Action Plan	24.0	\$ 3,362.16	4.0	\$ 854.20	75.0	\$ 8,326.06	8.0	\$ 1,530.90	\$ -	\$ -	\$ -	111.0	\$ -	111.0	\$ 14,073.31	
Task 5.2 – Public & Council Review	8.0	\$ 1,120.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8.0	\$ -	8.0	\$ 1,120.72	
Task 5.3 – Final Safety Action Plan	8.0	\$ 1,120.72	4.0	\$ 854.20	40.0	\$ 4,442.12	8.0	\$ 1,530.90	\$ -	\$ -	\$ -	68.0	\$ 956.74	68.0	\$ 8,904.68	
Task 5.4 – Project Close-Out	8.0	\$ 1,120.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8.0	\$ 956.74	16.0	\$ 2,077.46	
<b>Task 5 Total</b>	<b>48.0</b>	<b>\$ 6,724.32</b>	<b>8.0</b>	<b>\$ 1,708.39</b>	<b>115.0</b>	<b>\$ 12,768.18</b>	<b>16.0</b>	<b>\$ 3,061.79</b>	<b>16.0</b>	<b>\$ 1,913.49</b>	<b>203.0</b>	<b>\$ 26,176.17</b>				
<b>TOTAL</b>	<b>178.0</b>	<b>\$ 24,932.85</b>	<b>40.0</b>	<b>\$ 8,541.97</b>	<b>581.0</b>	<b>\$ 64,518.88</b>	<b>100.0</b>	<b>\$ 19,136.21</b>	<b>24.0</b>	<b>\$ 2,870.23</b>	<b>923.0</b>	<b>\$ 120,000.00</b>				

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## ATTACHMENT D CLIENT SUPPORT

The City will provide administrative and technical support to assist Halff in performing the Scope of Services described in Attachment A. The support to be provided by the City will include the following types of services and tasks:

- The City will appoint a contact person, “Plan Administrator,” to work with Halff to act as an intermediary between staff, elected and appointed officials, committees, non-project consultants and other governmental jurisdictions and agencies as required. Halff will take direction from the City’s Plan Administrator or City Manager only.
- It is the responsibility of the City’s Plan Administrator to coordinate, compile, and forward in a consolidated manner all review comments, feedback, and/or requested/suggested revisions to such draft/interim deliverables.
- The City will provide information from all previous planning studies and master plans that may influence the outcome of this planning effort. This information will be provided in digital format when possible and available. If no digital information is available, the City will create a reproduction, wherever possible, that will not have to be returned at the conclusion of the Plan. This information may include, but not be limited to, existing land-use plans and GIS data; existing transportation and street master plans; existing water or sanitary sewer planning documents; economic and demographic studies; park, trail, and open space plans; or other pertinent planning or policy documents. Prompt compilation and delivery of these documents to Halff is an essential prerequisite for the initiation of work and timely forward progress on individual tasks and deliverables.
- The City will provide Halff with the most recently updated digital base map of the planning area with City limit and extraterritorial jurisdiction (ETJ) lines, school district lines, municipal utility district boundaries, roadway centerlines and rights-of-way (if available), water and sewer facilities; dry utilities; public facilities (including police, fire, hospital, library and other major public facilities); park and open space facilities; sidewalks and trails; rivers, lakes and floodplain information; and other GIS available that may be pertinent to this planning process. These files will be in the form of GIS shapefiles.

## ATTACHMENT E PROJECT SCHEDULE

Preparation and adoption of the City of Jersey Village SS4A Safety Action Plan is projected to occur over eight (8) months. The Plan will begin from date of contract execution and will follow a flow of project tasks and benchmarks represented in the schedule in this exhibit. The schedule of services shown below is advisory; a final project schedule will be agreed upon by the City and Halff during the execution of initial project tasks. All parties may agree to subsequent adjustments to the Plan schedule.

Task	2025							
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
<b>Phase 1 – Initiation &amp; Administration</b>								
Task 1.1 – Kick-Off Meeting	●							
Task 1.2 – Project Management Plan		●						
Task 1.3 – Request For Information		●						
Task 1.4 – Coordination Meetings & Progress Reports	●	●	●	●	●	●	●	●
Task 1.5 – Quality Control								
Task 1.6 – Leadership Commitment		●						
Task 1.7 – Goal Alignment								
<b>Phase 2 – Existing Conditions</b>								
Task 2.1 – Data Collection								
Task 2.2 – Safety Analysis & Existing Safety Conditions Report			●					
Task 2.3 – Demographic Snapshot & Equity Review								
Task 2.4 – Policy & Process Review								
<b>Phase 3 – Community &amp; Stakeholder Engagement</b>								
Task 3.1 – Planning Structure (Technical Advisory Committee)		●		●		●		●
Task 3.2 – Communications & Outreach Strategy		●						
Task 3.3 – Public Open Houses				●				●
Task 3.4 – Pop-Up Community Appearances		●						
Task 3.5 – Project Website Support								
<b>Phase 4 – Recommendations &amp; Implementation</b>								
Task 4.1 – Emphasis Areas					●			
Task 4.2 – Strategies & Countermeasures						●		
Task 4.3 – Priority Location Profiles							●	
Task 4.4 – Progress & Transparency							●	
<b>Phase 5 – Final Plan &amp; Approval</b>								
Task 5.1 – Draft Safety Action Plan							●	
Task 5.2 – Public & Council Review								●
Task 5.3 – Final Safety Action Plan								●
Task 5.4 – Project Close-Out								●

- Legend**
- - In-Person Meeting or Event
  - - Virtual Meeting
  - - Deliverable

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G1

**AGENDA SUBJECT:** Consider Ordinance 2025-05, amending the Capital Replacement Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$73,900 by increasing expense line item 07-72-6574 (Vehicles Fire Department) approving the proposal from Chastang Ford to acquire a chassis for the ambulance schedule to be replaced in 2027; and authorizing the City Manager to execute all documents with Chastang Ford concerning this purchase.

**Dept./Prepared By:** Mark Bitz, Fire Chief

**Date Submitted:** January 23, 2025

**EXHIBITS:** Ordinance 2025-05  
EXA – Ambulance Chassis - Budget Amend  
EXB – Chastang Ford Quote for Chassis F450

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$73,900
	Amount Budgeted:	\$
	Appropriation Required:	\$73,900

**BACKGROUND INFORMATION:**

The Jersey Village Fire Department has been providing ambulance services to the community since 1985. Over the years, we have acquired a range of ambulance units from various manufacturers. In 2012, we began purchasing ambulances from Frazer Ambulance, a local company based in Bellaire, Texas. Frazer’s ambulance modules are designed for easy maintenance, allowing repairs to be completed locally and promptly to keep the units in service. Many of their components are plug-and-play, meaning broken parts can be replaced quickly without significant delays. These ambulances have proven to be reliable workhorses, capable of withstanding the demands of the most challenging calls and heavy usage.

Medic 102 is scheduled for replacement in 2027. To ensure the new ambulance is ready on time, we need to secure the chassis well in advance. Once we acquire the chassis, Frazer Ambulance will place our order in their production queue, which currently has a 24-month build time. We will place the order with Chastang Ford for the chassis and expect delivery within 5-10 months after the order is placed. Chastang Ford is an approved state contract dealership. Funding for vehicle replacement is in Fund 07-72-6574. This agenda item seeks authorization to use those funds for the chassis purchase.

This request includes a budget amendment from 07-72-6574, which has already been reviewed and approved by both the finance department and the city manager.

In Summary, in the 2026-2027 budget, our 2016 ambulance will be replaced. It is roughly a 24-month build and we have to have the chassis in our possession before we can order the ambulance module. We will purchase the ambulance through a state contract with Chastang Ford. The ambulance chassis cost \$73,900 and will be paid out of fund 07-72-6574.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance 2025-05, amending the Capital Replacement Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in the amount not to exceed \$73,900 by increasing expense line item 07-72-6574 (Vehicles Fire Department) approving the proposal from Chastang Ford to acquire a chassis for the ambulance schedule to be replaced in 2027; and authorizing the City Manager to execute all documents with Chastang Ford concerning this purchase.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**ORDINANCE NO. 2025-05**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL REPLACEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT NOT TO EXCEED \$73,900 BY INCREASING EXPENSE LINE ITEM 07-72-6574 (VEHICLES FIRE DEPARTMENT) APPROVING THE PROPOSAL FROM CHASTANG FORD TO ACQUIRE A CHASIS FOR THE AMBULANCE SCHEDULE TO BE REPLACED IN 2027; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS WITH CHASTANG FORD CONCERNING THIS PURCHASE.**

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2024, and ending September 30, 2025, the City has revenue expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager, that the proposal from state authorized vendor Chastang Ford for acquiring the chassis in connection with the scheduled replacement of the ambulance in 2027 should be accepted; and that the City Manager should be authorized to execute all documents with Chastang Ford concerning this purchase; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2024, and ending September 30, 2025, is hereby amended by increasing the appropriations to the accounts contained therein as provided in the attached Exhibit A – Budget Amendment for Capital Replacement Fund by increasing line item 07-72-6574 (Vehicles Fire Department) in the amount not to exceed \$73,900

**Section 3.** The proposal from state authorized vendor Chastang Ford for the acquisition of a chassis for the ambulance schedule to be replaced in 2027 hereto as Exhibit B is hereby accepted; and the City Manager is authorized to execute all documents with Chastang Ford concerning this purchase.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 10<sup>th</sup> day of February 2025.

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



\_\_\_\_\_  
Bobby Warren, Mayor

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Capital Replacement</u>	<u>07-72-6574</u>	<u>\$73,900</u>

### Justification

The schedule replacement of the new ambulance is in FY 2027. This budget amendment is necessary to order the chasis of the ambulance. The ambulance chasis needs to be order well in advance. We need to have chassis in our posession before we can order the ambulance module, which currently has a 24 month build time.

Requested by: Mark Bitz

Signed: Mark Bitz Date 01-23-2025

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Signed: <u>Isab Kato</u>  Date: <u>01-23-2025</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Signed: <u>Austa Bless</u>  Date: <u>January 23, 2025</u>
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Prepared for: KEVIN SULLIVAN, JERSEY VILLAGE FIRE DEPT

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2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520

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**Client Proposal**

Prepared by:  
Cody Delaney  
Office: 713-678-5000  
Quote ID: JERSEYFDF4  
Date: 12/05/2024

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Prepared for: KEVIN SULLIVAN

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520 | Quote ID: JERSEYFDF4

## Pricing Summary - Single Vehicle

**MSRP**

### Vehicle Pricing

Base Vehicle Price	\$58,280.00
Options	\$14,910.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
<b>Subtotal</b>	<b>\$75,185.00</b>

### Pre-Tax Adjustments

Code	Description	MSRP
01	DISCOUNT AND CONCESSION	-\$1,285.00
<b>Total</b>		<b>\$73,900.00</b>

Customer Signature

Acceptance Date

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: KEVIN SULLIVAN

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520 | Quote ID: JERSEYFDF4

As Configured Vehicle

Code	Description	MSRP
F4G	Base Vehicle Price (F4G)	\$58,280.00
653A	Order Code 653A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic 10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail. - GVWR: 16,500 lb Payload Package - Tires: 225/70Rx19.5G BSW A/P - Wheels: 19.5" x 6" Argent Painted Steel Hub covers/center ornaments not included. - Cloth 40/20/40 Split Bench Seat Includes 20% center under-seat storage, center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers and auxiliary audio input jack. - SYNC 4 Communication & Entertainment System Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink and 1 smart-charging USB port.	N/C
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking.</i>	\$10,495.00
44G	Transmission: TorqShift 10-Speed Automatic <i>10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail.</i>	Included
X4N	Limited Slip w/4.10 Axle Ratio	\$395.00
STDGV	GVWR: 16,500 lb Payload Package	Included
TGJ	Tires: 225/70Rx19.5G BSW A/P	Included
64Z	Wheels: 19.5" x 6" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>	Included
51D	Spare Tire & Wheel Delete (Regional)  Only available to pool accounts for sales to Rhode Island.	-\$85.00
3	Cloth 40/20/40 Split Bench Seat <i>Includes 20% center under-seat storage, center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar.</i>	Included
PAINT	Monotone Paint Application	STD

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Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for: KEVIN SULLIVAN**

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

**2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)**

Price Level: 520 | Quote ID: JERSEYFDF4

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
193WB	193" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers and auxiliary audio input jack.</i>  <i>Includes:</i> - SYNC 4 Communication & Entertainment System <i>Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink and 1 smart-charging USB port.</i>	Included
17V	XLT Value Package <i>Includes:</i> - Autolock/Auto Unlock - Electrochromic Rear View Mirror - 8-Way Power Driver's Seat - Rear Window Defroster - Remote Start - Power Adjustable Pedals	\$1,900.00
41H	Engine Block Heater	\$190.00
61J_	6-Ton Hydraulic Jack (Regional) Standard in Rhode Island.	N/C
67B_	410 Amp Dual Alternators w/99T <i>Includes 250 Amp + 160 Amp.</i>	Included
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.	N/C
872	Rear View Camera & Prep Kit <i>Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.</i>	\$415.00
166	Carpet Delete <i>Replaced with black flooring.</i>	-\$50.00
76C	Exterior Backup Alarm (Pre-Installed)	\$220.00
FI4AD	SecuriCode Keyless Entry Keypad <i>Shipped separately from the vehicle for dealer installation.</i>	\$225.00
47L	Ambulance Prep Pkg w/Special Emissions (LPO) Requires valid FIN code.	\$1,205.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: KEVIN SULLIVAN

JERSEY VILLAGE FIRE DEPT

Prepared by: Cody Delaney

12/05/2024



Chastang Ford | 6200 N. Loop East Houston Texas | 770261936

2025 F-450 Chassis 4x2 SD Regular Cab 193" WB DRW XLT (F4G)

Price Level: 520 | Quote ID: JERSEYFDF4

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p><i>Includes upgraded front springs/GAWR rating, please see Supplemental Order Guide or visit fordabas.com for complete details. Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer. Ford vehicles are suitable for producing ambulances with special emissions only if equipped with the Ford Ambulance Prep Package with EPA Special Emergency Vehicle Emissions. In addition, Ford urges ambulance manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builders Layout Book (and pertinent supplements). Using a Ford vehicle without the Ford Ambulance Package with EPA Special Emergency Vehicle Emissions to produce an ambulance with special emissions voids the Ford warranty. Note 1: Stationary Elevated Idle Control (SEIC) has been integrated into the engine control module. Note 2: Engine calibration significantly reduces the possibility of depower mode when in stationary PTO operation. Note 3: Must meet the definition of an Emergency Vehicle, an Ambulance or Fire Truck per 40 CFR 86.1803.01 in the Federal Register. Note 4: California Code of Regulations allows for the sale of federally certified emergency vehicles in California.</i></p> <p><i>Includes:</i>  - 410 Amp Dual Alternators w/99T  Includes 250 Amp + 160 Amp.</p>	
WARANT	<p>Fleet Customer Powertrain Limited Warranty</p> <p>Requires valid FIN code.</p> <p><i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i></p>	N/C
425	50-State Emissions System	STD
PQ_01	Race Red	N/C
3S_02	Medium Dark Slate w/Cloth 40/20/40 Split Bench Seat	N/C
<b>SUBTOTAL</b>		<b>\$73,190.00</b>
Destination Charge		\$1,995.00
<b>TOTAL</b>		<b>\$75,185.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G2

**AGENDA SUBJECT:** Consider Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 29, 2025

**EXHIBITS:** Resolution 2025-08  
Exhibit A – Agreement for FMA Program Home Elevations Grant Administration and Project Management Services

**BUDGETARY IMPACT:**

Required Expenditure:	\$39,317
Amount Budgeted:	\$39,317
Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

The grant application for home elevations submitted as part of the FY23 FEMA Flood Mitigation Assistance (FMA) was identified for further review by FEMA. I believe this review will be finished over the next few months and we should receive an agreement in the spring of 2025.

As part of the home elevation grant, funds were included in the grant to pay for a third-party grant administrator. As we are anticipating final award notification on the grant in the coming months, we have gone out for RFQ for the grant administration.

The RFQ was posted on our website and on Bidnet Direct on December 11, 2024. Advertisements were run in the Houston Chronicle on December 11 and December 18, 2024. Proposals were opened on January 21, 2025. We received two proposals back. One from Jeffrey S. Ward & Associates Inc. and one from Grant Works Inc. The two proposals were ranked by Laura Capps, Danny Keele, and myself. The summary of those rankings is as follows:

	Jeffery S Ward & Assoc.	Grant Works
Totals		
Experience (40 pts max)	120	45
Work Performance (20 pts max)	59	41
Performance Capacity (20 pts max)	58	40
Proposed Cost (20 pts max)	44	60
Total Points (100 max)	281	186

	Jeffery S Ward & Assoc.	Grant Works
Averages		
Experience (40 pts max)	40	15
Work Performance (20 pts max)	20	14
Performance Capacity (20 pts max)	19	13
Proposed Cost (20 pts max)	15	20
Total Points (100 max)	94	62

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

We would not enter into any contract, or spend any money on this, until the grant has been officially awarded. At this point in time we believe this funding will still be awarded. However, there is some uncertainty in that with actions taken in late January 2025 by the President as it relates to grants.

The cost split is based upon the number of homes in the grant that are Insured, Repetitive Loss, or Severe Repetitive Lost. For insured homes the cost split is 75/25, for Repetitive Loss the split is 90/10, and for Severe Repetitive Loss FEMA covers the cost at 100%.

The duties they will be responsible for as part of the grant administration include:

#### **General Grant Administration**

- Fully administer all aspects of grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor (as determined).
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

#### **Per Parcel Project Management Services for Elevation projects**

- Meet with Homeowners to overview / explain the process and detail the owner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage budget to ensure that all homes are completed within the available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop process to ensure that construction is performed in compliance with engineering specifications.
- Ensure that professional engineer reviews all construction specifications
- Solicit elevation contractors in accordance with Federal and State procurement standards
- Provide list of qualified elevation contractors and describe the process for selection, review and approval
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner

- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the Grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Based upon the grant funding for this portion of the project, and the extensive work this outside company will do, it seems like a valuable use of funds to use this company.

**RECOMMENDED ACTION:**

To approve Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates.

**RECOMMENDED MOTION:**

To approve Resolution 2025-08, authorizing the City Manager to enter into an agreement for FMA Program Home Elevations Grant Administration and Project Management Services with Jeffrey S. Ward & Associates.

**RESOLUTION NO. 2025-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES WITH JEFFREY S. WARD & ASSOCIATES.**

**WHEREAS**, the Jersey Village City Council has applied to FEMA for home elevations under the FMA Grant Program; and

**WHEREAS**, the City is anticipating a final award notice for a FMA FY23 Grant and desires to have an outside agency administer this grant and provide project management services; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S Ward & Associates Inc in substantially the form attached to this document as Exhibit A.

**PASSED AND APPROVED** this 10<sup>th</sup> day of **February**, A.D., **2025**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

# Exhibit A

## **SECTION 1. Summary of the Services.**

**Description of Services:**  
**FMA Program Home Elevation Grant Administration & Project Management Services  
For Jersey Village FY23 FMA Grant**

**Effective Date:** Upon final grant award

**Termination Date:** Upon completion of work

## **SECTION 2. Services and Payment.**

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

## **SECTION 3. Termination for Convenience.**

The City may terminate this Contract during at any time for the City's own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

## **SECTION 4. Termination for Default.**

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

## **SECTION 5. Multi-Year Contracts and Funding.**

If this Contract extends beyond the City's fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City's fiscal years following the City's fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City's sale of debt instruments to make the required payment, then this

Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the City's successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment under this Contract.

**SECTION 6. Liability and Indemnity.**

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

**SECTION 7. Assignment.**

The Contractor shall not assign this Contract without the prior written consent of the City.

**SECTION 8. Law Governing and Venue.**

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

**SECTION 9. Entire Contract.**

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

**SECTION 10. Independent Contractor.**

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services. The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a workmanlike manner, and that the Contractor will take proper care and precautions to insure the safety of the Contractor's officers and employees.

**SECTION 11. Dispute Resolution Procedures.**

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (½) of the mediator's fees.

**SECTION 12. Attorney's Fees.**

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of attorney's fees or other costs relating to the suit.

**SECTION 13. Severability.**

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

**SECTION 14. Work Product.**

Any work product generated as a result of this Contract shall be the property of the City.

**SECTION 15. Compliance with SWMP.**

The Contractor acknowledges that it is aware of the Storm Water Management Program (the "SWMP") developed by the City in compliance with the Texas Pollutant Discharge Elimination System General Permit No. TXR040000 (the "General Permit") issued by the Texas Commission on Environmental Quality. For all maintenance and construction activities, such as but not limited to, mowing, painting, general upkeep, and other maintenance-related activities on City-owned facilities which include buildings, amenities, parks, golf courses, detention ponds, and City-owned and operated public infrastructure such as water distribution, treatment, wastewater collection, and storm sewer systems, the Contractor will comply with all SWMP requirements. The Contractor agrees to comply with all applicable stormwater control measures, good housekeeping practices, and facility-specific stormwater management operating procedures described in Part II, Section B.5.(b)(2)-(6) of the General Permit, a copy of which is on file with the City. These procedures include: i) informing or training appropriate employees in implementing pollution prevention and good housekeeping practices; ii) waste disposal removed in accordance with 30 TAC Chapters 330 and 335; iii) identifying pollutants of concern that could be discharged from operation and maintenance activities and, if needed, developing and implementing pollution prevention measures to reduce these potential pollutants; iv) performing visual inspection of pollution prevention measures, as applicable; and, v) maintaining structural controls during the Contractor's work, as warranted.

**SECTION 16. Disclosure of Interested Parties.**

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation

number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

**SECTION 17. No Boycott of Israel.**

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship

**SECTION 18. No Business with Foreign Terrorist Organization.**

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

**SECTION 19. Additional Contract Documents.**

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

***A. Contractor’s Additional Contract Documents:***

- Proposal;

***B. City’s Additional Contract Documents:***

- General Services Contract Rider;
- FMA Program Home Elevation Grant Administration & Project Management Services
- Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference
- Exhibit B – Response from Contractor to RFQ
- Exhibit C – Scope of Work and Cost of Services
- Exhibit D – Standard TWDB subcontractor Clauses.



**SIGNATURES**

**For: CITY**

**For: CONTRACTOR**

\_\_\_\_\_  
**Name [Signature]**

\_\_\_\_\_  
**Name [Signature]**

Austin Bless  
\_\_\_\_\_  
**Name [Printed]**

Jeffrey S. Ward  
\_\_\_\_\_  
**Name [Printed]**

City Manager  
\_\_\_\_\_  
**Title**                      **Date**

President  
\_\_\_\_\_  
**Title**                      **Date**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**ELEVATION PROJECT MANAGEMENT SERVICES AGREEMENT  
PURSUANT TO RFQ- FMA Program Home Elevation Grant Administration & Project  
Management Services**

THIS AGREEMENT is made and entered into by and between City of Jersey Village, (hereinafter "City"), a body corporate and politic under the laws of the State of Texas, and Jeffrey S. Ward and Associates Inc (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

**WITNESSETH**

WHEREAS, City desires that Contractor provide FMA Program Home Elevation Grant Administration & Project Management Services, (hereinafter "Services") pursuant to the City's Request for Qualifications with a due date of January 21, 2025; and

WHEREAS, Contractor represents that it is qualified and desires to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

**AGREEMENT**

**The term of this agreement Shall be concurrent with the agreement between TWDB and the City of Jersey Village.**

**Section 1. Scope of Services**

Contractor shall render Services that meet or exceed the minimum requirements of the above referenced RFQ.

**Section 2. Personnel**

- A. Contractor represents that it presently has, or is able to obtain, adequate qualified personnel in its employment for the timely performance of the Scope of Services required under this Agreement and that Contractor shall furnish and maintain, at its own expense, adequate and sufficient personnel, in the opinion of City, to perform the Scope of Services when and as required and

without delays.

- B. All employees of Contractor shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Contractor who, in the opinion of City, is incompetent or by his conduct becomes detrimental to the project shall, upon request of City, immediately be removed from association with the project.

**Section 3. Compensation and Payment**

- A. Contractor's fees shall be calculated at the rates set forth in the attached Exhibit B. The Maximum Compensation for the performance of Services within the Scope of Services is \$252,000. In no case shall the amount paid by City under this Agreement exceed the Maximum Compensation without an approved change order.
- B. All performance of the Scope of Services by Contractor including any changes in the Scope of Services and revision of work satisfactorily performed will be performed only when approved in advance and authorized by City.
- C. City will pay Contractor based on the following procedures: Upon completion of the tasks identified in the Scope of Services, Contractor shall submit to City invoices showing the amounts due for services performed in a form acceptable to City. City shall review such invoices and approve them within 30 calendar days with such modifications as are consistent with this Agreement and forward same to the Auditor for processing. City shall pay each such approved invoice within thirty (30) calendar days. City reserves the right to withhold payment pending verification of satisfactory work performed.

**Section 4. Time of Performance**

The time for performance of the Scope of Services by Contractor shall begin with receipt of the Notice to Proceed from City and end no later than two years from the execution of this

contract. Contractor shall complete the tasks described in the Scope of Services within this time or within such additional time as may be extended by the City.

**Section 5. Modifications and Waivers**

- A. The parties may not amend or waive this Agreement, except by a written agreement executed by both parties.
- B. No failure or delay in exercising any right or remedy or requiring the satisfaction of any condition under this Agreement, and no course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition.
- C. The rights and remedies of the parties set forth in this Agreement are not exclusive of, but are cumulative to, any rights or remedies now or subsequently existing at law, in equity, or by statute.

**Section 6. Termination**

- A. Termination for Convenience: City may terminate this Agreement at any time upon thirty (30) days written notice issued by the City Manager.
- B. Termination for Default
  - 1. City may terminate the whole or any part of this Agreement for cause in the following circumstances:
    - a. If Contractor fails to perform services within the time specified in the Scope of Services or any extension thereof granted by the City in writing;
    - b. If Contractor materially breaches any of the covenants or terms and conditions set forth in this Agreement or fails to perform any of the other provisions of this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in any of these circumstances does not cure such breach or failure to City's reasonable satisfaction

within a period of ten (10) calendar days after receipt of notice from City specifying such breach or failure.

2. If, after termination, it is determined by City that for any reason whatsoever that Contractor was not in default, or that the default was excusable, services may continue in accordance with the terms and conditions of this Agreement or the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the City in accordance with Section 7A above.

c. Upon termination of this Agreement, City shall compensate Contractor in accordance with Section 3, above, for those services which were provided under this Agreement prior to its termination and which have not been previously invoiced to City. Contractor's final invoice for said services will be presented to and paid by City in the same manner set forth in Section 3 above.

D. If City terminates this Agreement as provided in this Section, no fees of any type, other than fees due and payable at the Termination Date, shall thereafter be paid to Contractor.

#### **Section 7. Ownership and Reuse of Documents**

All documents, data, reports, research, graphic presentation materials, etc., developed by Contractor as a part of its work under this Agreement, shall become the property of City upon completion of this Agreement, or in the event of termination or cancellation thereof, at the time of payment under Section 3 for work performed. Contractor shall promptly furnish all such data and material to City on request.

#### **Section 8. Inspection of Books and Records**

Contractor will permit City, or any duly authorized agent of City, to inspect and examine the books and records of Contractor for the purpose of verifying the amount of work performed under the Scope of Services. City's right to inspect survives the termination of this Agreement for a period of four years.

#### **Section 9. Insurance**

Prior to commencement of the Services, Contractor shall furnish City with properly executed certificates of insurance which shall evidence all insurance required and provide that such insurance shall not be canceled, except on 30 days' prior written notice to City.

Contractor shall provide certified copies of insurance endorsements and/ or policies if requested by City. Contractor shall maintain such insurance coverage from the time Services commence until Services are completed and provide replacement certificates, policies and/or endorsements for any such insurance expiring prior to completion of Services. Contractor shall obtain such insurance written on an Occurrence form from such companies having Bests rating of A/VII or better, licensed or approved to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

1. Employers' Liability insurance with limits of not less than \$1,000,000 per injury by accident, \$1,000,000 per injury by disease, and \$1,000,000 per bodily injury by disease.
  2. Commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the annual aggregate. Policy shall cover liability for bodily injury, personal injury, and property damage and products/completed operations arising out of the business operations of the policyholder.
  3. Business Automobile Liability coverage applying to owned, non-owned and hired automobiles with limits not less than \$1,000,000 each occurrence combined single limit for Bodily Injury and Property Damage combined.
- B. City shall be named as additional insured to all required coverage except Professional Liability (if required). All Liability policies written on behalf of Contractor shall contain a waiver of subrogation in favor of City.
- C. If required coverage is written on a claims-made basis, Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of the Contract and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of 2 years beginning from the time the work under this Contract is completed.
- D. Contractor shall not commence any port ion of the work under this Contract until it has obtained the insurance required herein and certificates of such insurance have been filed with and approved by City of Jersey Village.
- E. No cancellation of or changes to the certificates, or the policies, may be made without thirty (30) days prior, written notification to City of Jersey Village.

- F. Approval of the insurance by City of Jersey Village shall not relieve or decrease the liability of the Contractor.

**Section 10. Indemnity**

- A. CONTRACTOR SHALL SAVE HARMLESS CITY FROM AND AGAINST ALL CLAIMS, LIABILITY, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING FROM ACTIVITIES OF CONTRACTOR, ITS AGENTS, SERVANTS OR EMPLOYEES, PERFORMED UNDER THIS AGREEMENT THAT RESULT FROM THE NEGLIGENT ACT, ERROR, OR OMISSION OF CONTRACTOR OR ANY OF CONTRACTOR'S AGENTS, SERVANTS OR EMPLOYEES.
- B. Contractor shall timely report all such matters to City and shall, upon the receipt of any such claim, demand, suit, action, proceeding, lien or judgment, not later than the fifteenth day of each month; provide City with a written report on each such matter, setting forth the status of each matter, the schedule or planned proceedings with respect to each matter and the cooperation or assistance, if any, of City required by Contractor in the defense of each matter.
- C. Contractor's duty to defend, indemnify and hold City harmless shall be absolute. It shall not abate or end by reason of the expiration or termination of any contract unless otherwise agreed by City in writing. The provisions of this section shall survive the termination of the contract and shall remain in full force and effect with respect to all such matters no matter when they arise.
- D. In the event of any dispute between the parties as to whether a claim, demand, suit, action, proceeding, lien or judgment appears to have been caused by or appears to have arisen out of or in connection with acts or omissions of Contractor, Contractor shall never-the-less fully defend such claim, demand, suit, action, proceeding, lien or judgment until and unless there is a determination by a court of competent jurisdiction that the acts and omissions of Contractor are not at issue in the matter.
- E. Contractor 's indemnification shall cover, and Contractor agrees to indemnify City, in the event City is found to have been negligent for having selected Contractor to perform the work described in this request.

- F. The provision by Contractor of insurance shall not limit the liability of Contractor under an agreement.
- G. Contractor shall cause all trade contractors and any other contractor who may have a contract to perform construction or installation work in the area where work will be performed under this request, to agree to indemnify City and to hold it harmless from all claims for bodily injury and property damage that arise may from said Contractor 's operations. Such provisions shall be in form satisfactory to City.
- H. Loss Deduction Clause - City shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of deductibles shall be the sole responsibility of Contractor and/or trade contractor providing such insurance.

#### **Section 11. Confidential and Proprietary Information**

- A. Contractor acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire information that is confidential to City. Any and all information of any form obtained by Contractor or its employees or agents from City in the performance of this Agreement shall be deemed to be confidential information of City ("Confidential Information"). Any reports or other documents or items (including software) that result from the use of the Confidential Information by Contractor shall be treated with respect to confidentiality in the same manner as the Confidential Information. Confidential Information shall be deemed not to include information that (a) is or becomes (other than by disclosure by Contractor) publicly known or is contained in a publicly available document; (b) is rightfully in Contractor's possession without the obligation of nondisclosure prior to the time of its disclosure under this Agreement; or (c) is independently developed by employees or agents of Contractor who can be shown to have had no access to the Confidential Information.
- B. Contractor agrees to hold Confidential Information in strict confidence, using at least the same degree of care that Contractor uses in maintaining the confidentiality of its own confidential information , and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give,

or disclose Confidential Information to third parties or use Confidential Information for any purposes whatsoever other than the provision of Services to City hereunder, and to advise each of its employees and agents of their obligations to keep Confidential Information confidential. Contractor shall use its best efforts to assist City in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limitation of the foregoing, Contractor shall advise City immediately in the event Contractor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement and Contractor will at its expense cooperate with City in seeking injunctive or other equitable relief in the name of County or Contractor against any such person. Contractor agrees that, except as directed by City, Contractor will not at any time during or after the term of this Agreement disclose, directly or indirectly, any Confidential Information to any person, and that upon termination of this Agreement or at City's request, Contractor will promptly turn over to City all documents, papers, and other matter in Contractor's possession which embody Confidential Information.

- C. Contractor acknowledges that a breach of this Section, including disclosure of any Confidential Information, or disclosure of other information that, at law or in equity, ought to remain confidential, will give rise to irreparable injury to City that is inadequately compensable in damages. Accordingly, City may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available. Contractor acknowledges and agrees that the covenants contained herein are necessary for the protection of the legitimate business interest of City and are reasonable in scope and content.
- D. Contractor in providing all services hereunder agrees to abide by the provisions of any applicable Federal or State Data Privacy Act.
- E. Contractor expressly acknowledges that City is subject to the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 et seq., as amended, and notwithstanding any provision in the Agreement to the contrary, City will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any

proprietary or confidential information marked as such provided to City by Consultant shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed. The terms and conditions of the Agreement are not proprietary or confidential information.

**Section 12. Independent Contractor**

- A. In the performance of work or services hereunder, Contractor shall be deemed an independent contractor, and any of its agents, employees, officers, or volunteers performing work required hereunder shall be deemed solely as employees of contractor or, where permitted, of its subcontractors.
- B. Contractor and its agents, employees, officers, or volunteers shall not, by performing work pursuant to this Agreement, be deemed to be employees, agents, or servants of City and shall not be entitled to any of the privileges or benefits of City employment.

**Section 13. Notices**

- A. Each party giving any notice or making any request, demand, or other communication (each, a "Notice") pursuant to this Agreement shall do so in writing and shall use one of the following methods of delivery, each of which, for purposes of this Agreement, is a writing: personal delivery, registered or certified mail (in each case, return receipt requested and postage prepaid), or nationally recognized overnight courier (with all fees prepaid).
- B. Each party giving a Notice shall address the Notice to the receiving party at the address listed below or to another address designated by a party in a Notice pursuant to this Section:

To the City:                      City of Jersey Village  
   Attn: City Manager  
   16327 Lakeview Dr  
   Jersey Village, TX 77040

ableess@jerseyvillagetx.com

To the Contractor: Jeffrey S. Ward and Associates INC  
Attn: Jeff Ward  
PO Box 4356  
Leesburg, VA 20177  
Jswa1@outlook.com

- C. Notice is effective only if the party giving or making the Notice has complied with subsections 14(A) and 14(8) and if the addressee has received the Notice. A Notice is deemed received as follows:
1. If the Notice is delivered in person or sent by registered or certified mail or a nationally recognized overnight courier, upon receipt as indicated by the date on the signed receipt.
  2. If the addressee rejects or otherwise refuses to accept the Notice, or if the Notice cannot be delivered because of a change in address for which no Notice was given, then upon the rejection, refusal, or inability to deliver.

**Section 14. Compliance with Laws**

Contractor shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required by City, Contractor shall furnish City with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

**Section 15. Assignment and Delegation**

- A. Neither party may assign any of its rights under this Agreement, except with the prior written consent of the other party. That party shall not unreasonably withhold its consent. All assignments of rights by Contractor are prohibited under this subsection, whether they are voluntarily or involuntarily, without first obtaining written consent from City.
- B. Neither party may delegate any performance under this Agreement.

- C. Any purported assignment of rights or delegation of performance in violation of this Section is void.

**Section 16. Applicable Law**

The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in City of Jersey Village, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in the Agreement shall be construed to waive the City's sovereign immunity.

**Section 17. Successors and Assigns**

City and Contractor bind themselves and their successors, executors, administrators and assigns to the other party of this Agreement and to the successors, executors, administrators and assigns of the other party, in respect to all covenants of this Agreement.

**Section 18. Third Party Beneficiaries**

This Agreement does not confer any enforceable rights or remedies upon any person other than the parties.

**Section 19. Severability**

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

**Section 20. Publicity**

Contact with citizens of City of Jersey Village, media outlets, or governmental agencies shall be the sole responsibility of City. Under no circumstances whatsoever, shall Contractor release any material or information developed or received in the performance of the Services hereunder without the express written permission of City, except where required to do so by law.

**Section 2. Captions**

The section captions used in this Agreement are for convenience of reference only and do

not affect the interpretation or construction of this Agreement.

**Section 22. Entire Agreement**

This Agreement contains the entire Agreement among the parties and supersedes all other negotiations and agreements, whether written or oral.

In addition to the primary agreement, there are four Exhibits:

Exhibit A – Original Request for Qualifications (RFQ) - incorporated by reference

Exhibit B – Response from Contractor to RFQ

Exhibit C – Scope of Work and Cost of Services

Exhibit D – Standard TWDB subcontractor Clauses.

**Section 23. Conflict**

In the event there is a conflict, the following have priority with regard to the conflict: first: this document titled " REQUEST FOR QUALIFICATIONS: FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES".

**Section 24. Execution**

IN WITNESS WHEREOF, the parties hereto have signed or have caused their respective names to be signed to multiple counterparts to be effective upon final grant approval from TWDB/FEMA.

CITY OF JERSEY VILLAGE

CONTRACTOR

\_\_\_\_\_  
Austin Bless, City Manager

\_\_\_\_\_  
Jeffrey S. Ward, President

Exhibit A: RFQ (Incorporated by Reference)

Exhibit B – Response from Contractor to RFQ (Incorporated by Reference)

## Exhibit C – Scope of Work and Cost of Services

### Scope of Work

#### General Grant Administration

- Administer all aspects of the grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of the grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

#### Per Parcel Project Management Services for Elevation projects

- Meet with Homeowners to overview and explain the process and detail the Homeowner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage the budget to ensure all homes are completed within available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop a process to ensure that construction is performed in compliance with engineering specifications (especially homes not located within City limits)
- Ensure that a professional engineer reviews all construction specifications. Note, Professional Engineer is provided and paid for by the elevation contractor as part other total elevation contract amount bid and accepted by the homeowner and the

City.

- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- For those Homeowners that have a local cost share, collect this cost share at the time of execution of the agreement between City and Homeowner. Ensure these funds are deposited with the City in escrow accounts
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- This element requires the submittal of a schedule for completion for elevation as part of the bid and resultant contract for elevation. JSWA will closely monitor this schedule and include progress reviews in the below mentioned weekly reports.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

### **Cost of Services**

(On Next Pages)

## **Exhibit D - TWDB Standard Required Clauses**

**For the following Four TWDB required clauses, “Contract” refers to the Agreement between the City and Jeffrey S. Ward and Associates Inc, “Subcontractor” Refers to Jeffrey S. Ward and Associates Inc, and “Contractor” refers to City of Jersey Village**

Subcontractor will adhere to terms and conditions contained in the contact between the Texas Water Development Board and the City of Jersey Village, to included but not limited to the following clauses.

### **State Auditor Clause**

By executing this Contract, the SUBCONTRACTOR accepts the authority of the State Auditor's Office, under direction of the legislative audit committee, to conduct audits and investigations in connection with any and all state funds received pursuant to this contract.

The SUBCONTRACTOR shall comply with and cooperate in any such investigation or audit. The SUBCONTRACTOR agrees to provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit. The SUBCONTRACTOR also agrees to include a provision in any subcontract related to this contract that requires the SUBCONTRACTOR to submit to audits and investigation by the State Auditor's Office in connection with any and all state funds received pursuant to the subcontract.

### **Financial Records Clause**

The SUBCONTRACTOR(S) and its contracted parties shall maintain satisfactory financial accounting documents and records, including copies of invoices and receipts, and shall make them available for examination and audit by the EXECUTIVE ADMINISTRATOR of the TWDB. Accounting by the SUBCONTRACTOR(S) and its contracted parties shall be in a manner consistent with generally accepted accounting principles,

### **Ownership Clause**

The TWDB shall have unlimited rights to technical or other data resulting directly from the performance of services under this CONTRACT. It is agreed that all reports, drafts of reports, or other material, data, drawings, computer programs and codes associated with this CONTRACT and developed by the SUBCONTRACTOR(S) or its contracted parties pursuant to this CONTRACT shall become the joint property of the SUBCONTRACTOR(S) and the TWDB.

These materials shall not be copyrighted or patented by the SUBCONTRACTOR(S) or by any consultants involved in this CONTRACT unless the EXECUTIVE ADMINISTRATOR of the TWDB approves in writing the right to establish copyright or patent; provided, however, that copyrighting or patenting by the SUBCONTRACTOR(S) or its SUB- SUBCONTRACTOR(S) will in no way limit the TWDB 's access to or right to request and receive or distribute data and information obtained or developed pursuant to this CONTRACT.

Any material subject to a TWDB copyright and produced by the SUBCONTRACTOR(S) or TWDB

pursuant to this CONTRACT may be printed by the SUBCONTRACTOR(S) or the TWDB at their own cost and distributed by either at their discretion. The SUBCONTRACTOR(S) may otherwise utilize such material provided under this CONTRACT as it deems necessary and appropriate, including the right to publish and distribute the materials or any parts thereof under its own name, provided that any TWDB copyright is appropriately noted on the printed materials.

### **No Debt Against The State Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT. The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR (S), arising out of the activities under this CONTRACT. The SUBCONTRACTOR(S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR(S) to perform the subject work.

### **Licenses, Permit and Insurance Clause**

For the purpose of this CONTRACT, the SUBCONTRACTOR(S) will be considered an independent SUBCONTRACTOR and therefore solely responsible for liability resulting from negligent acts or omissions. The SUBCONTRACTOR(S) shall obtain all necessary insurance, in the judgment of the SUBCONTRACTOR(S), to protect themselves, the CONTRACTOR, the TWDB, and employees and officials of the TWDB from liability arising out of this CONTRACT.

The SUBCONTRACTOR(S) shall indemnify and hold the TWDB and the State of Texas harmless, to the extent the SUBCONTRACTOR(S) may do so in accordance with state law, from any and all losses, damages, liability, or claims therefore, on account of personal injury, death, or property damage of any nature whatsoever caused by the SUBCONTRACTOR(S), arising out of the activities under this CONTRACT.

The SUBCONTRACTOR (S) shall be solely and entirely responsible for procuring all appropriate licenses and permits, which may be required by any competent authority for the SUBCONTRACTOR (S) to perform the subject work.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G3

**AGENDA SUBJECT:** Consider Resolution No. 2025-09, selecting contractors to complete home elevation work in relation to the FY2023 FEMA Flood Mitigation Assistance Grant.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 29, 2025

**EXHIBITS:** Resolution No. 2025-09

**BACKGROUND INFORMATION:**

The grant application for home elevations submitted as part of the FY23 FEMA Flood Mitigation Assistance (FMA) were identified for further review by FEMA. I believe this review will be wrapping up over the next few months and we should receive contracts on both grants in the late spring of 2025.

As part of this we went out for RFQ for home elevation contractor services. The RFQ was posted on our website and Bidnet Direct on December 11, 2024. Advertisements were run in the Houston Chronicle on December 11 and December 18, 2024. Proposals were opened on January 21, 2025.

The RFQ was downloaded by 11 companies. We received responses from 2 different contractors.

All of the responses were judged on the following categories:

Item:	Scoring. Percentage
Qualifications of firm	35%
Demonstrated ability to perform building elevation services as requested in the Scope of Services	40%
Ability to efficiently provide building elevation services at project sites within Jersey Village	25%
Total	100%

Here is a summary of our rankings:

	Total Possible Points	Total Points	Total Average Points Possible	Average Points
Arkitektura	200	193	100	96.5
Allied Foundation	200	162	100	81

In discussions with our Grant Administrator, he recommends the city select two contractors to do the work for the home elevations. Since we have only received two proposals and both contractors submitted responsive proposals and appear to be able to do the work, staff is recommending both of these contractors.

The companies would contract directly with the homeowners to do the work, the city would not be involved with that contract. This list simply narrows down the companies that can do the work, making sure it stays a manageable project for the city.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

No money would be spent on this until the grant has been officially awarded. We would not enter into any contract, or spend any money on this, until the grant has been officially awarded. At this point in time we believe this funding will still be awarded. However, there is some uncertainty in that with actions taken in late January 2025 by the President as it relates to grants.

**RECOMMENDED ACTION & MOTION:**

To approve Resolution No. 2025-09, selecting contractors to complete home elevation work in relation to the FY2023 FEMA Flood Mitigation Assistance Grant.

**RESOLUTION NO. 2025-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING CONTRACTORS TO COMPLETE HOME ELEVATION WORK IN RELATION TO THE FY2023 FEMA FLOOD MITIGATION ASSISTANCE GRANT.**

**WHEREAS**, the Jersey Village City Council has applied to and been awarded funds under the FY2023 FEMA Flood Mitigation Assistance Grant for home elevations; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; and

**WHEREAS**, the City has published an RFQ for Home Elevation Services and reviewed the responses against a set matrix; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council approves the firms Arkitektura Development Inc, and Allied Foundations Inc. to complete the work related to home elevations for the FY2023 FEMA Flood Mitigation Assistance Grant.

**PASSED AND APPROVED** this 10<sup>th</sup> day of **February**, A.D., **2025**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** G4

**AGENDA SUBJECT:** Consider Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these services.

**Department/Prepared By:** Robert Basford, Assistant City Manager

**Date Submitted:** January 27, 2025

**EXHIBITS:** Ordinance 2025-06  
EXA – Budget Amendment Form  
EXB – Jersey Meadow Golf Course Driving Range Lighting Proposal.

**BACKGROUND INFORMATION:**

This year the golf course budget held \$120,000 in their Capital Improvement line item for the purchase of greens covers and the driving range lighting project. The final pricing for both projects came in \$25,825.35 more than originally estimated. The golf course is currently ahead of their revenue for the first quarter by a significant amount and expects to exceed the targeted revenue for this fiscal year.

Staff are requesting a budget amendment with net zero impact, adjusting the green fee's revenue line item to offset the adjustment to our capital improvement line item for the purchase of the driving range lights.

The contractor performing the work on the project, Facility Solutions Group, is a member of Buyboard (contract #677-22 Sports lighting and Installation services) and was also the lowest of three quotes.

Their scope involves the following:

- FSG will install (8) 30' direct burial poles w/ a total of (7) 2-light tenon mounts and (1) 3-light tenon mount. (8 mounts total).
- FSG will install (2) Keystone LED Sport Lights on (7) poles (14 total).
- FSG will install (3) Keystone LED Sports Lights on (1) pole (3 total).
- FSG will install (1) weatherproof enclosure per pole to house the new Keystone Drivers. (8 total).
- FSG will run up to 1200' of THHN wiring from the provided power location to the location of the (8) new poles.
- FSG will haul dirt and debris off site.

Staff has expressed significant importance pertaining to minimal lighting pollution for our residents and the contractor designed a lighting layout to ensure a 0 footcandle output outside of the property, referenced in page 6 of exhibit A. With the temporary lights that have been put up to prove the concept of if this would work or not, we have had a bit of light pollution. These new lights would have shields to keep the light pointed down and not to be a visible ball of light in the neighborhood.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

We also believe it is best to move forward with the alternate provide in the quote that includes boring and installing 1200 feet of conduit for this project which brings the total project cost to \$92,807.

**RECOMMENDED ACTION:** To approve Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these services.

**MOTION:** To approve Ordinance 2025-06, amending the golf course budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount not to exceed \$26,000 by increasing Revenue Line Item 11-80-8551 (Green Fees), and by Increasing Expense Line Item 11-87-7010 (Capital Improvement); approving the proposal from Facility Solutions Group to provide lighting at the driving range; and authorizing the City Manager to execute all documents with Facilities Solutions Group for these services.

**ORDINANCE NO. 2025-06**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GOLF COURSE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT NOT TO EXCEED \$26,000 BY INCREASING REVENUE LINE ITEM 11-80-8551 (GREEN FEES), AND BY INCREASING EXPENSE LINE ITEM 11-87-7010 (CAPITAL IMPROVEMENT); APPROVING THE PROPOSAL FROM FACILITY SOLUTIONS GROUP TO PROVIDE LIGHTING AT THE DRIVING RANGE; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS WITH FACILITIES SOLUTIONS GROUP FOR THESE SERVICES.**

**WHEREAS** the Jersey Meadow Golf Course Budget for FY 2024-2025 allocated \$120,000 in the Capital Improvement line item for the purchase of greens covers and the driving range lighting project; and

**WHEREAS** the final combined cost for these projects exceeded the initial estimate by \$25,825.35, bringing the total cost for both projects to \$145,285.35 for the driving range lighting project and the purchase of greens covers; and

**WHEREAS** the golf course has exceeded first-quarter revenue projections and is on track to exceed targeted revenue for the fiscal year, allowing for a net-zero budget amendment by offsetting the increased capital expense with increased green fee revenue; and

**WHEREAS** Facility Solutions Group (FSG), a member of BuyBoard (contract #677-22), provided the lowest of three quotes and has been selected to perform the work; and

**WHEREAS** the installation of lighting at the driving range will enhance the amenities at Jersey Meadow Golf Course, improving functionality and user experience; **NOW THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE TEXAS THAT:**

**SECTION 1.** The Golf Course Budget for FY 2024-2025 is hereby amended by increasing Revenue Line Item 11-80-8551 (Green Fees) in the amount of \$26,000 and increasing Expense Line Item 11-87-7010 (Capital Improvement) in the amount of \$26,000, with no net impact on the overall budget as outlined in Exhibit A.

**SECTION 2.** The proposal, attached hereto as Exhibit B, from Facility Solutions Group for the installation of lighting at the driving range, in the amount of \$92,807, is hereby approved.

**SECTION 3.** The City Manager is authorized to execute all necessary documents with Facility Solutions Group for the completion of the driving range lighting project.

**PASSED AND APPROVED** this 10<sup>th</sup> day of February 2025.

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



\_\_\_\_\_  
Bobby Warren, Mayor

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	<u>11-80-8551</u>	<u>\$26,000</u>
<input checked="" type="checkbox"/> Other <u>Golf Course Fund</u>	<u>11-87-7010</u>	<u>\$26,000</u>

### Justification

The purpose of this budget amendment is to increase revenue line item (Green Fees) 11-80-8551 by \$26,000 and expenditure line item (Capital Improvement) by the same amount for the purchase of green covers and the driving range project. The final pricing for both projects came in \$25,825.35 more than originally estimated. This budget amendment will have a net zero impact.

Requested by: Robert Basford

Signed: Robert Basford Date 01-29-2025

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Signed: <u>Asab Kato</u>  Date: <u>01-29-2025</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Signed: <u>Austi Bless</u>  Date: <u>1/29/2025</u>
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

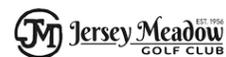
# Jersey Meadow Driving Range Lighting Upgrade

Jan 20 2025



**- Prepared By -**

Andrew Dillon - FSG - Houston  
andrew.dillon@fsgi.com  
5091 Steadmont Dr  
Houston, TX 77040, USA



**- Addressed To -**

Robert Basford - City of Jersey Village - Jersey  
Meadow Golf Club  
561-670-9311  
rbasford@jerseyvillagetx.com  
8502 Rio Grande St  
Houston, TX 77040, USA

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

City of Jersey Village  
 8502 Rio Grande St  
 Houston, TX 77040  
 Robert Basford

Work Order:  
 Salesman: Hunter Ogle  
 Estimator: Chad Kellum  
 Coordinator: Andrew Dillon  
 Date: 1/20/2025

**BuyBoard Contract #677-22**

## Jersey Meadow Driving Range Lighting Upgrade

**Scope:** FSG will install (8) 30' direct burial poles w/ a total of (7) 2-light tenon mounts and (1) 3-light tenon mount. (8 mounts total).  
 FSG will install (2) Keystone LED Sport Lights on (7) poles (14 total).  
 FSG will install (3) Keystone LED Sports Lights on (1) pole (3 total).  
 FSG will install (1) weatherproof enclosure per pole to house the new Keystone Drivers. (8 total).  
 FSG will run up to 1200' of THHN wiring from the provided power location to the location of the (8) new poles.  
 FSG will haul dirt and debris off site.

**Underground conduit installation provided by others. Main electrical power and lighting controls provided by others.**

**Adder to perform the following additional work:**

Install up to 1200' feet of 1" PVC conduit underground.  
**(Not included in the quoted amount below) \$12,800 + applicable tax**

**(CUSTOMER NOTICE)**

Proposal includes permit procurement and engineering.

Proposal excludes cost of permits, which are determined by the authority having jurisdiction. Permits will be billed to customer at cost after procurement.

Exclusions: permit costs, warranty on existing circuitry, breakers, switches or any other existing electrical devices.

Work to be performed during normal working hours Monday - Friday 7AM-5PM.

FSG personnel will not perform work on any electrical equipment while they are energized, no exceptions.  
 FSG personnel will coordinate with customer to coordinate all electrical circuit outages prior to work being performed.

FSG is NOT responsible for any code violation outside scope of work, any existing code violations the property has currently or any code violations the inspector finds outside FSG's scope of work. Any repairs outside the scope of work will be at an additional cost to the customer.

FSG personnel will coordinate with customer to close off areas, re-locate existing material and equipment to perform work.

Customer will notify their personnel prior to work being performed that FSG personnel will be performing work on the property.

Work stoppage & delays due to others outside the scope of work will be at additional cost to customer beyond the amount of this estimate.

FSG is NOT responsible or liable for project delays that are outside of the control of FSG including but not limited to acts of nature, existing weather conditions, inability to access restricted areas or access to general work areas due to others.

<b>Quoted Amount**:</b>	\$80,007.00	<b>Labor Warranty:</b>	1 Year
<b>Tax:</b>	\$0.00	<b>Fixture Warranty:</b>	Per Manufacturer's Terms
<b>Total Project Amount:</b>	<b>\$80,007.00</b>		

**Signature/Date:** \_\_\_\_\_

**The above prices, specifications and conditions are satisfactory and hereby accepted. FSG is authorized to do the work as specified. Payment will be made net 30 from invoice date.**

**Inclusions:** Labor and material to complete the scope of work.

**Exclusions:** Warranty on wiring, devices or equipment that are existing or supplied by others. Warranty does not guarantee the condition/suitability of existing circuitry. This proposal does not include any repairs or modifications to existing circuitry, fixtures or equipment not stated in the scope of work, load analysis, cut, patch, paint, any code violations outside scope of work, dimming or controls.

**Assumptions:** All work to be completed during normal working hours Monday to Friday 8:AM to 5:PM, unless stated elsewhere. All existing electrical circuits and wiring are NEC compliant and in good working order. Power to the fixtures will be turned off to complete the work.

**Clarifications:** **Warranty does not include the photocell, lighting controls, circuitry, etc. Warranty also does not include after normal working hours or any specialized equipment, scaffolding, lifts, etc. FSG extends the manufactures warranty (FSG does not provide the warranty)**

\*\* - QUOTE VALID FOR 30 DAYS

**PRICING SUBJECT TO CHANGE WITHOUT NOTICE DUE TO MATERIAL COST CHANGES FROM TARIFF INCREASES**

July 18, 2024

**Sent via email to: fsgbuyboard@fsg.com**

Dan McLaughlin  
Facility Solutions Group  
2525 Walnut Hill Lane  
Dallas, TX 75229

Re: Parks and Sports Field Lighting Products and Installation Services  
BuyBoard Contract 677-22

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Parks and Sports Field Lighting Products and Installation Services, Contract 677-22, for which the current term is set to expire September 30, 2024. At this time, the BuyBoard is renewing your contract through September 30, 2025. This will be the final renewal of this contract.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at [contractadmin@buyboard.com](mailto:contractadmin@buyboard.com) prior to the start of the renewal term.

If you have questions or comments concerning this renewal, please contact me as soon as possible at [contractadmin@buyboard.com](mailto:contractadmin@buyboard.com). We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

*Jim Tulberg*

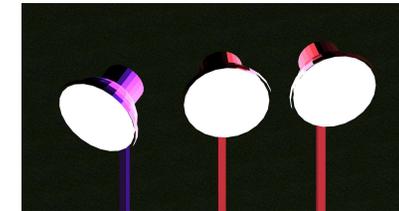
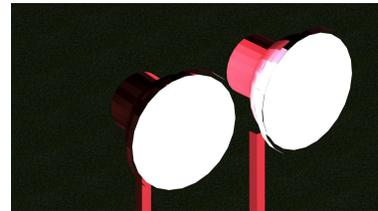
Jim Tulberg  
Contract Administrator

final renewal v.02.13.2020

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

Luminaire Schedule								
Symbol	Qty	Label	Arrangement	Description	LLF	Luminaire Lumens	Luminaire Watts	Total Watts
	1	KT-SLFLED750HV-M1-30-YM-750-VDIM	Single	750W Sports Flood, 20° Beam, High Voltage	0.900	102398	710.12	710.12
	16	KT-SLFLED750HV-M1-20-YM-750-VDIM	Single	750W Sports Flood, 20° Beam, High Voltage	0.900	110834	753.79	12060.64

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
150'	Illuminance	Fc	6.24	17	0	N.A.	N.A.
300'	Illuminance	Fc	5.86	26	0	N.A.	N.A.
450'	Illuminance	Fc	7.46	31	2	3.73	15.50
600'	Illuminance	Fc	7.72	24	3	2.57	8.00
Neighborhood	Illuminance	Fc	0.00	0	0	N.A.	N.A.
Neighborhood's Sky	Illuminance	Fc	2.23	4	0	N.A.	N.A.
Short Game Putting Green	Illuminance	Fc	2.38	11	0	N.A.	N.A.
Tee Boxes	Illuminance	Fc	6.83	12	0	N.A.	N.A.



**There are 8 poles proposed.**

**Seven poles will have 2 fixtures (7x2 = 14).**

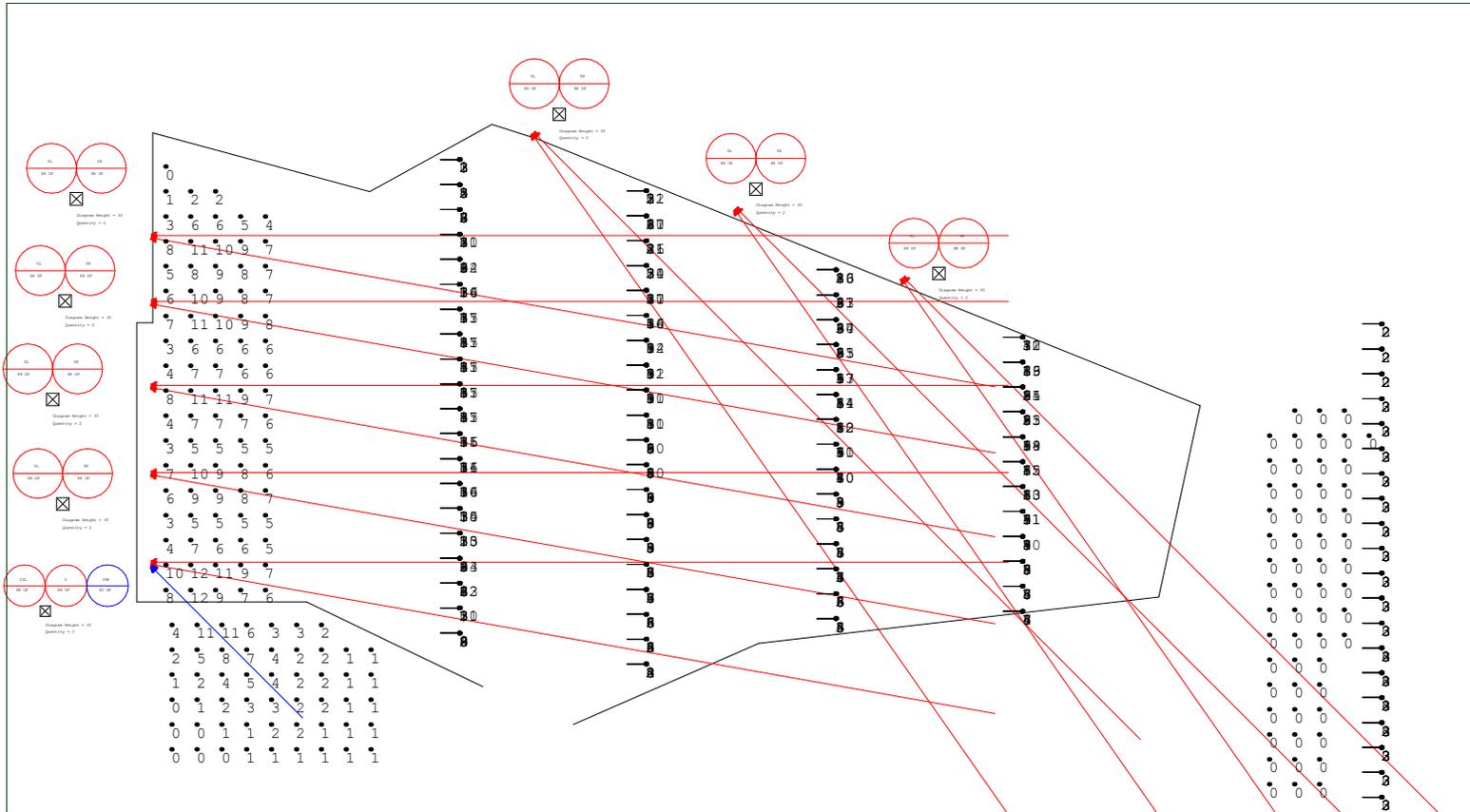
**One pole will have 3 fixtures (1x3 = 3).**

**There are 17 fixtures total.**



Project: Jersey Meadow Golf Range v8 KT-SLFLED750HV MH = 30' Fixtures Spaced 2' Apart In All Directions	<b>Keystone Technologies Lighting Layout</b> 2750 Morris Road Lansdale, PA, 19446 Phone: 1-800-464-2680 LightingLayouts@keystonetech.com
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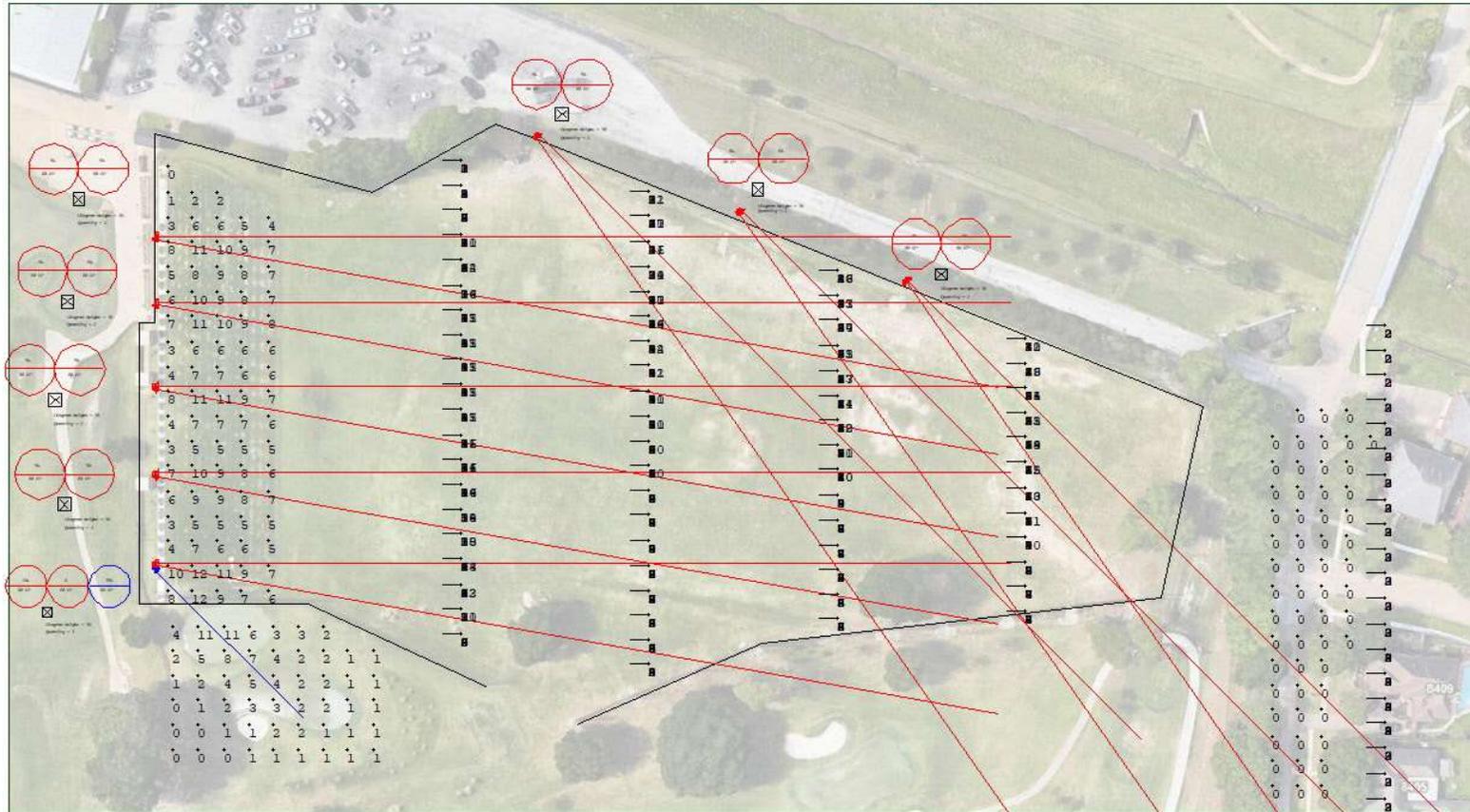




View of point by point

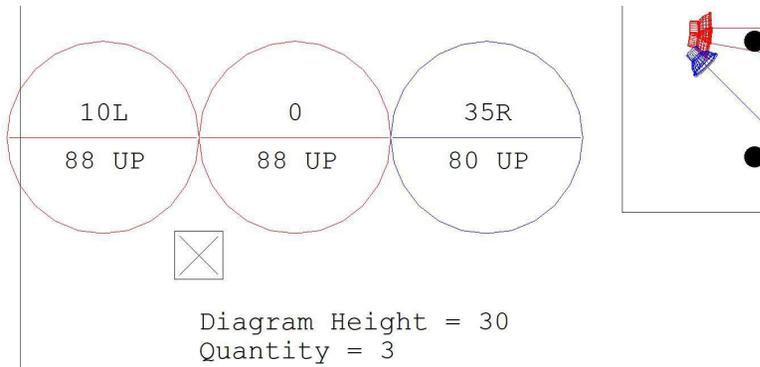
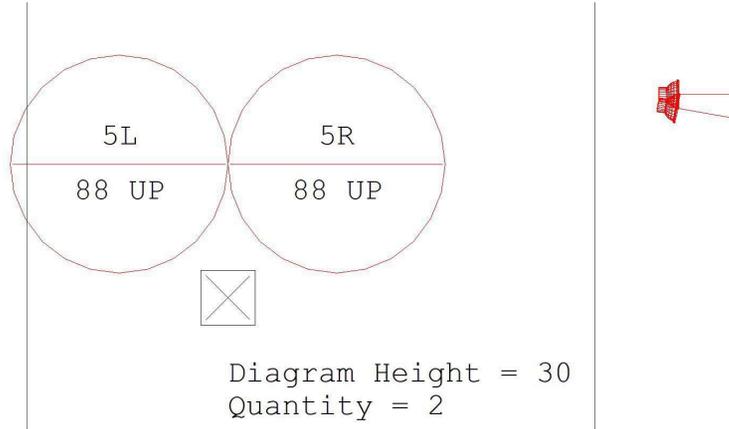
<p>Project: Jersey Meadow Golf Range v8          KT-SLFLED750HV          MH = 30'          Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>          2750 Morris Road          Lansdale, PA, 19446          Phone: 1-800-464-2680  <a href="mailto:LightingLayouts@keystonetech.com">LightingLayouts@keystonetech.com</a></p>
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<p>Project: Jersey Meadow Golf Range v8          KT-SLFLED750HV          MH = 30'          Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>          2750 Morris Road          Lansdale, PA, 19446          Phone: 1-800-464-2680  <a href="mailto:LightingLayouts@keystonetech.com">LightingLayouts@keystonetech.com</a></p>
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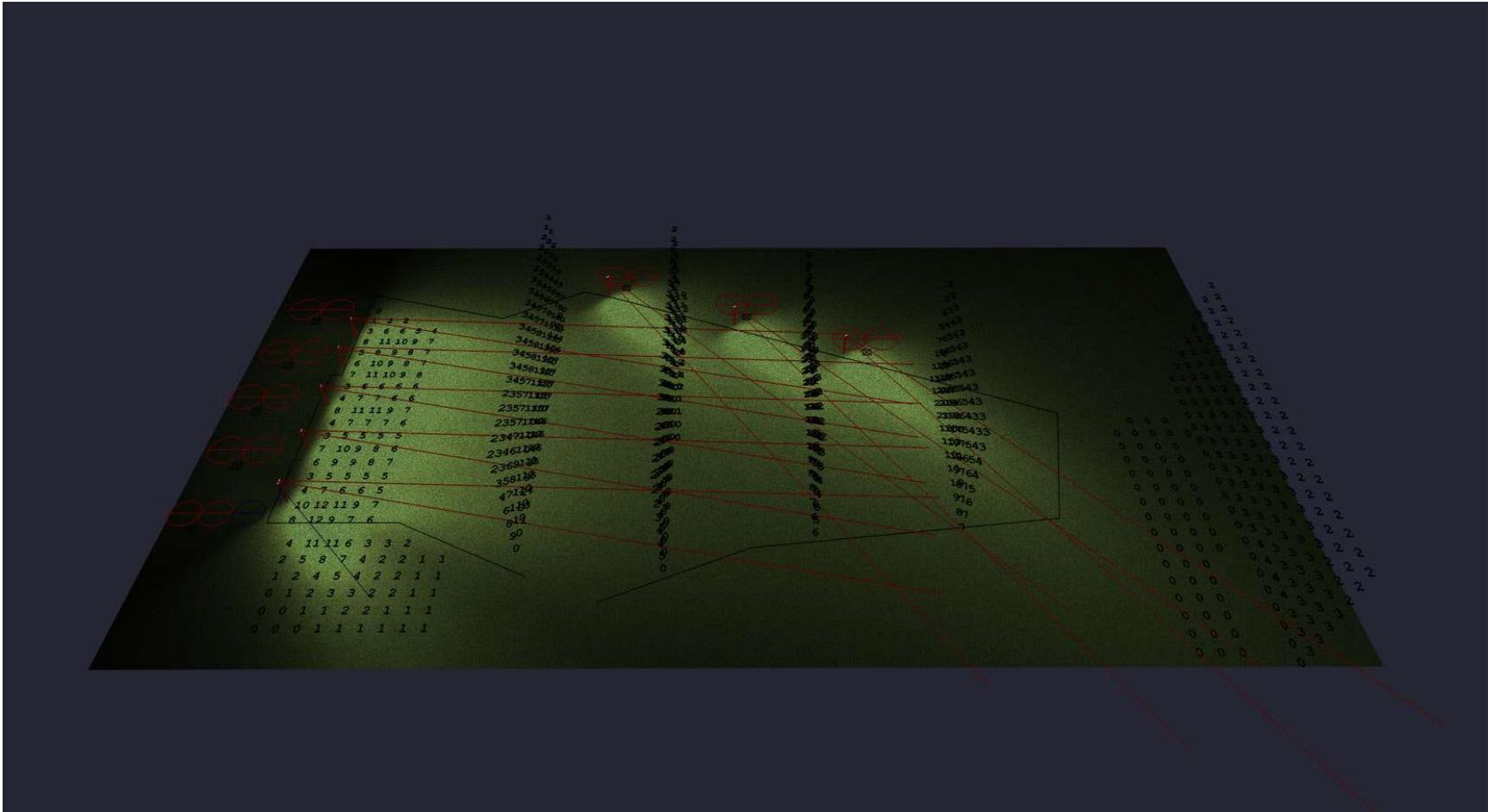
In the aiming diagram, the angle of rotation is at the top and the angle of tilt is at the bottom.

For the tilt angle, 0° is facing downward and 90° is facing forward.

The angles of horizontal rotation and their direction are indicated by 'L' and 'R' for left and right, in degrees, respectively.

<p>Project: Jersey Meadow Golf Range v8                  KT-SLFLED750HV                  MH = 30'                  Fixtures Spaced 2' Apart In All Directions</p>	<p><b>Keystone Technologies Lighting Layout</b>                  2750 Morris Road                  Lansdale, PA, 19446                  Phone: 1-800-464-2680                  LightingLayouts@keystonetech.com</p>
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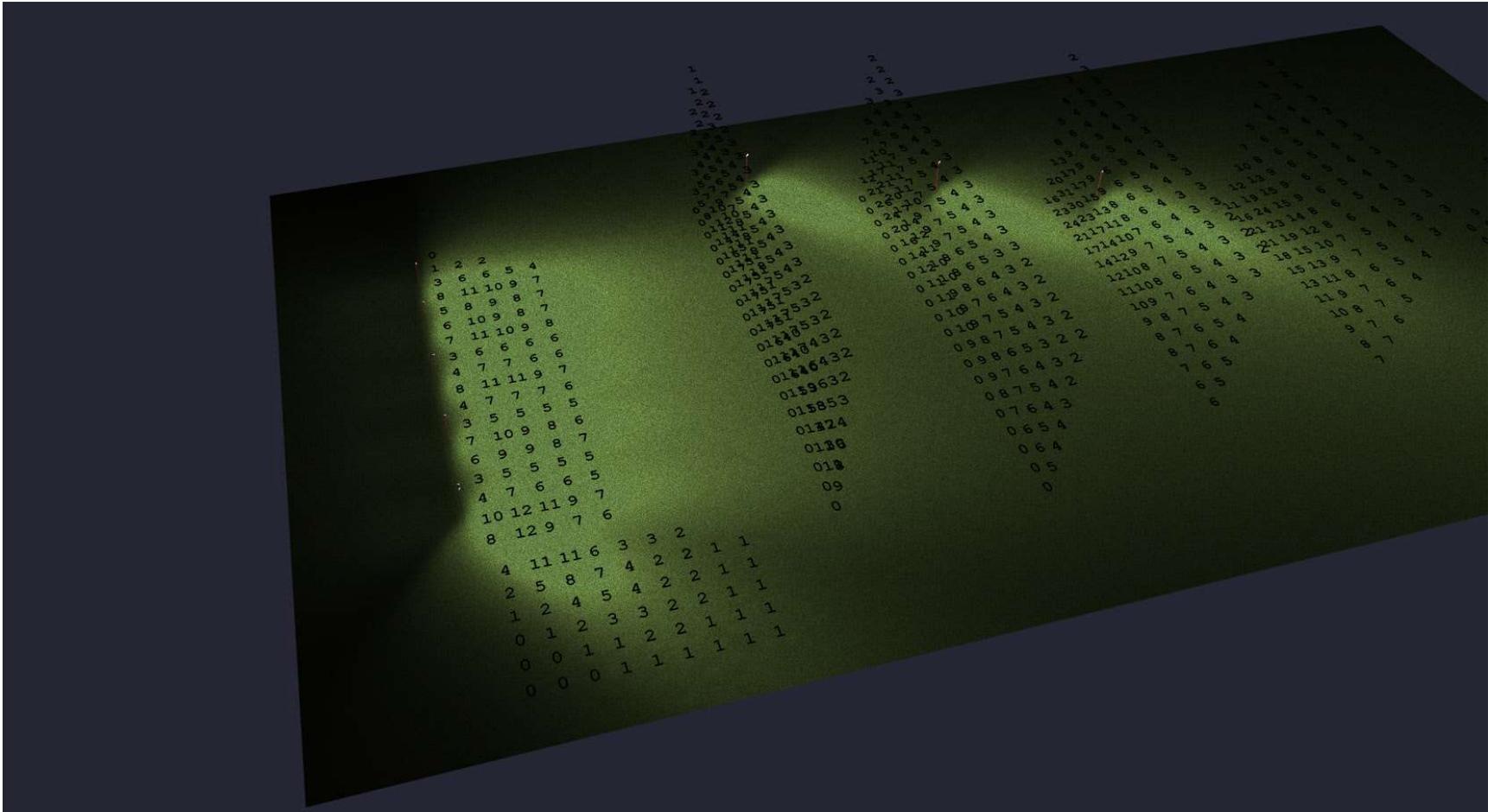




Project: Jersey Meadow Golf Range v8  
 KT-SLFLED750HV  
 MH = 30'  
 Fixtures Spaced 2' Apart In All Directions

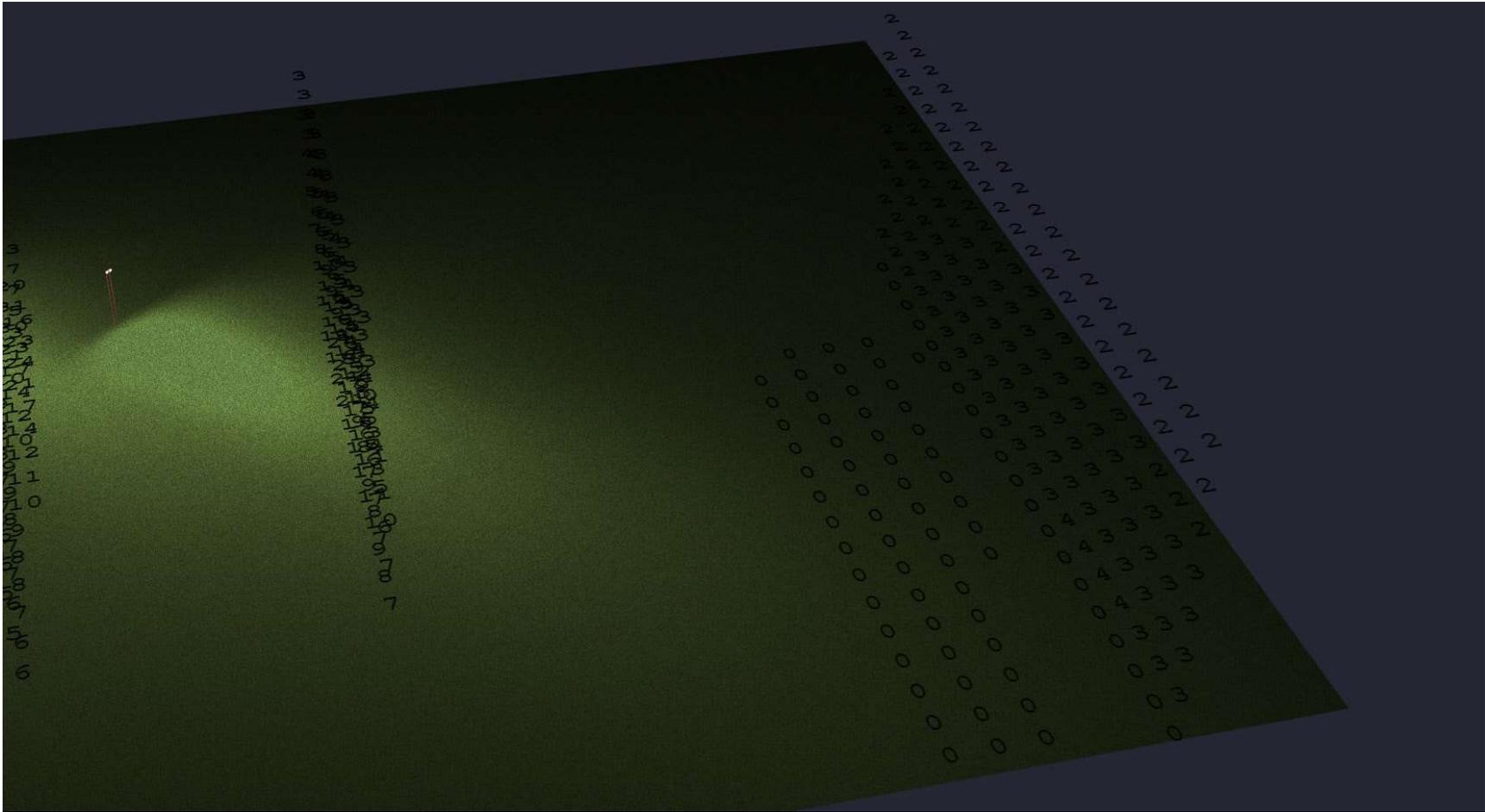
Keystone Technologies Lighting Layout  
 2750 Morris Road  
 Lansdale, PA, 19446  
 Phone: 1-800-464-2680  
[LightingLayouts@keystonetech.com](mailto:LightingLayouts@keystonetech.com)





<p>Project: Jersey Meadow Golf Range v8          KT-SLFLED750HV          MH = 30'          Fixtures Spaced 2' Apart In All Directions</p>	<p>Keystone Technologies Lighting Layout          2750 Morris Road          Lansdale, PA, 19446          Phone: 1-800-464-2680  <a href="mailto:LightingLayouts@keystonetech.com">LightingLayouts@keystonetech.com</a></p>
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<p>Project: Jersey Meadow Golf Range v8          KT-SLFLED750HV          MH = 30'          Fixtures Spaced 2' Apart In All Directions</p>	<p>Keystone Technologies Lighting Layout          2750 Morris Road          Lansdale, PA, 19446          Phone: 1-800-464-2680  <a href="mailto:LightingLayouts@keystonetech.com">LightingLayouts@keystonetech.com</a></p>
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Thank you for allowing Keystone Technologies the opportunity to create and provide this Lighting Layout report.

Illumination results shown on this lighting design are based on project parametrics provided to Keystone used in conjunction with luminaire photometric testing conducted under laboratory conditions. Actual project conditions differing from these design parameters may affect field results, such as (but not limited to) windows, furnishings, floor/ceiling/wall surface texture reflectivity, site cleanliness, and lighting component tolerances. Illumination results shown have not been field verified by Keystone and therefore the actual measured results may vary from actual field conditions.

The customer is responsible for verifying dimensional accuracy along with compliance with any applicable electrical, lighting, or energy code. In no event will Keystone Technologies be held responsible for any loss resulting from any use of this lighting design.



Project: Jersey Meadow Golf Range v8  
KT-SLFLED750HV  
MH = 30'  
Fixtures Spaced 2' Apart In All Directions

### Keystone Technologies Lighting Layout

2750 Morris Road  
Lansdale, PA, 19446  
Phone: 1-800-464-2680  
LightingLayouts@keystonetech.com





# Jersey Meadow Driving Range Lighting Upgrade

## Table of Contents

### Datasheets

Fixtures			
Qty	Manufacturer	Model Number	
16	KEYSTONE	<a href="#">KT-SLFLED750HV-M1-20-YM-750-VDIM</a>	
17	KEYSTONE	<a href="#">KT-SLFLED-SF-M1-KIT</a>	
17	KEYSTONE	<a href="#">KT-SLFLED-EC-35</a>	
1	KEYSTONE	<a href="#">KT-SLFLED750HV-M1-30-YM-750-VDIM</a>	

Poles			
Qty	Manufacturer	Model Number	
8	KWI	<a href="#">RTSP30-8-11-BRZ-2-E</a>	
7	KWI	<a href="#">FASQ2180-30-2-BRZ-2</a>	
1	KWI	<a href="#">FASQ3180-30-DM-BRZ-2</a>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

Page 1 of 9



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

### DESCRIPTION

750W Sports Light Flood | 5000K | Multiple Beam Angle  
Options | 208-480V Input | Gray Housing

### APPLICATION

High power, wide flood, pole mount illumination needs  
(municipal parks and baseball fields, high school football stadiums, driving ranges, rodeos, ski resorts, etc.)



### PRODUCT FEATURES

- Heavy duty die cast aluminum housing in gray finish offers a durable and modern aesthetic while carrying inspiration from existing legacy fixture solutions. Optimized for HID replacement needs
- Precision crafted optics that ensure uniform, proper lighting. Available in multiple beam angle options (30° standard, 20°, 40°, 60°, and 80° optional)
- Glare shield included in packaging. Easy install for use as required by site demands
- Comes with shorting cap and integrated NEMA/ANSI C136.41 7 pin twist lock receptacle
- Designed for install as a single assembly or with remote driver box. Allows for on site flexibility and lower EPA ratings
- Pre installed yoke mount bracket. Slipfitter and knuckle mounts optional (sold separately)
- Fixture mountable laser accessory available for fixture aiming, KT-SLFLED-LASER-G (sold separately)
- Ambient operating temperature: -40°C/-40°F to 50°C/122°F
- Powered by Keystone 0-10V dimming LED driver with built-in 20kV line-to-ground surge protection
- UL Certified for wet locations; IP65 rated
- Power factor: > 0.95
- THD: < 20%
- LED chip lifetime: L70 > 100,000 hrs @ 25°C/77°F ambient fixture temperature
- Meets FCC Part 15, Part B, Class A standards for conducted and radiated emissions

### DIMENSIONS AND WEIGHTS

Carton Dimensions	23.82"L x 24.61"W x 23.03"H
Carton Weight	57.10 lbs
Total Fixture Weight	51.81 lbs
Fixture Head Weight	37.21 lbs
Fixture Driver Box Weight	14.59 lbs

### PRODUCT SPECIFICATIONS

Catalog Number	Wattage	CCT	Lumens	Efficacy	Input Voltage	Dimming	Beam Angle	CRI	DLC	Legacy Equivalent
KT-SLFLED750HV-M1-20-YM-750-VDIM							20°			
KT-SLFLED750HV-M1-30-YM-750-VDIM							30°			
KT-SLFLED750HV-M1-40-YM-750-VDIM	750W	5000K	105,000	140 lm/W	208-480V	0-10V	40°	> 70	Y	2,000W MH
KT-SLFLED750HV-M1-60-YM-750-VDIM							60°			
KT-SLFLED750HV-M1-80-YM-750-VDIM							80°			

Note: Fixtures with 20°, 40°, 60°, and 80° beam angles are available and assembled to order. Lead times may apply.

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Specifications subject to change. Last revised on 10.22.24



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

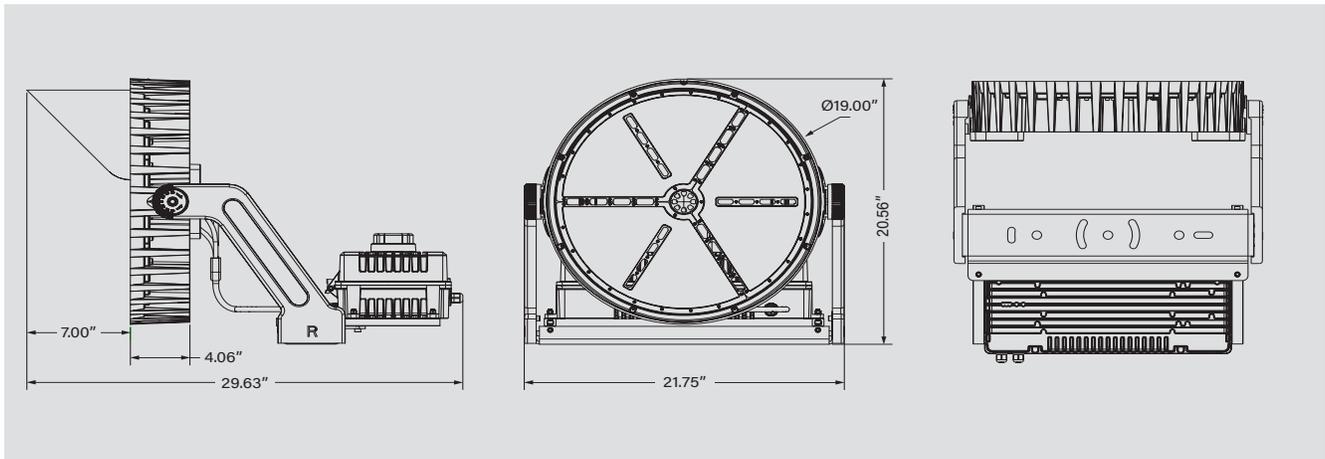
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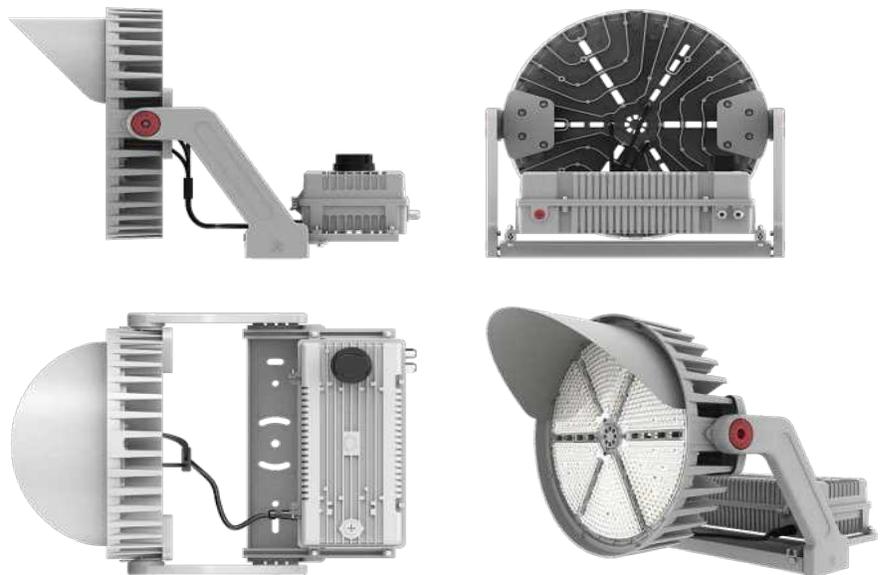
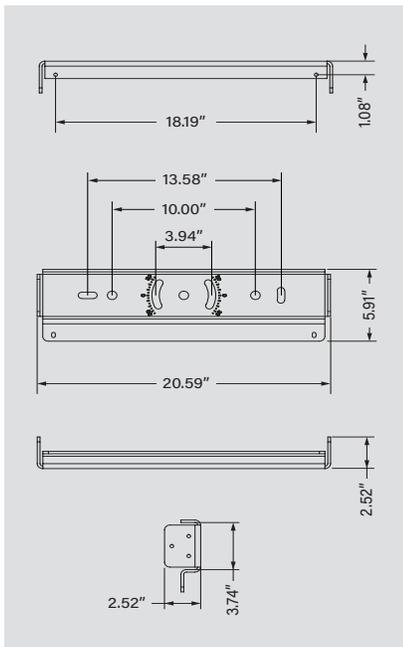


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS WITH DRIVER BOX ATTACHED



## CROSSARM



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

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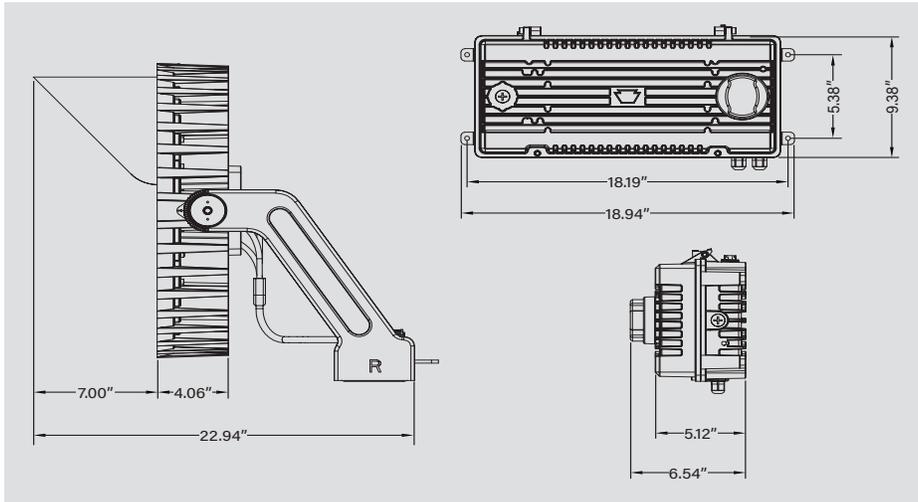
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# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS WITH DRIVER BOX SEPARATED



Note: Maximum cord length is 50 m / 164 ft  
Note: Images are for reference only. Contact Keystone with questions regarding remote mounting and enclosures

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Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

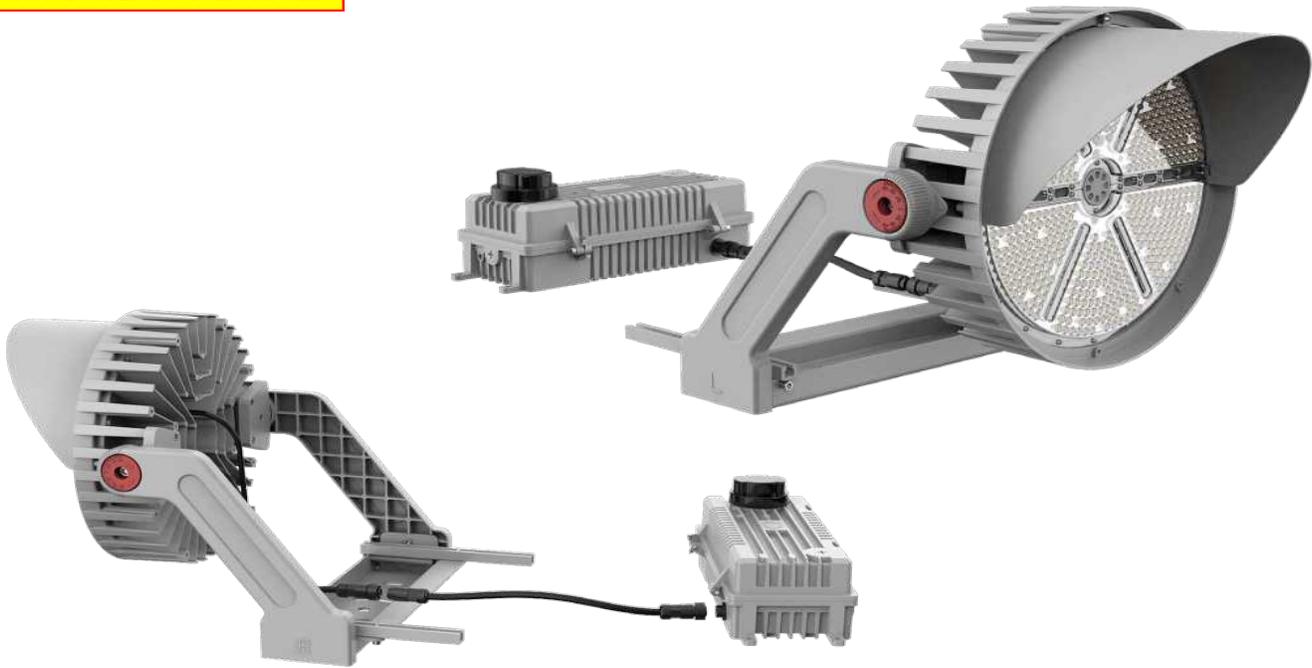
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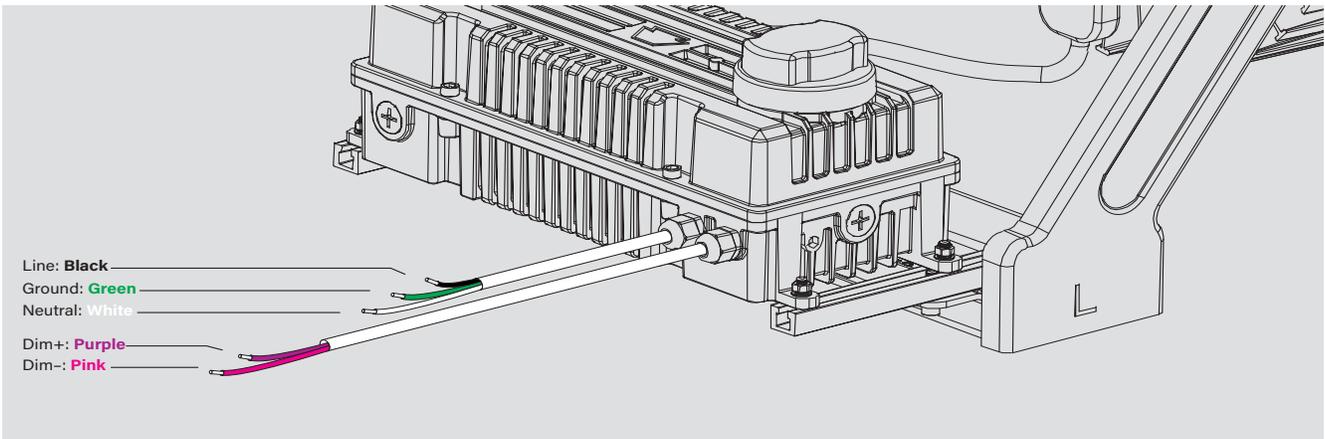


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

WITH DRIVER BOX SEPARATED



## WIRING DIAGRAM



Note: 16 AWG cord. Input and dimming wires extend 3 ft from driver box.

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Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

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Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

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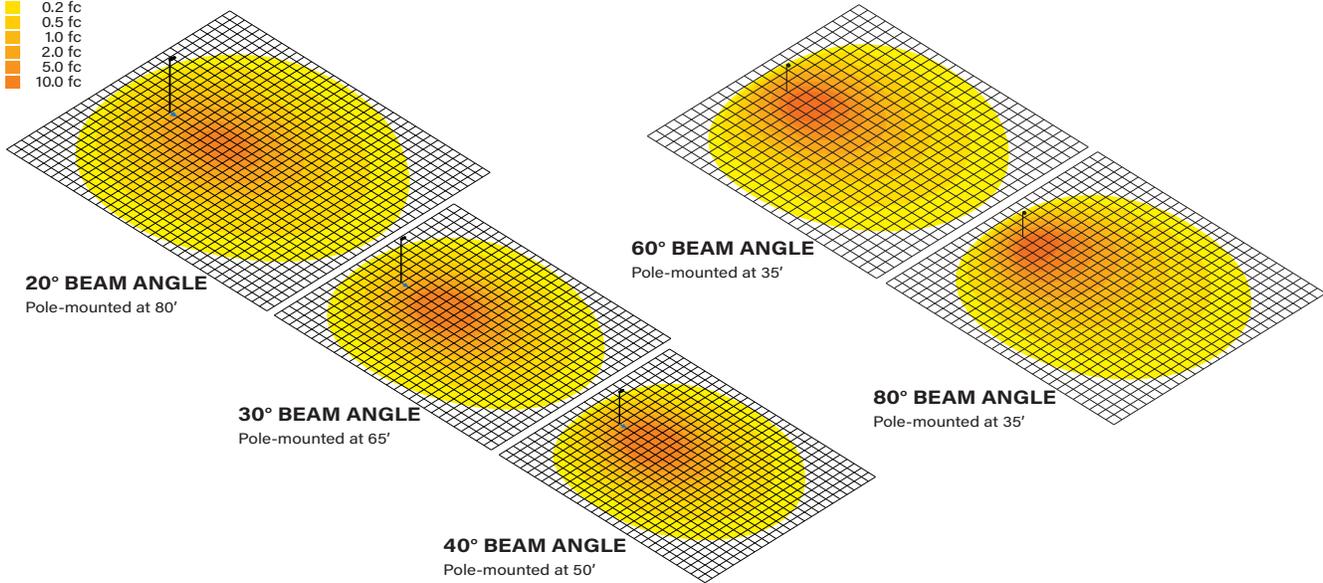
# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## LIGHT DISTRIBUTION PATTERN

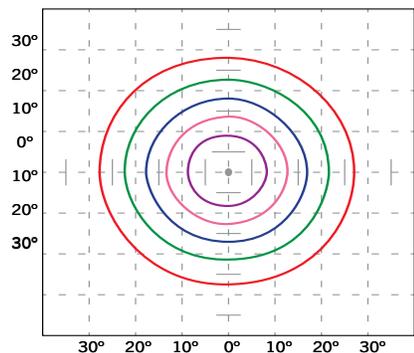
Photometric layouts for general reference only. All fixtures are pointed at 45° below horizontal. Each square is 10 ft x 10 ft

- 0.1 fc
- 0.2 fc
- 0.5 fc
- 1.0 fc
- 2.0 fc
- 5.0 fc
- 10.0 fc



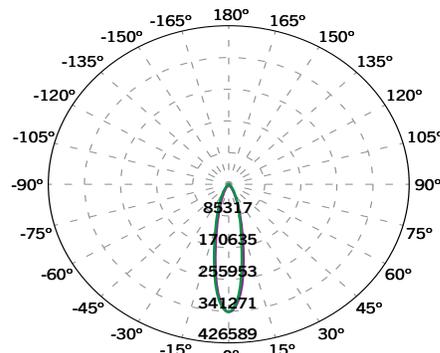
## PHOTOMETRIC SPECIFICATIONS (20° BEAM ANGLE)

### ISOCANDELA PLOT



- Red: cd: 34127 (10%)
- Green: cd: 54604 (16%)
- Blue: cd: 85318 (25%)
- Purple: cd: 136509 (40%)
- Pink: cd: 215001 (63%)
- Black: lmax cd: 341272 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 21.8°

Unit: cd

1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>53,699</b>	<b>48.5%</b>
0°-30°	36,107	32.6%
30°-60°	13,812	12.5%
60°-80°	3,475	3.1%
80°-90°	305	0.3%
<b>Back Light</b>	<b>55,752</b>	<b>50.3%</b>
0°-30°	37,875	34.2%
30°-60°	13,992	12.6%
60°-80°	3,550	3.2%
80°-90°	335	0.3%
<b>Up Light</b>	<b>1,383</b>	<b>1.2%</b>
90°-100°	92	0.1%
100°-180°	1,291	1.2%

(Photometric Specifications continued on next page)

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 Specifications subject to change. Last revised on 10.22.24



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

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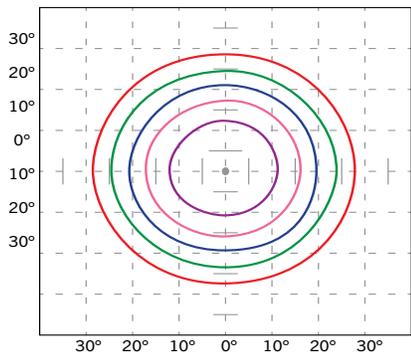


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

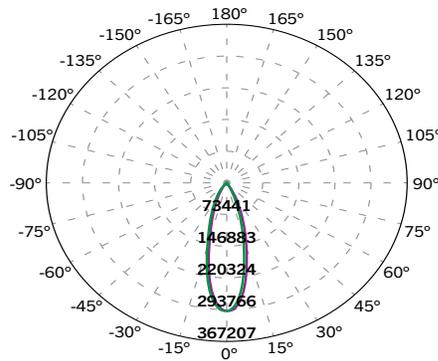
## PHOTOMETRIC SPECIFICATIONS (30° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 29377 (10%)      — cd: 117507 (40%)  
 — cd: 47003 (16%)      — cd: 185073 (63%)  
 — cd: 73442 (25%)      lmax cd: 293766 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



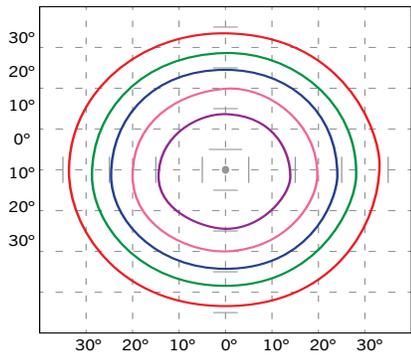
Average diffuse angle (50%) : 28.8°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>49,611</b>	<b>48.4%</b>
0°-30°	38,845	37.9%
30°-60°	8,696	8.5%
60°-80°	1,955	1.9%
80°-90°	115	0.1%
<b>Back Light</b>	<b>52,787</b>	<b>51.6%</b>
0°-30°	41,499	40.5%
30°-60°	9,122	8.9%
60°-80°	2,030	2.0%
80°-90°	137	0.1%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

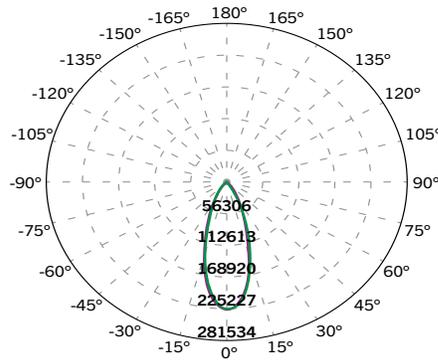
## PHOTOMETRIC SPECIFICATIONS (40° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 22523 (10%)      — cd: 90091 (40%)  
 — cd: 36036 (16%)      — cd: 141894 (63%)  
 — cd: 56307 (25%)      lmax cd: 225228 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 35.1°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55,204</b>	<b>49.8%</b>
0°-30°	40,739	36.7%
30°-60°	11,948	10.8%
60°-80°	2,344	2.1%
80°-90°	173	0.2%
<b>Back Light</b>	<b>54,433</b>	<b>49.1%</b>
0°-30°	40,033	36.1%
30°-60°	11,863	10.7%
60°-80°	2,348	2.1%
80°-90°	189	0.2%
<b>Up Light</b>	<b>1,272</b>	<b>1.1%</b>
90°-100°	71	0.1%
100°-180°	1,201	1.1%



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

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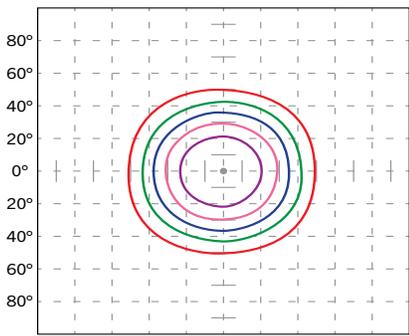
# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

### PHOTOMETRIC SPECIFICATIONS (60° BEAM ANGLE)

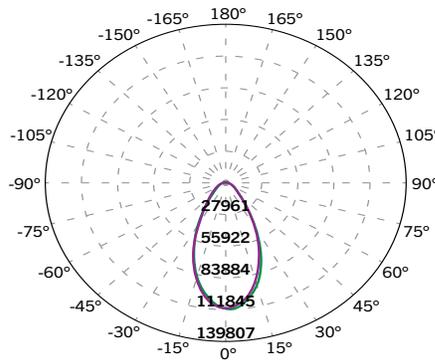
#### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 11185 (10%)      — cd: 44738 (40%)  
 — cd: 17895 (16%)      — cd: 70463 (63%)  
 — cd: 27961 (25%)      lmax cd: 111846 (100%)

#### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

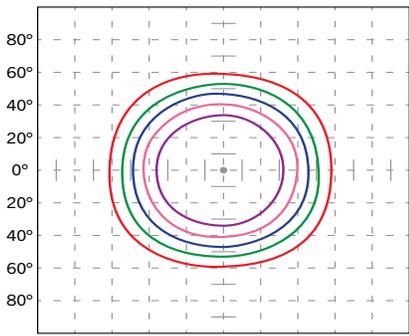
1 Violet C0-C180  
2 Green C90-C270

#### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55847</b>	<b>50.6%</b>
0°-30°	31,535	28.6%
30°-60°	20,025	18.1%
60°-80°	3,986	3.6%
80°-90°	301	0.3%
<b>Back Light</b>	<b>54,567</b>	<b>49.4%</b>
0°-30°	31,115	28.2%
30°-60°	19,366	17.5%
60°-80°	3,831	3.5%
80°-90°	254	0.2%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

### PHOTOMETRIC SPECIFICATIONS (80° BEAM ANGLE)

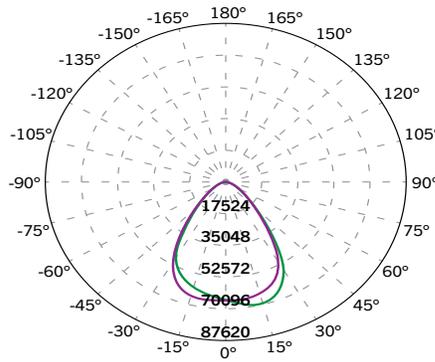
#### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 7010 (10%)      — cd: 28039 (40%)  
 — cd: 11215 (16%)      — cd: 44161 (63%)  
 — cd: 17524 (25%)      lmax cd: 70096 (100%)

#### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

1 Violet C0-C180  
2 Green C90-C270

#### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>54,962</b>	<b>50.5%</b>
0°-30°	25,599	23.5%
30°-60°	25,487	23.4%
60°-80°	3,599	3.3%
80°-90°	277	0.3%
<b>Back Light</b>	<b>53,950</b>	<b>49.5%</b>
0°-30°	25,778	23.7%
30°-60°	24,485	22.5%
60°-80°	3,438	3.2%
80°-90°	249	0.2%
<b>Up Light</b>	<b>0</b>	<b>1.0%</b>
90°-100°	0	0.0%
100°-180°	0	1.0%



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

### EPA SPECIFICATIONS

#### Medium-Size Fixture Housing

Conditions: Horizontal winds only for calculations. Worst case total projected area used for calculations. All drag coefficients are set as worst case 1.2. For details on exact EPA calculations and assumptions, please contact productsupport@keystonetechnology.com

EPA Calcs (1.2ft<sup>2</sup> | View)

Mounting Application	Fixture Position	Housing Size	Single Fixture	2 Fixtures Side-by-Side	3 Fixtures Side-by-Side
Plate Mount 	45°	M (750W)	2.63 sq. ft.	5.26 sq. ft.	7.88 sq. ft.

### ACCESSORIES

#### SENSORS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	COLOR	UPC	EASY CODE
	KT-TLP-HV-3PN	NEMA Type 3-Pin Photocell; 277-480V; 1800VA max	Yellow	843654131832	CGF-01
	TL7-HVG <sup>1</sup>	Synapse NEMA Type 7-Pin 0-10V Controller with Built-in Photocell, Power Monitoring, and GPS; 120-480V	Black	TBD	TBD

<sup>1</sup>Synapse controllers require gateway and mandatory commissioning service charge. Please contact Keystone for further details



#### CORD SETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-EC-35	35' extension cord to remote mount LED driver for SLFLED fixtures	843654154992	OKK-79
	KT-SLFLED-EC-65	65' extension cord to remote mount LED driver for SLFLED fixtures	843654155005	QCB-67



#### MOUNTS AND BRACKETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-KM-2-KIT	Knuckle mount kit for Series 1 Sports Light Flood, Medium Housing. Gray	843654155838	IWC-30
	KT-SLFLED-SF-M1-KIT	Slipfitter mount kit for Series 1 Sports Light Flood, Medium Housing. Fits 2 3/8" tenon. Gray	843654154930	JWV-40



Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-LASER-G	Green laser pointer for Sports Light Flood aiming. Includes hardware to mount to SLFLED fixtures	843654155012	ESD-34



Note: Each above item has a corresponding specification sheet with technical drawings. Please visit [keystonetechnology.com](http://keystonetechnology.com) for details

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-20-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 20°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

16

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# KT-SLFLED750HV-M1-XX-YM-750-VDIM

SPORTS LIGHT FLOOD

### ORDERING INFORMATION

CATALOG NUMBER	UPC	EASY CODE
KT-SLFLED750HV-M1-20-YM-750-VDIM	843654155326	BVU-13
KT-SLFLED750HV-M1-30-YM-750-VDIM	843654154923	VMY-27
KT-SLFLED750HV-M1-40-YM-750-VDIM	843654155333	RXH-54
KT-SLFLED750HV-M1-60-YM-750-VDIM	843654159898	UCK-73
KT-SLFLED750HV-M1-80-YM-750-VDIM	843654159904	YJO56

### CATALOG NUMBER BREAKDOWN

# KT-SLFLED750HV-M1-XX-YM-750-VDIM

1	2	3	4	5	6	7	8	9	10	11	12
<b>1 Keystone Technologies</b>	<b>2 Fixture Type</b>	<b>3 LED Lamp</b>	<b>4 Wattage</b>	<b>5 High Voltage</b>	<b>6 Size</b>	<b>7 Style</b>	<b>8 Beam Angle</b>	<b>9 Mounting Options</b>	<b>10 CRI</b>	<b>11 CCT</b>	<b>12 Dimming</b>
	SLF Sports Light Flood				M Medium		20 20°	YM Yoke Mount	7 > 70	50 5000K	20 20°
							30 30°				40 40°
							60 60°				80 80°
							80 80°				

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

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Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED-SF-M1-KIT

Notes : SLIPFITTER MOUNT KIT FOR SERIES 1 SPORTS LIGHT FLOOD

Datasheet

Qty :

17

Page 1 of 2



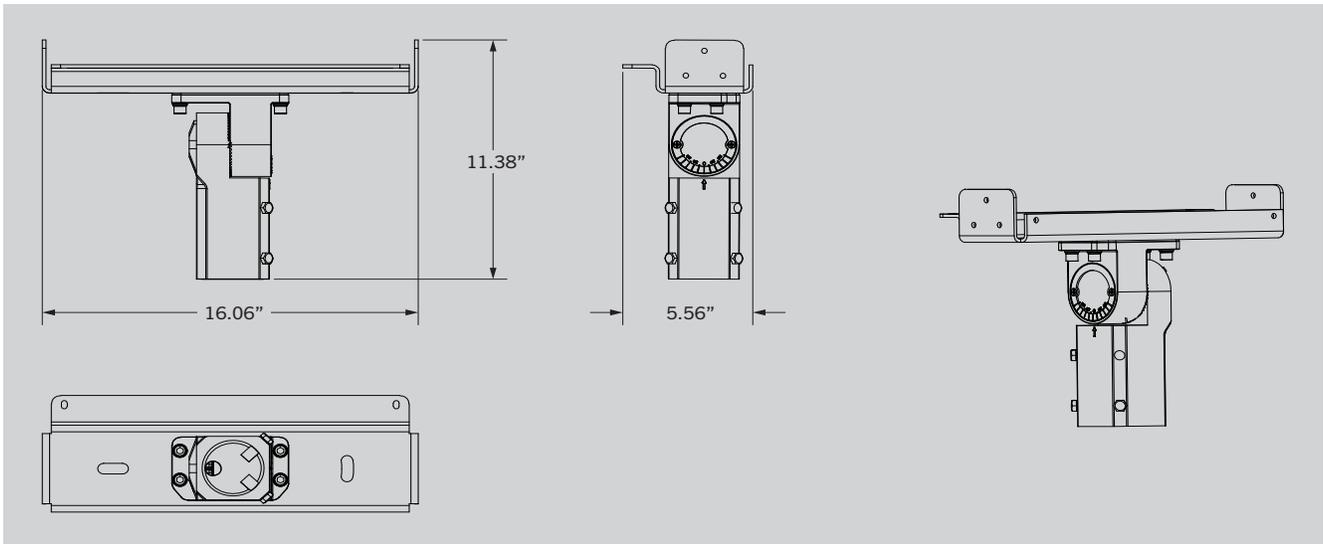
# KT-SLFLED-SF-X1-KIT

SLIP FITTER MOUNT KIT

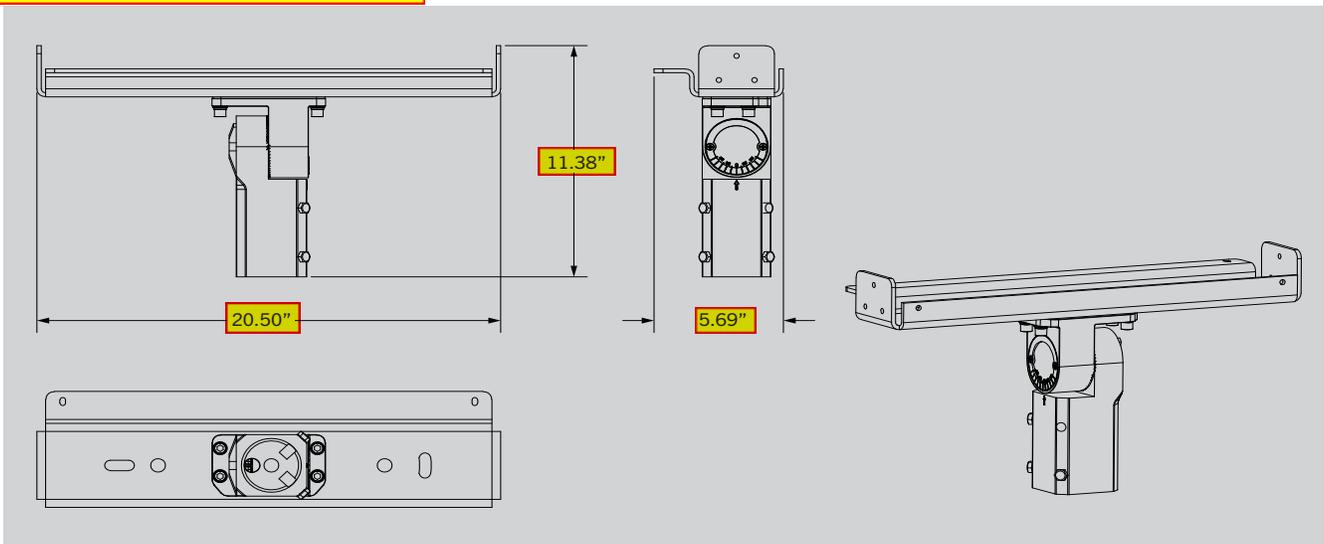
## DESCRIPTION

Slip fitter mount kit for Series 1 Sports Light Flood. Fits 2 3/8" tenon. Gray finish.

## DIMENSIONS (KT-SLFLED-SF-S1-KIT)



## DIMENSIONS (KT-SLFLED-SF-M1-KIT)



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED-SF-M1-KIT

Notes : SLIPFITTER MOUNT KIT FOR SERIES 1 SPORTS LIGHT FLOOD

Datasheet

Qty :

17

Page 2 of 2



# KT-SLFLED-SF-X1-KIT

SLIP FITTER MOUNT KIT



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

### ORDERING INFORMATION

CATALOG NUMBER	CARTON QTY.	UPC	EASY CODE
KT-SLFLED-SF-S1-KIT	4	843654154930	JWV-40
KT-SLFLED-SF-M1-KIT	1	843654154947	XMK-23

### CATALOG NUMBER BREAKDOWN

# KT-SLFLED-SF-X1-KIT

- 1 Keystone Technologies
  - 2 Sports Light Flood
  - 3 LED
  - 4 Slip Fitter
  - 5 Housing Size
  - 6 Series 1
  - 7 Kit
- |   |        |
|---|--------|
| S | Small  |
| M | Medium |



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED-EC-35

Notes : 35' EXTENSION CORD TO REMOTE MOUNT LED DRIVER FOR SLFLED FIXTURES

Datasheet

Qty :

17

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# KT-SLFLED-EC-XX

EXTENSION CORD

## DESCRIPTION

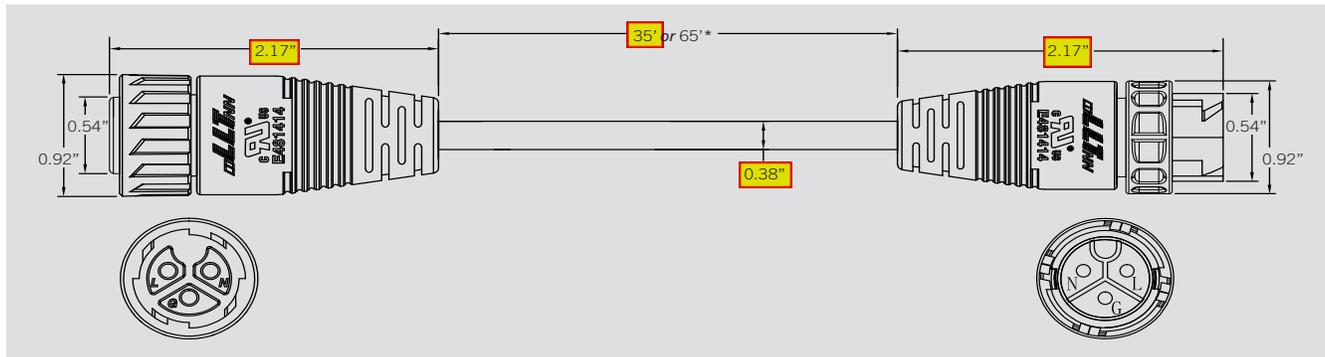
Extension cord to remote mount LED driver box for Sports Light Flood fixtures

Note: Maximum cord length is 50 m / 164 ft

Note: Extension cord shortened in image. For reference only



## PHYSICAL SPECIFICATIONS



\* Note: Extension cord length varies. See ordering details below

## ORDERING INFORMATION

CATALOG NUMBER	CARTON QTY.	UPC	EASY CODE
KT-SLFLED-EC-35	10	843654154992	OKK-79
KT-SLFLED-EC-65	6	843654155005	QCB-67

## CATALOG NUMBER BREAKDOWN

# KT-SLFLED-EC-XX

1	2	3	4	5
1 Keystone Technologies				5 Length
2 Sports Light Flood				35 35 ft
3 LED				65 65 ft
4 Extension Cord				
5 Length				

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Specifications subject to change. Last revised on 03.03.23

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

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# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

### DESCRIPTION

750W Sports Light Flood | 5000K | Multiple Beam Angle  
Options | 208-480V Input | Gray Housing

### APPLICATION

High power, wide flood, pole mount illumination needs  
(municipal parks and baseball fields, high school football stadiums, driving ranges, rodeos, ski resorts, etc.)



### PRODUCT FEATURES

- Heavy duty die cast aluminum housing in gray finish offers a durable and modern aesthetic while carrying inspiration from existing legacy fixture solutions. Optimized for HID replacement needs
- Precision crafted optics that ensure uniform, proper lighting. Available in multiple beam angle options (30° standard, 20°, 40°, 60°, and 80° optional)
- Glare shield included in packaging. Easy install for use as required by site demands
- Comes with shorting cap and integrated NEMA/ANSI C136.41 7 pin twist lock receptacle
- Designed for install as a single assembly or with remote driver box. Allows for on site flexibility and lower EPA ratings
- Pre installed yoke mount bracket. Slipfitter and knuckle mounts optional (sold separately)
- Fixture mountable laser accessory available for fixture aiming, KT-SLFLED-LASER-G (sold separately)
- Ambient operating temperature: -40°C/-40°F to 50°C/122°F
- Powered by Keystone 0-10V dimming LED driver with built-in 20kV line-to-ground surge protection
- UL Certified for wet locations; IP65 rated
- Power factor: > 0.95
- THD: < 20%
- LED chip lifetime: L70 > 100,000 hrs @ 25°C/77°F ambient fixture temperature
- Meets FCC Part 15, Part B, Class A standards for conducted and radiated emissions

### DIMENSIONS AND WEIGHTS

Carton Dimensions	23.82"L x 24.61"W x 23.03"H
Carton Weight	57.10 lbs
Total Fixture Weight	51.81 lbs
Fixture Head Weight	37.21 lbs
Fixture Driver Box Weight	14.59 lbs

### PRODUCT SPECIFICATIONS

Catalog Number	Wattage	CCT	Lumens	Efficacy	Input Voltage	Dimming	Beam Angle	CRI	DLC	Legacy Equivalent
KT-SLFLED750HV-M1-20-YM-750-VDIM							20°			
KT-SLFLED750HV-M1-30-YM-750-VDIM							30°			
KT-SLFLED750HV-M1-40-YM-750-VDIM	750W	5000K	105,000	140 lm/W	208-480V	0-10V	40°	> 70	Y	2,000W MH
KT-SLFLED750HV-M1-60-YM-750-VDIM							60°			
KT-SLFLED750HV-M1-80-YM-750-VDIM							80°			

Note: Fixtures with 20°, 40°, 60°, and 80° beam angles are available and assembled to order. Lead times may apply.

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Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

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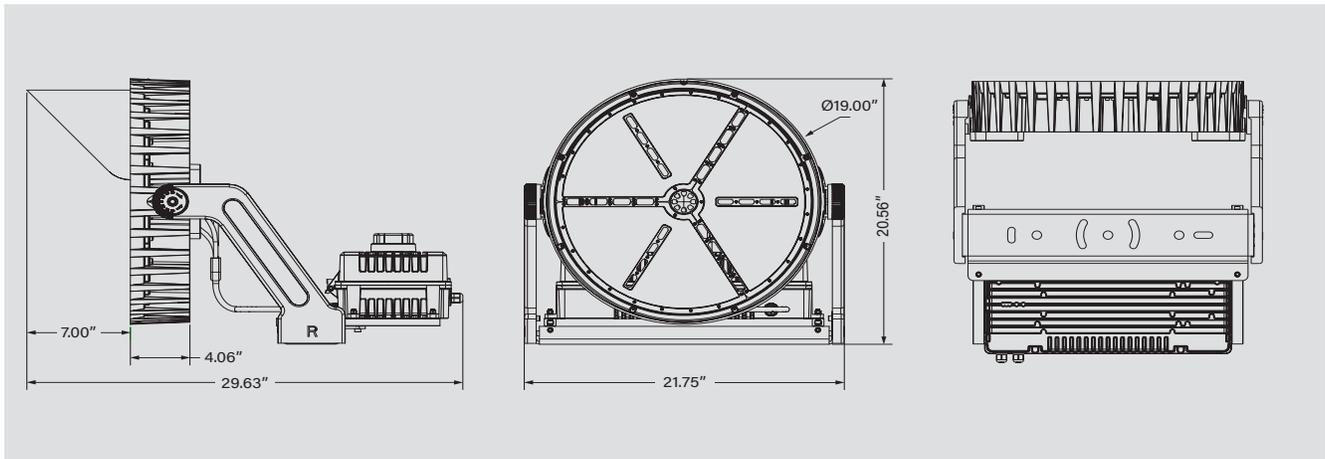


# KT-SLFLED750HV-M1-XX-YM-750-VDIM

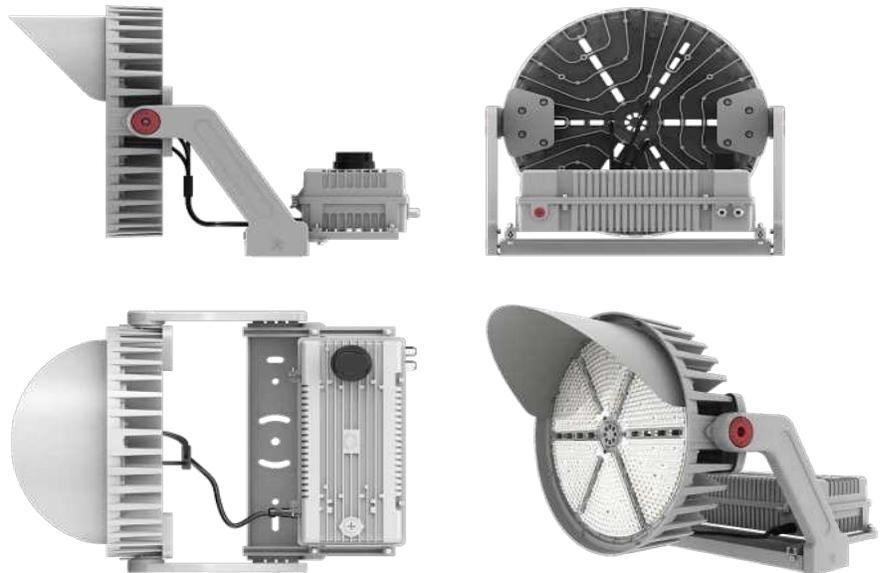
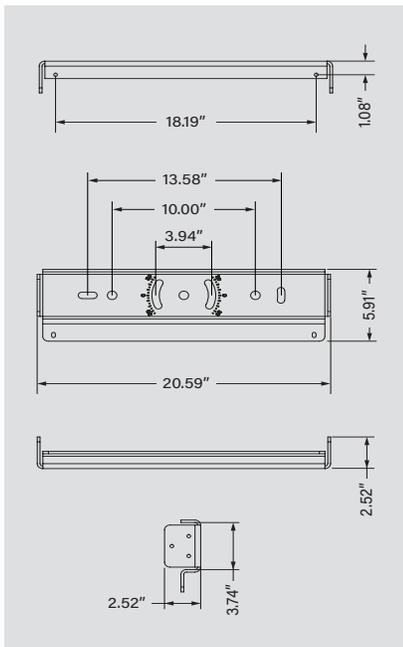
SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS

WITH DRIVER BOX ATTACHED



## CROSSARM



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

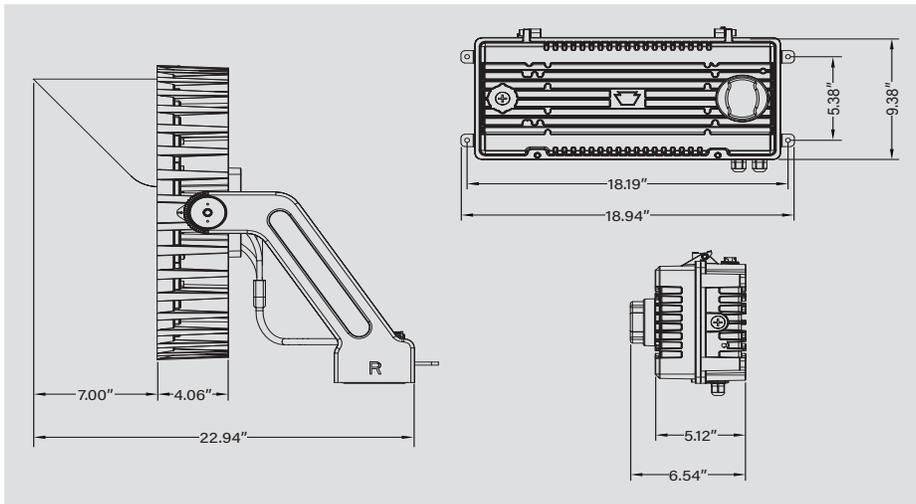
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# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

## PHYSICAL SPECIFICATIONS WITH DRIVER BOX SEPARATED



Note: Maximum cord length is 50 m / 164 ft  
Note: Images are for reference only. Contact Keystone with questions regarding remote mounting and enclosures

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

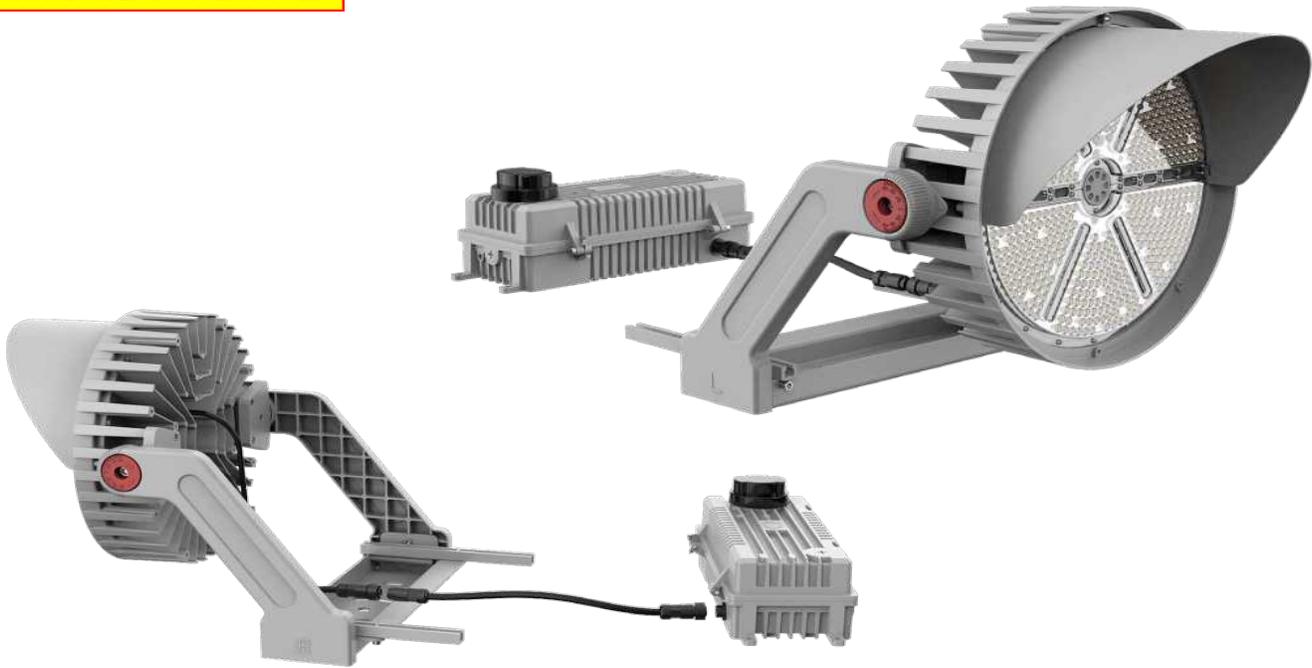
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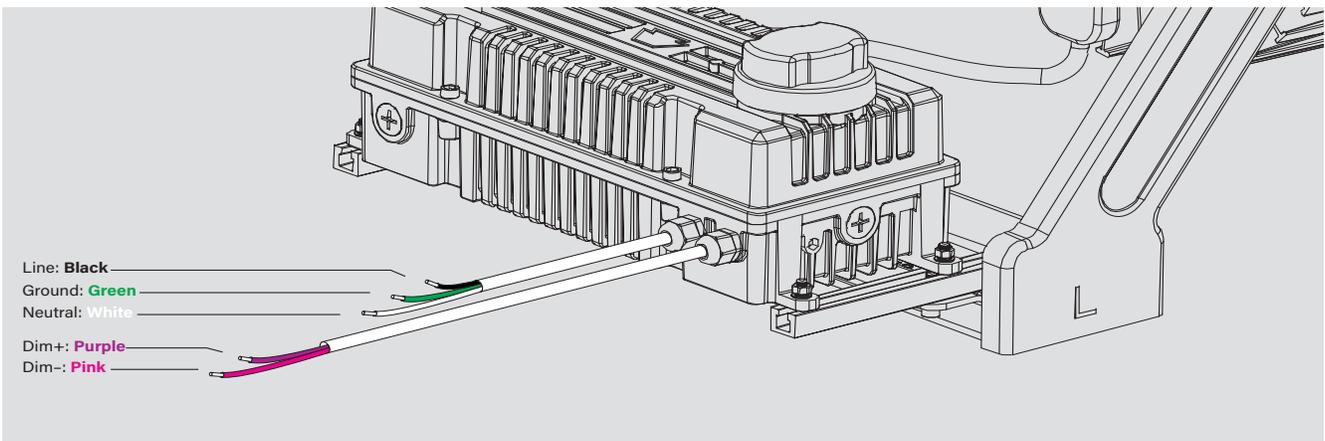


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

WITH DRIVER BOX SEPARATED



## WIRING DIAGRAM



Note: 16 AWG cord. Input and dimming wires extend 3 ft from driver box.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



**Job Name :** Jersey Meadow Driving Range Lighting Upgrade

**Manufacturer :** KEYSTONE

**Model Number :** KT-SLFLED750HV-M1-30-YM-750-VDIM

**Notes :** 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

**Datasheet**

**Qty :**

**1**

Page 5 of 9



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

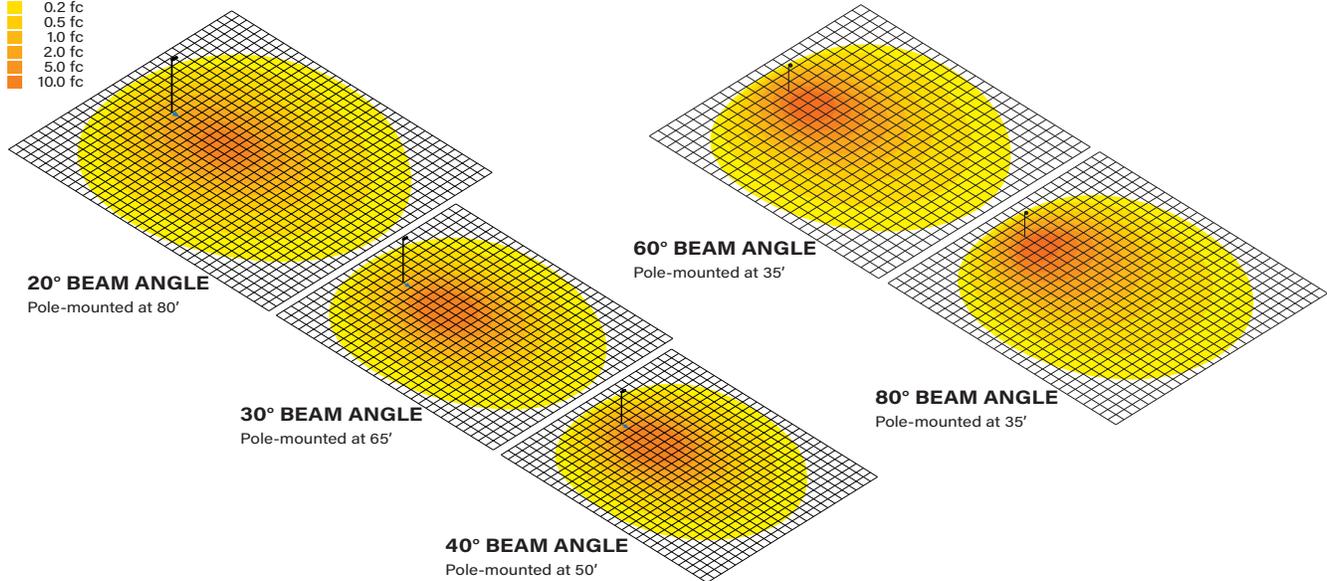
## SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

### LIGHT DISTRIBUTION PATTERN

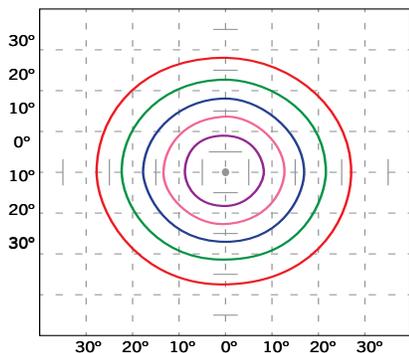
Photometric layouts for general reference only. All fixtures are pointed at 45° below horizontal. Each square is 10 ft x 10 ft

- 0.1 fc
- 0.2 fc
- 0.5 fc
- 1.0 fc
- 2.0 fc
- 5.0 fc
- 10.0 fc



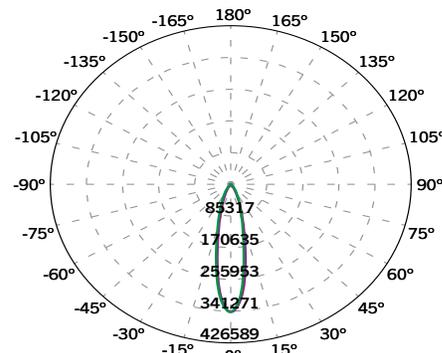
### PHOTOMETRIC SPECIFICATIONS (20° BEAM ANGLE)

#### ISOCANDELA PLOT



- cd: 34127 (10%)
- cd: 54604 (16%)
- cd: 85318 (25%)
- cd: 136509 (40%)
- cd: 215001 (63%)
- lmax cd: 341272 (100%)

#### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 21.8°  
Unit: cd

- 1 Violet C0-C180
- 2 Green C90-C270

#### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>53,699</b>	<b>48.5%</b>
0°-30°	36,107	32.6%
30°-60°	13,812	12.5%
60°-80°	3,475	3.1%
80°-90°	305	0.3%
<b>Back Light</b>	<b>55,752</b>	<b>50.3%</b>
0°-30°	37,875	34.2%
30°-60°	13,992	12.6%
60°-80°	3,550	3.2%
80°-90°	335	0.3%
<b>Up Light</b>	<b>1,383</b>	<b>1.2%</b>
90°-100°	92	0.1%
100°-180°	1,291	1.2%

(Photometric Specifications continued on next page)

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Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

Page 6 of 9

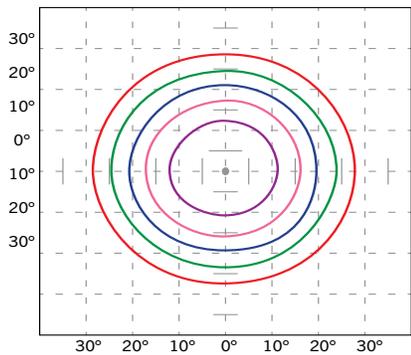


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

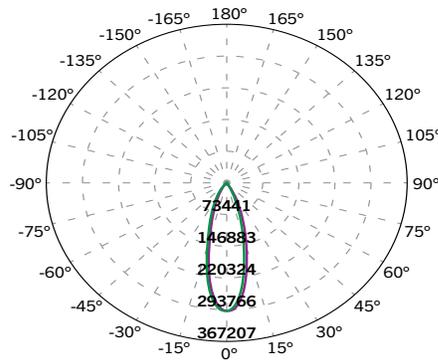
## PHOTOMETRIC SPECIFICATIONS (30° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 29377 (10%)      — cd: 117507 (40%)  
 — cd: 47003 (16%)      — cd: 185073 (63%)  
 — cd: 73442 (25%)      lmax cd: 293766 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



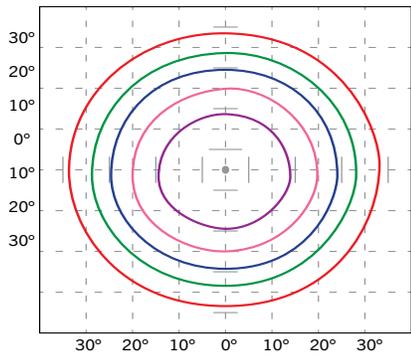
Average diffuse angle (50%) : 28.8°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>49,611</b>	<b>48.4%</b>
0°-30°	38,845	37.9%
30°-60°	8,696	8.5%
60°-80°	1,955	1.9%
80°-90°	115	0.1%
<b>Back Light</b>	<b>52,787</b>	<b>51.6%</b>
0°-30°	41,499	40.5%
30°-60°	9,122	8.9%
60°-80°	2,030	2.0%
80°-90°	137	0.1%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

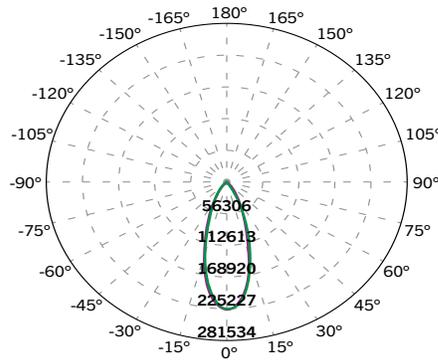
## PHOTOMETRIC SPECIFICATIONS (40° BEAM ANGLE)

### ISOCANDELA PLOT



— cd: 22523 (10%)      — cd: 90091 (40%)  
 — cd: 36036 (16%)      — cd: 141894 (63%)  
 — cd: 56307 (25%)      lmax cd: 225228 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Average diffuse angle (50%) : 35.1°      1 Violet C0-C180  
 Unit: cd      2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55,204</b>	<b>49.8%</b>
0°-30°	40,739	36.7%
30°-60°	11,948	10.8%
60°-80°	2,344	2.1%
80°-90°	173	0.2%
<b>Back Light</b>	<b>54,433</b>	<b>49.1%</b>
0°-30°	40,033	36.1%
30°-60°	11,863	10.7%
60°-80°	2,348	2.1%
80°-90°	189	0.2%
<b>Up Light</b>	<b>1,272</b>	<b>1.1%</b>
90°-100°	71	0.1%
100°-180°	1,201	1.1%



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1

Page 7 of 9

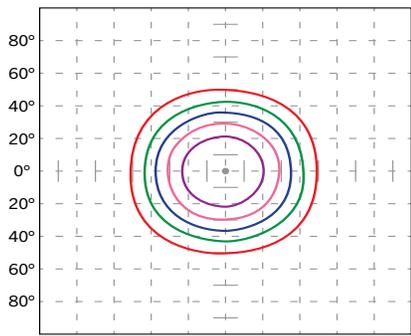


# KT-SLFLED750HV-M1-XX-YM-750-VDIM SPORTS LIGHT FLOOD

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## PHOTOMETRIC SPECIFICATIONS (60° BEAM ANGLE)

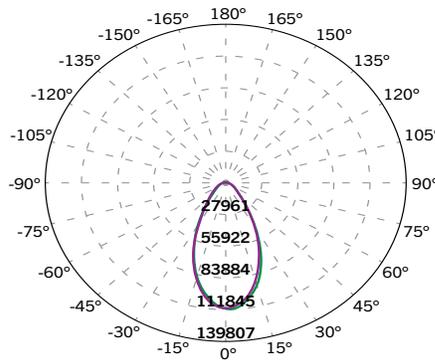
### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 11185 (10%)      — cd: 44738 (40%)  
 — cd: 17895 (16%)      — cd: 70463 (63%)  
 — cd: 27961 (25%)      lmax cd: 111846 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

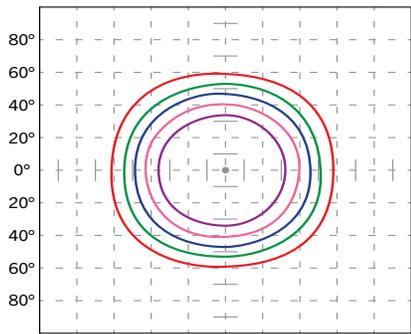
1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>55847</b>	<b>50.6%</b>
0°-30°	31,535	28.6%
30°-60°	20,025	18.1%
60°-80°	3,986	3.6%
80°-90°	301	0.3%
<b>Back Light</b>	<b>54,567</b>	<b>49.4%</b>
0°-30°	31,115	28.2%
30°-60°	19,366	17.5%
60°-80°	3,831	3.5%
80°-90°	254	0.2%
<b>Up Light</b>	<b>0</b>	<b>0.0%</b>
90°-100°	0	0.0%
100°-180°	0	0.0%

## PHOTOMETRIC SPECIFICATIONS (80° BEAM ANGLE)

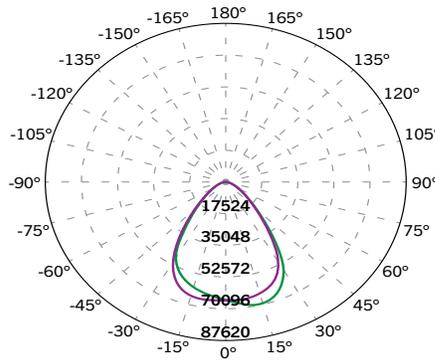
### ISOCANDELA PLOT



80° 60° 40° 20° 0° 20° 40° 60° 80°

— cd: 7010 (10%)      — cd: 28039 (40%)  
 — cd: 11215 (16%)      — cd: 44161 (63%)  
 — cd: 17524 (25%)      lmax cd: 70096 (100%)

### LUMINOUS INTENSITY DISTRIBUTION



Unit: cd

1 Violet C0-C180  
2 Green C90-C270

### FLUX DISTRIBUTION

Zone	Lumens	% Luminaire
<b>Forward Light</b>	<b>54,962</b>	<b>50.5%</b>
0°-30°	25,599	23.5%
30°-60°	25,487	23.4%
60°-80°	3,599	3.3%
80°-90°	277	0.3%
<b>Back Light</b>	<b>53,950</b>	<b>49.5%</b>
0°-30°	25,778	23.7%
30°-60°	24,485	22.5%
60°-80°	3,438	3.2%
80°-90°	249	0.2%
<b>Up Light</b>	<b>0</b>	<b>1.0%</b>
90°-100°	0	0.0%
100°-180°	0	1.0%



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KEYSTONE

Model Number : KT-SLFLED750HV-M1-30-YM-750-VDIM

Notes : 750W LED SPORTS LIGHT FLOOD, 5000K, 70 CRI, 30°, 208-480V INPUT, 0-10V DIMMABLE, YOKE MOUNT AND GLARE SHIELD INCLUDED

Datasheet

Qty :

1



# KT-SLFLED750HV-M1-XX-YM-750-VDIM

## SPORTS LIGHT FLOOD

### EPA SPECIFICATIONS

#### Medium-Size Fixture Housing

Conditions: Horizontal winds only for calculations. Worst case total projected area used for calculations. All drag coefficients are set as worst case 1.2. For details on exact EPA calculations and assumptions, please contact productsupport@keystonetech.com

EPA Calcs (1.2'ft^2 | View)

Mounting Application	Fixture Position	Housing Size	Single Fixture	2 Fixtures Side-by-Side	3 Fixtures Side-by-Side
Plate Mount 	45°	M (750W)	2.63 sq. ft.	5.26 sq. ft.	7.88 sq. ft.

### ACCESSORIES

#### SENSORS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	COLOR	UPC	EASY CODE
	KT-TLP-HV-3PN	NEMA Type 3-Pin Photocell; 277-480V; 1800VA max	Yellow	843654131832	CGF-01
	TL7-HVG <sup>1</sup>	Synapse NEMA Type 7-Pin 0-10V Controller with Built-in Photocell, Power Monitoring, and GPS; 120-480V	Black	TBD	TBD

<sup>1</sup>Synapse controllers require gateway and mandatory commissioning service charge. Please contact Keystone for further details



#### CORD SETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-EC-35	35' extension cord to remote mount LED driver for SLFLED fixtures	843654154992	OKK-79
	KT-SLFLED-EC-65	65' extension cord to remote mount LED driver for SLFLED fixtures	843654155005	QCB-67



#### MOUNTS AND BRACKETS

Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-KM-2-KIT	Knuckle mount kit for Series 1 Sports Light Flood, Medium Housing. Gray	843654155838	IWC-30
	KT-SLFLED-SF-M1-KIT	Slipfitter mount kit for Series 1 Sports Light Flood, Medium Housing. Fits 2 3/8" tenon. Gray	843654154930	JWV-40



Field-Installable / Field-Use ONLY (purchased separately)

✓	CATALOG NUMBER	DESCRIPTION	UPC	EASY CODE
	KT-SLFLED-LASER-G	Green laser pointer for Sports Light Flood aiming. Includes hardware to mount to SLFLED fixtures	843654155012	ESD-34



Note: Each above item has a corresponding specification sheet with technical drawings. Please visit [keystonetech.com](http://keystonetech.com) for details

Keystone Technologies • Philadelphia, PA • Phone (800) 464-2680 • [www.keystonetech.com](http://www.keystonetech.com)  
Specifications subject to change. Last revised on 10.22.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025





Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KWI

Model Number : RTSP30-8-11-BRZ-2-E

Notes : 30' ROUND TAPERED DIRECT BURIAL STEEL POLE, 2-3/8" TENON, BRONZE

Datasheet

Qty :

8

# RTSP Round Tapered Steel Poles

PROJECT NAME

GENERATION DATE 12/2/2024

CATALOG NUMBER **RTSP30 - 8 - 11 - BRZ - 2 - E**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**A – POLE SHAFT**

The pole shaft is one or two section design and constructed of weldable grade hot rolled commercial quality carbon steel with a guaranteed minimum yield strength of 55,000 psi after fabrication. Each section is one-piece construction with a full-length longitudinal weld and is cylindrical in cross-section having a uniform taper of 0.14 inches of diameter change per foot of length.

HEIGHT	BASE OD	TOP OD	GAUGE	WEIGHT	EPA MAX LOAD 130 MPH AASHTO
30'	8"	3.9"	11	244 lbs	9.75

**B – MOUNTING DESIGNATION**

**2 3/8" x 4" TENON**

**C – FINISH**

Standard - The standard finish is a polyester thermosetting powder coating applied to the surface of the substrate to a minimum of 3 mils for all color finishes.

FINISH TYPE	COLOR
Standard	Bronze

**D – HAND HOLE**

An oval reinforced gasketed handhole is located 1'-6" above base with a grounding provision located inside the ring.

WIDTH	LENGTH
4"	6.5"

**E – EMBEDDED POLE**

Instead of a base plate mounting the pole is embedded directly in the ground.

EMBEDMENT	OVERALL POLE LENGTH
5.0'	35'

**OPTIONS**

Embedded Pole

COMMENTS



KW INDUSTRIES, INC. | 909 INDUSTRIAL BLVD, SUGAR LAND, TEXAS 77478 | 1-800-275-5944 | KWINDUSTRIES.COM

AREA LIGHTING

RTSP | Round Tapered Steel Poles | PAGE 1 OF 2



**Job Name :** Jersey Meadow Driving Range Lighting Upgrade

**Manufacturer :** KWI

**Model Number :** RTSP30-8-11-BRZ-2-E

**Notes :** 30' ROUND TAPERED DIRECT BURIAL STEEL POLE, 2-3/8" TENON, BRONZE

**Datasheet**

**Qty :**

**8**



**TERMS**

Net 30 days from the date of Company's invoice unless otherwise specified. A 1-1/2% per month late charge will be added to accounts past due

**PRICES**

Published prices are subject to change without notice. Possession of price sheets in no way obligates Company to sell to the Purchaser possessing such price sheet. All orders are subject to final approval and acceptance by the Company. Once accepted and approved, orders will be billed at prices currently in effect at the time of invoicing, or at prices quoted by the Company and accepted by the Purchaser if the order involves an item or items covered by special quotation. THE MINIMUM INVOICE CHARGE SHALL BE \$50.00 NET

**DELIVERY**

All goods sold are deliverable F.O.B. KW Industries, Inc., Sugar Land, Texas 77478

**FREIGHT**

All of the Company's products are priced and sold F.O.B. KW Industries, Inc., Sugar Land, Texas 77478. Transportation charges will be prepaid by the Company and added to the net sales price unless specified by the Purchaser.

**ROUTING**

The Company will specify the method and routing of all products to ensure the most efficient and economical shipment in behalf of the Purchaser. The Purchaser will assume charges for special services such as cartage, air freight, express or multiple deliveries on one order.

**CANCELLATION**

The written consent of the Company shall be obtained prior to a cancellation of any order. Cancellation of an order may subject the Purchaser to a cancellation charge based upon expenses already incurred and commitments made by the Company.

**RETURNED GOODS**

Specific written request and arrangements must be made in advance for Purchaser to obtain credit or replacement on material returned. On material accepted for return, Purchaser must prepay return shipment and pay minimum restocking charge of 40% plus any charge necessary to rework goods to a resaleable condition. Custom fabricated products by special order are not subject to return.

**DELAYS, DAMAGE OR LOSS**

The Company is not and shall not be liable for delays in shipment or delivery of its products when caused by strikes, riots, hurricanes, civil disorder, fires, material shortage, breakdown in manufacturing facilities or any other cause beyond its reasonable control. Any claims for damages, loss or shortage in transit must be made by the Purchaser to the delivering carrier. The risk of loss passes to the Purchaser upon delivery to the carrier.

**LIMITED WARRANTY**

The Company warrants to Purchaser that its products will be free from defects in material and workmanship for a period of one year from the date of shipment by the Company (the "Warranty Period"). This Warranty specifically excludes fatigue failure or similar phenomena resulting from induced vibration, harmonic oscillation or resonance associated with the movement of air currents around the product. If during the Warranty period, the product proves defective in material or workmanship, the Company shall correct any defect, at its option, either by repairing any defective parts or by making available at the Company's plant a repaired or replacement part at no charge to the Purchaser, if the Purchaser promptly notifies the Company and furnishes proof of Purchase. The liability of the Company under this Warranty, or for any loss or damage arising out of, or connected with, the design, manufacturing, sale or use of its products, whether the claim is based on contract or negligence, shall not exceed the price allocable to the value of the product or part which gives rise to the claim and upon expiration of the Warranty Period all such liability shall terminate. The Company shall not be liable for special or consequential damages including, but not limited to, loss of profits or revenue, loss of use of the product, cost of substitute products or labor charges to remove or reinstall the defective product, nor any product transportation expenses to and from the Company's plant if factory repair or replacement is necessary. No warranty is made with respect to parts or auxiliary equipment not manufactured by the Company. The foregoing Warranty is exclusive and in lieu of all other warranties whether written, oral, express or implied and shall constitute the sole and exclusive remedy of the Purchaser and liability of the Company. NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY. The Company's products are not sold as a "consumer product" under 15 U.S.C. 62301.

**GENERAL**

KW Industries, Inc. reserves the right to change any feature of its published specifications without notice to promote product improvement and/or allow for material availability. The contract for the sale of goods by KW shall be performable in Fort Bend County, Texas. Prices subject to change without notice.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



KW INDUSTRIES, INC. | 909 INDUSTRIAL BLVD, SUGAR LAND, TEXAS 77478 | 1-800-275-5944 | KWINDUSTRIES.COM

AREA LIGHTING

RTSP | Round Tapered Steel Poles | PAGE 2 OF 2



Job Name : Jersey Meadow Driving Range Lighting Upgrade

Manufacturer : KWI

Model Number : FASQ2180-30-2-BRZ-2

Notes : 2-LIGHT MOUNTING ARM, BRONZE

Datasheet

Qty :

7

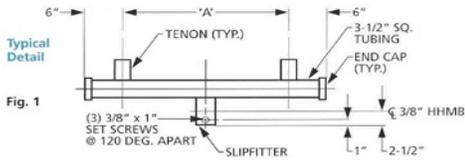
# FASQ ADAPTOR



PROJECT NAME **JERSEY MEADOWS DRIVING RANGE**

GENERATION DATE **12/2/2024**

CATALOG NUMBER **FASQ2180 - 30 - 2 - BRZ - 2**



## Top of Pole Adaptor Catalog Number

<b>FASQ</b>	<b>2180</b>	<b>30</b>	<b>2</b>	<b>BRZ</b>	<b>2</b>	<b>30 lbs</b>	<b>1.2 ft^2</b>
T	T	T	T	T	T	T	T
SERIES	LUMINAIRE QTY & ORIENTATION	ARM SPREAD (A)	LUMINAIRE MOUNTING	FINISH	POLE MOUNTING	WEIGHT	EPA

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## COMMENTS



KW INDUSTRIES, INC. | 909 INDUSTRIAL BLVD, SUGAR LAND, TEXAS 77478 | 1-800-275-5944 | KWINDUSTRIES.COM



**Job Name :** Jersey Meadow Driving Range Lighting Upgrade

**Manufacturer :** KWI

**Model Number :** FASQ2180-30-2-BRZ-2

**Notes :** 2-LIGHT MOUNTING ARM, BRONZE

**Datasheet**

**Qty :**

**7**

**FASQ**

*Terms and Conditions*



### TERMS

Net 30 days from the date of Company's invoice unless otherwise specified. A 1-1/2% per month late charge will be added to accounts past due

### PRICES

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### DELIVERY

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025



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**Job Name :** Jersey Meadow Driving Range Lighting Upgrade  
**Manufacturer :** KWI  
**Model Number :** FASQ3180-30-DM-BRZ-2  
**Notes :** 3-LIGHT MOUNTING ARM, BRONZE

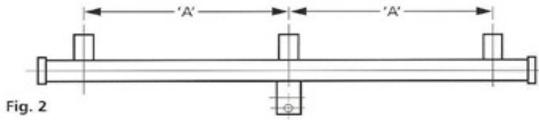
**Datasheet Qty :**  
**1**

**FASQ ADAPTOR**

PROJECT NAME

GENERATION DATE 1/20/2025

CATALOG NUMBER **FASQ3180 - 30 - DM - BRZ - 2**



Top of Pole Adaptor Catalog Number

<b>FASQ</b>	<b>3180</b>	<b>30</b>	<b>DM</b>	<b>BRZ</b>	<b>2</b>	<b>49 lbs</b>	<b>2.1 ft^2</b>
SERIES	LUMINAIRE QTY & ORIENTATION	ARM SPREAD (A)	LUMINAIRE MOUNTING	FINISH	POLE MOUNTING	WEIGHT	EPA

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

COMMENTS



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**Job Name :** Jersey Meadow Driving Range Lighting Upgrade  
**Manufacturer :** KWI  
**Model Number :** FASQ3180-30-DM-BRZ-2  
**Notes :** 3-LIGHT MOUNTING ARM, BRONZE

**Datasheet Qty :**  
**1**

**FASQ** *Terms and Conditions* 

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**TERMS**

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**DELIVERY**

All goods sold are deliverable F.O.B. KW Industries, Inc., Sugar Land, Texas 77478

**FREIGHT**

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Specific written request and arrangements must be made in advance for Purchaser to obtain credit or replacement on material returned. On material accepted for return, Purchaser must prepay return shipment and pay minimum restocking charge of 40% plus any charge necessary to rework goods to a resaleable condition. Custom fabricated products by special order are not subject to return.

**DELAYS, DAMAGE OR LOSS**

The Company is not and shall not be liable for delays in shipment or delivery of its products when caused by strikes, riots, hurricanes, civil disorder, fires, material shortage, breakdown in manufacturing facilities or any other cause beyond its reasonable control. Any claims for damages, loss or shortage in transit must be made by the Purchaser to the delivering carrier. The risk of loss passes to the Purchaser upon delivery to the carrier.

**LIMITED WARRANTY**

The Company warrants to Purchaser that its products will be free from defects in material and workmanship for a period of one year from the date of shipment by the Company (the "Warranty Period"). This Warranty specifically excludes fatigue failure or similar phenomena resulting from induced vibration, harmonic oscillation or resonance associated with the movement of air currents around the product. If during the Warranty period, the product proves defective in material or workmanship, the Company shall correct any defect, at its option, either by repairing any defective parts or by making available at the Company's plant a repaired or replacement part at no charge to the Purchaser, if the Purchaser promptly notifies the Company and furnishes proof of Purchase. The liability of the Company under this Warranty, or for any loss or damage arising out of, or connected with, the design, manufacturing, sale or use of its products, whether the claim is based on contract or negligence, shall not exceed the price allocable to the value of the product or part which gives rise to the claim and upon expiration of the Warranty Period all such liability shall terminate. The Company shall not be liable for special or consequential damages including, but not limited to, loss of profits or revenue, loss of use of the product, cost of substitute products or labor charges to remove or reinstall the defective product, nor any product transportation expenses to and from the Company's plant if factory repair or replacement is necessary. No warranty is made with respect to parts or auxiliary equipment not manufactured by the Company. The foregoing Warranty is exclusive and in lieu of all other warranties whether written, oral, express or implied and shall constitute the sole and exclusive remedy of the Purchaser and liability of the Company. NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY. The Company's products are not sold as a "consumer product" under 15 U.S.C. 62301.

**GENERAL**

KW Industries, Inc. reserves the right to change any feature of its published specifications without notice to promote product improvement and/or allow for material availability. The contract for the sale of goods by KW shall be performable in Fort Bend County, Texas. Prices subject to change without notice.



KW INDUSTRIES, INC. | 909 INDUSTRIAL BLVD, SUGAR LAND, TEXAS 77478 | 1-800-275-5944 | KWINDUSTRIES.COM

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM: G5**

**AGENDA SUBJECT:** Consider Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan.

**Dept./Prepared By:** Austin Bless, City Manager **Date Submitted:** February 3, 2025

**EXHIBITS:** **Resolution 2025-10**  
**Exhibit A – Proposed Contract**

**BACKGROUND INFORMATION:**

In January 2025, the City Council authorized the City Manager to negotiate a contract with Halff Associates Inc. for the creation of a Safe Streets for All Action Plan. This was done after going out for RFP for contractors to do the work.

The City Manager has negotiated a contract that is here for Council review and approval tonight. The contract amount is \$120,000. This leaves \$5,000 in the total project cost for grant administration costs the city will incur.

Based on the contract the work will begin in March 2025 and the plan will be completed in October 2025. This plan will allow us to seek future funding from US DOT to help implement any of the strategies that are identified.

Here is a brief summary of the contract and how they will go about creating the plan:

- **Plan Components:** The plan includes eight components: leadership commitment, planning structure, safety analysis, engagement and collaboration, equity considerations, policy and process changes, strategy and project selections, and progress and transparency.
- **Phase 1: Initiation & Administration:** This phase involves project initiation activities such as a kickoff meeting, project management plan, request for information, coordination meetings, progress reports, quality control, leadership commitment, and goal alignment.
- **Phase 2: Existing Conditions:** Halff will work with the city to analyze existing conditions, including data collection, safety analysis, demographic snapshot, equity review, and policy and process review.
- **Phase 3: Community & Stakeholder Engagement:** This phase focuses on engaging the community and stakeholders through the formation of a Technical Advisory Committee, developing a communications and outreach strategy, public open houses, pop-up community appearances, and project website support.
- **Phase 4: Recommendations & Implementation:** This phase includes developing emphasis areas, strategies and countermeasures, priority location profiles, and methods for progress and transparency.
- **Phase 5: Final Plan & Approval:** Halff will compile the final Safety Action Plan, present it to the public and City Council, and incorporate feedback for final approval.
- **Planning Process Parameters:** The planning process is expected to take eight months, starting from the notice to proceed, and includes specific parameters for data usage, deliverables, and meeting schedules.

The full methodology of how they will create the plan is included in the contract.

I've been in contact with our contact at the Federal US DOT for this program and I have been assured that this grant funding is secure as it has already been obligated to the city for this project.

Staff is excited to work with Halff on this project and is recommending the city council approve this Resolution.

**RECOMMENDED ACTION:**

To approve Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan.

**RECOMMENDED MOTION:**

To approve Resolution 2025-10, authorizing the City Manager to enter into a contract with Halff Associates Inc. for the completion of a Safe Streets for All Action Plan.

**RESOLUTION NO. 2025-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HALFF ASSOCIATES, INC. FOR THE COMPLETION OF A SAFE STREETS FOR ALL ACTION PLAN.**

**WHEREAS**, in January 2025, the City Council authorized the City Manager to negotiate a contract with Halff Associates Inc for the creation of a Safe Streets For All Action Plan, following a Request for Proposals (RFP) process for contractors to undertake the work; and

**WHEREAS**, the City Manager has successfully negotiated a contract with Halff Associates Inc, which is now presented to the City Council for review and approval; and

**WHEREAS**, the contract amount is \$120,000, leaving \$5,000 in the total project cost for grant administration costs that the city will incur; and

**WHEREAS**, the work under this contract is scheduled to begin in March 2025 and is expected to be completed by October 2025; and

**WHEREAS**, the completion of this plan will enable the city to seek future funding from the U.S. Department of Transportation (US DOT) to implement the strategies identified in the plan; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1:** The City Council hereby approves and authorizes the City Manager to enter into a contract with Halff Associates, Inc. for the completion of a Safe Streets For All Action Plan in substantially the form as attached hereto as Exhibit “A”.

**PASSED AND APPROVED** this 10th day of February 2025.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Courtney Rutherford, City Secretary



## GENERAL SERVICES CONTRACT

This General Services Contract (the “Contract”) is made by and between the City of Jersey Village, a State of Texas home rule municipal corporation (the “City”), and Halff Associates, Inc. (the “Contractor”) (with each being a “Party”, and together, the “Parties”), and shall be in full force and effect on the date of execution by the authorized representatives of the Parties below (the “Effective Date”).

### **SECTION 1. Summary of professional services (“Services”).**

<b>Description of Services:</b> The creation of a Safe Streets For All (SS4A) Action Plan
---

**Effective Date:** The date signed below

**Termination Date:** Twelve months after the date signed below

### **SECTION 2. Services and Payment.**

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

### **SECTION 3. Termination for Convenience.**

The City may terminate this Contract during at any time for the City’s own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

### **SECTION 4. Termination for Default.**

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

**SECTION 5. Multi-Year Contracts and Funding.**

If this Contract extends beyond the City's fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City's fiscal years following the City's fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City's sale of debt instruments to make the required payment, then this Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the City's successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment under this Contract.

**SECTION 6. Liability and Indemnity.**

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

**SECTION 7. Assignment.**

The Contractor shall not assign this Contract without the prior written consent of the City.

**SECTION 8. Law Governing and Venue.**

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

**SECTION 9. Entire Contract.**

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

**SECTION 10. Independent Contractor.**

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services. The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a professional manner consistent with the professional skill and care ordinarily provided by members of the profession practicing in the same or similar locality under the same or similar circumstances, and that the Contractor will take proper care and precautions required for the safety of the Contractor's officers and employees.

**SECTION 11. Dispute Resolution Procedures.**

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (½) of the mediator's fees.

**SECTION 12. Attorney's Fees.**

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of reasonable attorney's fees or other costs relating to the suit in accordance with the provisions of applicable Texas law.

**SECTION 13. Severability.**

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

**SECTION 14. Work Product.**

All final work product created as a result of this Contract shall be delivered to the City.

**SECTION 15. Disclosure of Interested Parties.**

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation number and a PDF version of the completed form 1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

**SECTION 16. No Boycott of Israel.**

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship.

**SECTION 17. No Business with Foreign Terrorist Organization.**

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

**SECTION 18. Additional Contract Documents.**

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

**A. Contractor’s Additional Contract Documents:**

- Proposal;
- Official Proposal
- Scope of work and fee proposal
- \_\_\_\_\_
- \_\_\_\_\_

**B. City’s Additional Contract Documents:**

- General Services Contract Rider;
- Request for Proposals

**SECTION 19. Insurance.**

Halff agrees to maintain during the life of this Contract the following minimum insurance:

- a. Commercial general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability in an amount of not less than \$1,000,000 per occurrence/\$2,000,000 aggregate.
- b. Automobile bodily injury and property damage liability insurance with a limit of not less than \$1,000,000.
- c. Workers’ Compensation and Employer’s Liability: Insurance as required by applicable state and/or federal law (including Longshoremen’s and Harbor Workers’ Act and the Jones Act). The employer’s liability policy limit shall not be less than \$1,000,000.
- d. Professional liability insurance (Errors and Omissions) with a limit of \$1,000,000 per claim/\$2,000,000 annual aggregate.

**SECTION 20. Notices.**

Any notice required by this Contract shall be in writing and sent to the Parties at their respective

addresses set forth below (or at such other address as a Party may specify by notice made pursuant to the terms hereof). Notices will be considered given and received (i) on the date of actual delivery if delivered personally or by overnight courier; (ii) five (5) days from the date of postmark if by certified first class mail return receipt requested; or (iii) the date an email is sent unless the actual date sent is a Saturday or Sunday (based on the receiving Party’s time zone); then the next business day shall be considered the date of delivery.

**To the City:** City of Jersey Village  
Attn: Austin Bleess, City Manager  
16327 Lakeview Dr, Jersey Village, TX 77040  
Telephone: 713-466-2109  
With copies to: [bridgette.begle@olsonllp.com](mailto:bridgette.begle@olsonllp.com)

**To the Contractor:** Halff Associates, Inc.  
Attn: Legal Department  
1201 North Bowser Road  
Richardson, TX 75081-2275  
Telephone: 214-346-6200  
With copies to [legalhelp@halff.com](mailto:legalhelp@halff.com)

**SIGNATURES**

**For: CITY**

**For: CONTRACTOR**

\_\_\_\_\_  
Austin Bleess, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name [Signature]

\_\_\_\_\_  
Jordan Maddox  
Name [Printed]

\_\_\_\_\_  
Director of Planning/Landscape Architecture  
Title  
Date

**CITY OF JERSEY VILLAGE – GENERAL SERVICES CONTRACT RIDER**

**SECTION 1. Application.**

This General Services Contract Rider applies to, is a part of, and takes precedence over any conflicting provision in or attachment to the Contract (the “Contract”) between the City of Jersey Village, Texas (the “City”) and Halff Associates, Inc. (the “Vendor”) (with the City and the Vendor being the “Parties”, and each a “Party”), which is attached and described as a contract for the completion of a Safe Streets For All (SS4A) Action Plan.

**SECTION 2. Payment Provisions.**

The City’s payments under the Contract, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code.

**SECTION 3. Multiyear Contracts.**

If the City Council of the City (the “Council”) does not appropriate funds to make any payment for a fiscal year after the City’s fiscal year in which the Contract becomes effective, and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first (1<sup>st</sup>) day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

**SECTION 4. Liability and Indemnity.**

Any provision of the Contract is void and unenforceable if it: (i) limits or releases either party from liability that would exist by law in the absence of the provision; (ii) creates liability for either Party that would not exist by law in the absence of the provision; or, (iii) waives or limits either Party’s rights, defenses, remedies, or immunities that would exist by law in the absence of the provision. (Section 5, Article XI, Texas Constitution)

**SECTION 5. Confidentiality.**

Any provision in the Contract that attempts to prevent the City’s disclosure of information that is subject to public disclosure under Federal or Texas law, applicable regulation, or court or administrative decision or ruling, is invalid. (Chapter 552, Texas Government Code)

**SECTION 6. Tax Exemption.**

The City is not liable to the Vendor for any Federal, State, or local taxes for which the City is not liable by law, including State and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and Federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any item.

**SECTION 7. Contractual Limitations Period.**

Any limitations period in the Contract that does not run against the City by law or that is shorter than two (2) years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code).

**SECTION 8. Governing Law and Venue.**

Texas law governs the Contract and any lawsuit on the Contract must be filed in a court that has jurisdiction in Harris County, Texas.

**SECTION 9. Special Conditions.**

**A.** As required by Section 2252.908, Texas Government Code, if the Contract requires an action or vote by the Council before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into the Contract unless the Vendor submits a disclosure of interested parties to the City at the time the Vendor submits the signed Contract to the City. The Vendor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Vendor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required.

**B.** As required by Chapter 2270, Texas Government Code, the Vendor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of the Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 9B applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees.

**C.** As required by Chapter 2252, Texas Government Code, the Vendor certifies that, at the time of execution of the Contract neither the Vendor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

**FOR THE CITY OF JERSEY VILLAGE:**

\_\_\_\_\_  
**Austin Bless**  
**City Manager**

\_\_\_\_\_  
Date

**FOR THE VENDOR:**

\_\_\_\_\_  
Name [Signature]

**Jordan Maddox**  
\_\_\_\_\_  
Name [Printed]

\_\_\_\_\_  
Date

**ATTACHMENT A**  
**BASIC SCOPE OF SERVICES**  
**PLANNING SERVICES FOR**  
**City of Jersey Village**  
**Safe Streets For All (SS4A) Safety Action Plan**

**PROJECT DESCRIPTION**

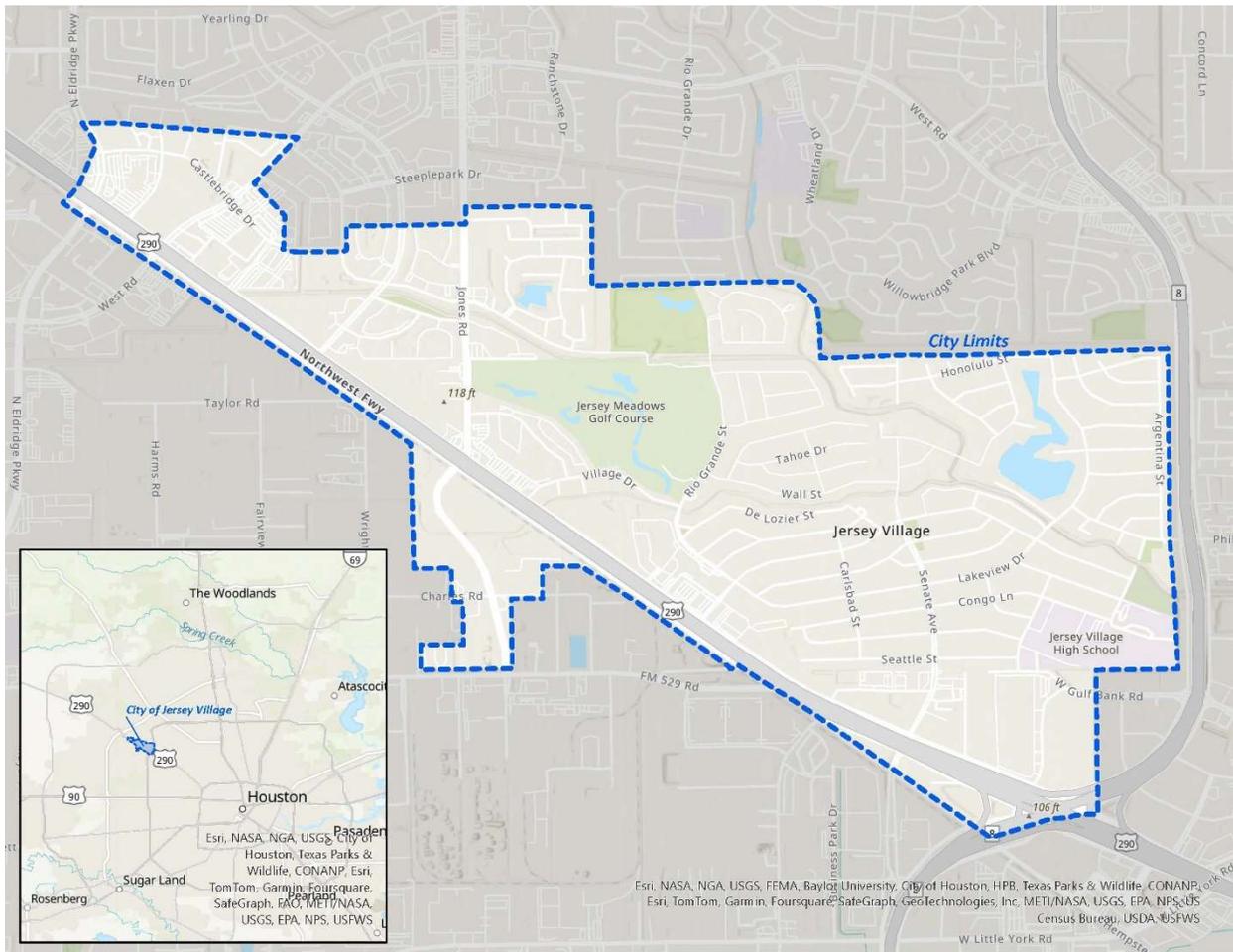
Halff shall provide planning services to the City of Jersey Village (the “City”) that result in Safe Streets For All (SS4A) Safety Action Plan (the “Plan”). The purpose of this Plan is to set the City of Jersey Village on a course to significantly reduce or eliminate serious-injury and fatal crashes within its city limits and extraterritorial jurisdiction (the “Study Area”) using data- and engagement-driven strategies. A successful Safety Action Plan – which could be eligible for federal funding through the Federal Highway Administration’s (FHWA) Implementation Grant or Planning and Demonstration Grant – includes the following eight components:

1. **Leadership Commitment and Goal Setting** – An official public commitment made by a high-ranking official or governing body to the goal of zero roadway fatalities/serious injuries, which includes a specific target date to zero OR an ambitious percentage reduction in roadway fatalities/serious injuries.
2. **Planning Structure** – A committee charged with the oversight of the plan’s development, implementation, and progress monitoring.
3. **Safety Analysis** – Analysis of existing and historical crash trends, environmental hazards, specific needs of relevant road users, and public health. This analysis should include ALL roadways in the jurisdiction, regardless of ownership or functional classification. High-risk locations (intersections and/or corridors) should be developed.
4. **Engagement and Collaboration** – Information received from engagement and collaboration with members of the public, community groups, and private sector stakeholders is analyzed and incorporated into the plan. Other governmental processes and plans are coordinated and aligned with the plan where relevant and practical.
5. **Equity Considerations** – Underserved communities are identified, represented, and included throughout the planning process. Proposed projects and strategies are evaluated in part by their impact on equity in the community.
6. **Policy and Process Changes** – Current policies, plans, guidelines, standards, etc. are assessed to identify opportunities to improve the prioritization of transportation safety. Resulting recommendations from the plan may include revisions as appropriate.
7. **Strategy and Project Selections** – Recommendations will include projects and strategies that address safety problems, focus on a Safe System Approach, and consider multidisciplinary activities. These recommendations will incorporate infrastructural, behavioral, and operational interventions. Recommendations will be influenced by stakeholder input and best practices and will be data-based/driven. Recommendations will be prioritized, and deployment/implementation timeframes will be provided for each. Prioritization criteria will be described.
8. **Progress and Transparency** – A method to measure and share progress towards the goal on an annual basis will be developed or updated.

Additional information on the SS4A program and FHWA's approach to long-term roadway safety can be found at these resources:

- [Comprehensive Safety Action Plans | US Department of Transportation](#)
- [Safe Streets and Roads for All \(SS4A\) Action Plan Components](#)
- [Self-Certification Eligibility Worksheet](#)
- [Zero Deaths and Safe System | FHWA](#)
- [Safety Culture | FHWA](#)

The City of Jersey Village is located in the northwest quadrant of the Houston Metropolitan region, within Harris County Precinct 3. The total area of the city is 3.5 square miles and is approximately bounded by State Highway (Beltway) 8 to the east and US 290 to the south.



## PHASE 1 – INITIATION & ADMINISTRATION

Plan initiation and administration activities will enable Halff and the City to efficiently begin the Plan by providing necessary project information and administrative structures to begin subsequent activities.

### TASK 1.1 – KICK-OFF MEETING

Halff will coordinate an in-person kickoff meeting with relevant points of contact from the Halff team and the City. The goal of the meeting is to introduce vital team members for the project, refine the Plan schedule, establish duties and responsibilities for each team member, determine preferred communication channels, and request information to be provided by City.

Following the kickoff meeting, Halff will coordinate with the City to conduct a two-hour driving tour of locations throughout the study area that the City considers the most relevant in terms of safety. The intent of the tour is to get a first-hand perspective of the issues, challenges, and opportunities of the study area.

### TASK 1.2 – PROJECT MANAGEMENT PLAN

Following the kickoff meeting, Halff will create a Project Management Plan (PMP) to identify project staff contact information and responsibilities, communication procedures, and refined project schedule with coordinated project milestone dates.

### TASK 1.3 – REQUEST FOR INFORMATION

Halff will prepare a Request for Information (RFI) for the City to provide important background data, files, photos, and other pertinent information such as existing plans, studies, and other ongoing projects and plans from City that may impact this planning process. This information will provide the basis for the existing conditions analysis (Phase 2) and provide vital context for the communications and outreach strategy (Task 3.2). The RFI will also include information from City staff documenting progress implementing prior plan actions to understand which plan goals and objectives remain community priorities, which will be essential for Task 1.7. It is expected that the City provide this information as soon as possible following the kickoff meeting so that these tasks may proceed on schedule.

### TASK 1.4 – COORDINATION MEETINGS & PROGRESS REPORTS

Halff will conduct ongoing administrative tasks throughout the planning period. Halff will manage the Plan so that it proceeds according to the Contract and this Scope of Services. This includes timely communication with the City, coordination and scheduling of meetings and deliverables, and the following administrative tasks:

Halff will conduct up to eight (8) virtual monthly project team meetings with the City to discuss project status and provide an opportunity for all to provide feedback throughout the planning process. Meeting recordings and minutes will be provided to document what was discussed and action steps moving forward for project team.

Halff will produce monthly invoices and progress reports that adhere to the parameters presented by the City. Progress reports will include descriptions of work completed during the reporting period and planned for the following month, along with a description of any issues encountered and how they were addressed, a summary of any engagement conducted, as well as status of the scope, schedule, and budget.

A detailed project schedule with key milestones will be prepared and maintained throughout the project. The project schedule will be considered a “living document” and will be updated, as needed, throughout the project duration. Project schedule updates will be included in the monthly progress reports and will cross-reference project tasks included in a final scope of work.

### TASK 1.5 – QUALITY CONTROL

Halff’s Quality Control process will be led by the QA/QC Manager to review plan analysis methodology and results, recommendations and presentation of findings throughout the entirety of the project. In addition to the project’s QA/QC Manager, the Principal-in-Charge will regularly engage in Quality Control activities. These professionals will abide by a Quality Control Plan that outlines the procedures for both internal and external review of all deliverables. This Quality Control Plan will ensure the highest level of accuracy and quality is achieved for all deliverables presented to the City.

### TASK 1.6 – LEADERSHIP COMMITMENT

Halff will help prepare the required documentation for City Council to make an official commitment to a goal of either zero roadway fatalities and serious injuries or a significant, ambitious reduction in fatalities and serious injuries by a specified target date. This commitment is a required component of a Safety Action Plan in order to apply for an Implementation Grant and/or a Planning and Demonstration Grant. This commitment will also serve as the ultimate safety goal for the City of Jersey Village following the Safety Action Plan.

### TASK 1.7 – GOAL ALIGNMENT

Halff will review previous and ongoing studies, plans, and initiatives that may influence the planning effort that were requested as part of the RFI. Halff will assess this information to determine which activities could support the City’s ultimate safety goal and which could use additional reinforcement from the Plan. The result of this assessment is the Previous Plans Review memorandum.

#### **Phase 1 Meeting Summary**

- In-person Kickoff Meeting and city tour (Trip #1)
- Monthly virtual coordination meetings

#### **Phase 1 Items Provided by City**

- City data, plans, policies and procedures, maps, reports, and other materials as described in the above task descriptions and Attachment D (Client Support).

#### **Phase 1 Deliverables:**

- Project Management Plan
- Request for Information spreadsheet
- Leadership Commitment Resolution
- Previous Plans Review memorandum
- Monthly invoices, progress reports, and updated project schedule

## PHASE 2 – EXISTING CONDITIONS

Halff will work with City staff to capture and analyze the study area’s existing conditions. Subtasks will occur in conjunction with Phase 3 activities to align data-based findings with community and stakeholder perspectives.

### TASK 2.1 – DATA COLLECTION

In addition to the resources requested as part of the RFI, Halff will utilize publicly available data for the existing conditions analysis. Halff will utilize crash data from the TxDOT Crash Records Information System (CRIS) between January 1, 2019, and December 31, 2024. This data will include all city-maintained roads and all types of roadway users, including pedestrians and cyclists, within the city limits and extraterritorial jurisdiction. Additionally, Halff will utilize traffic volume data, roadway characteristic data (e.g., intersection control, number of vehicle lanes, volume, posted speed), land use data (e.g., locations of schools and transit stops), and demographic data to generate a holistic picture of existing conditions in the study area.

### TASK 2.2 – SAFETY ANALYSIS & EXISTING SAFETY CONDITIONS REPORT

Halff will analyze the data to identify high-collision locations (including intersections and roadway segments), as well as city-wide trends, opportunities, and challenges.

Halff will collaborate with the City and TAC to determine criteria for prioritizing locations for improvement projects. These criteria may include percentage of serious injury or fatal crashes, percentage of crashes involving vulnerable road users, proximity to schools, parks, and/or other valued institutions, average daily traffic, etc. Locations that surpass an agreed-upon threshold for these criteria will be considered part of a High Injury Network, and five to ten of these locations will be selected as the Priority Locations.

Halff will compile the data analysis methodology and results in a document called the Existing Safety Conditions Report, which will serve as a baseline for the city’s roadway safety conditions.

Part of the Existing Safety Conditions Report will highlight where in the city are historically disadvantaged communities, groups with increased risk for adverse safety outcomes, and locations that are more likely to be impacted by climate change.

### TASK 2.3 – DEMOGRAPHIC SNAPSHOT & EQUITY REVIEW

Halff will assemble a demographic snapshot of the study area utilizing the most recent demographic data from various sources, including those provided by the City, to identify historically disadvantaged communities, census tracts that have increased risk for adverse safety outcomes, as well as locations and segments of the population that are more likely to be impacted by climate change. Halff will produce the Existing Equity Review memo to document the findings.

The findings documented in the Existing Equity Review memo will factor into the Communications and Outreach Strategy (Task 3.2) and Existing Safety Conditions Report (Task 2.2). Later, in conjunction with Phase 4, Halff will assess the impacts of recommended strategies and projects on the identified groups.

### TASK 2.4 – POLICY & PROCESS REVIEW

Halff will review existing policies, guidelines, and/or standards related to roadway safety that apply to the City of Jersey Village. Halff will document this review in the Existing Policy & Process memorandum. Later, in conjunction with Phase 4, Halff will identify opportunities to prioritize roadway safety through revisions to the City’s policies and processes.

**Phase 2 Meeting Summary**

- Meeting to present existing conditions analysis and results

**Phase 2 Items Provided by City**

- Materials as described in the above task descriptions and Exhibit C (City Support).

**Phase 2 Deliverables:**

- GIS package of existing conditions data
- Existing Safety Conditions Report
- Prioritization criteria memorandum
- High Injury Network and priority location GIS shapefiles
- Presentation of existing conditions and analysis results for City staff and TAC
- Existing Equity Review memorandum
- Existing Policy & Process Review memorandum

## PHASE 3 – COMMUNITY & STAKEHOLDER ENGAGEMENT

Community and stakeholder engagement activities will occur throughout the Plan in conjunction with Phase 2 activities. Effective engagement builds trust and public support and ensures that the strategies resulting from this Plan address the needs and priorities of all community members.

### TASK 3.1 – PLANNING STRUCTURE (TECHNICAL ADVISORY COMMITTEE)

In order to fulfill the Planning Structure component of the Safety Action Plan, Halff will provide general direction to the City so that the City can establish a Technical Advisory Committee (TAC) of relevant local stakeholders, charged with the oversight of the Plan's development and implementation as well as progress monitoring upon the Plan's completion. Members will include representatives from the City and community-based organizations who have interest and expertise in improving safety for all roadway users; special efforts will be made to include groups that have historically been left out of the planning process and who may be more likely to be impacted by traffic safety.

The TAC should be comprised of 10-20 members approved by the City and should come from a wide variety of backgrounds that could potentially include:

- Cy-Fair ISD
- METRO
- Jersey Meadows Golf Course
- Homeowners' associations
- Apartment complexes
- Religious institutions
- Property owners / residents
- Major employers
- Community groups and organizations
- Real estate professionals
- Developers and builders
- Business owners and/or organizations
- Members of advocacy groups

Halff will coordinate four (4) meetings for the duration of the project. Halff will prepare meeting materials and presentation, meeting invitations/notifications, meeting agendas and summaries, and will coordinate with the City in determining the in-person meeting location. Other logistical items such as refreshments, audio/visual technology, etc. shall be provided by City. TAC meetings are intended to focus on the following topics, although final meeting agendas may vary:

- **Meeting #1 (In-Person)** – Introduction to the project and team; defining roles and responsibilities of the TAC; establish goals and evaluation metrics for the Safety Action Plan
- **Meeting #2 (Virtual)** – Presentation and vetting of the Existing Safety Conditions Report; selection of Emphasis Areas
- **Meeting #3 (Virtual)** – Preliminary strategies and countermeasures toolbox; preliminary priority locations
- **Meeting #4 (Virtual)** – Final strategies and countermeasures toolbox; priority location profiles; progress report card

Halff will collaborate with the Technical Advisory Committee and City staff to establish objectives for the Safety Action Plan that are in alignment with the City's ultimate safety goal established in Task 1.6.

### TASK 3.2 – COMMUNICATIONS & OUTREACH STRATEGY

In collaboration with the City's engagement team, Halff will develop a Communications and Outreach Strategy that details outreach procedures, techniques, and schedule for soliciting public participation in conjunction with scheduled Plan activities. As part of the Communications and Outreach Strategy, Halff will create a style guide or project brand for use in all engagement activities that includes colors, fonts, and symbology. Additionally, part of the Communications and Outreach Strategy will highlight opportunities to engage historically disadvantaged communities, groups with increased risk for adverse safety outcomes, and segments of the population that are more likely to be impacted by climate change.

### TASK 3.3 – PUBLIC OPEN HOUSES

The Halff team will facilitate two (2) in-person open houses in conjunction with key decision points during the planning process, where illustrated on the project schedule. Open Houses are intended to focus on the following topics, although final meeting agendas may vary:

- **Open House #1** – Introduce the Plan team, the City's ultimate safety goal, and the Plan's objectives; present results of the Existing Safety Conditions Report; solicit insight from members of the community on their interests, concerns, and priorities
- **Open House #2** – Present and solicit public feedback on preliminary strategies and countermeasures; demonstrate the progress and transparency methodology

Halff will prepare the necessary materials and activities, while the City will assist with securing a location, advertising, and staffing the open houses. The City will be responsible for advertising the meeting(s) through various channels, such as social media, the website, and other media outreach tools.

### TASK 3.4 – POP-UP COMMUNITY APPEARANCES

Halff will attend one (1) pre-existing community event with the purpose of meeting residents and increasing awareness of the Plan. Special effort will be made to select an event that engages vulnerable populations in the City who are typically less likely to attend Plan-specific open houses, as identified in Task 2.3. Examples of this pop-up community appearance include:

- Tabling at sporting events, resource fairs, community clinics, recreation centers, food pantries, local businesses and restaurants, etc.
- Making presentations during regularly scheduled events such as senior center luncheons and homeowners association gatherings.

### TASK 3.5 – PROJECT WEBSITE SUPPORT

Halff will prepare content to be shared on the City's online platforms that is easy to understand by all members of the community. Halff will provide summaries of TAC meetings, materials from engagement events, sections of the Safety Action Plan, etc. that the City can publicize at their discretion. Halff team members will coordinate with City staff to confirm that the Plan-specific webpage (hosted by the City) includes all necessary links to allow for subsequent posting of Plan materials.

Additionally, Halff will partner with the City of Jersey Village engagement team to prepare a series of social media posts, email blasts, newsletter inserts, and news releases throughout the Plan's duration to inform the public of opportunities to participate in the Plan. The City is responsible for distributing these media leading up to the Plan engagement events.

**Phase 3 Meeting Summary**

- Four (4) meetings with Technical Advisory Committee: 1 in-person (Trip #2), 3 virtual
- Two (2) in-person public open house events (Trip #3 and Trip #4)
- One (1) in-person appearance at pre-existing community event (Trip #2)

**Phase 3 Items Provided by City**

- Advertisements for public engagement events via social media posts, email blasts, newsletter inserts, news releases, etc.

**Phase 3 Deliverables:**

- Agendas, email invitations/reminders, presentation materials, and summary documentation for four (4) TAC meetings
- Communications & Outreach Strategy document
- Run of Show documents, presentation and activity materials, and summary documentation for two (2) Open Houses
- Run of Show document, presentation and activity materials, and summary documentation for one (1) pop-up appearance
- Scalable text that describes the Plan and announces engagement events for use on City's online platforms (i.e., Facebook, Twitter, City Website) and other advertisements

## PHASE 4 – RECOMMENDATIONS & IMPLEMENTATION

Plan recommendation and implementation activities focus on establishing clear priorities and actionable solutions. This process emphasizes transparency, measurable progress, and alignment with best practices, enabling the City and its stakeholders to improve roadway safety system-wide and at high priority locations.

### TASK 4.1 – EMPHASIS AREAS

During the second TAC meeting, Halff will lead the effort to develop at least four (4) Emphasis Areas: high-level strategies to reduce fatal and serious injury collisions. These Emphasis Areas will be based on the results of the Existing Safety Conditions Report as well as guidance from the Federal Highway Administration’s (FHWA) Safe System Approach. Following the second TAC meeting, Halff will develop a Technical Memorandum describing the origins and importance of the Emphasis Areas. The Emphasis Areas will inform the development of systemic and location-specific recommendations.

### TASK 4.2 – STRATEGIES & COUNTERMEASURES

Halff will recommend strategies and countermeasures to address system-wide crash trends. These will incorporate infrastructural, behavioral, and operational interventions that support the Emphasis Areas established in Task 4.1 and FHWA’s Safe System Approach.

Halff will consolidate the strategies and countermeasures into a comprehensive toolbox, including procedural changes, capital and operational investments, regulations, and future studies. The actions will be organized into an implementation action plan that prioritizes actions in the near-, mid-, and long-term, specifies action types, and identifies responsible parties. Finally, Halff will evaluate environmental and socioeconomic impacts as well as high-level administrative, construction, and maintenance costs. Cost projections prepared are understood to be at a planning (order-of-magnitude) level and are prepared prior to any detailed design for individual projects. Such cost projections will vary as more detailed design occurs and as inflationary influences occur following plan adoption. All system-wide strategies and countermeasures will be approved by City staff and the TAC.

### TASK 4.3 – PRIORITY LOCATION PROFILES

Halff will provide a profile for the five to ten priority locations selected as part of Task 2.2; each will include a detailed evaluation of the safety hazards and crash history, descriptions of recommended location-specific strategies and countermeasures, and a timeframe for implementation. Additionally, Halff will develop conceptual renderings depicting the full build-out of the improved priority location.

As with the system-wide recommendations, Halff will evaluate these priority location-specific recommendations for their environmental and socioeconomic impacts of as well as high-level administrative, construction, and maintenance costs, where appropriate for future grant applications. Additionally, crash reduction benefits will be quantified using the FHWA Highway Safety Improvement Program (HSIP) methodology, and all potential strategies and countermeasures will be approved by City staff and the TAC.

### TASK 4.4 – PROGRESS & TRANSPARENCY

Halff, in collaboration with the City and TAC, will determine appropriate evaluation metrics used to report progress towards the City’s ultimate goal established in Task 1.7. These metrics may include number of fatalities and/or serious injuries, fatalities/injuries per mile, number of nonmotorized fatalities/serious injuries, etc. Halff will establish the existing baseline for these metrics in the Existing Safety Conditions Report (Task 2.2). Then Halff will create a report card to describe progress made towards the City’s ultimate goal in terms of the evaluation metrics.

Halff will provide the City with a step-by-step guide on how to maintain and update the report card such that the City will be able to replicate this report card annually in the years following this Safety Action Plan. City staff will assume responsibility for continuous updates of the report card and keeping the City Council up to date on all actions related to the Plan.

**Phase 4 Meeting Summary**

- N/A

**Phase 4 Items Provided by City**

- Approval of system-wide and location-specific strategies and countermeasures
- Input on evaluation metrics

**Phase 4 Deliverables:**

- Emphasis Areas memorandum
- System-Wide Strategies and Countermeasures toolbox
- Priority Location Profiles
- Safety Performance Evaluations Metrics memorandum
- Annual Progress Report Card template and 2025 Report Card; step-by-step maintenance guide, and all necessary data sources

## PHASE 5 – FINAL PLAN & APPROVAL

Activities to compile all Plan products into a comprehensive report and present to the public, stakeholders, and City Council for approval.

### TASK 5.1 – DRAFT SAFETY ACTION PLAN

Halff will compile the interim deliverables described above into a Draft Safety Action Plan to achieve the goals established by the City Council and TAC. The Plan will concisely describe the planning process, participants, methodology and recommendations and will shall rely on charts, graphs, tables, maps, and graphic exhibits to communicate ideas and information. Halff will present the Draft Safety Action Plan to City staff and the TAC so that they can provide feedback.

### TASK 5.2 – PUBLIC & COUNCIL REVIEW

Halff will revise the draft Safety Action Plan per City and TAC feedback. Halff will attend one (1) in-person public City Council hearing to present the Draft Safety Action Plan. Halff will document the feedback received at the hearings and answer any comments from the public and City Council.

### TASK 5.3 – FINAL SAFETY ACTION PLAN

Halff will incorporate feedback from the public and City Council and submit the Final Safety Action Plan to City staff.

Halff will produce a high-resolution, full-color digital (PDF format) original of the Final Safety Action Plan for printing and digital publication by the City. Additionally, Halff will provide the City with a GIS Project Package that includes all shapefiles and data related to the preparation of the Plan, such that the City can share that information publicly and use it in future planning efforts.

Halff will discuss with the City if there are additional close-out activities necessary.

#### **Phase 5 Meeting Summary**

- One (1) in-person public City Council hearing to present the draft Safety Action Plan (Trip #4)

#### **Phase 5 Items Provided by City**

- Feedback on Draft Safety Action Plan
- Coordination with City Council to include presentation of Draft Safety Action Plan in hearing agenda(s)

#### **Phase 5 Deliverables:**

- Draft Safety Action Plan (PDF)
  - V1 – original, submitted to City staff and TAC
  - V2 – revised, presented to City Council and public
- Final Safety Action Plan (PDF)
- GIS Project Package

## ATTACHMENT B PLANNING PROCESS PARAMETERS

This Scope of Services (the “Scope of Services”) is subject to the following parameters:

1. It is anticipated that the Plan will take eight (8) months to complete – including delivery of a draft report to the City Council. The subsequent timeframe and adoption of the final Plan will vary depending on the City’s scheduling preferences.
2. The Plan will begin from the date of notice to proceed (NTP) and will follow a task-by-task schedule prepared as part of the Plan initiation process outlined in this Scope of Services. Any adjustments made to the Plan schedule during the Plan term will be jointly agreed upon between the City and Halff.
3. The study area will include all property within the city limits and extraterritorial jurisdiction of the City of Jersey Village, Texas. Other surrounding properties or facilities that may be utilized by the City with the goal of achieving an orderly long-term growth and development may be considered as mutually agreed upon between the City and Halff.
4. Because of the graphic nature of the planning deliverables, draft and final reports will be prepared in GIS and Adobe InDesign format (INDD). Base mapping, graphics, and report documents will be prepared in GIS, INDD, and PDF formats suitable for distribution electronically.
5. Draft and Final Plan reports will be prepared in electronic (e.g., Adobe InDesign) format. Reports will be provided to the City in the format suitable for distribution electronically and for posting to the City website. Mapping files will be provided in ArcGIS format including shapefiles and layer packages for use by the City.
6. Tasks undertaken as part of this Plan may occur concurrently where appropriate, or in some cases may vary from the sequence shown in the Scope of Services.
7. The City shall have one (1) opportunity to review and provide feedback for interim deliverables (those prior to Phase 5) such that Halff can revise and finalize.
8. References to a “Trip” within this Exhibit refer to travel to the study area by members of the Halff team from outside of Jersey Village. If deemed necessary and upon agreement between the City and Halff, “Trip” activities, meetings, and events may be conducted solely as “virtual” engagements using suitable video-conferencing technology.
9. Where possible, committee and planning meetings will be scheduled by Halff and/or the City on concurrent days and evenings for greater project efficiency.
10. Any additional meetings or events beyond those shown in the Scope of Services will be considered an additional service and are not included in this Scope of Services.
11. Only minor revisions will be made to the final Plan following City Council approval. Substantive revisions after approval may require additional services depending on their nature and the current budget status.
12. Halff anticipates that the GIS shapefiles and associated data represent an up-to-date depiction of the existing conditions. In the instance that the City’s data is out-of-date, inaccurate, or otherwise not usable for creating base maps, or to perform the identified analyses set out in this Scope of Services, Halff may request that the City update the data so that it is accurate and

usable, or may request an additional service to undertake the data creation/correction on behalf of the City. Delays in receiving accurate data or creating new base map data (as may be needed to undertake the requisite tasks set out in this Scope of Services), may delay overall completion of the Plan.

13. Halff will prepare data analysis of existing conditions using the latest data provided by the City or available publicly at the time of task compilation. Halff may request an Additional Service to update those analyses if existing conditions change significantly during the Plan.
14. Halff's project involvement and facilitation as described in this Scope of Services (Attachment A) is contingent upon City's execution of this Scope of Services and the attached Standard Terms and Conditions.
15. Any conceptual design/development ideas generated as part of the planning process are understood to be at a pre-concept development stage and will require further refinement via plans and specifications developed through separate design and construction processes.

## ATTACHMENT C BASIS OF COMPENSATION

### **BASIC SERVICES – FEE SUMMARY.**

Planning services as described in Attachment A will be provided by Halff on a lump sum basis, with an authorized lump sum contract fee of **\$120,000.00** for the City of Jersey Village Safe Streets For All Safety Action Plan. The lump sum fee includes compensation for document copying, printing, mileage and associated expenses necessary for the planning effort. Fees for services will be invoiced monthly, based on the percentage of work completed.

### **ADDITIONAL SERVICES AND MEETINGS**

During the course or at the conclusion of the Plan, the City may deem it necessary to schedule more meetings, request further research, or otherwise engage Halff in additional work efforts or subsequent phases not anticipated at project initiation or as set out in Attachment A, Scope of Services. Any such additional services shall be specifically authorized by the City Council, as appropriate, and documented through a written amendment to the Professional Services Agreement and this Attachment A, Scope of Services, or set out as follow up additional phase services. This will include a corresponding modification to the maximum not-to-exceed amount set out in Attachment C, Basis of Compensation, and, if necessary, the time of performance as set out in Attachment E, Plan Schedule. Additional printing or publication expenses will be charged in accordance with Attachment C, Basis of Compensation. Expenses incurred by the consultant team, such as mileage, materials, food, etc., are integrated into the Base Plan cost in the Scope of Services. Should the need arise for additional services, including meetings, Halff can provide such services on an hourly basis and/or agreed upon fee.

TASK	Staff Hour Cost Details												Task Totals				
	Project Manager			QA/OC Manager			Planner I			Planner II			Project Accountant		Staff Hours by Task	Salary Cost by Task	
	Staff Hours	Hourly Rate	Hourly Rate	Staff Hours	Hourly Rate	Hourly Rate	Staff Hours	Hourly Rate	Hourly Rate	Staff Hours	Hourly Rate	Staff Hours	Hourly Rate				
		\$	\$		\$	\$		\$	\$		\$		\$				
<b>Phase 1 – Initiation &amp; Administration</b>																	
Task 1.1 – Kick-Off Meeting	16.0	\$ 2,238.29	\$ -	-	8.0	\$ 888.42	\$ -	-	-	-	-	24.0	\$ -	-	24.0	\$ 3,126.71	
Task 1.2 – Project Management Plan	4.0	\$ 560.36	2.0	\$ 427.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6.0	\$ -	-	6.0	\$ 987.46	
Task 1.3 – Request For Information & Goal Alignment	1.0	\$ 140.09	\$ -	-	4.0	\$ 444.21	\$ -	-	-	-	-	5.0	\$ -	-	5.0	\$ 584.30	
Task 1.4 – Coordination Meetings & Progress Reports	10.0	\$ 1,400.90	\$ -	-	8.0	\$ 888.42	\$ -	-	-	-	-	8.0	\$ 956.74	-	26.0	\$ 3,246.07	
Task 1.5 – Quality Control	\$ -	\$ -	16.0	\$ 3,416.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	16.0	\$ -	-	16.0	\$ 3,416.79	
Task 1.6 – Leadership Commitment	1.0	\$ 140.09	\$ -	-	4.0	\$ 444.21	\$ -	-	-	-	-	5.0	\$ -	-	5.0	\$ 584.30	
<b>Task 1 Total</b>	<b>32.0</b>	<b>\$ 4,479.73</b>	<b>18.0</b>	<b>\$ 3,843.89</b>	<b>24.0</b>	<b>\$ 2,665.27</b>	<b>0.0</b>	<b>\$ -</b>	<b>0.0</b>	<b>\$ -</b>	<b>8.0</b>	<b>\$ 956.74</b>	<b>82.0</b>	<b>\$ -</b>	<b>82.0</b>	<b>\$ 11,945.63</b>	
<b>Phase 2 – Existing Conditions</b>																	
Task 2.1 – Data Collection	\$ -	\$ -	\$ -	\$ -	24.0	\$ 2,665.27	\$ -	-	-	-	-	24.0	\$ -	-	24.0	\$ 2,665.27	
Task 2.2 – Safety Analysis & Existing Safety Conditions Report	12.0	\$ 1,681.08	2.0	\$ 427.10	40.0	\$ 4,442.12	4.0	\$ 765.45	\$ -	-	-	58.0	\$ -	-	58.0	\$ 7,315.75	
Task 2.3 – Demographic Snapshot & Equity Review	12.0	\$ 1,681.08	2.0	\$ 427.10	40.0	\$ 4,442.12	4.0	\$ 765.45	\$ -	-	-	58.0	\$ -	-	58.0	\$ 7,315.75	
Task 2.4 – Policy & Process Review	12.0	\$ 1,681.08	2.0	\$ 427.10	24.0	\$ 2,665.27	4.0	\$ 765.45	\$ -	-	-	42.0	\$ -	-	42.0	\$ 5,538.90	
<b>Task 2 Total</b>	<b>36.0</b>	<b>\$ 5,043.24</b>	<b>6.0</b>	<b>\$ 1,281.30</b>	<b>128.0</b>	<b>\$ 14,214.78</b>	<b>12.0</b>	<b>\$ 2,296.35</b>	<b>0.0</b>	<b>\$ -</b>	<b>182.0</b>	<b>\$ -</b>	<b>182.0</b>	<b>\$ -</b>	<b>182.0</b>	<b>\$ 22,835.66</b>	
<b>Phase 3 – Community &amp; Stakeholder Engagement</b>																	
Task 3.1 – Planning Structure (Technical Advisory Committee)	8.0	\$ 1,120.72	2.0	\$ 427.10	16.0	\$ 1,776.85	\$ -	-	-	-	-	26.0	\$ -	-	26.0	\$ 3,324.67	
Task 3.2 – Communications & Outreach Strategy	4.0	\$ 560.36	\$ -	\$ -	24.0	\$ 2,665.27	8.0	\$ 1,530.90	\$ -	-	-	36.0	\$ -	-	36.0	\$ 4,756.53	
Task 3.3 – Public Open Houses	24.0	\$ 3,362.16	2.0	\$ 427.10	100.0	\$ 11,105.30	8.0	\$ 1,530.90	\$ -	-	-	134.0	\$ -	-	134.0	\$ 16,425.45	
Task 3.4 – Pop-Up Community Appearances	\$ -	\$ -	\$ -	\$ -	10.0	\$ 1,110.53	8.0	\$ 1,530.90	\$ -	-	-	18.0	\$ -	-	18.0	\$ 2,641.43	
Task 3.5 – Project Website Support	\$ -	\$ -	\$ -	\$ -	8.0	\$ 888.42	\$ -	-	-	-	-	8.0	\$ -	-	8.0	\$ 888.42	
<b>Task 3 Total</b>	<b>36.0</b>	<b>\$ 5,043.24</b>	<b>4.0</b>	<b>\$ 854.20</b>	<b>158.0</b>	<b>\$ 17,546.37</b>	<b>24.0</b>	<b>\$ 4,592.69</b>	<b>0.0</b>	<b>\$ -</b>	<b>222.0</b>	<b>\$ -</b>	<b>222.0</b>	<b>\$ -</b>	<b>222.0</b>	<b>\$ 28,036.50</b>	
<b>Phase 4 – Recommendations &amp; Implementation</b>																	
Task 4.1 – Emphasis Areas	2.0	\$ 280.18	\$ -	\$ -	16.0	\$ 1,776.85	\$ -	-	-	-	-	18.0	\$ -	-	18.0	\$ 2,057.03	
Task 4.2 – Strategies & Countermeasures	8.0	\$ 1,120.72	1.0	\$ 213.55	60.0	\$ 6,663.18	16.0	\$ 3,061.79	\$ -	-	-	85.0	\$ -	-	85.0	\$ 11,059.24	
Task 4.3 – Priority Location Profiles	8.0	\$ 1,120.72	1.0	\$ 213.55	40.0	\$ 4,442.12	16.0	\$ 3,061.79	\$ -	-	-	65.0	\$ -	-	65.0	\$ 8,838.18	
Task 4.4 – Progress & Transparency	8.0	\$ 1,120.72	2.0	\$ 427.10	40.0	\$ 4,442.12	16.0	\$ 3,061.79	\$ -	-	-	66.0	\$ -	-	66.0	\$ 9,051.73	
<b>Task 4 Total</b>	<b>26.0</b>	<b>\$ 3,642.34</b>	<b>4.0</b>	<b>\$ 854.20</b>	<b>156.0</b>	<b>\$ 17,324.27</b>	<b>48.0</b>	<b>\$ 9,185.38</b>	<b>0.0</b>	<b>\$ -</b>	<b>234.0</b>	<b>\$ -</b>	<b>234.0</b>	<b>\$ -</b>	<b>234.0</b>	<b>\$ 31,006.18</b>	
<b>Phase 5 – Final Plan &amp; Approval</b>																	
Task 5.1 – Draft Safety Action Plan	24.0	\$ 3,362.16	4.0	\$ 854.20	75.0	\$ 8,326.06	8.0	\$ 1,530.90	\$ -	-	-	111.0	\$ -	-	111.0	\$ 14,073.31	
Task 5.2 – Public & Council Review	8.0	\$ 1,120.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8.0	\$ -	-	8.0	\$ 1,120.72	
Task 5.3 – Final Safety Action Plan	8.0	\$ 1,120.72	4.0	\$ 854.20	40.0	\$ 4,442.12	8.0	\$ 1,530.90	\$ -	-	-	68.0	\$ 956.74	-	68.0	\$ 8,904.68	
Task 5.4 – Project Close-Out	8.0	\$ 1,120.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8.0	\$ 956.74	-	-	16.0	\$ 2,077.46	
<b>Task 5 Total</b>	<b>48.0</b>	<b>\$ 6,724.32</b>	<b>8.0</b>	<b>\$ 1,708.39</b>	<b>115.0</b>	<b>\$ 12,768.18</b>	<b>16.0</b>	<b>\$ 3,061.79</b>	<b>16.0</b>	<b>\$ 1,913.49</b>	<b>16.0</b>	<b>\$ 1,913.49</b>	<b>203.0</b>	<b>\$ 26,176.17</b>	<b>203.0</b>	<b>\$ 26,176.17</b>	
<b>TOTAL</b>	<b>178.0</b>	<b>\$ 24,932.85</b>	<b>40.0</b>	<b>\$ 8,541.97</b>	<b>581.0</b>	<b>\$ 64,518.88</b>	<b>100.0</b>	<b>\$ 19,136.21</b>	<b>24.0</b>	<b>\$ 2,870.23</b>	<b>923.0</b>	<b>\$ 120,000.00</b>	<b>923.0</b>	<b>\$ 120,000.00</b>	<b>923.0</b>	<b>\$ 120,000.00</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## **ATTACHMENT D** **CLIENT SUPPORT**

The City will provide administrative and technical support to assist Halff in performing the Scope of Services described in Attachment A. The support to be provided by the City will include the following types of services and tasks:

- The City will appoint a contact person, “Plan Administrator,” to work with Halff to act as an intermediary between staff, elected and appointed officials, committees, non-project consultants and other governmental jurisdictions and agencies as required. Halff will take direction from the City’s Plan Administrator or City Manager only.
- It is the responsibility of the City’s Plan Administrator to coordinate, compile, and forward in a consolidated manner all review comments, feedback, and/or requested/suggested revisions to such draft/interim deliverables.
- The City will provide information from all previous planning studies and master plans that may influence the outcome of this planning effort. This information will be provided in digital format when possible and available. If no digital information is available, the City will create a reproduction, wherever possible, that will not have to be returned at the conclusion of the Plan. This information may include, but not be limited to, existing land-use plans and GIS data; existing transportation and street master plans; existing water or sanitary sewer planning documents; economic and demographic studies; park, trail, and open space plans; or other pertinent planning or policy documents. Prompt compilation and delivery of these documents to Halff is an essential prerequisite for the initiation of work and timely forward progress on individual tasks and deliverables.
- The City will provide Halff with the most recently updated digital base map of the planning area with City limit and extraterritorial jurisdiction (ETJ) lines, school district lines, municipal utility district boundaries, roadway centerlines and rights-of-way (if available), water and sewer facilities; dry utilities; public facilities (including police, fire, hospital, library and other major public facilities); park and open space facilities; sidewalks and trails; rivers, lakes and floodplain information; and other GIS available that may be pertinent to this planning process. These files will be in the form of GIS shapefiles.

## ATTACHMENT E PROJECT SCHEDULE

Preparation and adoption of the City of Jersey Village SS4A Safety Action Plan is projected to occur over eight (8) months. The Plan will begin from date of contract execution and will follow a flow of project tasks and benchmarks represented in the schedule in this exhibit. The schedule of services shown below is advisory; a final project schedule will be agreed upon by the City and Halff during the execution of initial project tasks. All parties may agree to subsequent adjustments to the Plan schedule.

Task	2025							
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
<b>Phase 1 – Initiation &amp; Administration</b>								
Task 1.1 – Kick-Off Meeting	●							
Task 1.2 – Project Management Plan		●						
Task 1.3 – Request For Information		●						
Task 1.4 – Coordination Meetings & Progress Reports	●	●	●	●	●	●	●	●
Task 1.5 – Quality Control								
Task 1.6 – Leadership Commitment		●						
Task 1.7 – Goal Alignment								
<b>Phase 2 – Existing Conditions</b>								
Task 2.1 – Data Collection								
Task 2.2 – Safety Analysis & Existing Safety Conditions Report			●					
Task 2.3 – Demographic Snapshot & Equity Review								
Task 2.4 – Policy & Process Review								
<b>Phase 3 – Community &amp; Stakeholder Engagement</b>								
Task 3.1 – Planning Structure (Technical Advisory Committee)		●		●		●		●
Task 3.2 – Communications & Outreach Strategy		●						
Task 3.3 – Public Open Houses				●				●
Task 3.4 – Pop-Up Community Appearances		●						
Task 3.5 – Project Website Support								
<b>Phase 4 – Recommendations &amp; Implementation</b>								
Task 4.1 – Emphasis Areas					●			
Task 4.2 – Strategies & Countermeasures						●		
Task 4.3 – Priority Location Profiles							●	
Task 4.4 – Progress & Transparency							●	
<b>Phase 5 – Final Plan &amp; Approval</b>								
Task 5.1 – Draft Safety Action Plan							●	
Task 5.2 – Public & Council Review								●
Task 5.3 – Final Safety Action Plan								●
Task 5.4 – Project Close-Out								●

**Legend**

- - In-Person Meeting or Event
- - Virtual Meeting
- - Deliverable

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney.**

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property. *Austin Bleess, City Manager*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** L1

**AGENDA SUBJECT:** Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

**Dept./Prepared By:** Lorri Coody, City Secretary   **Date Submitted:** January 30, 2025

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This item is to discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

**RECOMMENDED ACTION:**

**MOTION:**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** L1

**AGENDA SUBJECT:** Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

**Dept./Prepared By:** Lorri Coody, City Secretary   **Date Submitted:** January 27, 2025

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This item is to discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

**RECOMMENDED ACTION:**

**MOTION:**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 10, 2025